



MEMORANDUM

Date: March 13, 2026
From: Derek Farmer, Assistant Director of Community and Economic Development ^{Initial} DF
Subject: **Actions of the Zoning Administrator**

The following actions were taken by the Zoning Administrator (ZA) within the past week.

P26-0167, Sign Design Review

Application for Sign Design Review to make an amendment to an existing Master Sign Program (“Centerpointe”) to install and allow for 48-inch-tall tenant signs, internally illuminated wall signs, and a minimum 3-inch return for tenant signs for the building located at 5906 Stoneridge Mall Road.

Action: Approved w/Conditions
Action Date: 3/9/2026
Effective date: 3/19/2026

P26-0119, Sign Design Review

Application for Sign Design Review for the installation of (1) one 38-inch-tall non-illuminated building mounted sign for Sorrento Networks at 1061 Serpentine Lane, Suite H.

Action: Approved w/Conditions
Action Date: 3/12/2026
Effective date: 3/22/2026

How to Appeal a ZA Action:

All ZA actions become effective on the 11th day after the action is taken. Appeals must be filed within the 10-day appeal period by 5 pm on the last day. If you wish to appeal any of the actions, please contact the Planning Division prior to the effective date. You may submit appeal requests via [email](#) or in person to the Planning Division office located at 200 Old Bernal Avenue during the following hours:

- Mondays: 9 am to 4 pm
- Tuesdays, Wednesdays, and Thursdays: 9 am to 1 pm

A written request for appeal shall include the pertinent facts and the basis for the appeal, indicating the specific grounds for the appeal, where there was an error or abuse of discretion by the previous review authority in the consideration and action on the matter being appealed, and/or where the decision was not supported by the evidence on the record. The appeal shall be accompanied by the [Application Form](#) and filing fee identified in the [Master Fee Schedule](#).