Hometown Holiday Celebration
VOLUNTEER DUTIES
Saturday, December 5, 2026

AMADOR PARKING LOT – Ensures that parking lots remain closed and directs traffic to alternate parking locations.
Reports to: Katelyn Digiosaffatte *Location: Amador Valley High School parking lot @ 1155 Santa Rita Rd.*
Shift: 7:00 am – 12:00 pm *Volunteers needed: 2*

STAGE ATTENDANT- Monitor stages to ensure the safety of the equipment and materials. They prohibit unauthorized access to the stage.
Reports to: TBD *Location: Veterans Memorial Building @ 301 Main St.*
Shift: 12:00 pm – 4:00 pm *Volunteers needed: 4*

FORMATION ASSISTANT – Assists with the setup of the parade formation area and ensures the parade entrants are in the correct order for step-off at the starting line of the parade.
Reports to: Brady Skinner *Location: Amador Valley High School parking lot @ 1155 Santa Rita Rd.*
Shift: 12:00 pm – 5:30 pm *Volunteers needed: 10*
Shift: 2:00 pm – 8:30 pm *Volunteers needed: 10 – Report to Katelynn Digiosaffatte*

VOLUNTEER CHECK-IN ASSISTANT - Responsible for operating the check-in desk for all volunteers and staff.
Reports to: TBD *Location: Veterans Memorial Building @ 301 Main St.*
Shift: 12:00 pm – 4:30 pm *Volunteers needed: 1*
Shift: 5:30 pm – 8:30 pm *Volunteers needed: 1*

STAGE DECORATOR - Helpers festively decorate the announcing stages along the parade route. Decorations provided.
Reports to: TBD *Location: Veterans Memorial Building @ 301 Main St.*
Shift: 12:45 pm – 3:00 pm *Volunteers needed: 3 (Main Stage) – Report to Chuck Deckert*
Shift: 1:30 pm – 3:30 pm *Volunteers needed: 2 (Stage #2 @ US Bank)*
Shift: 2:00 pm – 4:00 pm *Volunteers needed: 2 (Stage #3@ Lokanta)*

GARBAGE BIN SET UP - Place portable cardboard garbage bins in designated locations along the parade route.
Reports to: Tom Medina *Location: Veterans Memorial Building @ 301 Main St.*
Shift: 2:00 pm – 3:30 pm *Volunteers needed: 4*

SET UP CREW - Assist in the setup of the stages, tree lighting area, parade route, formation and disband areas. May require some heavy lifting.
Reports to: Tom Medina *Location: Veterans Memorial Building @ 301 Main St.*
Shift: 2:00 pm – 5:30 pm *Volunteers needed: 2*

***STAGE MANAGER** - Stationed at the announcing stages and alert parade announcers to changes in the order of march as received by radio contact. Oversee stage decorators. Some crowd control duties. May help remove stage decorations at the conclusion of the parade.
Reports to: Tom Medina *Location: Veterans Memorial Building @ 301 Main St.*
Shift: 3:30 pm – 6:30 pm *Volunteers needed: 3*

***PARADE ANNOUNCER** - From their assigned stage, announcers read the corresponding script for the parade entrant as it passes the announcer's stage. ***Requires audition**.
Reports to: Tom Medina *Location: Veterans Memorial Building @ 301 Main St.*
Shift: 3:30 pm – 7:00 pm *Volunteers needed: 9-12*

PARADE MARSHAL - **Must be 18 or older** Marshals are assigned a designated street block along the parade route. They are responsible for gently enforcing parade rules such as keeping spectators clear of the parade route. They must also make sure the parade entrants continue forward movement down Main Street
Reports to: TBD *Location: Veterans Memorial Building @ 301 Main St.*
Shift: 3:30 pm – 7:30 pm *Volunteers needed: 6*

DISBAND SUPPORT – Direct parade entrants as they safely exit the parade route and guide them to the designated pickup area.
Reports to: Kara Yost *Location: Veterans Memorial Building @ 301 Main St.*
Shift: 4:00 pm – 7:00 pm *Volunteers needed: 3*

TREE LIGHTING ATTENDANT - Keep community participants clear of walkways before and during the tree-lighting ceremony.
Reports to: Chuck Deckert *Location: Veterans Memorial Building @ 301 Main St.*
Shift: 4:00 pm – 8:00 pm *Volunteers needed: 3*

GARBAGE BIN TEARDOWN - At the conclusion of the parade, break down temporary trash boxes along the parade route and disband area, collecting trash and debris along the parade route and disband area, putting trash bags next to city trash receptacles, and assisting with the clean-up of the parade formation area at Amador Valley High School. Gloves and equipment are provided.
Reports to: Tom Medina *Location: Veterans Memorial Building @ 301 Main St.*
Shift: 6:30 pm – 7:30 pm *Volunteers needed: 4*

STAGE TEARDOWN - At the conclusion of the parade, will help take down event supplies (tables, chairs, canopies, decorations, etc.), place some of those items in containers/boxes, and load items into event vehicles.
Reports to: Mike Roberts *Location: Veterans Memorial Building @ 301 Main St.*
Shift: 7:00 pm – 9:00 pm *Volunteers needed: 6*

****Parade Announcers and Stage Managers are selected by the parade committee. Please call 925-931-5359 for more information***