



MEMORANDUM

Date: June 19, 2026
From: Derek Farmer, Assistant Director of Community and Economic Development ^{Initial} DF
Subject: **Actions of the Zoning Administrator**

The following actions were taken by the Zoning Administrator (ZA) within the past week.

PUD-25-03M, Planned Unit Development Minor Modification

Application for a Planned Unit Development Minor Modification to construct a covered front porch addition on an existing single-family residence located at 2173 Countryside Court (APN: 948-25-17). The project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15303, Class 3, New Construction or Conversion of Small Structures.

Action: Approved w/Conditions
Action Date: 6/12/2026
Effective date: 6/22/2026

PUD-85-15-23M, Planned Unit Development Minor Modification

Application for a Planned Unit Development Minor Modification to allow the construction of an accessory structure with a maximum height of 13 feet, 11 inches and other related landscape improvements outside the approved building envelope at 1912 Toyon Court (APN: 946-4051-13). This project is categorically exempt from CEQA pursuant to CEQA Guidelines Section 15301- Existing Facilities. CEQA's Class 1 exemption applies to minor alterations of existing facilities.

Action: Approved w/Conditions
Action Date: 6/16/2026
Effective date: 6/26/2026

PUD-88-01M, Planned Unit Development Minor Modification

Application for a Planned Unit Development Minor Modification to construct a new, single-story, 3,288 square-foot detached accessory structure consisting of a 2,009-square-foot garage and a 1,279 square-foot game room, with a maximum height of 21 feet, 6 inches, and related site improvements including a sports court with four downward shielded light poles with a maximum height of 15 feet, new perimeter fencing, patios, stairs, and walkways

located at 6002 Alisal Street (APN: 949-15-9). This project is categorically exempt from CEQA pursuant to CEQA Guidelines Section 15303(e) - New Construction or Conversion of Small Structures. This exemption applies to accessory structures including, but not limited to, garages, carports, patios, swimming pools, and fences.

Action: Approved w/Conditions
Action Date: 6/17/2026
Effective date: 6/27/2026

P26-0334, Design Review

Application for Design Review to construct a solar carport at 4637 Chabot Drive (APN: 941-2759-6). The project is exempt from CEQA, pursuant to CEQA Guidelines Section 15303(e) – New Construction or Conversion of Small Structures. This exemption applies to accessory structures including, but not limited to, garages, carports, patios, swimming pools, and fences.

Action: Approved w/Conditions
Action Date: 6/16/2026
Effective date: 6/26/2026

P23-0730, Minor Subdivision

Application for a Minor Subdivision/Lot Line Adjustment to realign/adjust the property lines for three existing lots located at 3696 Nevada Street (APNs: 946-4542-050-03, 946-4542-012-00, and 946-4542-011-00). The project is categorically exempt from CEQA pursuant to CEQA Guidelines Section 15315, Class 15, Minor Land Divisions.

Action: Approved w/Conditions
Action Date: 6/18/2026
Effective date: 6/29/2026

How to Appeal a ZA Action:

All ZA actions become effective on the 11th day after the action is taken. Appeals must be filed within the 10-day appeal period by 5 pm on the last day. If you wish to appeal any of the actions, please contact the Planning Division prior to the effective date. You may submit appeal requests via [email](#) or in person to the Planning Division office located at 200 Old Bernal Avenue during the following hours:

- Mondays: 9 am to 4 pm
- Tuesdays, Wednesdays, and Thursdays: 9 am to 1 pm

A written request for appeal shall include the pertinent facts and the basis for the appeal, indicating the specific grounds for the appeal, where there was an error or abuse of discretion by the previous review authority in the consideration and action on the matter being appealed, and/or where the decision was not supported by the evidence on the record. The appeal shall be accompanied by the [Application Form](#) and filing fee identified in the [Master Fee Schedule](#).