

PRESCHOOL TEACHER PART-TIME, TEMPORARY

\$20.80 - 25.28 PER HOUR (DEPENDENT ON EXPERIENCE)

Under the direct supervision of the Recreation Supervisor, the Preschool Teacher will perform various duties teaching children ages 2-6 at Gingerbread Preschool (school year, summer, and substitute). Work schedule and the number of work hours per week is not guaranteed, and is dependent upon enrollment and the needs of the program as determined by City staff.

This is a part-time, temporary position. The selected employees cannot work more than 1,000 hours in a fiscal year. This position offers no benefits, but does contribute to Apple and Medicare. Certifications for CPR and First Aid is required prior to starting employment with the City.

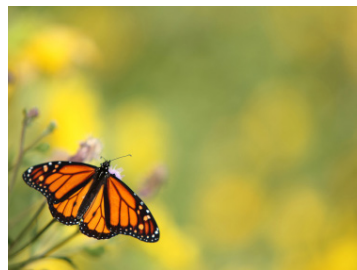
THE IDEAL CANDIDATE

- Implement weekly themed curriculum.
- Ensure activities are set up and clean up is accomplished.
- Manages the storage of equipment and supplies in assigned classroom.
- Facilitates child/staff and parent/staff communication.
- Interprets and enforces policies and procedures.
- May operate as "person-in-charge" of preschool facility/program.
- Assign tasks to subordinate staff/volunteers.
- Evaluates subordinate staff and program.
- Administer first aid as required and maintain a safe program environment and facility.

TYPICAL DUTIES

- Must be 18 years of age.
- A minimum of 12 Early Childhood Education Semester Units is required. **(9 ECE, with progress towards 12 is okay)**
- At least one year of work experience supervising children in a preschool or child care setting.
- Possess excellent customer service skills, good oral communication skills, a professional appearance and demeanor, and training skills.
- Have experience working with young children, managing equipment and supplies, and working with supervisors on an overall program level.
- Be able to develop program activities, assist and interact with program participants and City employees with tact and courtesy, establish and maintain effective working relationships, resolve conflicts, and provide leadership for and direction to Preschool Aides and volunteers.
- Knowledge of philosophy, objectives and requirements in the implementation of early childhood programs.
- Must be able to climb stairs, squat, and lift 40 lbs.

Applications will be reviewed as they are received. The most qualified applicants will be invited and will take part in an interview process, date and time to be determined. Prior to starting employment, the selected applicants must provide a copy of a certificate showing that they have undergone and successfully cleared a tuberculosis test within the past two years, or undergo a tuberculosis test arranged by the City. Applicants selected for the positions will be required to undergo and successfully pass fingerprint checks and Covid test by the City prior to starting employment.



If you are interested in these positions, please complete the 'Preschool Teacher' Application available at www.pleasantonjobs.org.

If you have questions about this position, you may contact the Recreation Supervisor at pytsupervisor@cityofpleasantonca.gov.