



ADDENDUM NO. 1

PEST CONTROL MAINTENANCE SERVICES

Project No. PWD 24-408

This Addendum is hereby made a part of the project contract documents. It shall be the responsibility of the contractor to inform any affected sub-bidder of the content of this Addendum. Some of the questions below are not necessarily changes to the original document and are listed for clarification purposes.

The Contract documents are modified/clarified as follows:

General:

Q1. The current rodent stations boxes and are they owned or rented by the City. If rented how many are requested.

- a) The current rodent stations belong to the current contractor. Once these boxes are removed, the City will be requesting replacement boxes as needed by the City's request. See the attached document for contractor to charge the City for materials supplied by the Contractor with a mark up cost associated.

Q2. Will screen installation/physical barriers and maintenance be the responsibility of the Contractor or will it be an additional price or at the monthly rate?

- a) All screen maintenance or similar items will be the responsibility of the City, however such issues or concerns shall be identified by the Contractor.

Q3. How many emergency call outs were handled by the previous contractor during the duration of the current contract?

- a) In the past five years, the City has had less than five call outs that were deemed "Additional Services" but under the category of "Emergency Call Outs", which is deemed after normal business hours, the City had zero emergency call outs during the term of the contract.


Q4. Does the City want exterior bait stations at all locations?

- a) No, the City will only require bait stations at certain locations upon request by the City. Once contract is approved City staff will request site visits of all locations to identify locations needing bait stations. These bait stations will be re-imbursed by the City.

All other items of work in the contract document remain unchanged. Acknowledgement and a signed copy of this Addendum shall be included in the Bid Proposal.

May 14, 2024


Daniel Villasenor, Management Analyst


Steve Castaneda, Project Manager
Facilities Supervisor

ACKNOWLEDGED:

Company _____

Date: _____

Signature: _____

Title: _____

BID FORM – EXHIBIT A
(Required)

Pest Control Maintenance Services
Project No. PWD 24.408

Bidder to perform all the work described in the Contract Documents for the total bid amount entered. The Cost quoted below shall be for the 3-Year period and shall include all taxes and all other charges, including travel expenses, and is the cost the City will pay for the term of the contract.

SCHEDULED MAINTENANCE: Scheduled pest control maintenance for the city is a planned and executed program designed to manage and prevent pest infestations in public buildings and spaces. This program will include several crucial components:

1. **Routine Inspections:** Monthly inspections of all city-owned facilities, including offices, schools, libraries, and recreational centers. These inspections focus on identifying signs of pest activity, potential entry points, and conditions that may attract pests, such as water accumulation and improper waste management.
2. **Preventive Treatments:** Application of preventive treatments to deter pests. This includes spraying eco-friendly pesticides in identified risk areas, laying bait for rodents in strategic locations, and using insect growth regulators to prevent breeding. The contractor shall submit a full material data sheet with hazardous material warning and potential health hazard to the City and seek City approval for any pesticide use prior to actual application.
3. **Physical Barriers:** Installation and maintenance of physical barriers such as screens, door sweeps, and sealants to close off potential entry points and prevent pests from entering the buildings.
4. **Sanitation Audits:** Conducting regular sanitation audits to ensure that areas around city buildings are free of litter, standing water, and other attractants that might draw pests. This also involves advising city departments on best practices for waste disposal and storage.
5. **Documentation and Reporting:** Detailed documentation of all inspections, findings, and actions taken during each visit. This record-keeping is crucial for tracking pest activity over time, assessing the effectiveness of the current pest control strategies, and ensuring compliance with health and safety regulations.
6. **Feedback Mechanism:** Establishing a feedback mechanism that allows city employees and the public to report pest issues promptly. This helps in quickly addressing any new or escalating pest problems.

#	Facility/Location	Monthly Service Cost			Total Yearly Cost (monthly cost x 12)		
		Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
1.	Civic Center – CM office						
2.	Civic Center – IT Trailer						
3.	City Hall – Council Chambers						

PEST CONTROL SERVICES
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	Facility/Location	Monthly Service Cost			Total Yearly Cost (monthly cost x 12)		
		Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
4.	City Hall – HR Trailer						
5.	*Civic Center – Public Works Insp.						
6.	Pleasanton Police Department						
7.	Pleasanton Library						
8.	Alviso Adobe House						
9.	Alviso Adobe Bunkhouse						
10.	Alviso Adobe Milking Barn						
11.	Amador Recreation Center						
12.	BART PD/PLEASANTON PD						
13.	Dolores Bengtson Aquatic Center						
14.	Cultural Arts						
15.	Fire Station #1						
16.	*Fire Station #2						
17.	*Fire Station #3						
18.	Fire Station #4						
19.	Fire Station #5						
20.	*Firehouse Arts Center						
*21.	**Gingerbread Preschool						
22.	Museum on Main						
23.	Nature House						
24.	OSC – Administration						
25.	OSC – Support Services						
26.	OSC – Water						
27.	OSC – Sewer						
28.	OSC – Streets						
29.	OSC – Parks						
30.	*OSC – Fire Control Tower/Office						
31.	OSC – Pistol Range						
32.	OSC – Evidence Building						
33.	Pleasanton Downtown Association						
34.	Senior Center						
35.	*Sports Park Tower						
36.	Tennis Park						
37.	Veterans Memorial Building						
		TOTAL COST YEAR 1 - \$					
		TOTAL COST YEAR 2 - \$					
		TOTAL COST YEAR 3 - \$					

Notes: *These locations are identified as Two-Story Buildings, with square footage included for both floors.

**Location #21 is a school site and chemical application must follow California State regulations.

ADDITIONAL SERVICES REQUESTED BY CITY STAFF – AS NEEDED FOR RESPONSE FOR PEST SIGHTINGS OR INFESTATIONS

Contractor's Labor Rates (Hourly)

Position Description	Regular Time	Overtime	Emergency Callout
Operator/Applicator Rate	\$	\$	\$
Other:	\$	\$	\$

REVISED WITH ADDENDUM NO. 1

Materials/Rentals	Example	% Mark-Up
*Materials	Invoicing must be demonstrated as a percentage. Example: Material \$1,000 + 10% (\$100) = \$1,100	%
*Outside Equipment (Rentals)	Invoicing must be demonstrated as a percentage. Example: Outside Equipment \$2,000 + 10% (\$200) = \$2,200	%
*Truck Stock/Consumable Items	Invoicing must be demonstrated as a percentage. Example: Inventory/Items on Truck \$1,000 + 10% (\$100) = \$1100	%
*OTHER:		%

***Special Notes: All receipts/invoices/price verification must be provided with these mark ups. Mark Ups will remain the same for the term of the Agreement. Rentals of Equipment must be pre-approved by City Project Manager.**