

Pleasanton Police Department
Community Advisory Board
Tuesday October 26, 2021
Briefing Room

Department Attendees: Chief David Swing, Captain Larry Cox, Captain Kurt Schlehuber, Administrative Assistant Kim Monfort

CAB Members in Attendance: Tim Barley, Gary Davila, William Foley, Jennifer DeGroat-Penney, Raffiq Rajabali, Melanie Sadek, Sylvia Tian, Supriya Verma

CAB Members Unable to Attend: Tonya Bass, Erica Gallegos, LaTasha Jefferson, Eugene Litvinoff, Ediambolo Lokoto, Soraya Villasenor

I. Chief's Welcome

Chief Swing welcomed everyone to the Pleasanton Police Department and the second meeting of the Community Advisory Board. Since several attendees were not at the first meeting, round table introductions were made with members sharing a little bit about themselves, particularly why they are interested in serving on the Board.

II. Old Business

a. Review of Norms Established by the Group

Chief Swing reviewed the norms established by the group at the previous meeting and asked if members had anything they would like added to the list. Sylvia Tian recommended adding "Use Common Sense". Supriya Verma added "Integrity".

Be respectful	Active listening
Bring passion	Be present
Bring experience	Be mindful of airtime
Be open	Use discretion
Honesty	Commitment
Curiosity	Good attitude
Teamwork	Assume positive intent
Be kind	Open-mindedness
<i>Use Common Sense</i>	<i>Integrity</i>

III. New Business

a. Police Department Overview

Chief Swing began the presentation with an overview of the department. He discussed the department's Mission Statement, Vision Statement and Values, which were established by the department's leadership team at an off-site meeting held in the spring of 2021. The Mission, Vision and Values define who the

organization is as a department and provide a roadmap to the department's success. Chief Swing, Captain Cox, and Captain Schlehuber are charged with creating the strong culture of the department, reflective of those statements. Chief Swing also discussed the Pleasanton Police Department's overall budget.

Captain Cox provided an overview of the Operations Division, which includes Patrol, Field Training Officers, Reserve Program, Traffic, Animal Services, Special Events, Canine and SWAT. Captain Cox reviewed the organizational chart, detailing staffing and outlining responsibilities for each area. He also shared "Annual Traffic Data" for Pleasanton.

Captain Schlehuber provided an overview of the Investigations and Support Services Division. The division includes the Criminal Investigations Unit, Special Enforcement Unit, Youth and Community Services Unit, Professional Standards Unit, Support Services – Records and Dispatch, and Business Services. He spoke in detail providing staffing, organizational charts and responsibilities for each unit. Lastly, he shared "Calls for Service" statistics for the past year.

During Q&A, Raffiq Rajabali inquired as to how staffing is determined for each division, ie, the number of officers assigned to patrol versus investigations. Sylvia Tian asked for data related to drugs in the community, especially among Pleasanton's youth.

b. Tour of Building

Captain Schlehuber led the group on a tour of the building, responding to questions as they arose.

IV. Closing Remarks

Chief Swing thanked everyone for coming. The next meeting is scheduled for Nov. 23, which falls during the week of Thanksgiving. Members were asked if they would prefer to push the meeting to Nov. 30. Several board members have conflicts on Nov. 30; therefore, it was agreed to keep the meeting on Nov. 23. The group will discuss prioritization at the next meeting to identify areas of interest and importance for the Board.

Meeting adjourned at 9:00 pm.