



City of Pleasanton Memorial and Donation Application

**City of Pleasanton
Library and Recreation
Department**
 400 Old Bernal Avenue
 Pleasanton, CA 94566
 Phone: (925) 931-5340

Appendix A

(TO BE COMPLETED BY APPLICANT, PLEASE PRINT LEGIBLY)

APPLICANT INFORMATION

Name of Donor	
Address of Donor	
Home Phone	Cell Phone
Email Address	

DONATION INFORMATION:

Description of Donation
Location of Donation: Alternate Location:
Wording on Memorial Acknowledgement
Type of Donation <input type="checkbox"/> Park Bench <input type="checkbox"/> Picnic Table <input type="checkbox"/> Tree <input type="checkbox"/> Cash Only
Donation Amount, reference Appendix B \$ _____ Approved Location _____
Donation Payment Method <input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Charge

I HAVE READ AND AGREED TO THE TERMS OF THE MEMORIAL AND DONATION POLICY

Requested by	Date
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(TO BE COMPLETED BY CITY STAFF)

Reviewed by	Date
Parks Superintendent	
Library and Recreation Department Approval	Date

Appendix B

APPROVED LIST OF DONATIONS/MEMORIAL AND DONATION FEE SCHEDULE				
DONATION TYPE	INSTALLATION COST *	ANNUAL MAINTENANCE COST	LIFECYCLE	TOTAL DONATION COST
Park Bench	\$2,000.00	\$50.00	15 Years	\$2,750.00
Picnic Table	\$1,900.00	\$50.00	15 Years	\$2,650.00
Tree	\$1,275.00	**	As Needed	\$1,275.00

* Includes shipping, handling, plaque and installation.

** Cost will be provided upon request, pending size and location.

A 50% deposit of the total amount due must be paid at the time of the order, with the remainder due prior to installation.