

City of Pleasanton, CA

FY 2022/23 Mid-Term Update

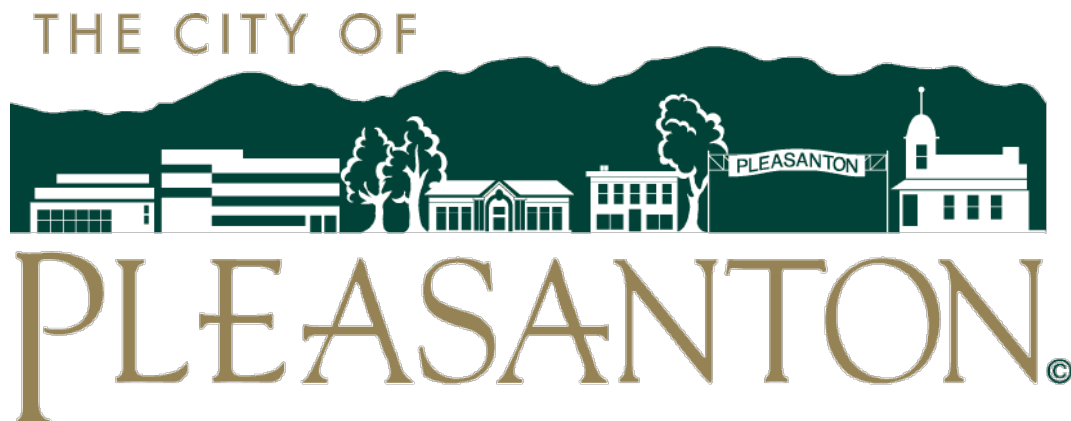
Operating Budget & Capital Improvement Program



CITY OF PLEASANTON, CALIFORNIA MID-TERM UPDATE

FY 2022/23

Revised 6/21/22 per City Council Meeting



City Council

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Valerie Arkin, Vice Mayor
Jack Balch, Councilmember
Kathy Narum, Councilmember
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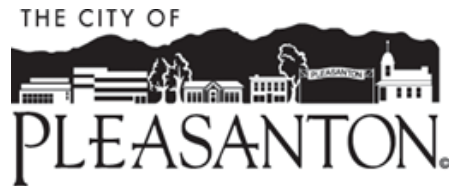
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MEMORANDUM

Date: May 31, 2022

To: Honorable Mayor and City Council

From: Brian Dolan, Interim City Manager

Subject: FY 2022/23 Mid-Term Update –Operating Budget & Capital Improvement Program

This document provides updated budget estimates for FY 2022/23, which is the second year of the FY 2021/22 & FY 2022/23 Biennial Budget, originally adopted by City Council in June 2021. Updated estimates are based on staff's assessment of current financial conditions as we enter the second year of the two-year budget. The Mid-Term Budget Update document is intended to provide the Council with the information necessary to ensure that the second year of the budget is balanced, while adequately addressing the City Council's priorities and the needs of the community.

BUDGET APPROACH AND STRATEGY

One of City Council and City Manager's goals is to continue to maintain fiscal sustainability. Staff's approach to the Mid-Term Budget Update was to ensure that ongoing operating revenues will be sufficient to cover operating expenses, as well as provide adequate allocations to the Repair and Replacement Program (R&R) and Capital Improvement Program (CIP) and maintaining operating reserves. While the City continues to experience the ongoing impact of COVID-19, normal operations have resumed in most areas. Staff is cautiously optimistic that recovery from the revenue impact of COVID-19 will occur in FY 2023/24 and have adjusted the FY 2022/23 revenues accordingly.

The Mid-Term Budget update includes adjustments to some revenue and expenditure categories based on staff analysis of current economic trends and programmatic needs to provide services to our residents.

The General Fund revenues have an overall increase of 4.2 percent, which reflects the latest estimates for property tax, sales tax, Transient Occupancy Tax (TOT), business license and re-establishment of several recreation programs. The sales tax and business license increases are based on the near return to pre-COVID-19 business activity and spending levels as experienced in the current year. It is anticipated that while recreation programs will return to full operations by FY 2022/23, there is still a limited availability of staffing to manage these programs. Therefore, the revenue projections for recreation programs are built conservatively to reflect the anticipated recreational staffing shortages.

The General Fund operating expenditure budget was increased by 2.8 percent to include department requests, essential to support service levels to our residents. Based on the \$5.4 million increase in revenues and a \$3.7 million increase in expenditures, the surplus of \$1.7 million was redirected to City Council’s priority CIP projects. Using the approach outlined above, following is a summary of the FY 2022/23 Mid-Term General Fund budget:

FY 2022/23 General Fund Mid-Term Budget

General Fund	FY 2022/23				
	FY 2020/21 Actual	FY 2021/22 Midyear	Original Budget	Recommended Adjustments	Mid-Term Budget
Revenues	\$125,531,102	\$137,489,838	\$137,089,323	\$5,394,704	\$142,484,027
Net Transfers	(8,585,925)	(11,938,047)	(3,923,969)	(1,714,516)	(5,638,485)
Expenditures	(114,986,321)	(125,152,641)	(133,565,354)	(3,680,188)	(137,245,542)
Difference	\$1,778,855	(\$600,850)	(\$400,000)	-	(\$400,000)

As noted in the table above, revenues are expected to be \$142.5 million or approximately \$5.4 million more than originally estimated, net transfers are increasing by \$1.7 million, and expenditures are expected to be \$3.7 million more than projected. The original budget as adopted by Council included the use of programmed reserves in the amount of \$400,000. No changes are proposed to this use of reserves in the Mid-Term update.

OPERATING BUDGET

The recommended adjustments included in this FY 2022/23 Mid-Term Budget Update (Section I) keep the budget in balance, maintain healthy reserves, and are in conformance with all City adopted financial policies. This budget update responds appropriately to current economic realities, as well as continuing to provide the expected public service levels to citizens. The City has an ongoing philosophy of fiscal discipline and attention to the Council’s priority, which is clearly demonstrated in this budget.

CAPITAL IMPROVEMENT PROGRAM

The FY 2022/23 Mid-Term Capital Improvement Program (Section II) includes allocations to six of the Council’s priority projects. It also augments three ongoing projects and adds two new projects. These changes result in a net increase of \$12.6 million to project allocations. These allocations are funded through General Fund transfers budgeted in the original FY 2022/23 budget (\$2.7 million), Mid-Year FY 2021/22 surplus allocation approved by Council in March 2022 (\$5.7 million), Mid-Term FY 2022/23 surplus allocation (\$1.7 million), use of the Capital Reserves (CIPR) fund (\$543,221), and Council approved use of the Rainy Day fund (\$1 million).

SPECIAL THANKS

Special thanks go to the outstanding staff that had a role in the budget update process. It was truly a collaborative effort among department staff. Fortunately, this budget enables the City to continue to support critical City services in a fiscally responsible manner.

That said, it is also important to note that each and every day, City of Pleasanton employees work to deliver exceptional value and quality of life to our community regardless of resource allocation. Simply put, the work standards of the organization are very high. Combined with the commitment of our elected officials, boards and commissions, volunteers and engaged community, I am confident that, whatever the future holds, Pleasanton will continue to be up to the challenge.

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Section I

Operating Budget Overview & Executive Summary

FY 2022/23 Operating Budget Mid-Term Update

Overview and Executive Summary

This is an update to the adopted FY 2021/22 & 2022/23 Biennial Budget (adopted by City Council on June 15, 2021) and makes recommended adjustments to the second year (FY 2022/23) of the budget based on a review of current financial conditions. The operating budget (Operating Budget) is comprised of several funds that are summarized in the following four categories:

**Table 1
Total Budgeted Expenditures (in Millions)**

Fund Category	FY 2020/21 Actual	FY 2021/22 Mid-Year Budget	FY 2022/23		
			Original Budget	Mid-Term Adjustments	Mid-Term Budget
General Fund	\$115.0	\$125.2	\$133.6	\$3.7	\$137.2
Enterprise Funds	46.9	51.8	55.2	(1.3)	53.9
Internal Service Fund	15.4	14.2	13.6	2.9	16.5
Special Revenue/Trust Funds	4.4	3.7	2.7	1.0	3.8
Total Expenditures	\$181.7	\$194.9	\$205.1	\$6.3	\$211.4

The only funds not included in the Operating Budget are the capital improvement funds. The update to the FY 2022/23 Capital Improvement Program (CIP) is provided in the CIP section of this document.

General Fund

Recommended adjustments to the General Fund include increases of \$5.4 million in revenue, \$1.7 million in net transfers, and \$3.7 million in planned expenditures, as shown in Table 2. Detailed descriptions of the proposed changes are noted in the following pages.

**Table 2
General Fund FY 2022/23 Mid-Term Budget**

General Fund	FY 2020/21 Actual	FY 2021/22 Mid-Year	FY 2022/23		
			Original Budget	Recommended Adjustments	Mid-Term Budget
Beginning Balance, July 1	\$32,610,565	\$34,389,421	\$33,788,571	-	\$33,788,571
Revenues	125,351,102	136,489,838	137,089,323	\$5,394,704	142,484,027
Net Transfers	(8,585,925)	(11,938,047)	(3,923,969)	(1,714,516)	(5,638,485)
Expenses	(114,986,321)	(125,152,641)	(133,565,354)	(3,680,188)	(137,245,542)
Net Income	\$1,778,856	(\$600,850)	(\$400,000)	-	(\$400,000)
Ending Balance, June 30	\$34,389,421	\$33,788,571	\$33,388,571	-	\$33,388,571

General Fund Revenues

The FY 2022/23 revised revenue estimates for the General Fund are \$142.5 million or \$5.4 million more than the original budget, adopted in June 2021. The net increase is mainly due to the following revised projections, as highlighted in Table 3:

- Increase in Property taxes of \$1.6 million, primarily due to continued increase in the assessed valuation of real property in Pleasanton.
- Increase in Sales Tax revenues of \$1.9 million, reflecting an increase in receipts related to general consumer goods, restaurants and hotels, and service stations that have recovered from the prior year COVID-19 restrictions.
- Increase in Other Taxes of \$1.2 million, including an increase in Business License Taxes of \$700,000 reflecting a general economic recovery and is consistent with receipts from FY 2019/20 through FY 2021/22, and an increase in Documentary Transfer Taxes of \$500,000, which reflects higher real property values.
- Increase in Development Services Fees, such as building permits and plan check fees due to stronger growth in these areas than originally projected.
- Recreation Revenues increased to match the increase in programs to gradually reinstate to pre-COVID-19 levels, last experienced in 2019.

Table 3
General Fund Revenues

Revenues	FY 2020/21 Actual	FY 2021/22 Mid-Year	FY 2022/23		
			Original Budget	Recommended Adjustments	Mid-Term Budget
Property Taxes	\$77,667,356	\$79,944,000	\$82,468,000	\$1,586,000	\$84,054,000
Sales & Use Taxes	21,883,038	23,800,000	22,240,000	1,860,000	24,100,000
Other Taxes	11,655,802	12,818,000	12,525,000	1,200,000	13,725,000
Development Services Fees	4,602,446	5,709,000	4,979,000	230,000	5,209,000
Recreation Fees	1,347,488	2,879,165	4,175,150	152,287	4,327,437
Other Revenues	8,194,972	11,339,673	10,702,173	366,417	11,068,590
Total	\$125,351,102	\$136,489,838	\$137,089,323	\$5,394,704	\$142,484,027

Property Tax

The largest revenue source in the City's General Fund is Property Tax, which makes up 59 percent of the revenue base. Given the relative stability of this revenue source, this large share has been advantageous to the City, particularly during times of financial stress during the past two years. In consultation with the City's revenue consultants, the revised estimate for FY 2022/23 property taxes reflect a \$1.6 million increase for secured property taxes primarily due to the stable growth in property values in the City.

Sales Tax

The Sales Tax estimate of \$24.1 million for FY 2022/23 is \$1.9 million more than originally budgeted. This estimate is based on the local economy, which has begun to recover and grow after the COVID-19 pandemic. In the most recent quarter, for which information is available, sales taxes were up the strongest in the following sectors: auto and transportation, general consumer goods, restaurants and hotels, and fuel and service stations.

Development Services Fees

Development Services fees are comprised of various building permit fees (building, electrical, plumbing, HVAC), planning & zoning fees, plan check fees, and public works fees. Given stronger than expected receipts in the current fiscal year, the initial projection for these development service fees for FY 2022/23 has been increased by \$230,000.

The 10-year history of property taxes, sales taxes, development services fees, business license taxes, and transient occupancy taxes is shown in Table 4.

Table 4
10 Year History – Major Taxes and Fees

Fiscal Year	Property Taxes	% chg	Sales Taxes	% chg	Development Fees	% chg	Business License Tax	% chg	Transient Occupancy Tax	% chg
2011/12	\$47,923,691	-1.3%	\$19,107,418	3.3%	\$3,789,477	56.2%	\$2,842,587	5.7%	\$3,486,597	17.6%
2012/13	48,648,688	1.5%	19,102,977	0.0%	3,695,615	-2.5%	3,141,722	10.5%	3,938,934	13.0%
2013/14	50,366,776	3.5%	20,993,123	9.9%	4,465,201	20.8%	3,150,104	0.3%	4,298,581	9.1%
2014/15	53,744,273	6.7%	22,410,654	6.8%	5,273,221	18.1%	3,376,592	7.2%	5,057,080	17.6%
2015/16	57,276,491	6.6%	23,543,972	5.1%	6,697,625	27.0%	3,700,568	9.6%	6,037,902	19.4%
2016/17	60,835,165	6.2%	23,362,536	-0.8%	6,786,571	1.3%	4,045,206	9.3%	6,263,021	3.7%
2017/18	64,485,275	6.0%	21,764,560	-6.8%	5,689,302	-16.2%	4,236,737	4.7%	6,475,080	3.4%
2018/19	69,930,012	4.8%	22,959,956	5.5%	5,676,041	-1.5%	4,422,000	4.4%	6,521,979	0.7%
2019/20	73,570,000	5.2%	18,969,285	-17.4%	4,251,500	-25.1%	4,665,388	5.5%	4,766,299	-26.9%
2020/21	77,667,356	5.6%	21,883,038	15.4%	4,602,446	8.3%	4,870,543	4.4%	2,014,843	-57.7%
2021/22*	79,944,000	2.9%	23,800,000	8.8%	5,709,000	24.0%	4,800,000	-1.4%	3,250,000	61.3%
2021/23*	84,054,000	5.1%	24,100,000	1.3%	5,209,000	-8.8%	4,900,000	2.1%	4,100,000	26.2%

*Estimated

General Fund Expenditures

General Fund expenditures are estimated to be around \$137.2 million in the FY 2022/23 Mid-Term Budget, an increase of approximately \$3.7 million or 2.7 percent from the original FY 2022/23 Budget adopted in June 2021. Table 5 summarizes the FY 2022/23 Mid-Term Budget changes in each expenditure category.

Table 5
General Fund Expenditures by Category

Expenditure Categories	FY 2020/21 Actual	FY 2021/22 Mid-Year	FY 2022/23		
			Original Budget	Recommended Adjustments	Mid-Term Budget
Personnel	\$86,665,350	\$93,217,879	\$97,497,407	\$1,202,284	\$98,699,691
Transportation & Training	1,129,925	1,595,620	1,425,723	184,368	1,610,091
Repairs & Maintenance	6,077,709	5,504,928	7,901,090	286,325	8,187,415
Materials & Supplies	20,554,838	24,416,030	26,463,794	1,837,097	28,300,891
Capital Outlay	558,501	418,184	277,340	170,114	447,454
Total Expenditures	\$114,986,323	\$125,152,641	\$133,565,354	\$3,680,188	\$137,245,542

Personnel

Personnel costs represent 72 percent of the General Fund Budget and are estimated to increase by \$1.2 million from the original projection mainly due to the following:

- Pleasanton City Employees Association (PCEA) wage increase of 4.25 percent effective as of April 2022 through April 2023. At which point the wage increase drops to 3 percent
- Annualization of wage increases granted to Management and Confidential staff in October 2021
- Addition of one position for the Fire Battalion Chief at \$137,000 (Pleasanton's share at 50%)
- Increases in temporary salaries by \$320,000 primarily reflecting expected increase in Library and Recreation Department services related to building back programs to 2019 service levels. The Library and Recreation Department relies on temporary employees to help staff many of its seasonal programs

Transportation & Training

Transportation & Training costs are estimated to increase approximately \$184,000 over the original FY 2022/23 Budget. The increase can be attributed to two main areas: training for new and existing staff (\$77,000); maintenance and fuel costs for city's operating and safety vehicles (\$107,000).

Repairs & Maintenance

Repairs & Maintenance costs are estimated to increase approximately \$286,000 from the original FY 2022/23 Budget. The majority of the increase is attributed to Livermore–Pleasanton Fire Department’s breathing apparatus and fleet maintenance contract (\$155,000). The Repairs and Maintenance category includes a variety of expenditure accounts, including computer hardware maintenance, equipment parts, various repair contracts, replacement and renovation charges. The remaining costs in this category are attributed to increases of contractual obligations in maintenance contracts for Operation Services Department (\$91,000), and minor changes in contracts in other departments (\$40,000).

Materials & Supplies

Materials & Supplies category is anticipated to have the largest increase, approximately \$1.8 million over the original FY 2022/23 Budget. This category includes a variety of expenditures including professional service contracts, water and sewer charges for City facilities, street light electricity costs, annual contribution to the self-insurance liability reserve, community program grants, and contingency funds. The net increase in materials and supplies is due to the following:

Professional Services	\$895,657
Crisis Response Program	454,167
Contingency	(454,167)
Insurance	304,500
Supplies & Equipment	289,023
Election Costs	162,000
Utilities	109,250
Reimbursable Expenditures	76,667
Total	\$1,837,097

As demonstrated in the list above, the biggest increase is in the category of professional services (\$895,657). This includes contracts for parks maintenance, streetscape maintenance, and some other departmental contracts. These increases are driven mainly by inflation and consumer price index increases for contracts already in place. The category also includes fees incurred by the City when residents make payment using credit cards. This change is driven by increased transactions completed online; a continuing impact of accommodations made by the City during COVID-19 to provide services to the community.

The Crisis Response Program was approved by Council in November 2021 with a 2-year implementation plan. Funds for the first year were set aside in the contingency budget. The increase is related to the implementation of the first year and is offset by the release of the contingency dollars. The City has received notifications from Bay Cities Joint Powers Insurance Authority for the increase in insurance rates in the upcoming year. The \$304,500 is to offset the planned increases. Due to the implementation of district-based elections, the costs of elections are being estimated to be significantly higher in the upcoming elections. The County of Alameda manages the majority of these expenses and the City is obligated to reimburse those expenses. The addition in budget is to cover these increases. There is also an increase in utilities, mainly electricity bills based on current trends. The reimbursable expenditure

indicates a projected increase of ticket sales for Pleasanton Unified School District events, where the City will collect revenue for these events and reimburse the District.

Capital Outlay

Capital Outlay costs are estimated to increase approximately \$170,000 over the original FY 2022/23 Budget. These increases can be attributed to two main areas: specialized cutter for the City's print shop (\$20,000) and vehicles for new Library and Police programs (\$136,000). There is also an increase for equipment in Operation services (\$14,000).

Operating Transfers

Table 6 presents the Operating Transfers history and the recommended amendments to the FY 2022/23 Budget.

**Table 6
General Fund Transfers**

Operating Transfers	FY 2020/21 Actual	FY 2021/22 Mid-Year	FY 2022/23		
			Original Budget	Recommended Adjustments	Mid-Term Budget
OPERATING TRANSFERS IN - From:					
Urban Forestry Fund	\$25,000	\$25,000	\$25,000	-	\$25,000
Retiree Medical Fund (Implied Subsidy)	765,000	893,000	900,000	-	900,000
Happy Valley Infrastructure Loan Repayment	-	31,780	31,780	-	31,780
Rainy Day Fund	-	-	2,512,760	\$1,000,000	3,512,760
Golf Debt Repayment	500,641	-	-	-	-
OPERATING TRANSFERS OUT - To:					
CIP & CIPR	(4,001,382)	(7,862,549)	(5,000,000)	(2,714,516)	(7,714,516)
Senior & Low Income Water & Sewer Discounts					
Water Fund	(283,252)	(250,000)	(250,000)	-	(250,000)
Sewer Fund	(101,753)	(110,000)	(110,000)	-	(110,000)
Transit Fund (Subsidy)	(16,577)	(171,893)	(267,881)	-	(267,881)
Storm Drain Fund (Subsidy)	(330,000)	(625,000)	(625,000)	-	(625,000)
Cemetery Fund (Subsidy)	(50,000)	(50,000)	(50,000)	-	(50,000)
Repayment to Retiree Med Fund for Golf Debt	(1,050,000)	(893,000)	(900,000)	-	(900,000)
LED CEC Loan Repayment	(190,628)	(190,628)	(190,628)	-	(190,628)
Rainy Day Fund	(3,852,975)	(2,734,757)	-	-	-
NET OPERATING TRANSFERS	(\$8,585,926)	(\$11,938,047)	(\$3,923,969)	(\$1,714,516)	(\$5,638,485)

Operating transfers to the General Fund include a transfer from the Urban Forestry Fund to help fund an ongoing Landscape Architect Assistant position, and operating transfers out are subsidies provided to the Transit, Storm Drain and Cemetery funds. There are also transfers from the General Fund to the Water and Sewer Funds to fund the senior and low-income water and sewer discounts. Under Proposition 218, one classification of water customers cannot subsidize another. Therefore, if a City desires to provide senior and low-income discounts to its customers, it must fund the discounts through the General Fund of the City.

The increase in net transfers is due to the transfer of \$1.7 million to the Capital Improvement Program (CIP). The Rainy Day fund was established as part of the COVID-19 response in FY 2020/21 to help the City withstand revenue fluctuations. Allocations to this fund were made by reducing annual General Fund contribution to CIP from a \$5 million average to a \$2.5 million average. Based on current revenue projections, there is no new transfer budgeted to the Rainy Day Fund. Beginning FY 2022/23, the Rainy Day fund is being programmed to return the annual General Fund contribution for CIP budget back to the \$5 million level as was in past practice.

General Fund Reserves

The General Fund reserves are projected to be \$43.9 million at the end of FY 2021/22. This is made up of \$33.8 million of General Fund and \$10.1 million in the Rainy Day fund, as reflected in Table 2. This equals approximately 32.9 percent of the operating expenses. The City’s policy is to maintain minimum reserves equal to 20 percent of operating expenses, a maximum of 30 percent and a target of 25 percent. The FY 2022/23 original budget included the use of \$400,000 from reserves for operating expenses and a transfer of \$2.5 million from the Rainy Day fund to cover CIP allocations. The Mid-Term update includes an additional transfer out of \$1 million from the Rainy Day fund to finance Council’s priority projects, bringing the transfer from Rainy Day fund to CIP to an amount of \$3.5 million. This action will reduce the reserve to 30.0 percent of the operating expenses.

Table 7
Changes to Reserves in FY 2022/23

General Fund Fund Balance	Initial Balance at 6/30/2022	Recommended Adjustments	FY 2022/23 Mid-Term Budget
General Fund	\$33,788,571	(\$400,000)	\$33,388,571
Rainy Day	10,133,310	(3,512,760)	6,620,550
Total General Fund Reserve	\$43,921,881	(\$3,912,760)	\$40,009,121

Enterprise Funds

Water Fund

Revenues are projected to decrease by \$3.1 million in FY 2022/23 to reflect drought mitigation and water conservation efforts. This is partially alleviated by a decrease in transfers-out for CIP (\$1.1 million) and partially through a decrease in Zone 7 water procurement (\$2.5 million). There is an increase in all other expenses of approximately \$500,000. This increase consists of:

- \$110,000 increase for water conservation hotline
- \$75,000 increase for State Department of Water Resource Regulations
- \$190,000 increase to pump additional water from wells
- \$54,000 increase in existing maintenance contracts due to CPI increases
- \$71,000 aggregate increase in various lines including: IVR translation services, training, memberships, and parts purchased

The ending fund balance is expected to be \$7.8 million, which represents 26 percent of the operating expenses. The City’s policy requires reserves equal to a minimum of 30 percent of operating expenses, a maximum of 40 percent of operating expenses and a target of 35 percent of operating expenses. Over the last two years, several factors have impacted the decline of the fund balance. In FY 2019/20, the CPI increase was not implemented due to the COVID-19 based emergency. The current rate study expired two years ago, and existing rates have not kept up with the needs of the operation. There have also been unexpected emergency expenses related to repairs in lieu of ongoing needed maintenance of infrastructure, which has been deferred due to limited resources. The new rate study will help address the misalignment of resources versus needs, and is expected to be adopted in FY 2022/23 with the associated revenue impact occurring as early as first quarter of FY 2023/24.

Table 8 summarizes the Water Operations and Maintenance Fund for the two prior fiscal years ending June 30th and presents FY 2022/23 Mid-Term Budget.

Table 8
Water Operations and Maintenance (O&M)

Water/Recycled Water (O&M)	FY 2020/21 Actual	FY 2021/22 Mid-Year	FY 2022/23		
			Original Budget	Recommended Adjustments	Mid-Term Budget
Beginning Balance, July 1	\$13,291,359	\$13,345,529	\$9,743,263	-	\$9,743,263
Revenues	32,935,660	30,580,541	35,624,541	(\$3,114,000)	32,510,541
Net Transfers	(5,673,556)	(5,109,334)	(5,197,017)	1,100,000	(4,097,017)
Expenses					
Zone 7 Purchased Water	(16,854,193)	(16,000,000)	(19,400,000)	2,500,000	(16,900,000)
All Other Expenses	(10,353,741)	(13,073,473)	(12,896,023)	(503,799)	(13,399,822)
Total Expenses	(27,207,934)	(29,073,473)	(32,296,023)	1,996,201	(30,299,822)
Net Income	\$54,170	(\$3,602,266)	(\$1,868,499)	(\$17,799)	(\$1,886,298)
Ending Balance, June 30	\$13,345,529	\$9,743,263	\$7,874,764	-	\$7,856,965

Sewer Fund

Sewer Fund revenues are projected to decrease by \$885,000 due to expected impact of lower water consumption. This is partially offset by reducing budgeted transfer to CIP by \$320,000 and a reduced payment of \$500,000 made to Dublin San Ramon Services District (DSRSD). All other expenses are expected to increase by approximately \$772,000. This increase consists of:

- \$500,000 increase for Sewer Building remodel
- \$175,000 increase for equipment procurement including a Bobcat Loader and Portable Generator
- \$70,000 increase in existing maintenance contracts due to CPI increases
- \$27,000 aggregate increase in various lines expenses including: training, memberships, and parts purchased

The ending fund balance is expected to be \$5.2 million which represents 31 percent of the operating expenses. The City's policy requires reserves equal to a minimum of 30 percent of operating expenses, a maximum of 40 percent of operating expenses and a target of 35 percent of operating expenses.

Table 9 summarizes the Sewer Operations and Maintenance Fund for the two prior fiscal years ending June 30th and presents FY 2022/23 Mid-Term Budget.

Table 9
Sewer Operations and Maintenance (O&M)

Sewer (O&M)	FY 2020/21 Actual	FY 2021/22 Mid-Year	FY 2022/23		
			Original Budget	Recommended Adjustments	Mid-Term Budget
Beginning Balance, July 1	\$9,028,132	\$8,860,195	\$7,082,447	-	\$7,082,447
Revenues	15,899,898	15,527,500	16,737,500	(\$885,000)	15,852,500
Net Transfers	(1,967,192)	(1,069,953)	(1,015,277)	320,000	(695,277)
Expenses					
DSRSD	-	(10,250,000)	(11,150,000)	500,000	(10,650,000)
All other expenses	(14,100,643)	(5,985,295)	(5,593,350)	(771,862)	(6,365,212)
Total Expenses	(14,100,643)	(16,235,295)	(16,743,350)	(271,862)	(17,015,212)
Net Income	(\$167,937)	(\$1,777,748)	(\$1,021,127)	(836,862)	(\$1,857,989)
Ending Balance, June 30	\$8,860,195	\$7,082,447	\$6,061,320	-	\$5,224,458

Cemetery Fund

As described in Table 11 for FY 2022/23, revenues are expected to increase by \$57,500 from the original FY 2022/23 budget based on increased burial costs, with expenses expected to be \$52,634 more than the original budget based on FY 2021/22 actual expenses. As a result, there is a projected increase of \$4,866 in net income.

Table 11
Cemetery Operating Fund

Cemetery Operations	FY 2020/21 Actual	FY 2021/22 Mid-Year	FY 2022/23		
			Original Budget	Recommended Adjustments	Mid-Term Budget
Beginning Balance, July 1	\$677,444	\$708,374	\$721,142	-	\$721,142
Revenues	238,642	320,500	295,500	\$57,500	353,000
Expenses	(257,712)	(357,732)	(355,908)	(52,634)	(408,542)
Net	(19,071)	(37,232)	(60,408)	4,866	(55,542)
Transfer In -					
General Fund Subsidy	50,000	50,000	50,000	-	50,000
Net Income	\$30,929	\$12,768	(\$10,408)	\$4,866	(\$5,542)
Ending Balance, June 30	\$708,374	\$721,142	\$710,734	-	\$715,600

Internal Service Funds

Internal Service Funds are used to allocate certain internal costs to operating departments. The City has 19 Internal Service Funds. They include:

- Risk Management (1)
- Workers Compensation (2)
- Employee Benefits (2)
- Retiree Medical Reserve (2)
- Public Art Acquisition & Maintenance (1)
- Replacement & Renovation (11)

In accordance with adopted financial policies and the General Plan, the City maintains 11 Replacement and Renovation Funds. The purpose of these Funds is to provide ongoing replacement of City assets; equipment, vehicles, street lights and traffic lights, and to make major repairs and renovations to facilities, parks, medians, and city wide tree trimming in order to extend the life of these assets. Adopted financial policies call for the establishment and maintenance of reserves including major maintenance and renovations of buildings, parks, and medians. This is accomplished by charging operating programs annually pursuant to a 20 to 30-year funding plan based on the asset replacement cost and estimated life of the capital asset.

As described in Table 12 below, there are several internal services funds that total a net increase of \$2.9 million. All of the Internal Service Funds FY 2022/23 Mid-Term budget increases are drawing from fund balances.

Table 12
Internal Service Funds Expenditure Increases

Fund	FY 2022/23 Original Budget	FY 2022/23 Mid-Term Budget	Difference	Explanation
Police Vehicle Replacement	\$209,593	\$887,700	\$678,107	Replacing and adding radios, encryption of all portable radios and mobiles
Equipment Replacement	749,260	1,300,000	550,740	Replacing and adding additional equipment that have been deferred
Fire Apparatus Replacement	477,250	1,009,250	532,000	New vehicles - 3 Type 6 trucks
Facilities Renovation	500,000	1,003,500	503,500	Renovations to PUSD Gym, and Detective Restroom
Vehicle Replacement	536,000	886,000	350,000	Replacing additional vehicles that have been deferred
Self-Insurance Retention	2,550,000	2,750,000	200,000	Increased insurance premiums based on increased rates
Information Technology Replacement	200,000	300,000	100,000	Majority for wireless equipment upgrades, Cybersecurity and back-ups capacity increase
Public Art Acquisition	22,000	15,000	(7,000)	Decrease based on anticipated acquisitions
Total	\$5,244,103	\$8,151,450	\$2,907,347	

Special Revenue Funds

Special Revenue Funds are funds that have restrictions placed on expenditures usually from outside funding sources including grants, special assessments, and donations. The City has several Special Revenue Funds. Fund expenditures are expected to increase by \$965,784 as follows:

Compost Procurement	\$563,400
Recycling & Waste Management	123,476
Community Services Donations	116,500
Miscellaneous Library Grants	130,600
Other Miscellaneous Funds	24,808
Total Special Revenue Funds	\$965,784

ALL OTHER OPERATING FUNDS

Projected revenues and expenditures for all other operating funds, including the Trust Fund, are contained in the body of the budget document and have no changes proposed to them.

Operating Budget Tables

FY 2022/23 Operating Budget Mid-Term Update

2022/23 Mid-Term Operating Budget

Estimated Changes in Fund Balance

	Beginning Balance as of June 30, 2021	FY 2021/22				FY 2022/23			
		Projected Revenue	Projected Net Transfers	Proposed Expenditures	Projected Balance as of June 30, 2022	Projected Revenue	Projected Net Transfers	Proposed Expenditures	Projected Balance as of June 30, 2023
General Fund (1)	\$34,389,421	\$136,489,838	(\$11,938,047)	(\$125,152,641)	\$33,788,571	\$142,484,027	(\$5,638,485)	(\$137,245,542)	\$33,388,571
Rainy Day Fund	7,398,553	-	2,734,757	-	10,133,310	-	(3,512,760)	-	6,620,550
Internal Service									
City Enhancement Fund	\$239,946	\$101,500	-	(\$130,000)	\$211,446	\$101,500	-	(\$100,000)	\$212,946
Employee Benefits	8,322	754,909	-	(697,909)	65,322	774,909	-	(697,909)	142,322
Equipment Replacement	2,848,748	285,000	-	(231,000)	2,902,748	292,000	-	(255,000)	2,939,748
Facilities Renovation	3,714,053	320,000	-	(626,000)	3,408,053	350,000	(\$788,500)	(1,003,500)	1,966,053
Pleasanton Fire Apparatus Replacement	2,423,025	227,000	-	(150,500)	2,499,525	225,000	-	(1,009,250)	1,715,275
Golf Replacement	637,691	6,000	\$208,094	(210,000)	641,785	6,000	216,218	(275,000)	589,003
Information Technology Replacement	786,710	190,000	-	(300,000)	676,710	197,000	-	(300,000)	573,710
P E R S Rate Stabilization	29,362,086	-	-	-	29,362,086	-	-	-	29,362,086
Park & Median Renovation	1,725,457	540,000	(755,000)	(975,000)	535,457	580,000	(1,185,000)	(792,000)	(861,543)
Pleasanton Retirees' Medical Reserve	-	4,270,000	(91,000)	(4,179,000)	-	4,587,000	(91,000)	(4,595,000)	(99,000)
Police Vehicle Replacement	2,887,292	215,000	-	(919,500)	2,182,792	225,000	-	(887,700)	1,520,092
Public Art Acquisition	179,777	52,000	-	(10,000)	221,777	52,000	-	(15,000)	258,777
Self-Insurance Retention	3,184,792	1,385,000	-	(2,500,000)	2,069,792	1,824,000	-	(2,750,000)	1,143,792
Street Light Replacement	2,038,027	175,000	-	(220,000)	1,993,027	185,000	-	(220,000)	1,958,027
Traffic Signal Replacement	518,803	409,000	-	(350,000)	577,803	412,000	-	(450,000)	539,803
Vehicle Replacement	4,073,956	310,000	-	(577,500)	3,806,456	330,000	-	(886,000)	3,250,456
Workers Compensation(2)	(3,949,326)	1,545,500	-	(2,130,070)	(4,533,896)	1,792,000	-	(2,291,430)	(5,033,326)
Total Internal Service Funds	\$50,679,360	\$10,785,909	(\$637,906)	(\$14,206,479)	\$46,620,884	\$11,933,409	(\$1,848,282)	(\$16,527,789)	\$40,178,222
Enterprise									
Cemetery	\$708,374	\$320,500	\$50,000	(\$357,732)	\$721,142	\$353,000	\$50,000	(\$408,542)	\$715,600
Golf	136,374	4,564,892	(208,094)	(3,994,773)	498,399	4,327,368	(216,218)	(3,950,179)	659,370
Recycled Water	(2,065,780)	3,049,500	(1,444,146)	(1,753,485)	(2,213,911)	3,109,500	(1,444,146)	(1,679,840)	(2,228,397)
Sewer	8,860,195	15,527,500	(1,069,953)	(16,235,295)	7,082,447	15,852,500	(695,277)	(17,015,212)	5,224,458
Storm Drain	(300,753)	740,000	625,000	(1,363,335)	(299,088)	730,000	625,000	(1,695,461)	(639,549)
Transit	294,091	401,500	171,893	(778,989)	88,495	650,600	267,881	(563,372)	443,604
Water	15,411,309	27,531,041	(3,665,188)	(27,319,988)	11,957,174	29,401,041	(2,652,871)	(28,619,981)	10,085,363
Total Enterprise Funds	\$23,043,809	\$52,134,933	(\$5,540,488)	(\$51,803,597)	\$17,834,657	\$54,424,009	(\$4,065,631)	(\$53,932,586)	\$14,260,449

(1) FY 2020/21 General Fund balance of \$34.4 million is approximately \$9.3 million less than the fund balance of \$43.7 identified in the audited FY 2020/21 financial statements. The \$9.3 million difference is comprised of the \$7.4 million listed on the Rainy Day Reserve and \$1.9 million PARS Section 115 trust fair value earnings and \$81,000 of unrealized interest earnings.

(2) The negative fund balance reflects the estimated future liability regarding outstanding workers compensation claims.

2022/23 Mid-Term Operating Budget

Estimated Changes in Fund Balances

	Beginning Balance as of June 30, 2021	FY 2021/22				FY 2022/23			
		Projected Revenue	Projected Net Transfers	Proposed Expenditures	Projected Balance as of June 30, 2022	Projected Revenue	Projected Net Transfers	Proposed Expenditures	Projected Balance as of June 30, 2023
Special Revenue									
Abandoned Vehicle	\$119,168	\$32,500	-	(\$30,000)	\$121,668	\$32,600	-	(\$30,000)	\$124,268
Asset Forfeiture	17,731	100	-	(7,000)	10,831	100	-	(7,000)	3,931
Asset Forfeiture - Federal	10,173	3,500	-	-	13,673	3,500	-	-	17,173
Bernal Donations	86	5,000	-	-	5,086	200,800	-	-	205,886
Bonde LMD	7,353	26,100	-	(24,470)	8,983	26,100	-	(24,470)	10,613
Business Support	1,745,115	25,000	-	(25,000)	1,745,115	-	-	-	1,745,115
CASP Cert	56,492	31,500	-	(8,900)	79,092	500	-	-	79,592
Community Access TV	1,633,112	275,000	-	(193,561)	1,714,551	276,000	-	(104,000)	1,886,551
Community Development Block Grant	-	704,274	-	(704,274)	-	258,127	-	(262,693)	(4,566)
DARE	18,756	1,200	-	(5,000)	14,956	1,200	-	(5,000)	11,156
Downtown Economic Development Loan	29,290	500	-	-	29,790	500	-	-	30,290
Downtown Parking In-Lieu	715,736	23,500	-	-	739,236	24,500	-	-	763,736
HAPPY Public Art Donations	75,348	1,000	-	(40,000)	36,348	41,000	-	(40,000)	37,348
HBPOA Maintenance District	-	140,000	-	(140,000)	-	150,000	-	(150,000)	-
HOME Program	-	201,686	-	(201,686)	-	201,466	-	(201,923)	(457)
Laurel Creek GHAD	1,004,849	60,556	-	(39,638)	1,025,767	61,492	-	(39,638)	1,047,621
Law Enforcement	722,240	198,000	-	-	920,240	9,000	-	-	929,240
Lemoine GHAD	105,313	10,077	-	(7,198)	108,192	10,251	-	(7,198)	111,245
Lower Income Housing	11,117,530	3,851,285	-	(996,918)	13,971,897	6,977,390	-	(1,009,125)	19,940,162
Miscellaneous Donations	414,961	1,000	-	(8,500)	407,461	54,000	-	(125,000)	336,461
Moller Ranch GHAD	144,309	15,535	-	(10,622)	149,222	15,809	-	(10,622)	154,409
Moller Ranch LMD	256,171	58,213	-	(85,450)	228,934	58,213	-	(85,450)	201,697
North Pleasanton Improvements District	1,051,942	29,534	-	(23,500)	1,057,976	30,534	-	(23,500)	1,065,010
Oak Tree Farm GHAD	119,491	14,776	-	(11,524)	122,743	14,776	-	(11,524)	125,995
Oak Tree Farm LMD	72,581	19,862	-	(41,880)	50,563	19,862	-	(41,880)	28,545
Operating Grants	139,859	54,000	-	(63,003)	130,856	332,976	-	(317,079)	146,753
Pleasanton Garbage Service Rate Reserve	3,424,309	-	-	-	3,424,309	-	-	(563,400)	2,860,909
Ponderosa LMD	88,620	16,021	-	(19,580)	85,061	16,021	-	(19,580)	81,502
Recycling & Waste Management	739,511	239,000	-	(527,454)	451,057	240,000	-	(353,696)	337,361
Recycling & Waste Management Import Mitigation	289,244	5,500	-	(172,148)	122,596	5,500	-	(176,308)	(48,212)
Urban Forestry	243,026	104,500	(\$25,000)	(239,500)	83,026	18,000	(\$25,000)	(39,500)	36,526
Used Oil Grant	-	16,944	-	(16,944)	-	-	-	-	-
Windsor LMD	(17,562)	23,910	-	(25,560)	(19,212)	23,910	-	(25,560)	(20,862)
Total Special Revenue Funds	\$24,344,754	\$6,189,573	(\$25,000)	(\$3,669,310)	\$26,840,017	\$9,104,127	(\$25,000)	(\$3,674,146)	\$32,244,998
Private-Purpose Trust Fund									
Pleasanton Township County Water (PTCWD #3 Trust Fund)	380,297	8,925	-	(40,780)	348,442	8,925	-	(40,780)	316,587
Total - All Funds	\$140,236,196	\$205,609,178	(\$15,406,684)	(\$194,872,807)	\$ 135,565,882	\$217,954,497	(\$14,090,158)	(\$211,420,844)	\$128,009,378

* GHAD - Geological Hazard Abatement District

* LMD - Landscape Maintenance District

Summary of Revenues and Expenditures – Citywide

	FY 2020/21 Actual	FY 2021/22 Mid-Year Budget	FY 2022/23		
			Original Budget	Mid-Term Adjustments	Mid-Term Budget
Revenues					
General	\$125,351,102	\$136,489,838	\$137,089,323	\$5,394,704	\$142,484,027
Internal Service	9,674,402	10,785,909	11,733,409	200,000	11,933,409
Enterprise	54,813,475	52,134,933	57,988,296	(3,564,287)	54,424,009
Special Revenue	4,680,426	6,189,573	8,772,151	331,976	9,104,127
Private-purpose Trust Funds	5,900	8,925	8,925	-	8,925
Total Revenues	\$194,525,305	\$205,609,178	\$215,592,104	\$2,362,393	\$217,954,497
Expenditures					
General	\$114,986,321	\$125,152,641	\$133,565,354	\$3,680,188	\$137,245,542
Internal Service	15,377,961	14,206,479	13,620,442	2,907,347	16,527,789
Enterprise	46,885,166	51,803,597	55,208,134	(1,275,547)	53,932,587
Special Revenue	4,398,568	3,669,310	2,715,388	958,758	3,674,146
Private-purpose Trust Funds	21,462	40,780	40,780	-	40,780
Total Expenditures	\$181,669,478	\$194,872,807	\$205,150,098	\$6,270,746	\$211,420,844

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Summary of Revenues by Fund Types

	FY 2020/21 Actual	FY 2021/22 Mid-Year Budget	FY 2022/23		
			Original Budget	Mid-Term Adjustments	Mid-Term Budget
General Fund	\$125,351,102	\$136,489,838	\$137,089,323	\$5,394,704	\$142,484,027
Internal Service					
City Enhancement Fund	\$63,651	\$101,500	\$101,500	-	\$101,500
Employee Benefits	786,084	754,909	774,909	-	774,909
Equipment Replacement	389,769	285,000	292,000	-	292,000
Facilities Renovation	597,445	320,000	350,000	-	350,000
Fire Apparatus Replacement	591,271	227,000	225,000	-	225,000
Golf Replacement	4,188	6,000	6,000	-	6,000
Information Technology Replacement	186,518	190,000	197,000	-	197,000
Park & Median Renovation	433,267	540,000	580,000	-	580,000
Pleasanton Retirees' Medical Reserve	2,661,045	4,270,000	4,587,000	-	4,587,000
Police Vehicle Replacement	489,405	215,000	225,000	-	225,000
Public Art Acquisition	100,954	52,000	52,000	-	52,000
Self-Insurance Retention	1,315,310	1,385,000	1,624,000	\$200,000	1,824,000
Street Light Replacement	198,569	175,000	185,000	-	185,000
Traffic Signal Replacement	182,443	409,000	412,000	-	412,000
Vehicle Replacement	624,571	310,000	330,000	-	330,000
Workers Compensation	1,049,912	1,545,500	1,792,000	-	1,792,000
Total Internal Service Funds	\$9,674,402	\$10,785,909	\$11,733,409	\$200,000	\$11,933,409
Enterprise					
Cemetery	\$238,642	\$320,500	\$295,500	\$57,500	\$353,000
Golf	4,535,689	4,564,892	4,327,368	-	4,327,368
Recycled Water	3,241,185	3,049,500	2,868,500	241,000	3,109,500
Sewer	15,878,870	15,527,500	16,737,500	(885,000)	15,852,500
Storm Drain	745,573	740,000	750,000	(20,000)	730,000
Transit	466,157	401,500	253,387	397,213	650,600
Water	29,707,361	27,531,041	32,756,041	(3,355,000)	29,401,041
Total Enterprise Funds	\$54,813,477	\$52,134,933	\$57,988,296	(\$3,564,287)	\$54,424,009

Summary of Revenues by Fund Types

	FY 2020/21 Actual	FY 2021/22 Mid-Year Budget	FY 2022/23		
			Original Budget	Mid-Term Adjustments	Mid-Term Budget
Special Revenue					
Abandoned Vehicle	\$60,526	\$32,500	\$32,600	-	\$32,600
Asset Forfeiture	11,575	100	100	-	100
Asset Forfeiture - Federal	-	3,500	3,500	-	3,500
Bernal Donations	(1,111)	5,000	200,800	-	200,800
Bonde LMD	26,288	26,100	26,100	-	26,100
Business Support	60,815	25,000	-	-	-
CASP Cert	31,154	31,500	500	-	500
Community Access TV	228,310	275,000	276,000	-	276,000
Community Development Block Grant	973,562	704,274	258,127	-	258,127
DARE	228	1,200	1,200	-	1,200
Downtown Economic Development Loan	357	500	500	-	500
Downtown Parking In-Lieu	8,712	23,500	24,500	-	24,500
HAPPY Public Art Donations	20,966	1,000	41,000	-	41,000
HBPOA Maintenance District	125,226	140,000	150,000	-	150,000
HOME Program	147,421	201,686	201,466	-	201,466
Laurel Creek GHAD	63,568	60,556	61,492	-	61,492
Law Enforcement	198,370	198,000	9,000	-	9,000
Lemoine GHAD	9,818	10,077	10,251	-	10,251
Lower Income Housing	2,085,340	3,851,285	6,977,390	-	6,977,390
Miscellaneous Donations	358	1,000	1,000	\$53,000	54,000
Moller Ranch GHAD	13,935	15,535	15,809	-	15,809
Moller Ranch LMD	60,644	58,213	58,213	-	58,213
North Pleasanton Improvements District	28,738	29,534	30,534	-	30,534
Oak Tree Farm GHAD	16,060	14,776	14,776	-	14,776
Oak Tree Farm LMD	22,040	19,862	19,862	-	19,862
Operating Grants	99,420	54,000	54,000	278,976	332,976
Pleasanton Garbage Service Rate Reserve	72,739	-	-	-	-
Ponderosa LMD	16,448	16,021	16,021	-	16,021
Recycling & Waste Management	245,620	239,000	240,000	-	240,000
Recycling & Waste Management Import Mitigation	598	5,500	5,500	-	5,500
Urban Forestry	25,377	104,500	18,000	-	18,000
Used Oil Grant	3,603	16,944	-	-	-
Windsor LMD	23,721	23,910	23,910	-	23,910
Total Special Revenue Funds	\$4,680,426	\$6,189,573	\$8,772,151	\$331,976	\$9,104,127
Private-Purpose Trust Fund					
Pleasanton Township County Water (PTCWD #3 Trust Fund)	\$5,900	\$8,925	\$8,925	-	\$8,925
Total Revenues - All Funds	\$194,525,307	\$205,609,178	\$215,592,104	\$2,362,393	\$217,954,49

* GHAD - Geological Hazard Abatement District

* LMD - Landscape Maintenance District

Summary of Expenditures by Fund Types

	FY 2020/21 Actual	FY 2021/22 Mid-Year Budget	FY 2022/23		
			Original Budget	Mid-Term Adjustments	Mid-Term Budget
General Fund	\$114,986,321	\$125,152,641	\$133,565,354	\$3,680,188	\$137,245,542
Internal Service					
City Enhancement Fund	\$1,487	\$130,000	\$100,000	-	\$100,000
Employee Benefits	8,293,663	697,909	697,909	-	697,909
Equipment Replacement	38,296	231,000	55,500	\$199,500	255,000
Facilities Renovation	319,985	626,000	500,000	503,500	1,003,500
Fire Apparatus Replacement	72,828	150,500	477,250	532,000	1,009,250
Golf Replacement	14,814	210,000	155,000	120,000	275,000
Information Technology Replacement	476,810	300,000	200,000	100,000	300,000
Park & Median Renovation	1,025,241	975,000	792,000	-	792,000
Pleasanton Retirees' Medical Reserve	534,443	4,179,000	4,595,000	-	4,595,000
Police Vehicle Replacement	619,173	919,500	209,593	678,107	887,700
Public Art Acquisition	-	10,000	22,000	(7,000)	15,000
Self-Insurance Retention	2,008,372	2,500,000	2,550,000	200,000	2,750,000
Street Light Replacement	44,695	220,000	220,000	-	220,000
Traffic Signal Replacement	365,159	350,000	218,760	231,240	450,000
Vehicle Replacement	916,195	577,500	536,000	350,000	886,000
Workers Compensation	646,800	2,130,070	2,291,430	-	2,291,430
Total Internal Service Funds	\$15,377,961	\$14,206,479	\$13,620,442	\$2,907,347	\$16,527,789
Enterprise					
Cemetery	\$257,713	\$357,732	\$355,908	\$52,634	\$408,542
Golf	3,603,433	3,994,773	3,950,179	-	3,950,179
Recycled Water	1,310,100	1,753,485	1,669,133	10,707	1,679,840
Sewer	14,100,646	16,235,295	16,743,350	271,862	17,015,212
Storm Drain	1,297,104	1,363,335	1,369,517	325,944	1,695,461
Transit	418,338	778,989	493,157	70,215	563,372
Water	25,897,832	27,319,988	30,626,890	(2,006,909)	28,619,981
Total Enterprise Funds	\$46,885,166	\$51,803,597	\$55,208,134	(\$1,275,547)	\$53,932,587

Summary of Expenditures by Fund Types

	FY 2020/21 Actual	FY 2021/22 Mid-Year Budget	FY 2022/23		
			Original Budget	Mid-Term Adjustments	Mid-Term Budget
Special Revenue					
Abandoned Vehicle	\$58,675	\$30,000	\$30,000	-	\$30,000
Asset Forfeiture	93,214	7,000	7,000	-	7,000
Bernal Donations	27,452	-	-	-	-
Bonde LMD	20,730	24,470	24,470	-	24,470
Business Support	1,154,000	25,000	-	-	-
CASP Cert	8,008	8,900	-	-	-
Community Access T V	43,561	193,561	104,000	-	104,000
Community Development Block Grant	973,563	704,274	257,148	\$5,545	262,693
DARE	-	5,000	5,000	-	5,000
HAPPY Public Art Donations	9,000	40,000	40,000	-	40,000
HBPOA Maintenance District	125,226	140,000	150,000	-	150,000
HOME Program	147,421	201,686	201,368	555	201,923
Laurel Creek GHAD	10,978	39,638	39,638	-	39,638
Law Enforcement	21,696	-	-	-	-
Lemoine GHAD	3,886	7,198	7,198	-	7,198
Lower Income Housing	1,190,131	996,918	996,171	12,954	1,009,125
Miscellaneous Donations	1,173	8,500	8,500	116,500	125,000
Moller Ranch GHAD	7,586	10,622	10,622	-	10,622
Moller Ranch LMD	61,876	85,450	85,450	-	85,450
North Pleasanton Improvements District	11,453	23,500	23,500	-	23,500
Oak Tree Farm GHAD	7,294	11,524	11,524	-	11,524
Oak Tree Farm LMD	12,836	41,880	41,880	-	41,880
Operating Grants	98,822	63,003	63,003	254,076	317,079
Pleasanton Garbage Service Rate Reserve	-	-	-	563,400	563,400
Ponderosa LMD	16,048	19,580	19,580	-	19,580
Recycling & Waste Management	244,002	527,454	350,258	3,438	353,696
Recycling & Waste Management Import Mitigation	-	172,148	174,019	2,289	176,308
Urban Forestry	18,958	239,500	39,500	-	39,500
Used Oil Grant	3,603	16,944	-	-	-
Windsor LMD	27,376	25,560	25,560	-	25,560
Total Special Revenue Funds	\$4,398,568	\$3,669,310	\$2,715,389	\$958,757	\$3,674,146
Private-Purpose Trust Fund					
Pleasanton Township County Water (PTCWD #3 Trust Fund)	\$21,462	\$40,780	\$40,780	-	\$40,780
Total Expenditures - All Funds	\$181,669,478	\$194,872,807	\$205,150,098	\$6,270,746	\$211,420,844

* GHAD - Geological Hazard Abatement District

* LMD - Landscape Maintenance District

Expenses by Category - All Funds

	FY 2020/21 Actual	FY 2021/22 Mid-Year Budget	FY 2022/23		
			Original Budget	Mid-Term Adjustments	Mid-Term Budget
Personnel Services					
Salaries	\$65,485,689	\$71,981,126	\$73,016,509	\$1,431,719	\$74,448,228
Benefits	37,880,136	35,767,955	39,406,993	174,245	39,581,238
Supplies and Services					
Transport and Training	1,543,038	2,158,215	2,007,018	178,668	2,185,686
Repair and Maintenance	6,897,285	5,935,853	8,311,020	399,975	8,710,995
Materials and Supplies	66,086,009	71,574,531	77,012,997	320,178	77,333,175
Capital Outlay	2,562,434	7,104,916	5,070,350	3,765,961	8,836,311
Loan Expenditures	1,214,887	350,211	325,211	-	325,211
Total Expenditures	\$181,669,478	\$194,872,807	\$205,150,098	\$6,270,746	\$211,420,844
Transfers-Out	24,910,455	24,555,302	22,411,499	2,724,516	25,136,015
Total Expenditures & Transfers	\$206,579,933	\$219,428,109	\$227,561,597	\$8,995,262	\$236,556,859

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Citywide Summary of Activities FY 2022/23

	General Fund	Internal Service Funds	Enterprise Funds	Special Revenue Funds	Trust Funds	Total
Revenue						
Property Taxes	\$84,054,000	-	-	-	-	\$84,054,000
Service Charges	-	-	\$52,648,868	-	-	52,648,868
Internal Services Charges	-	\$10,329,909	-	-	-	10,329,909
Sales Tax	24,100,000	-	-	-	-	24,100,000
Fees for Current Services	1,473,500	-	-	\$30,000	\$1,925	1,505,425
Other Taxes	10,670,000	-	-	-	-	10,670,000
Grants and Subventions	4,530,200	-	647,100	772,904	-	5,950,204
Interfund Revenue	2,601,054	-	633,541	12,788	-	3,247,383
Other Financing Sources	-	1,000,000	-	-	-	1,000,000
Interest Income and Rent	440,000	603,500	444,500	578,400	7,000	2,073,400
Recreation Revenue	4,327,437	-	-	-	-	4,327,437
Building Permits	3,300,000	-	-	-	-	3,300,000
Franchise Fees	3,045,000	-	-	-	-	3,045,000
Plan Check Fees	2,143,000	-	-	-	-	2,143,000
Fines and Forfeitures	309,500	-	-	-	-	309,500
Misc Reimbursements	1,000,136	-	-	326,034	-	1,326,170
Public Works Fees	36,500	-	-	-	-	36,500
Development Fees	-	-	-	6,361,890	-	6,361,890
Assessments	-	-	-	213,946	-	213,946
Planning Fees	179,500	-	-	-	-	179,500
Miscellaneous Revenue	40,000	-	50,000	503,165	-	593,165
Licenses and Misc Permits	210,000	-	-	-	-	210,000
Library Revenue	13,000	-	-	-	-	13,000
Contributions and Donations	11,200	-	-	305,000	-	316,200
Total Revenue	\$142,484,027	\$11,933,409	\$54,424,009	\$9,104,127	\$8,925	\$217,954,497
Transfers-In	\$4,469,540	\$1,266,218	\$4,310,099	-	-	\$10,045,857
Total Revenues & Transfers	\$146,953,567	\$13,199,627	\$58,734,108	\$9,104,127	\$8,925	\$228,000,354
Expenditure						
City Council	\$298,873	-	-	-	-	\$298,873
City Manager	1,581,630	-	-	\$104,000	-	1,685,630
City Clerk	1,768,966	-	-	-	-	1,768,966
Housing	74,495	-	-	1,473,741	-	1,548,236
Recycling	-	-	-	674,260	-	674,260
Law	3,745,768	-	-	-	-	3,745,768
Finance	3,763,097	-	-	-	-	3,763,097
Human Resources	2,044,467	-	-	-	-	2,044,467
Information Technology	3,632,347	\$300,000	-	-	-	3,932,347
General Government	4,943,716	10,334,339	-	-	-	15,278,055
Fire	24,014,143	-	-	-	-	24,014,143
Police Administration	3,628,392	-	-	21,223	-	3,649,615

Citywide Summary of Activities FY 2022/23

	General Fund	Internal Service Funds	Enterprise Funds	Special Revenue Funds	Trust Funds	Total
Expenditure						
Police Investigation	\$6,779,112	-	-	-	-	\$6,779,112
Police Operations	16,542,646	-	-	-	-	16,542,646
Police Special Operations	4,169,295	-	-	\$30,000	-	4,199,295
Police Support Services	4,184,521	-	-	-	-	4,184,521
CD Administration	974,411	-	-	-	-	974,411
Traffic Engineering	3,216,527	\$450,000	-	-	-	3,666,527
Building and Safety	3,670,968	-	-	-	-	3,670,968
Permit Center	302,033	-	-	-	-	302,033
Planning	3,027,186	-	-	-	-	3,027,186
Engineering Services	2,668,413	-	-	805,986	-	3,474,399
GHAD	-	-	-	46,836	-	46,836
Private Development	349,245	-	-	-	-	349,245
Construction Inspection	1,239,252	-	-	-	-	1,239,252
Landscape Architecture	494,163	-	-	39,500	-	533,663
Business License	554,994	-	-	-	-	554,994
Communications	318,146	-	-	-	-	318,146
Downtown Economic Development	932,049	-	-	-	-	932,049
Transportation Systems Management	60,659	-	-	-	-	60,659
Ops Administration	1,012,520	-	-	150,000	-	1,162,520
Streets	4,020,228	220,000	-	-	-	4,240,228
Ops Support Services	6,970,997	4,416,450	-	-	-	11,387,447
Parks	10,905,316	792,000	-	-	-	11,697,316
Library & Recreation	2,713,742	-	-	123,000	-	2,836,742
Civic Arts	2,672,401	15,000	-	40,000	-	2,727,401
Human Services	2,520,028	-	-	-	-	2,520,028
Cemetery Operations	-	-	\$408,542	-	-	408,542
Golf	-	-	3,950,179	-	-	3,950,179
Library	4,388,756	-	-	165,600	-	4,554,356
Recreation Services	3,062,040	-	-	-	-	3,062,040
Transit	-	-	563,372	-	-	563,372
Water	-	-	28,619,981	-	-	28,619,981
Recycled Water	-	-	1,679,840	-	-	1,679,840
Sewer	-	-	17,015,212	-	-	17,015,212
Storm Drain	-	-	1,695,461	-	-	1,695,461
Private Trust Fund	-	-	-	-	\$40,780	40,780
Total Expenditures	\$137,245,542	\$16,527,789	\$53,932,587	\$3,674,146	\$40,780	\$211,420,844
Transfer Out	\$13,620,785	\$3,114,500	\$8,375,730	\$25,000	-	\$25,136,015
Total Expenditures & Transfers	\$150,866,327	\$19,642,289	\$62,308,317	\$3,699,146	\$40,780	\$236,556,859

General Fund Operating Budget Summary – Revenues

	FY 2020/21 Actual	FY 2021/22 Mid-Year Budget	FY 2022/23		
			Original Budget	Mid-Term Adjustments	Mid-Term Budget
Revenue					
Property Taxes	\$77,667,356	\$79,944,000	\$82,468,000	\$1,586,000	\$84,054,000
Sales Tax	21,883,038	23,800,000	22,240,000	1,860,000	24,100,000
Fees for Current Services	1,279,313	1,293,900	1,403,500	70,000	1,473,500
Other Taxes	8,706,405	9,825,000	9,470,000	1,200,000	10,670,000
Grants and Subventions	1,429,747	5,187,277	4,518,200	12,000	4,530,200
Interfund Revenue	2,696,551	2,606,054	2,601,054	-	2,601,054
Interest Income and Rent	279,900	410,000	440,000	-	440,000
Recreation Revenue	1,347,488	2,881,165	4,175,150	152,287	4,327,437
Building Permits	3,095,724	3,345,000	2,950,000	550,000	3,500,000
Franchise Fees	2,941,828	2,985,000	3,045,000	-	3,045,000
Plan Check Fees	1,905,017	2,643,000	2,123,000	20,000	2,143,000
Fines and Forfeitures	168,070	200,000	309,500	-	309,500
Miscellaneous Reimbursements	1,520,030	1,110,242	950,719	49,417	1,000,136
Public Works Fees	122,748	36,500	176,500	(140,000)	36,500
Planning Fees	265,018	179,500	179,500	-	179,500
Miscellaneous Revenue	22,672	25,000	15,000	25,000	40,000
Licenses and Misc Permits	7,569	8,000	10,000	-	10,000
Library Revenue	2,558	6,000	1,000	12,000	13,000
Contributions and Donations	10,074	4,200	13,200	(2,000)	11,200
Total Revenue	\$125,351,102	\$136,489,838	\$137,089,323	\$5,394,704	\$142,484,027
Transfers-In	\$5,143,616	\$3,684,537	\$3,469,540	\$1,000,000	\$4,469,540
Total Revenue and Transfers	\$130,494,718	\$140,174,375	\$140,558,863	\$6,394,704	\$146,953,567

General Fund Operating Budget Summary – Expenditures

	FY 2020/21 Actual	FY 2021/22 Mid-Year Budget	FY 2022/23		
			Original Budget	Mid-Term Adjustments	Mid-Term Budget
Expenditures					
General Government	\$16,490,938	\$17,505,881	\$20,996,896	\$856,465	\$21,853,361
Public Safety	52,610,329	55,754,184	58,203,986	1,114,134	59,318,120
Community Development	14,883,621	17,403,575	17,691,125	116,913	17,808,038
Operations Services	20,255,545	21,017,575	22,287,580	621,480	22,909,060
Community Activities	10,745,888	13,471,426	14,385,767	971,196	15,356,963
Total Expenditures	\$114,986,321	\$125,152,641	\$133,565,354	\$3,680,188	\$137,245,542
Transfers-Out	\$9,876,566	\$12,887,827	\$9,906,269	\$2,714,516	\$10,108,025
Total Expenditures and Transfers	\$124,862,887	\$138,040,468	\$143,471,623	\$6,394,704	\$147,353,567

Expenses by Category – General Fund

	FY 2020/21 Actual	FY 2021/22 Mid-Year Budget	FY 2022/23		
			Original Budget	Mid-Term Adjustments	Mid-Term Budget
Salaries	\$60,694,033	\$65,933,491	\$67,297,024	\$992,885	\$68,289,909
Benefits	25,971,317	27,284,388	30,200,383	209,399	30,409,782
Transport and Training	1,129,925	1,595,620	1,425,723	184,368	1,610,091
Repair and Maintenance	6,077,709	5,504,928	7,901,090	286,325	8,187,415
Materials and Supplies	20,554,838	24,416,030	26,463,794	1,837,097	28,300,891
Capital Outlay	558,501	418,184	277,340	170,114	447,454
Total Expenditures	\$114,986,323	\$125,152,641	\$133,565,354	\$3,680,188	\$137,245,542

General Fund Transfer Summary

Operating Transfers	FY 2020/21 Actual	FY 2021/22 Mid-Year Budget	FY 2022/23		
			Original Budget	Mid-Term Adjustments	Mid-Term Budget
OPERATING TRANSFERS IN - From:					
Urban Forestry Fund	\$25,000	\$25,000	\$25,000	-	\$25,000
Retiree Medical Fund (Implied Subsidy)	765,000	893,000	900,000	-	900,000
Happy Valley Infrastructure Loan Repayment	-	31,780	31,780	-	31,780
Rainy Day Fund	-	-	2,512,760	\$1,000,000	3,512,760
Golf Debt Repayment	500,641	-	-	-	-
OPERATING TRANSFERS OUT - To:					
CIP & CIPR	(4,001,382)	(7,862,549)	(5,000,000)	(2,714,516)	(7,714,516)
Senior & Low Income Water & Sewer Discounts					
Water Fund	(283,252)	(250,000)	(250,000)	-	(250,000)
Sewer Fund	(101,753)	(110,000)	(110,000)	-	(110,000)
Transit Fund (Subsidy)	(16,577)	(171,893)	(267,881)	-	(267,881)
Storm Drain Fund (Subsidy)	(330,000)	(625,000)	(625,000)	-	(625,000)
Cemetery Fund (Subsidy)	(50,000)	(50,000)	(50,000)	-	(50,000)
Repayment to Retiree Med Fund for Golf Debt	(1,050,000)	(893,000)	(900,000)	-	(900,000)
LED CEC Loan Repayment	(190,628)	(190,628)	(190,628)	-	(190,628)
Rainy Day Fund	(3,852,975)	(2,734,757)	-	-	-
NET OPERATING TRANSFERS	(\$8,585,926)	(\$11,938,047)	(\$3,923,969)	(\$1,714,516)	(\$5,638,485)

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Personnel Overview

FY 2022/23 Operating Budget Mid-Term Update

City of Pleasanton Summary of Full-Time Staffing – General Fund

	Actual FY 19/20	Actual FY 20/21	Projected FY 21/22	Mid-Term FY 22/23
City Manager				
Administration ⁽¹⁾	4.65	4.65	5.15	4.65
City Clerk	5.00	5.00	5.00	5.00
Information Technologies	7.06	7.06	7.06	7.06
Law ⁽²⁾	4.25	4.25	4.25	5.00
Finance	12.80	12.80	12.80	12.80
Human Resources Department	7.00	7.00	7.00	7.00
Public Safety				
Fire (LPFD - Pleasanton only) ⁽³⁾	62.75	62.75	63.75	64.00
Police	118.50	118.50	118.50	118.50
Community Development ⁽⁴⁾				
Administration	3.00	3.00	3.00	3.00
Building & Safety	9.00	9.00	10.00	10.00
Permit Center	3.00	3.00	2.00	1.00
Planning	9.00	9.00	9.00	10.00
Engineering and Inspection	5.00	5.00	5.00	5.00
Engineering Department	17.00	17.00	18.00	18.00
Economic Development	6.50	6.50	6.50	6.50
Operations Services	62.20	62.20	61.50	61.50
Community Activities ⁽⁵⁾				
Administration	8.00	7.50	13.21	8.90
Library Services	21.00	21.00	19.85	20.85
Recreation	21.31	21.46	17.90	21.21
TOTAL GENERAL FUND	387.02	386.67	389.47	389.97
Percentage Change	0.8%	-0.1%	0.7%	0.1%

(1) 0.50 FTE Office Assistant shifted from City Manager – Admin to Special Revenue Fund – Housing

(2) Net increase of 0.75 FTE, adds 1.0 FTE Deputy City Attorney, removes 0.25 FTE equivalent Assistant City Attorney

(3) 0.50 FTE increase for Battalion Chief and 0.25 FTE reduction to correct Training Coordinator position

(4) 1.0 FTE Office Assistant shifted from Permit Center to Planning Division

(5) 1.0 FTE Sr. Recreation Program Specialist was converted to 1.0 FTE Theater Technician and re-allocation of employees' cost center to better reflect direct programs cost

City of Pleasanton Summary of Full-Time Staffing – Enterprise & Special Revenue Fund

	Actual FY 19/20	Actual FY 20/21	Projected FY 21/22	Mid-Term FY 22/23
Enterprise Funds				
Paratransit	2.44	2.44	0.09	0.09
Cemetery	0.10	0.10	0.20	0.20
Water/ Recycled Water	26.37	26.37	27.05	27.14
Sewer	10.54	10.79	10.09	10.09
Storm Drain / Urban Runoff	3.53	3.53	3.00	3.04
Total Enterprise Funds	42.98	43.23	40.43	40.56
Percentage Change	5.7%	0.6%	-6.5%	0.3%
Special Revenue Funds				
Lower Income Housing ⁽¹⁾	1.30	1.30	0.80	1.30
Community Development Block Grant	-	-	0.50	0.50
H.O.M.E	-	-	0.05	0.05
Recycling	-	0.50	1.00	1.00
Total Special Revenue Funds	1.30	1.80	2.35	2.85
Percentage Change	0.0%	38.5%	30.6%	21.3%
Total General, Enterprise & Special Revenue Funds	431.30	431.70	432.25	433.88
Percentage Change	1.1%	0.1%	0.1%	0.4%
Limited Term Staffing				
Community Development	1.00	1.00	1.00	1.00
Total Limited Term	1.00	1.00	1.00	1.00

(1) 0.50 FTE Office Assistant shifted from City Manager – Admin to Special Revenue Fund – Housing

Personnel Summary

Projected FY 2021/22

Mid-Term FY 2022/23

Position	Projected FY 2021/22							Mid-Term FY 2022/23				
	Actual FY 19/20	Actual FY 20/21	Admin	Housing	City Clerk	Recycling	TOTAL	Admin	Housing	City Clerk	Recycling	TOTAL
City Manager	1.00	1.00	1.00	-	-	-	1.00	1.00	-	-	-	1.00
Assistant City Manager	1.00	1.00	0.65	0.35	-	-	1.00	0.65	0.35	-	-	1.00
Assistant to the City Manager	1.00	1.00	1.00	-	-	-	1.00	1.00	-	-	-	1.00
Executive Assistant	1.00	1.00	1.00	-	-	-	1.00	1.00	-	-	-	1.00
Senior Management Analyst ⁽¹⁾	1.00	1.00	1.00	-	-	-	1.00	-	-	-	-	-
Management Analyst	-	0.50	-	-	-	1.00	1.00	1.00	-	-	1.00	2.00
Housing Manager	0.45	0.45	-	1.00	-	-	1.00	-	1.00	-	-	1.00
City Clerk	1.00	1.00	-	-	1.00	-	1.00	-	-	1.00	-	1.00
Deputy City Clerk	2.00	2.00	-	-	1.00	-	1.00	-	-	1.00	-	1.00
Central Services Lead	1.00	1.00	-	-	-	-	-	-	-	-	-	-
Central Services Assistant	-	-	-	-	1.00	-	1.00	-	-	1.00	-	1.00
Sr. Office Asst./ Office Asst. ⁽²⁾	1.50	1.50	0.50	-	2.00	-	2.50	-	0.50	2.00	-	2.50
Subtotal	10.95	11.45	5.15	1.35	5.00	1.00	12.50	4.65	1.85	5.00	1.00	12.50
Overtime	0.02	0.02	0.02	-	-	-	0.02	0.01	-	0.04	-	0.05
Temporary	0.38	0.27	-	0.11	-	-	0.11	-	-	0.10	-	0.10
TOTAL	11.35	11.74	5.17	1.46	5.00	1.00	12.63	4.66	1.85	5.14	1.00	12.65

(1) 1.0 FTE Senior Management Analyst was replaced with 1.0 FTE Management Analyst

(2) 0.50 FTE Office Assistant shifted from City Manager - Admin to Special Revenue Fund - Housing

Personnel Summary

Projected FY 2021/22

Mid-Term FY 2022/23

Position	Actual		Projected FY 2021/22						Mid-Term FY 2022/23					
	FY 19/20	FY 20/21	Admin	Bldg & Safety	Permit Center	Planning	Traffic Eng	TOTAL	Admin	Bldg & Safety	Permit Center	Planning	Traffic Eng	TOTAL
Director of Community Development	1.00	1.00	1.00	-	-	-	-	1.00	1.00	-	-	-	-	1.00
Deputy Director - City Traffic Engineer	1.00	1.00	-	-	-	-	1.00	1.00	-	-	-	-	1.00	1.00
Deputy Director - Planning & Permit Center Manager	1.00	1.00	-	-	-	1.00	-	1.00	-	-	-	1.00	-	1.00
Management Analyst	1.00	1.00	1.00	-	-	-	-	1.00	1.00	-	-	-	-	1.00
Office Manager	1.00	1.00	1.00	-	-	-	-	1.00	1.00	-	-	-	-	1.00
Sr. Office Assistant	2.00	2.00	-	1.00	1.00	-	-	2.00	-	-	-	1.00	-	1.00
Office Assistant	1.00	1.00	-	-	-	1.00	-	1.00	-	1.00	1.00	-	-	2.00
Sr. Planner	2.00	2.00	-	-	-	2.00	-	2.00	-	-	-	2.00	-	2.00
Associate Planner	5.00	5.00	-	-	-	4.00	-	4.00	-	-	-	3.00	-	3.00
Assistant Planner	-	-	-	-	-	1.00	-	1.00	-	-	-	2.00	-	2.00
Sr. Code Enforcement Officer	1.00	1.00	-	-	1.00	-	-	1.00	-	-	-	1.00	-	1.00
Associate Traffic Engineer	1.00	1.00	-	-	-	-	1.00	1.00	-	-	-	-	1.00	1.00
Engineering Tech II/III	2.00	2.00	-	-	-	-	2.00	2.00	-	-	-	-	2.00	2.00
Sr. Transportation Engineer	1.00	1.00	-	-	-	-	1.00	1.00	-	-	-	-	1.00	1.00
Chief Building Official	1.00	1.00	-	1.00	-	-	-	1.00	-	1.00	-	-	-	1.00
Permit Center Manager	1.00	1.00	-	-	-	-	-	-	-	-	-	-	-	-
Sr. Plan Checker	-	1.00	-	1.00	-	-	-	1.00	-	1.00	-	-	-	1.00
Plan Checker	2.00	1.00	-	1.00	-	-	-	1.00	-	1.00	-	-	-	1.00
Lead Building Inspector	1.00	1.00	-	1.00	-	-	-	1.00	-	1.00	-	-	-	1.00
Building Inspector	2.00	2.00	-	2.00	-	-	-	2.00	-	2.00	-	-	-	2.00
Permit Technician	2.00	2.00	-	3.00	-	-	-	3.00	-	3.00	-	-	-	3.00
Subtotal	29.00	29.00	3.00	10.00	2.00	9.00	5.00	29.00	3.00	10.00	1.00	10.00	5.00	29.00
Overtime	0.43	0.60	0.04	0.09	0.03	0.28	0.01	0.45	0.05	0.17	0.02	0.23	0.02	0.49
Temporary	1.21	0.38	0.60	-	-	-	0.28	0.88	0.53	-	-	-	0.72	1.25
Limited Term - Assistant Planner	-	-	-	-	-	1.00	-	1.00	-	-	-	1.00	-	1.00
Limited Term - Assistant Building Official	1.00	1.00	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	31.64	30.98	3.64	10.09	2.03	10.28	5.29	31.33	3.58	10.17	1.02	11.23	5.74	31.74

Personnel Summary

Position	Projected FY 2021/22						Mid-Term FY 2022/23			
	Actual FY 19/20	Actual FY 20/21	Econ Dev.	Bus. License	Comm.	TOTAL	Econ Dev.	Bus. License	Comm.	TOTAL
Deputy City Manager	1.00	1.00	1.00	-	-	1.00	1.00	-	-	1.00
Economic Development Manager	1.00	1.00	1.00	-	-	1.00	1.00	-	-	1.00
Senior Accounting Assistant	2.00	2.00	-	2.00	-	2.00	-	2.00	-	2.00
Office Assistant	0.50	0.50	0.50	-	-	0.50	0.50	-	-	0.50
Business License Program Specialist	1.00	1.00	-	1.00	-	1.00	-	1.00	-	1.00
Community Relations Manager/PIO	1.00	1.00	-	-	1.00	1.00	-	-	1.00	1.00
Subtotal	6.50	6.50	2.50	3.00	1.00	6.50	2.50	3.00	1.00	6.50
Overtime	0.01	0.01	-	0.01	-	0.01	0.01	-	-	0.01
Temporary	0.22	0.14	-	0.14	-	0.14	0.03	0.14	-	0.17
TOTAL	6.73	6.65	2.50	3.15	1.00	6.65	2.54	3.14	1.00	6.68

Personnel Summary

Position	Actual FY 19/20	Actual FY 20/21	Projected FY 21/22	Mid-Term FY 22/23
Director of Engineering	1.00	1.00	1.00	1.00
Assistant Director of Engineering	-	-	-	1.00
Sr. Office Assistant	1.00	1.00	1.00	1.00
Sr. Civil Engineer	2.00	2.00	2.00	1.00
Associate Civil Engineer	4.00	4.00	5.00	5.00
Construction Inspector	4.00	4.00	4.00	4.00
Construction Services Manager	1.00	1.00	1.00	1.00
Engineering Technician II	2.00	2.00	2.00	2.00
Landscape Architect	1.00	1.00	1.00	1.00
Landscape Architect Assistant	1.00	1.00	1.00	1.00
Subtotal	17.00	17.00	18.00	18.00
Overtime	0.24	0.24	0.24	0.70
Temporary	0.18	0.18	-	-
TOTAL	17.42	17.42	18.24	18.70

Personnel Summary

Position	Actual FY 19/20	Actual FY 20/21	Projected FY 21/22	Mid-Term FY 22/23
Director of Finance	0.80	0.80	0.80	0.80
ERP Coordinator	1.00	1.00	1.00	1.00
Financial Services Manager	2.00	2.00	2.00	2.00
Special Projects Manager	1.00	1.00	-	1.00
Senior Budget & Finance Analyst	-	-	1.00	-
Administrative Assistant	2.00	2.00	1.00	-
Supervising Senior Accountant	1.00	1.00	-	1.00
Senior Accountant	-	-	1.00	2.00
Junior Accountant	2.00	2.00	3.00	2.00
Payroll Coordinator	1.00	1.00	1.00	1.00
Senior Accounting Assistant	1.00	1.00	1.00	2.00
Accounting Assistant	1.00	1.00	1.00	-
Subtotal	12.80	12.80	12.80	12.80
Overtime	0.09	0.09	0.09	0.06
TOTAL	12.89	12.89	12.89	12.86

Personnel Summary

Position	Actual FY 19/20	Actual FY 20/21	Projected FY 21/22	Mid-Term FY 22/23
Director of Human Resources & Labor Relations	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00
Human Resources Coordinator	3.00	3.00	3.00	3.00
Human Resources Technician	1.00	1.00	1.00	1.00
Subtotal	7.00	7.00	7.00	7.00
Overtime	-	0.02	0.02	0.03
Temporary	0.06	0.00	0.09	0.26
TOTAL	7.06	7.02	7.11	7.29

Personnel Summary

Position	Actual FY 19/20	Actual FY 20/21	Projected FY 21/22	Mid-Term FY 22/23
Director of Information Technology	0.90	0.90	0.90	0.90
IT Coordinator II	5.00	5.00	5.00	5.00
GIS Coordinator	0.66	0.66	0.66	0.66
GIS Technician II	0.50	0.50	0.50	0.50
Subtotal	7.06	7.06	7.06	7.06
Overtime	0.23	0.23	0.23	0.19
Temporary	0.65	0.65	0.65	0.65
TOTAL	7.94	7.94	7.94	7.90

Personnel Summary

Position	Actual FY 19/20	Actual FY 20/21	Projected FY 21/22	Mid-Term FY 22/23
City Attorney	1.00	1.00	1.00	1.00
Deputy City Attorney ⁽¹⁾	-	-	-	1.00
Assistant City Attorney ⁽²⁾	2.25	2.25	2.25	2.00
Administrative Assistant	1.00	1.00	1.00	1.00
Subtotal	4.25	4.25	4.25	5.00
Overtime	-	-	-	-
Temporary	0.08	0.08	0.08	-
TOTAL	4.33	4.33	4.33	5.00

(1) 1.0 FTE Deputy City Attorney was created

(2) Removes 0.25 FTE equivalent Assistant City Attorney

Personnel Summary

Position	Actual FY 19/20	Actual FY 20/21	Projected FY 2021/22				Mid-Term FY 2022/23			
			Admin	Library	Recreation	TOTAL	Admin	Library	Recreation	TOTAL
Director of Library and Recreation	1.00	1.00	1.00	-	-	1.00	1.00	-	-	1.00
Assistant Director of Library and Recreation	2.00	2.00	2.00	-	-	2.00	2.00	-	-	2.00
Management Analyst	1.00	0.50	1.00	-	-	1.00	1.00	-	-	1.00
Office Manager	1.00	1.00	1.00	-	-	1.00	1.00	-	-	1.00
Library Manager	1.00	1.00	1.00	-	-	1.00	1.00	-	-	1.00
Office Assistant/ Sr. Office Assistant	3.00	3.00	2.40	-	0.60	3.00	1.90	-	1.10	3.00
Community & Public Relations Coordinator	1.00	1.00	1.00	-	-	1.00	1.00	-	-	1.00
Recreation Manager (1)	3.00	3.00	2.81	-	0.19	3.00	-	-	3.00	3.00
Library/Recreation Coordinator (1)	10.85	11.00	1.00	0.60	8.40	10.00	-	1.60	8.40	10.00
Theater Technician (2)	1.00	1.00	-	-	2.00	2.00	-	-	2.00	2.00
Recreation Supervisor	6.00	6.00	-	-	6.00	6.00	-	-	6.00	6.00
Senior Recreation Program Specialist (2)	2.00	2.00	-	-	1.00	1.00	-	-	1.00	1.00
Senior Librarian	3.00	3.00	-	3.00	-	3.00	-	3.00	-	3.00
Librarian	5.75	5.75	-	5.75	-	5.75	-	5.75	-	5.75
Supervising Library Clerk	1.00	1.00	-	1.00	-	1.00	-	1.00	-	1.00
Library Clerk	6.25	6.25	-	7.50	-	7.50	-	7.50	-	7.50
Library Assistant	3.00	3.00	-	2.00	-	2.00	-	2.00	-	2.00
Paratransit Dispatcher	1.00	1.00	-	-	-	-	-	-	-	-
Subtotal	52.85	52.50	13.21	19.85	18.19	51.25	8.90	20.85	21.50	51.25
Overtime	0.41	0.41	0.04	-	0.25	0.29	0.02	0.03	0.24	0.29
Temporary	78.14	25.04	3.85	1.02	42.04	46.91	1.54	3.33	42.04	46.91
TOTAL	131.40	77.95	17.10	20.87	60.48	98.45	10.46	24.21	63.78	98.45

(1) Re-allocation of employees' cost center to better reflect direct programs cost

(2) 1.0 FTE Sr. Recreation Program Specialist was converted to 1.0 FTE Theater Technician

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Personnel Summary

Position	Actual FY 19/20	Actual FY 20/21	Projected FY 2021/22				Mid-Term FY 2022/23			
			Admin	Prevention	Operations	TOTAL	Admin	Prevention	Operations	TOTAL
Fire Chief	0.50	0.50	0.50	-	-	0.50	0.50	-	-	0.50
Deputy Fire Chief	0.50	0.50	0.50	-	-	0.50	0.50	-	-	0.50
Assistant Fire Chief	0.50	0.50	0.50	-	-	0.50	0.50	-	-	0.50
Battalion Chief ⁽¹⁾	2.00	2.00	3.00	-	-	3.00	3.50	-	-	3.50
Fire Marshal	0.50	0.50	-	0.50	-	0.50	-	0.50	-	0.50
Assistant Fire Marshal	0.50	0.50	-	0.50	-	0.50	-	0.50	-	0.50
Emergency Prep Coordinator	0.50	0.50	0.50	-	-	0.50	0.50	-	-	0.50
EMS Manager	0.50	0.50	0.50	-	-	0.50	0.50	-	-	0.50
Management Analyst	0.50	0.50	0.50	-	-	0.50	0.50	-	-	0.50
Administration Manager	0.50	0.50	0.50	-	-	0.50	0.50	-	-	0.50
Fire Captain	15.00	15.00	-	-	15.00	15.00	-	-	15.00	15.00
Fire Engineer	15.00	15.00	-	-	15.00	15.00	-	-	15.00	15.00
Firefighter/ Paramedic	15.00	15.00	-	-	15.00	15.00	-	-	15.00	15.00
Firefighter	6.00	6.00	-	-	6.00	6.00	-	-	6.00	6.00
Fire / Hazmat Inspector	3.00	3.00	-	3.00	-	3.00	-	3.00	-	3.00
Office Manager	0.50	0.50	0.50	-	-	0.50	0.50	-	-	0.50
Administrative Assistant ⁽²⁾	0.50	0.50	0.50	-	-	0.50	0.50	0.50	-	1.00
Office Assistant ⁽²⁾	1.00	1.00	-	1.00	-	1.00	-	0.50	-	0.50
Training Coordinator ⁽³⁾	0.25	0.25	0.25	-	-	0.25	-	-	-	-
Subtotal	62.75	62.75	7.75	5.00	51.00	63.75	8.00	5.00	51.00	64.00
Overtime	20.74	23.16	0.02	0.09	20.63	20.74	0.02	0.10	18.42	18.54
Temporary	2.16	2.16	2.16	-	-	2.16	3.71	-	-	3.71
TOTAL	85.65	88.07	9.94	5.09	71.63	86.65	11.73	5.10	69.42	86.25

(1) 0.50 FTE increase for Battalion Chief
 (2) 0.50 FTE shift from Office Assistant position to Administrative Assistant
 (3) 0.25 FTE correction for Training Coordinator

Personnel Summary

Projected FY 2021/22

Mid-Term FY 2022/23

Position	Projected FY 2021/22							Mid-Term FY 2022/23						
	Actual FY 19/20	Actual FY 20/21	Admin	Support Svcs	Operat.	Investi.	Special Operat.	TOTAL	Admin	Support Svcs	Operat.	Investi.	Special Operat.	TOTAL
Police Chief	1.00	1.00	1.00	-	-	-	-	1.00	1.00	-	-	-	-	1.00
Police Captain	2.00	2.00	-	-	1.00	1.00	-	2.00	-	-	1.00	1.00	-	2.00
Police Lieutenant	5.00	5.00	-	-	3.00	1.00	1.00	5.00	-	-	3.00	1.00	1.00	5.00
Police Sergeant	13.00	13.00	1.00	-	6.00	4.00	2.00	13.00	1.00	-	6.00	4.00	2.00	13.00
Police Officer	62.00	62.00	1.00	-	44.00	11.00	6.00	62.00	1.00	-	44.00	11.00	6.00	62.00
Management Analyst	1.00	1.00	1.00	-	-	-	-	1.00	1.00	-	-	-	-	1.00
Administrative Assistant	1.00	1.00	1.00	-	-	-	-	1.00	1.00	-	-	-	-	1.00
Office Assistant	1.00	1.00	-	-	-	1.00	-	1.00	-	-	-	1.00	-	1.00
Police Support Services Manager	1.00	1.00	-	1.00	-	-	-	1.00	-	1.00	-	-	-	1.00
Crime Analyst	1.00	1.00	-	-	-	1.00	-	1.00	-	-	-	1.00	-	1.00
Dispatch Supervisor	4.00	4.00	-	4.00	-	-	-	4.00	-	4.00	-	-	-	4.00
Dispatcher	11.50	11.50	-	11.50	-	-	-	11.50	-	11.50	-	-	-	11.50
Accounting Assistant I/II	1.00	1.00	1.00	-	-	-	-	1.00	1.00	-	-	-	-	1.00
Police Records Clerk	3.00	3.00	-	3.00	-	-	-	3.00	-	3.00	-	-	-	3.00
Animal Services Officer	1.00	1.00	-	-	-	-	1.00	1.00	-	-	-	-	1.00	1.00
Property Evidence Tech	1.00	1.00	-	-	-	1.00	-	1.00	-	-	-	1.00	-	1.00
Community Service Officer	7.00	7.00	1.00	-	4.00	-	2.00	7.00	1.00	-	4.00	-	2.00	7.00
Community & Public Relations Coordinator	1.00	1.00	-	-	-	1.00	-	1.00	-	-	-	1.00	-	1.00
Maintenance Assistant	1.00	1.00	1.00	-	-	-	-	1.00	1.00	-	-	-	-	1.00
Subtotal	118.50	118.50	8.00	19.50	58.00	21.00	12.00	118.50	8.00	19.50	58.00	21.00	12.00	118.50
Overtime	9.39	5.78	0.30	1.15	6.10	1.10	0.35	9.00	0.30	1.3	6.24	1.11	0.41	9.36
Temporary	3.70	3.20	1.75	1.00	0.45	0.25	-	3.45	1.70	0.78	0.62	0.25	-	3.35
TOTAL	131.59	127.48	10.05	21.65	64.55	22.35	12.35	130.95	10.00	21.58	64.86	22.36	12.41	131.21

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Personnel Summary

Position	Actual FY 19/20	Actual FY 20/21	Projected FY 2021/22				Mid-Term FY 2022/23					
			General Fund	Enterprise Fund			General Fund	Enterprise Fund				
			Water Recycled Water	Sewer	Storm Drain	Total	Water Recycled Water	Sewer	Storm Drain	Total		
Director of Operations Services	1.00	1.00	0.50	0.25	0.25	-	1.00	0.50	0.25	0.25	-	1.00
Managing Director of Utilities & Env	1.00	1.00	-	0.50	0.50	-	1.00	-	0.50	0.50	-	1.00
Deputy Director of Business Svcs	1.00	1.00	0.20	0.80	-	-	1.00	0.20	0.80	-	-	1.00
Park Landscape Maint. Worker	21.00	21.00	21.00	-	-	-	21.00	21.00	-	-	-	21.00
Operations Services Lead Worker	10.00	10.00	10.00	-	-	-	10.00	10.00	-	-	-	10.00
Street Maint. Worker I/II	10.00	10.00	10.00	-	-	-	10.00	10.00	-	-	-	10.00
Building Maint. Worker Journey/I	7.00	7.00	7.00	-	-	-	7.00	7.00	-	-	-	7.00
Operations Services Supervisor	5.00	5.00	5.00	-	-	-	5.00	5.00	-	-	-	5.00
Equipment Mechanic	3.00	3.00	3.00	-	-	-	3.00	3.00	-	-	-	3.00
Lead Equipment Mechanic	1.00	1.00	1.00	-	-	-	1.00	1.00	-	-	-	1.00
Operations Superintendent	1.00	1.00	1.00	-	-	-	1.00	1.00	-	-	-	1.00
Park Maintenance Superintendent	1.00	1.00	1.00	-	-	-	1.00	1.00	-	-	-	1.00
Training & Emergency Svcs Mgr.	1.00	1.00	0.80	0.10	0.10	-	1.00	0.80	0.10	0.10	-	1.00
Administrative Assistant	1.00	1.00	0.50	0.25	0.25	-	1.00	0.50	0.25	0.25	-	1.00
Management Analyst	1.00	1.00	0.50	0.25	0.25	-	1.00	0.50	0.25	0.25	-	1.00
Utilities System Operator I/II	10.00	10.00	-	7.00	5.00	1.00	13.00	-	7.00	5.00	1.00	13.00
Utilities Maintenance Worker	8.00	8.00	-	5.00	-	-	5.00	-	5.00	-	-	5.00
Lead Utilities System Operator	4.00	4.00	-	2.00	1.37	0.63	4.00	-	2.00	1.37	0.63	4.00
Customer Service Representative	2.00	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
Environmental Services Specialist	0.50	0.50	-	2.00	-	-	2.00	-	2.00	-	-	2.00
Utilities Planning Manager	2.00	2.00	-	1.10	0.90	-	2.00	-	1.10	0.90	-	2.00
Accounting Assistant	1.00	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Associate Utility Engineer	1.00	1.00	-	-	-	-	-	-	-	-	-	-
Chief Utilities Systems Operator	1.00	1.00	-	0.60	0.30	0.10	1.00	-	0.60	0.30	0.10	1.00
Customer Service Center Supervisor	-	-	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Environmental Compl Supervisor	1.00	1.00	-	-	-	1.00	1.00	-	-	-	1.00	1.00
Utilities Division Manager	1.00	1.00	-	0.70	0.30	-	1.00	-	0.70	0.30	-	1.00
Utilities Systems Maint. Sup.	1.00	1.00	-	0.60	0.30	0.10	1.00	-	0.60	0.30	0.10	1.00
Water Conservation Technician	1.00	1.00	-	-	-	-	-	-	-	-	-	-
Environmental Services Manager	1.00	1.00	-	0.33	-	0.17	0.50	-	0.42	-	0.21	0.63
GIS Technician	0.50	0.50	-	0.25	0.25	-	0.50	-	0.25	0.25	-	0.50
GIS Coordinator	0.34	0.34	-	0.17	0.17	-	0.34	-	0.17	0.17	-	0.34
Director of Finance	0.20	0.20	-	0.10	0.10	-	0.20	-	0.10	0.10	-	0.20
Director of Information Technology	0.10	0.10	-	0.05	0.05	-	0.10	-	0.05	0.05	-	0.10
Sr. Customer Svc Representative	1.00	1.00	-	-	-	-	-	-	-	-	-	-
Laboratory Services Specialist	1.00	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Subtotal	102.64	102.64	61.50	27.05	10.09	3.00	101.64	61.50	27.14	10.09	3.04	101.77
Overtime	1.18	1.18	0.41	0.69	0.33	0.17	1.60	0.46	0.74	0.34	0.34	1.88
Temporary	20.56	12.26	11.10	4.47	0.80	0.75	17.12	11.65	9.85	1.31	0.83	23.64
TOTAL	124.38	116.08	73.01	32.21	11.22	3.92	120.36	73.61	37.73	11.74	4.21	127.29

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Section II

Capital Improvement Program

FY 2022/23 Operating Budget Mid-Term Update

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Overview and Summary

FY 2022/23

In June 2021, the City Council adopted the Capital Improvement Program (CIP) for Fiscal Years 2021/22 through 2024/25 and approved the funding for all projects included in Fiscal Years 2021/22 and 2022/23. In anticipation of work beginning on projects approved for FY 2022/23, this Mid-Term Update of the CIP is intended to (1) ensure that revenues are available to fund approved projects, (2) amend, add or delete new and existing projects so they are consistent with current funding, workloads and scheduling, (3) ensure consistency with the adopted City Council priorities, and (4) meet community expectations. This document highlights the result of that review.

The City Council must approve amendments to the CIP and such approval only impacts FY 2022/23 projects. Those in the final two years of the program (FY 2023/24 and FY 2024/25) continue to be for planning purposes only and are based on currently identified needs and revenue projections which are subject to change. In addition, future modifications to City Council priorities may result in changes to projects when the new 4-year CIP is prepared in the spring of 2023. Staff will continue to review and update the CIP annually considering changes in community needs and City's ability to fund specific projects.

Program Overview

FY 2022/23 Mid-Term CIP budget discusses CIP revenues, transfers, project expenditures, and amendments, including recommended new projects. In addition to this narrative, the document includes the following sections:

- Summary financial table of all CIP financial resources, projects and estimated ending fund balances for FY 2022/23
- Projects by funding sources
- Proposed project modification summary
- Project description sheets for new and amended projects

FY 2022/23 Mid-Term CIP

FY 2022/23 Mid-Term CIP budget includes \$13.2 million allocation for 11 projects. As described in the following pages, there are a total of two new projects and nine existing projects that require additional funding. In addition, a transfer of \$543,221 from the CIP Reserve (CIPR) to the General Fund CIP projects is included. This action will leave \$2.2 million in the CIPR fund for future emerging project needs.

The 11 projects include funding for six priority projects discussed by City Council at a Special Council meeting held on April 12, 2022. Funding for these projects is discussed in greater detail later in this report.

New Projects

The following projects have been added to the CIP, and will require funding allocations in FY 2022/23:

TABLE 1: New Projects Added to the FY 2022/23 CIP

Project	FY 2022/23 Mid-Term	Category	Funding Source
OSC Fire Alarm and Notification System	\$800,000	Miscellaneous	General Fund CIP
OSC Generator Replacement	575,000	Miscellaneous	General Fund CIP
Total	\$1,375,000		

As described above, the FY 2022/23 CIP includes approximately \$1.4 million to fund two new projects. Detailed descriptions of these projects are provided in the individual project description sheets.

Existing CIP Projects – Additional Funding

The following projects have received funding in previous fiscal years, and will require additional funding in FY 2022/23:

TABLE 2a: Existing Projects – Additional Funding

Project Name	Existing Funding	FY 2022/23 Additional Request	Revised Project Budget	Category	Funding Source
Lemoine Bypass Pipeline	\$54,238	\$100,000	\$154,238	Water	Water Replacement Fund
Annual Playground Renovations	176,492	180,000	356,492	Parks	Repair & Replacement Funds
Annual Court Resurfacing	-	250,000	250,000	Parks	Repair & Replacement Funds
Total	\$230,730	\$530,000	\$760,730		

The three CIP projects requiring additional funding allocations in FY 2022/23 include (1) \$100,000 for the Lemoine Bypass Pipeline project to accommodate scope and cost increases due to inflation, (2) \$180,000 to fund as needed renovations to various City parks, (3) \$250,000 for as needed court resurfacing in various City parks. Both Annual Playground Renovations and Annual Court Resurfacing projects are funded through transfers from the Parks Maintenance replacement and repairs fund. More detail on these projects is available in the individual project description sheets.

City Council Priority Projects

On April 12, 2022, City Council held a special meeting to discuss the priorities for funding of various capital project needs. A total of 11 projects were discussed in detail and a majority of City Council members expressed support for eight of those projects to be considered for additional funding, based on available general fund CIP reserves. After discussion and analysis, staff is recommending that six of those projects receive funding in FY 2022/23 as shown in the table below.

TABLE 2b: Existing City Council Priority Projects - Additional Funding

Project Name	Existing Funding	FY 2022/23 Additional Request	Revised Project Budget	Category	Funding Source
Skatepark	\$281,619	\$3,000,000	\$3,281,619	Parks	General Fund CIP
Pleasanton Cricket Pitch & Field	250,000	250,000	500,000	Parks	General Fund CIP
West Las Positas Boulevard Repairs	3,369,592	2,500,000	5,869,592	Streets	General Fund CIP
Library Roof Replacement	2,281,456	525,000	2,806,456	Misc	General Fund CIP
Library Lighting	-	400,000	400,000	Misc	General Fund CIP
Century House Facility	156,500	4,643,500	4,800,000	Parks	General Fund CIP
Total	\$6,339,167	\$11,318,500	\$17,657,667		

The eight projects prioritized by City Council included Bernal Community Farm, however, no additional funding was proposed as there is a sufficient remaining balance existing to begin the project at a limited scope. The remaining seven projects are either funded or planned to be funded by the next budget cycle. Since the Mid-Term budget only reflects changes to FY 2022/23, only six of these projects are displayed in table 2b. This is based on estimates of possible expenditures in FY 2022/23, available balances, and resources. Another project discussed but not prioritized was Lions Wayside and Delucchi Parks. This project has a conceptual design and has approximately \$2 million available budget allocated to it. Staff is still working on finalizing the design and will present the updated plans to City Council in the near future. Other projects discussed included All Abilities Park, and Nevada Street Streetscape. While the City Council felt these projects were important, funding for these projects was postponed to a later date due to limited resources. The last project discussed was the Pickleball project, full funding was approved for the project on April 12, 2022 and appropriated in FY 2021/22.

Table 2c reflects all eight projects prioritized by Council on April 12, with the needed budget and plan for future funding. Staff has worked diligently to create a funding plan that addressed not only total funding need of these projects, but also the use of allocations based on the project delivery timelines. Where needed, full funding is proposed in the FY 2022/23 Mid-Term Update, in other instances it is spread over a few years. The current available funds were also evaluated when allocating resources against delivery timeline.

TABLE 2c: Priority Projects List

Project	Approximate Total Need	Available as of FY 2021/22	Mid-Term FY 2022/23	Future Funding	Grand Total
Bernal Community Farm (Design Phase I)	-	\$350,000	-	-	\$350,000
Skatepark	\$6 million	281,619	\$3,000,000	\$2,718,381	6,000,000
Pleasanton Cricket Pitch & Field	\$500,000	250,000	250,000	-	500,000
West Las Positas Blvd. Repairs	\$10 million	3,369,592	2,500,000	4,130,408	10,000,000
Library Roof	\$5 million	2,281,456	525,000	-	2,806,456
Library Lighting	\$400,000	400,000	-	-	400,000
Library Fire Control Panel	\$1.1 million	-	-	1,100,000	1,100,000
Century House Facility	\$3.8m - 4.3m	156,500	4,643,500	-	4,800,000
Total		\$7,089,166	\$10,918,500	\$7,948,789	\$25,956,456

TABLE 3: FY 2022/23 CIP Mid-Term Revenue by Source

CIP Revenue Sources *	FY 2022/23 Original Revenue	Adjustments	FY 2022/23 Total Revenue
Annual General Fund Contribution	\$5,818,011	\$4,262,737	\$10,080,748
City Development Fees	8,274,673	(1,750,000)	6,524,673
Gas Tax, Measure B, BB & Highway Funds	6,328,320	-	6,328,320
Grants and Miscellaneous	326,691	-	326,691
Non-City Development Fees	355,670	-	355,670
Transfers from Other Funds	4,903,075	(1,420,000)	3,483,075
Total	\$26,006,440	\$1,092,737	\$27,099,177

Table 3 indicates the modifications to CIP revenues included in the FY 2022/23 Mid-Term CIP. As part of the City's strategy to fund City Council Priority Projects, an increase of \$4.2 million in transfers is included. Funds are transferred from the General Fund (\$2.7 million), Capital Reserves (\$543,221) and Repair and Replacement Funds (\$1 million) to the CIP projects. In the City Development Fee category, staff is estimating that the Capital Facilities Impact Fees and Traffic Impact Fees will collectively be \$1.75 million less than originally included in the FY 2022/23 CIP, to reflect credits available to projects and not previously accounted for. Finally, there is a total reduction of \$1.4 million in transfers from the Water and Sewer CIP funds due to anticipated reduction as a result of the ongoing drought in California, and associated reduction in revenues.

TABLE 4: FY 2022/23 Mid-Term CIP by Category

CIP by Category	FY 2022/23 Original Expenditures & Reserves	Adjustments	FY 2022/23 Total Allocations
Miscellaneous	\$2,925,000	\$12,293,500	\$15,218,500
Park	1,030,000	180,000	1,210,000
Sewer	2,275,000	-	2,275,000
Transportation	7,450,000	-	7,450,000
Water	2,325,000	100,000	2,425,000
Total	\$16,005,000	\$12,573,500	\$28,578,500

As indicated in Table 4 above, FY 2022/23 net adjustments equal \$12.6 million. This includes an addition of \$13.2 million and a reduction of \$650,000 in projects. The proposed increases will require allocating additional funding to capital projects from CIP fund balances and reserves. A comparison of beginning fund balances is detailed below.

CIP Fund Balances and Reserves

TABLE 5: Comparison of FY 2022/23 Ending Fund Balances

	FY 2021/22 Projected Fund Balance	FY 2022/23 Mid-Term	Difference	Percent Difference
Miscellaneous	\$12,261,609	\$10,826,369	(\$1,435,240)	-11.7%
Park	7,055,835	7,114,553	58,718	0.8%
Sewer	6,353,698	5,008,967	(1,344,731)	-21.2%
Transportation	10,344,754	10,520,414	175,660	1.7%
Water	8,008,758	8,531,807	523,049	6.5%
Total	\$44,024,654	\$42,002,110	(\$2,022,544)	-4.6%

As previously noted, the FY 2022/23 Mid-Term CIP amendments will be covered through the use of General Fund Transfers, CIP fund balances and reserves. As shown in Table 5 above, the CIP fund balances are expected to be reduced by \$2.0 million overall, primarily as a result of reduced developmental impact fee revenue estimates and drought related impact.

CONCLUSION

This Mid-Term review is intended to provide the City Council and the community with a comprehensive update/review of the City's capital plan for FY 2022/23. When reviewing this budget, it should be noted that projected revenues are contingent upon activities of the private sector development community and other governmental agencies that are outside the control of the City. As a result, changes to assumptions included in the CIP are possible. Changes in revenue projections and/or project priorities may result in modifications to this program in upcoming fiscal years. However, as presented, this program identifies available revenues and expenditures for FY 2022/23 to ensure that the City is able to fund projects that meet the community's needs and expectations.

Summary Financial Tables

Capital Improvement Program

Mid-Term Update FY 2022/23

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CIP Fund Balance Summary - All Funds

		FY 2022/23						
Fund	Fund Description	FY 2021/22 Beginning Balance	Estimated Revenue	Revenue Modifications	Original Project Cost	Cost Modifications	Revised Project Cost	Projected Year-End Fund Balance
160	Gas Tax	\$204,634	\$3,730,368	-	\$3,145,000	-	\$3,145,000	\$790,002
161	Marilyn Kane Trail Reserve	92,865	1,379	-	-	-	-	94,244
162	Miscellaneous CIP Grants	965,000	13,152	-	965,000	-	965,000	13,152
163	Measure B Bike & Pedestrian	227,244	276,395	-	190,000	-	190,000	313,639
164	Measure B - Streets/ACTC	179,271	902,724	-	950,000	-	950,000	131,995
165	Measure BB Bike & Pedestrian	255,071	233,788	-	190,000	-	190,000	298,859
166	Measure F	121,079	374,945	-	350,000	-	350,000	146,024
167	Specific Plans	730,133	260	-	-	-	-	730,394
167-3	Vineyard Corridor Specific Plan	-	-	-	-	-	-	-
167-4	Stoneridge Dr Specific Plan	-	9,429	-	-	-	-	9,429
170	Measure BB - Streets/Roads	144,384	810,100	-	830,000	-	830,000	124,484
172	Transportation Development Grant	-	80,000	-	80,000	-	80,000	-
201	Miscellaneous CIP-Gen	7,961,739	2,044,246	\$3,832,737	1,488,500	\$12,293,500	13,782,000	56,722
201-1	Misc. Gen-CIP CIPR ⁽¹⁾	1,220,700	1,529,750	-	-	543,221	543,221	2,207,229
201-3	Downtown Beautification CIP-Reserve	426,928	9,174	-	-	-	-	436,102
202	Downtown & North Pleas CIP	2,334,179	48,534	-	-	-	-	2,382,713
203	Capital Facilities Impact Fees	19,369	6,358,142	(1,000,000)	161,500	-	161,500	5,216,010
204	Misc Developer Contributions	268,082	3,898	-	-	-	-	271,980
211	Street CIP - Gen	543,529	14,015	-	-	-	-	557,544
211-1	Dougherty Valley Mitigation Reserve	377,694	5,665	-	-	-	-	383,359
211-2	Use of Dublin Fwy Reimb.	2,299,462	61,492	-	-	-	-	2,360,954
212	Traffic Impact Fees	2,138,473	1,485,702	(750,000)	750,000	-	750,000	2,124,175
214	Trivalley Transportation	521,619	355,670	-	-	-	-	877,289
215	Streets Developer Contribution	1,516,453	19,975	-	-	-	-	1,536,428
216	NPID I 82-4	27,808	563	-	-	-	-	28,371
217	Stoneridge Bus Imp Dist 84-2	36	36	-	-	-	-	72
221	Park CIP - Gen	293,672	730,000	430,000	730,000	180,000	910,000	543,672
221-1	Gen Trail Improv & Dev #1737	91,747	1,505	-	-	-	-	93,252
221-2	New Comm Pk Site Acq # 3728	207,447	3,112	-	-	-	-	210,559
221-3	Bernal Prop Trail Sys #4721	150,703	2,261	-	-	-	-	152,963
222	Park Development Impact Fees	1,547,359	35,585	-	300,000	-	300,000	1,282,944
222-1	Pioneer Cemetery Reserve	287,918	343	-	-	-	-	288,261
222-2	Gen Trail Improv & Dev #1737	652,941	9,794	-	-	-	-	662,735
222-3	New Comm Pk Site Acq #3728	3,501,477	52,522	-	-	-	-	3,553,999
223	Parks Developer Contributions	322,572	3,597	-	-	-	-	326,169
231	Water Developer Contributions	369	5	-	-	-	-	374
241	Sewer Developer Contributions	4,639	67	-	-	-	-	4,706
421	Water Replacement CIP	2,168,442	3,120,906	(1,100,000)	1,975,000	100,000	2,075,000	2,114,348
422	Water Connection Fees	3,772,138	235,967	-	-	-	-	4,008,105
426	Recycled Water CIP	2,067,808	691,172	-	350,000	-	350,000	2,408,980
431	Sewer Replacement CIP	3,919,234	1,090,925	(320,000)	2,175,000	-	2,175,000	2,515,159
432	Sewer Connection Fees	2,429,825	159,277	-	100,000	-	100,000	2,489,102
441	Storm Drain Replacement/Renov	30,612	1,500,000	-	1,275,000	-	1,275,000	255,612
	Total	\$44,024,654	\$26,006,440	\$1,092,737	\$16,005,000	\$12,573,500	\$28,578,500	\$42,002,110

(1) Transfer to General Fund CIP, not included in column total to avoid duplication of costs

CIP Projects by Funding Source

Fund	Fund Description	Project Name	FY 2022/23		
			Original Project Cost	Additional Request	Revised Project Cost
160	Gas Tax	Annual Curb & Gutter For Street	\$600,000	-	\$600,000
		Annual Expedited Speed Lump Program	50,000	-	50,000
		Annual Intersection Improvement	100,000	-	100,000
		Annual Neighborhood Traffic Calming Devices	50,000	-	50,000
		Annual Sidewalk & Intersection	250,000	-	250,000
		Annual Sidewalk Maintenance	200,000	-	200,000
		Annual Slurry Sealing Of Various Streets	525,000	-	525,000
		Annual Street Resurfacing & Reconstruction	1,320,000	-	1,320,000
		Annual Traffic Buttons And Line Marker Installation	50,000	-	50,000
	Total		\$3,145,000	-	\$3,145,000
162	Miscellaneous CIP Grants	Bernal Park & Ride Lot	965,000	-	965,000
		Total	\$965,000	-	\$965,000
163	Measure B Bike & Pedestrian	Annual Bicycle & Pedestrian	30,000	-	30,000
		West Las Positas Bike/Ped Improvements	160,000	-	160,000
		Total	\$190,000	-	\$190,000
164	Measure B - Streets/ACTC	Annual Curb & Gutter for Street	150,000	-	150,000
		Annual Street Resurfacing & Reconstruction	800,000	-	800,000
		Total	\$950,000	-	\$950,000
165	Measure BB - Bike & Pedestrian	Annual Bicycle & Pedestrian Related Improvements - Various Locations	30,000	-	30,000
		West Las Positas Bike/Ped Improvements	160,000	-	160,000
		Total	\$190,000	-	\$190,000
166	Measure F	Annual Street Resurfacing & Reconstruction	350,000	-	350,000
		Total	\$350,000	-	\$350,000
170	Measure BB - Streets/Roads	Annual Slurry Sealing of Various Streets	100,000	-	100,000
		Annual Street Resurfacing & Reconstruction	730,000	-	730,000
		Total	\$830,000	-	\$830,000
172	TDA Grant	Annual Bicycle & Pedestrian Related Improvements - Various Locations	80,000	-	80,000
		Total	\$80,000	-	\$80,000
201	Misc CIP - General Fund	Annual Soundwall Repair & Replacement	100,000	-	100,000
		Bernal Bridge (East) Abutment Treatment	100,000	-	100,000
		Century House	-	\$4,643,500	4,643,500
		City-Wide Access Control System Replacement & Security Integration	150,000	-	150,000
		Pleasanton Cricket Pitch & Field	-	250,000	250,000
		Design Of City Administration Office Roofing & HVAC Replacement	249,000	-	249,000
		Design Of Police Department Secured Police & Staff Vehicular Parking	100,000	-	100,000
		Design Of The Civic Center Roofing & HVAC Replacement	207,500	-	207,500
		Library Design	332,000	(332,000)	-
		Library Lighting	-	332,000	332,000
		Library Roof	-	525,000	525,000
		OSC Fire Alarm & Notification System	-	800,000	800,000
		OSC Generator Replacement	-	575,000	575,000
		Skatepark	-	3,000,000	3,000,000
		Valley Avenue Soundwall Replacement Reserve	250,000	-	250,000
West Las Positas Boulevard Repairs	-	2,500,000	2,500,000		
	Total	\$1,488,500	\$12,293,500	\$13,782,000	

CIP Projects by Funding Source

Fund	Fund Description	Project Name	FY 2022/23		
			Original Project Cost	Additional Request	Revised Project Cost
203	Public Facilities Impact Fees (Capital Facilities)	Design Of City Administration Office Roofing & HVAC Replacement	51,000	-	51,000
		Design Of The Civic Center Roofing & HVAC Replacement	42,500	-	42,500
		Library Design	68,000	(68,000)	-
		Library Lighting	-	68,000	68,000
		Total	\$161,500	-	\$161,500
212	Traffic Impact Fees	Bi-Annual Traffic Signal Installations	750,000	-	750,000
	Total		\$750,000	-	\$750,000
221	Park CIP - Gen/R&R	Annual Playground Renovations	-	180,000	180,000
		Annual Playground Renovations	180,000	-	180,000
	Park CIP - Gen/R&R	Annual Court Resurfacing	-	250,000	250,000
		Annual Court Resurfacing	250,000	(250,000)	-
	Park CIP - Gen	Annual Median Landscape Renovations	300,000	-	300,000
		Total	\$730,000	\$180,000	\$910,000
222	Park Development Impact Fees	Pioneer Masterplan Implementation Reserve	300,000	-	300,000
		Total	\$300,000	-	\$300,000
421	Water Replacement CIP	Annual Water Distribution System Improvements	1,000,000	-	1,000,000
		Lemoine Bypass Pipeline	-	100,000	100,000
		Supervisory Control & Data Acquisition (SCADA) & Controls Master Plan	175,000	-	175,000
		Water Capacity Evaluation	50,000	-	50,000
		Total	\$1,225,000	\$100,000	\$1,325,000
426	Recycled Water CIP	Annual Recycled Water Repair & Replacement	50,000	-	50,000
		Recycled Water System Management Plan	300,000	-	300,000
		Total	\$350,000	-	\$350,000
431	Sewer Replacement CIP	Annual Sewer Collection System Improvements	1,000,000	-	1,000,000
		Emergency Power Improvements Utility System	1,500,000	-	1,500,000
		Sewer Capacity Evaluation	300,000	-	300,000
		Supervisory Control & Data Acquisition (SCADA) & Controls Master Plan	125,000	-	125,000
		Total	\$2,925,000	-	\$2,925,000
432	Sewer Expansion CIP	Sewer Capacity Evaluation	100,000	-	100,000
	Total		\$100,000	-	\$100,000
441	Storm Drain Replacement/Renov	Annual Installation of Trash Capture Devices	150,000	-	150,000
		Annual Storm Repair & Replacement	125,000	-	125,000
		Design & Construct Storm Drain Outfalls Rehabilitation	1,000,000	-	1,000,000
		Total	\$1,275,000	-	\$1,275,000
Grand Total			\$16,005,000	\$12,573,500	\$28,578,500

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Capital Improvement Program Projects

Mid-Term Update FY 2022/23

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Proposed Mid-Term CIP Budget Summary by Project

FY 2022/23 Mid-Term Update

Project Number	Project Name	Fund	Fund Description	Previous Allocation (Aggregate)	FY 2022/23 Mid-Term Cost Modification	Revised Project Cost (Aggregate)
11514	West Las Positas Boulevard Repairs	201	General Fund	\$3,369,592	\$2,500,000	\$5,869,592
21414	Library Roof Replacement	201	General Fund	2,281,456	525,000	2,806,456
20774	Skatepark	201	General Fund	281,619	3,000,000	3,281,619
17753	Century House Facility	201	General Fund	156,500	4,643,500	4,800,000
23457	OSC Fire Alarm & Notification System	201	General Fund	-	800,000	800,000
23456	OSC Generator Replacement	201	General Fund	-	575,000	575,000
22795	Pleasanton Cricket Pitch & Field	201	General Fund	250,000	250,000	500,000
23493	Library Lighting	201	General Fund	-	400,000	400,000
23745	Annual Playground Renovations	221	Park CIP - Gen/R&R	180,000	180,000	360,000
23744	Annual Court Resurfacing	518	Park CIP - Gen/R&R	-	250,000	250,000
22199	Lemoine Bypass Pipeline	421	Water Replacement CIP	51,245	100,000	151,245
Total				\$6,570,412	\$13,223,500	\$19,793,912

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West Las Positas Boulevard Repairs

Project Number: 11514

Department:	Engineering
Project Phase:	Design & Construction
Total Appropriation:	\$5,869,592
Funding Source:	GF CIP/NPID/MISC CIP Grants MB & MBB/Streets CIP



Project Description:

This project will provide long-term and interim repairs to the ongoing roadway settlement on West Las Positas Boulevard from I-680 to Santa Rita Road. This will reconstruct portions of the roadway and sidewalk. Several feet of the roadway structure may need to be replaced. The roadway continues to settle in many isolated areas that will require roadway reconstruction, including utility repairs, curb and gutter, sidewalk and road section replacement.

Project Justification:

The roadway section on West Las Positas Boulevard adjacent to the Arroyo Mocho Canal continues to settle and crack, requiring routine maintenance. The settlement has exceeded what can be done through maintenance and reconstruction of the roadway is necessary.

Current Funding

Fiscal Year Ending	Munis ID	Fund Description	Fund #	Amount
FY 2022/23	11514	General Fund CIP	201	\$2,500,000

Prior Year Available Balance

Project	Fund Description	Fund #	Amount
11514	North Pleasanton 1 ID	202	\$872,674
17567	Misc CIP Grants	162	\$867,000
17567	Measure B Bike & Pedestrian	163	\$539,918
17567	Measure BB Bike & Pedestrian	165	\$840,000
17567	Streets CIP	211	\$250,000

Library Roof Replacement

Project Number: 14408

Department: **Engineering**
 Project Phase: **Design & Construction**
 Total Appropriation: **\$2,806,456**
 Funding Source: **GF CIP/PFIF**



Project Description:

Repair and replacement of Library roof.

Project Justification:

The Facilities Repair and Replacement Plan lists the Library roof as at the end of its useful life and is due for replacement.

Current Funding

Fiscal Year Ending	Munis ID	Fund Description	Fund #	Amount
FY 2022/23	14408	General Fund CIP	201	\$525,000

Prior Year Available Balance

Project	Description	Fund #	Amount
21414	General Fund CIP	201	\$951,456
14408	General Fund CIP	201	\$1,090,000
14408	Public Facilities Impact Fee	203	\$240,000

Skatepark

Project Number: 20774

Department: **Engineering**
 Project Phase: **Construction**
 Total Appropriation: **\$3,281,619**
 Funding Source: **GF CIP/PDIF**



Project Description:

This project involves a new/expanded skatepark in the Ken Mercer Sports Park, as outlined in the Parks and Recreation Master Plan.

Project Justification:

The project was identified as a City Council priority and has substantial support from the community. Council directed staff to proceed with the project at the March 15, 2022 City Council meeting, but to pursue value engineering and potential phasing opportunities.

Current Funding

Fiscal Year Ending	Munis ID	Fund Description	Fund #	Amount
FY 2022/23	20774	General Fund CIP	201	\$3,000,000

Prior Year Available Balance

Project	Description	Fund #	Amount
20774	Park Development Impact Fees	222	\$281,619

Century House Facility

Project Number: 17753

Department: **Engineering**
 Project Phase: **Design & Construction**
 Total Appropriation: **\$4,800,000**
 Funding Source: **GF CIP/CFF/PDIF**

Project Description:

An assessment has been completed on the Century House to determine its existing condition and to determine what is required to bring the facility back into public use. A Master Plan, with community input, to determine the best use of the Century House, parking requirements, and how the facility can be refurbished for the identified uses, is nearing completion which once receiving final approval, will allow the preparation of construction plans for the renovation.



Project Justification:

The Century House has been closed for the last eight years due to concerns about code compliance and health and safety issues. There is a community desire to re-open the house for use, but the condition assessment indicates there is significant renovation required to accomplish a re-opening.

Current Funding

Fiscal Year Ending	Munis ID	Fund Description	Fund #	Amount
FY 2022/23	17753	General Fund CIP	201	\$4,643,500

Prior Year Available Balance

Project	Description	Fund #	Amount
17753	Capital Facilities Fee	203	\$100,000
17753	Park Development Impact Fee	222	\$56,500

OSC Fire Alarm & Notification System

Project Number: 23457

Department:	Operation Services
Project Phase:	Design & Construction
Total Appropriation:	\$800,000
Funding Source:	General Fund CIP

Project Description:

The replacement of the fire alarm and notification system that serves the following buildings:
Administration, Water, Sewer, Streets, Parks, Support Services, Police Evidence, and the Police Firing Range.



Project Justification:

The fire alarm panel was installed in 1991. In 2016, the system experienced a total failure of the central controller located in the Administration Building. With the system's age and technology advancements of fire alarm systems, parts and repairs are no longer available. A new fire alarm system must be installed to meet the current code. This upgrade will connect each building to audio and visual notifications when a fire alarm is triggered and notify building occupants to exit the buildings.

Current Funding

Fiscal Year Ending	Munis ID	Fund Description	Fund #	Amount
FY 2022/23	23457	General Fund CIP	201	\$800,000



OSC Generator Replacement

Project Number: 23456

Department:	Operation Services
Project Phase:	Design & Construction
Total Appropriation:	\$575,000
Funding Source:	General Fund CIP

Project Description:

The project includes removal and replacement of the Operations Service Center’s (OSC) standby diesel generator and removal of the underground fuel line. The current unit is a Caterpillar 8 cylinder engine with a 480 VAC 1,000 kW generator. The unit feeds power (when needed) through a 2,000 amp rated automatic transfer switch located in the main service of the facility. When the unit is online, it provides power to the entire OSC Facility, excluding the Fire Training Facility and Well 8. This project will be funded by a transfer from the Repair & Replacement Fund.



Project Justification:

The 1,000 kW generator was installed with the construction of the OSC in 1991. In the last thirty years the regulations for diesel emissions have changed significantly and the once “state of the art” unit now does not meet the requirements to operate in the Bay Area. In addition to the emissions issues, the primary wiring of the generator failed during a recent load test resulting in the unit being taken off line. The project also includes the decommissioning of the pressurized diesel line that feeds fuel to the unit from the underground storage tanks and inspection and testing of the transfer switch.

Current Funding

Fiscal Year Ending	Munis ID	Fund Description	Fund #	Amount
FY 2022/23	23456	General Fund CIP	201	\$575,000

Pleasanton Cricket Pitch & Field

Project Number: 22795

Department:	Engineering
Project Phase:	Design & Construction
Total Appropriation:	\$500,000
Funding Source:	GF CIP/ Parks CIP

Project Description:

This project includes the public outreach and design services for a cricket pitch, field, and practice facility in Pleasanton. On April 12, 2022, City Council directed staff to explore a location in the Ken Mercer Sports Park or the Bernal Community Park. The design of the facility will be based on the feedback received from the public and will include conceptual design through a biddable set of construction documents, as well as construction of the facility.



Project Justification:

The community has identified the need for a cricket pitch and field in the City of Pleasanton park system, and the City Council has expressed support for such a facility.

Current Funding

Fiscal Year Ending	Munis ID	Fund Description	Fund #	Amount
FY 2022/23	22795	General Fund CIP	201	\$250,000

Prior Year Available Balance

Project	Description	Fund #	Amount
22795	Parks CIP	221	\$250,000

Library Lighting

Project Number: 23493

Department: **Engineering**
 Project Phase: **Design & Construction**
 Total Appropriation: **\$400,000**
 Funding Source: **General Fund CIP**



Project Description:

The project will include the replacement of the LED lighting system.

Project Justification:

The existing lighting system is no longer functioning as designed and has caused lighting outages in the building, and the manufacturer is no longer in business to service the equipment.

Current Funding

Fiscal Year Ending	Munis ID	Fund Description	Fund #	Amount
FY 2022/23	23493	General Fund CIP	201	\$400,000

Annual Playground Renovations

Project Number: 23745

Department:	Engineering
Project Phase:	Construction
Total Appropriation:	\$356,492
Funding Source:	Parks CIP/R&R



Project Description:

This project involves the repair and replacement of the aging playground equipment in city-owned and maintained parks, including the replenishment of the playground surfacing, which is typically engineered wood fiber. This project will be funded by a transfer from the Repair & Replacement Fund.

Project Justification:

Play equipment has a typical lifespan of 15-20 years. This project replaces the equipment to help prevent injury and potential liability, playground closures due to equipment failure, and to meet new code requirements.

Current Funding

Fiscal Year Ending	Munis ID	Fund Description	Fund #	Amount
FY 2022/23	23745	Parks CIP	221	\$180,000

Prior Year Available Balance

Project	Description	Fund #	Amount
22745	Parks CIP	221	\$14,212
22745	Repair & Replacement	518	\$162,280

Annual Court Resurfacing

Project Number: 23744

Department: **Engineering**
 Project Phase: **Construction**
 Total Appropriation: **\$250,000**
 Funding Source: **Parks CIP**



Project Description:

This project involves resurfacing or replacing pavement sections for the various tennis and basketball courts in city-owned parks. The resurfacing includes grinding down or removing the existing pavement, filling and repairing cracks, installing a slip-sheet overlay or new pavement, new acrylic surfacing, and replacement of court equipment and furnishings as necessary. This project will be funded by a transfer from the Repair & Replacement Fund.

Project Justification:

The majority of the sport courts owned by the city are asphalt courts. The life expectancy of an asphalt court is 20-25 years. Over time the basketball and tennis courts have deteriorated and have significant cracks, uneven surfaces, are alligating and/or crumbling, and the acrylic paint is worn and peeling.

Current Funding

Fiscal Year Ending	Munis ID	Fund Description	Fund #	Amount
FY 2022/23	23744	Parks CIP	221	\$ 250,000



Lemoine Bypass Pipeline

Project Number: 22199

Department:	Operation Services
Project Phase:	Assessment
Total Appropriation:	\$104,238
Funding Source:	Water Replacement



Project Description:

The Lemoine Bypass Pipeline Project corrects a significant water quality issue within Lemoine Ranch Estates. The current system configuration causes water to stay in the pipe too long allowing chlorine levels to drop below required levels. To keep chlorine at the correct level staff regularly manually flushes the pipe. The flushed water is sent to the sewer system. To address the issue, the project will construct a bypass system to allow water to flow in to a lower pressure zone so it won't be wasted during flushing. The project includes approximately 100 feet of new bypass piping, automated valve, control system and monitoring equipment.

Project Justification:

The scope of work has been expanded and staff has seen an increase in construction costs due to inflation and cost of materials.

Current Funding

Fiscal Year Ending	Munis ID	Fund Description	Fund #	Amount
FY 2022/23	22199	Water Replacement	421	\$50,000

Prior Year Available Balance

Project	Description	Fund #	Amount
22199	Water Replacement	421	\$54,238

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RESOLUTION NO. 22-1318

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLEASANTON, ADOPTING THE MID-TERM OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM FOR FY 2022/23

WHEREAS, the City adopted a Two-Year Operating Budget and a 2021/23 through 2024/25 Capital Improvement Program on June 15, 2021; and

WHEREAS, it is beneficial to review the Two-Year Operating Budget and the Capital Improvement Program to refine revenue projections and expenditures; and

WHEREAS, at a public hearing on May 31, 2022, staff presented a report detailing the recommended Mid-Term Operating Budget and Capital Improvement Program for FY 2022/23; and

WHEREAS, the City Council is authorizing use of Rainy Day Fund reserves to allocate to the Skatepark Project in the amount of \$1 million.

NOW, THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF PLEASANTON DOES RESOLVE, DECLARE, DETERMINE AND ORDER THE FOLLOWING:

SECTION 1: Adopts the Mid-Term Operating Budget and Capital Improvement Program for FY 2022/23 as presented (Exhibit A).

SECTION 2: Authorizes expenditures, transfers and expenditures as detailed in the Mid-Term Operating Budget and Capital Improvement Program for FY 2022/23.

SECTION 4: This resolution shall become effective immediately upon its passage and adoption.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Pleasanton at a regular meeting held on June 21, 2022.


I, Jocelyn Kwong, City Clerk of the City of Pleasanton, California, certify that the foregoing resolution was adopted by the City Council at a regular meeting held on the 21st day of June 2022, by the following vote:

Ayes:	Councilmembers Arkin, Testa, Mayor Brown
Noes:	Councilmembers Balch, Narum
Absent:	None
Abstain:	None



Jocelyn Kwong, City Clerk

APPROVED AS TO FORM:



Daniel G. Sodergren, City Attorney