

ADDENDUM NO. 1
AND QUESTIONS & ANSWERS
Streetlight Pole Testing & Replacement Project
Project No. PWD 26.402

The additions, changes, and/or deletions contained in this ADDENDUM shall be made a part of the proposal solicitation documents for the above-referenced project, and shall be subject to all applicable requirements thereunder, as if originally shown and/or specified. It shall be the responsibility of the contractor to inform any affected sub-bidder of the content of this Addendum.

The Contract documents are modified/revised as follows:

ADDENDUM:

QUESTIONS & ANSWERS:

- 1) What tracking mechanisms will the city provide for the streetlight pole inventory?
The city will provide the contractor with the most current available streetlight pole inventory in electronic format. The inventory will include existing pole location data, asset identification information, and available historical maintenance records.

The city utilizes a GIS-based asset management approach consistent with industry best practices for municipal infrastructure management. The contractor shall integrate inspection findings into the City's existing tracking framework.

- 2) Will the list of poles be provided in Excel, a GIS file, a geodatabase, a PDF, or another electronic format?

The city will provide streetlight inventory in one or more of the following electronic formats:

- a) ESRI-compatible GIS file (e.g., shapefile or geodatabase)
- b) Excel spreadsheet (xlsx or .csv)
- c) PDF reference maps (if applicable)

The GIS dataset will include pole locations with spatial coordinates (latitude/longitude or State Plane coordinates), pole type (if known), and, where available, existing asset IDs.

The contractor shall ensure compatibility with ESRI GIS systems and provide final deliverables in both GIS-compatible format and Excel format for ease of internal tracking.

- 3) Will each pole have a unique ID already assigned, or will the contractor assign IDs as part of the project?

Where available, poles will have existing unique asset identification numbers assigned by the city.

If missing, illegible, or inconsistent, the contractor shall:

- a) Verify existing IDs in the field.
- b) Recommend corrections where discrepancies exist.
- c) Assign new unique IDs in coordination with the City's Project Manager. (Steven Martin)

Physically label poles (if required) using durable, weather-resistant identification tags consistent with municipal standards.

All new IDs must follow the City's standardized asset naming convention to maintain data integrity and long-term asset management continuity.

- 4) What is the required format for the inspection reports?

Inspection reports shall be provided in a structured electronic format suitable for integration into the City's asset management and GIS systems. Reports must include:

- a) Unique pole ID
- b) GPS coordinates (verified in the field)
- c) Pole type and material
- d) Installation year (if known)
- e) Ultrasonic wall thickness readings (minimum four quadrants at ground line)
- f) Remaining wall thickness and corrosion percentage
- g) Structural assessment rating (e.g., Good / Monitor / Critical)
- h) Photographs (minimum: complete pole, base, defects, ID tag)
- i) Recommended action (monitor, repair, reinforce, replace)
- j) Estimated urgency level

Reports must comply with industry standards for non-destructive testing documentation and municipal infrastructure risk assessment reporting.

- 5) Does the City require electronic reports, paper reports, or both?

The city requires electronic reports as the primary delivery. Paper copies are not required unless specifically requested.

Electronic deliverables should include:

- a) Excel summary spreadsheet of all inspected poles
- b) GIS-compatible dataset (shapefile or geodatabase update)
- c) PDF-formatted inspection report
- d) Photographic documentation folder organized by pole ID

All digital files shall be organized and submitted via secure file transfer or a cloud-based platform approved by the City.

- 6) Is there an existing City-approved sample report template that contractors must follow?
The contractor shall submit a proposed inspection report template for review and approval before beginning field work.

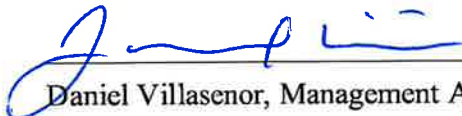
The template must meet municipal infrastructure reporting standards and allow the city to:

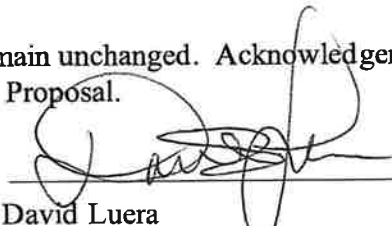
- a. Track deterioration trends
- b. Prioritize capital replacement
- c. Document risk exposure
- d. Support liability mitigation efforts

- 7) Should reports be submitted per pole, per batch, or as a consolidated final report?
The contractor shall provide:

- 1) Progress Batch Reports – Submitted at regular intervals (e.g. weekly or per 100 poles inspected), including urgent findings requiring immediate action.
- 2) Immediate Notification – Any pole deemed structurally compromised or posing imminent risk shall be reported to the City within 24 hours.
- 3) Final Consolidated Report – Upon completion of the project, the contractor shall provide a comprehensive final report including:
 - a) Executive summary
 - b) Statistical analysis of system condition
 - c) Risk categorization summary
 - d) Replacement prioritization list
 - e) GIS-updated dataset
 - f) All supporting field documentation

All other items of work in the contract document remain unchanged. Acknowledgement and a signed copy of this Addendum shall be included in the Bid Proposal.


Daniel Villasenor, Management Analyst


David Luera
Manager of Operations & Maintenance
of Public Works

ACKNOWLEDGED:

Company _____

Date: _____

Signature: _____

Title: _____