



Critical Dates for FY 2023/24 City of Pleasanton Housing and Human Services Grant (HHSG) Program

FY 2023/24 Application Cycle	
Application Released via ZoomGrants	Friday, December 2, 2022
VIRTUAL Grant Application Workshop via Zoom	Wednesday, December 7, 2022 10am – 12pm
Application Deadline via ZoomGrants	Friday, January 20, 2023 @ 11:59pm
Human Services Commission (HSC) review (<i>attendance is mandatory</i>)	Wednesday, March 1, 2023 6:00 pm
Housing Commission (HC) review (<i>for housing-related applications</i>)	Thursday, March 16, 2023 7:00 pm
City Council review of <i>HHSG and Community Grant Program</i> recommendations and <u>Public Hearing</u> for FY 2023/24 CDBG Action Plan	April 18, 2023 7:00 pm

FY 2023/24 Timeline and Subrecipient Report Deadlines	
Beginning of Fiscal Year	July 1, 2023
Agencies must have at least one invoice submitted by this date	December 31, 2023
First Semi-Annual Report due	January 15, 2023
Semi Annual Labor Standards Report due for 10/1/23 to 3/31/24	April 15, 2024
Equipment Report due (<i>if applicable</i>)	June 30, 2024
Monitoring Visits for FY23/24 Projects	July 2023 – June 2024
Last day to submit invoices for FY23/24	TBD by City's Finance Dept. (estimated July 15, 2024)
Second Semi-Annual / CAPER Reports due	July 15, 2024
MBE/WBE & Section 3 Reports due	July 15, 2024
Semi Annual Labor Standards Report due for 4/1/24 to 9/30/24	October 15, 2024

Semi-Annual Labor Standards Report – *applies to capital projects only*

CAPER – Consolidated Annual Performance & Evaluation Report

MBE/WBE – Minority Business Enterprise/Women Business Enterprises (*applies to contracts \$10,000+*)

Section 3 Report – *applies to contracts of \$100,000+*