



ADDENDUM NO. 1

AND QUESTIONS & ANSWERS

Tree Care & Consulting Services

Project No. PWD 25.301

The additions, changes, and/or deletions contained in this ADDENDUM shall be made a part of the proposal solicitation documents for the above-referenced project, and shall be subject to all applicable requirements thereunder, as if originally shown and/or specified. It shall be the responsibility of the contractor to inform any affected sub-bidder of the content of this Addendum.

The Contract documents are modified/revised as follows:

ADDENDUM:

- 1) It was brought to our attention by one of the potential contractors at the Mandatory Bidder's Conference held on April 21, 2025, that in the current RFP it is not clear as to whether the Contractor or their designee subcontractor are required to possess a Pest Control License, mandated by the State and overseen by the County. We also had a request for clarification on the Contractor License Classification under a D-49 Tree Service. The following will be added to the Section identified as **"Contractor's License Classification and ISA Certification"**
 - a) **Added Item #1:** City Staff have determined that the Contractor must have a valid and appropriate Pest Control Business License with the California Department of Pesticide Regulation. The contractor must also register each calendar year with the Alameda County Agricultural Commissioner before conducting any pest control work in the county. Contractors must submit monthly pesticide use reports to the Alameda County Agricultural Commissioner by the 10th day of the month following the month of application.
 - b) **Added Item #2:** Given that the State has updated the D-49 Contractor's License, the City has determined that both the D-49 and C-49 will be accepted as long as the business is listed as having a current D-49 or C-49 on the California Department of Consumer Affairs Contractors State License Board website.

QUESTIONS & ANSWERS:

- 1) We wanted to confirm that the total price for each core rate is based on the per tree unit price, not based on the average quantity of trees pruned?

a) That is correct. The core rate is based on the per-tree unit price and not on the average. The average number of trees pruned noted in the RFP provides a context as to how many trees are typically pruned per year.

2) What type of bond do we need?

a) No bonds will be requested by the City for this project.

3) Would we be liable for any warranty on the trees?

a) There is no implied warranty on any trees planted by the Contractor. We will inspect the tree plantings once they are installed and request any changes or corrections to the planting at that time.

4) For new tree planting unit prices, should irrigation be included for the new planting and if so what is required by the city to install? Should removal of the stump grindings also be included (if applicable)?

a) Irrigation installation should not be included in the unit price. Grinding debris and wood chips are to be removed to soil grade as part of the stump removal unit price. Wood chip debris does not need to be excavated below grade (see item 3. Stump Grinding & Removal under Scope of Services).

5) For tree removals and tree planting, will the city mark the sites for Underground Service Alert?

a) The Underground Service Alert notification will be the responsibility of the contractor (see Permits and Stump Grinding & Removal under the Scope of Services).

6) Will the contractor pay for the cost of traffic control permits?

a) The Contractor is responsible for obtaining the traffic control permit(s) however there is no charge for said permits that are initiated by a contractor working directly for the City.

7) Is the contractor required to have a Crane and 90' boom in their fleet or can they be rented?

a) They can be rented on an as-needed basis. The hourly rate can be identified in the Bid Form if the price is known. If not, the Contractor may add a markup percentage for any rentals with provided receipts, which would be submitted with the invoice. If the Contractor decides to hire a Subcontractor, insurance needs to be provided, with the same requirements as the Contractor's Certificate of Insurance.

8) Will there be a site provided for parking of vehicles & equipment and/or staging of materials?

a) The City does not provide a location for parking vehicles and equipment (see Storage Facility under Scope of Services).

9) How much of the stump and grinding chips will be required to be removed prior to backfilling the hole?

a) Grinding debris and wood chips are to be removed to soil grade as part of the stump removal unit price. Wood chip debris does not need to be excavated below grade (see item 3. Stump Grinding & Removal under Scope of Services).

10) Is the Contractor required to collect a new inventory as part of this contract?


a) Yes, on an as-needed basis, the Contractor may need to collect new tree planting locations in the field and add them to the tree inventory management software.

11) Can contractors trim or remove any tree they deem necessary?

a) As part of the grid pruning program, the expectation is that the Contractor will prune all city-owned trees to achieve the desired pruning objectives while following the pruning guidelines outlined in the ISA Pruning Best Management Practices Third Edition (or most current edition). Tree removals must be approved by the Parks Division Manager or their designee prior to removal unless under emergency circumstances threatening life and property.

All other items of work in the contract document remain unchanged. Acknowledgement and a signed copy of this Addendum shall be included in the Bid Proposal.


Daniel Villaseñor, Management Analyst


Giacomo Damonte, Project Manager
Parks Division Manager

ACKNOWLEDGED:

Company _____

Date: _____

Signature: _____

Title: _____

