

Event Venues Rental Rates

Fee Categories			
I	II	III	IV
PUSD Co-Sponsored Groups	Non-Profit Organizations	Pleasanton Residents (Private Use)	Non-Residents (Private Use) Businesses

Certificate of Liability Insurance

Required for **ALL** Event Venues and Meeting Rooms

Each renter is required to provide the City of Pleasanton with a valid Certificate of Liability Insurance. Typically, homeowners' insurance can be extended to cover such events, or you can purchase insurance through one of the links:

- 1) <https://www.hubinternational.com/programs-associations/event-insurance/buy-now/>
- 2) <https://www.theeventhelper.com/#cl1wux>

Event Venues

	Amador Recreation Center <i>4443 Black Ave.</i> Capacity: 80 inside, 120 including patio	Veterans Memorial Main Hall <i>301 Main St.</i> Capacity: 220	Senior Center Main Hall <i>5353 Sunol Blvd.</i> Capacity: 320	
Fee Categories	Hourly Rate (4-hour min.)	Hourly Rate (4-hour min.)	Hourly Rate (4-hour min.)	
I	\$72	\$150	\$240	
II	\$84	\$175	\$280	
III	\$96	\$200	\$320	
IV	\$120	\$250	\$400	
Add Ons Daily Rate	Projector (\$75) Screen (\$25) Game Pack – 3 games (\$30) Game Pack – 7 games (\$50)	PA System/Mic (\$30) Projector (\$75) Dumpster (\$175) Bar (\$25) Podium	PA System/Mic (\$30) Projector (\$75) Dumpster (\$175) Bar (\$25) Coffee Urn (\$50) Podium	Meeting Room (\$100) Classroom (\$100) Piano (\$100) Centennial Park (\$200, up to 6 hours)
	Security Deposit: \$500 (refundable after event; due at time of booking) Staff Fee: Not serving alcohol: \$50/day Serving alcohol: \$25/hour	Security Deposit: \$1000 (refundable after event; due at time of booking)		
Cancellation Fees: 30 days or more prior to scheduled date: 50% of the security deposit Less than 30 days prior to scheduled date: 100% of the total hourly rental fees.				

Meeting Rooms Rental Rates

Fee Categories

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Meeting Rooms

NOTE: Food or drinks are NOT allowed in any Meeting Room

	Cultural Arts Building <i>4477 Black Ave.</i> Capacity: 49	Senior Center Meeting Room <i>5353 Sunol Blvd.</i> Capacity: 25	Senior Center Classroom <i>5353 Sunol Blvd.</i> Capacity: 50
Fee Categories	Hourly Rate (2-hour min.)	Hourly Rate (2-hour min.)	
I	\$48	\$84	
II	\$56	\$98	
III	\$64	\$112	
IV	\$80	\$140	
Add Ons	Projector (\$75)	Projector (\$75)	
	All fees due at contract signing Security Deposit: \$100 (refundable) Staff Fee: \$50/day	All fees due at contract signing Security Deposit: \$100 (refundable)	

Pleasanton Public Library - Large Meeting Room

NOTE: Food or drinks are NOT allowed in any Meeting Room

	400 Old Bernal Ave. Capacity: 200		
Fee Categories	Hourly Rate (2-hour min.)		
I	\$90		
II	\$105		
III	\$120		
IV	\$150		
Add Ons	Projector (\$75)	Microphone (\$30)	Podium
	All fees due at contract signing Security Deposit: \$100 (refundable)		

Cancellation Fees:

30 days or more prior to scheduled date: 50% of the total hourly rental fees
Less than 30 days prior to scheduled date: 100% of the total hourly rental fees