

THE CITY OF PLEASANTON  
ADDENDUM NO. 1

**On-Call Civil Engineering Firm to Provide General Civil Engineering Services**

**RFQ PWD 26.701**

*Please note this RFQ was “canceled” and “reposted” on-line. This was to address an IT issue on City’s end and no changes were made to the original RFQ.*

This addendum is hereby made a part of the project contract documents. It shall be the responsibility of the general contractor to inform any affected sub-bidder of the content of this addendum.

The contract documents are modified/clarified as follows:

- 1) Introduction Page 1 of 24  
*Replace Last Paragraph with:*

Submit 3 hard copies and 1 electronic copy in .PDF format on a USB flash drive of the Consultant’s Statement of Qualifications. The hard copies and USB drive shall be submitted to the City of Pleasanton’s Clerk’s office prior to 11 a.m. January 23, 2026. Qualification shall be submitted in a sealed package clearly marked “RFQ PWD 26.701 – On-Call Civil Engineering Firm for General Engineering Services” and addressed as follows:

Adam Nelkie, Assistant Director of Public Works/City Engineer  
Engineering Division  
City of Pleasanton  
123 Main Street  
Pleasanton, CA 94566

Statements of Qualification can be also be submitted via email to:

[Pleasantoncityclerk@cityofpleasantonca.gov](mailto:Pleasantoncityclerk@cityofpleasantonca.gov) and  
[anelkie@cityofpleasantonca.gov](mailto:anelkie@cityofpleasantonca.gov). Email submittals received by 11 a.m. January 23, 2026 will meet deadline requirements. Provide required 3 hardcopies and USB drive within 72 hours of submittal deadline.

- 2) Appendix A – Statement of Qualifications Requirements  
Section 1. Introductory Letter

*Strike the last sentence:*

~~The letter shall be wet signed in blue ink by the individual authorized to bind the Consultant to the statement of qualifications.~~

3) Appendix A – Statement of Qualifications Requirements

Section 5. Scope of Work

*Strike number 4.:*

~~4. Provide responses to the following:~~

- ~~a. Describe critical engineering design issues associated with the project and how you will address these.~~
- ~~b. Describe critical environmental issues and how you will address these.~~
- ~~c. How cost and schedule could be minimized.~~

4) Appendix A – Statement of Qualifications Requirements

Section 9. Contract Agreement

*Strike the first sentence:*

~~Indicate if the proposing Consultant has any issues or needed changes to the proposed contract agreement included as Attachment 1.~~

*Add:*

The RFQ shall include a statement that consultant has read the City's Standard Professional Services Agreement and will enter into such agreement if the consultant is selected. Identify any portions of the Agreement which Consultant desires to amend (either by addition, deletion, or modification).

5) Appendix A – Statement of Qualifications Requirements

Section 12. Cost Proposal

*Strike the last sentence:*

~~Reference the sample cost estimate in the Caltrans LAPM Exhibit 10-H2. Consultant shall prepare a specific rate of compensation fee estimate establishing rates for the overall contract.~~

*Add:*

Consultant shall submit proposed all-inclusive rates for each labor classification and identify any proposed markups for direct costs or subcontractor costs.

6) Appendix A – Statement of Qualifications Requirements

Section 13. Exceptions to this Request for Qualifications

*The Section is revised as follows:*

The Consultant shall certify that it takes no exception(s) to this RFQ including, but not limited to, the sample City's Design Professional Services Agreement, Attachment No. 1.

~~The RFQ shall include a statement that consultant has read the City's Standard Professional Services Agreement and will enter into such agreement if the consultant is selected. Identify any portions of the Agreement which Consultant desires to amend (either by addition, deletion, or modification).~~

Questions and Answers:

- a) Question: Would a table of contents be included in the 25-page limit?  
**Answer: Yes**
- b) Question: For the purposes of the 500-word per page limit does text include in graphics and exhibits count?  
**Answer: No**
- c) Question: Is proof of insurance required with submittal?  
**Answer: No**
- d) Question: Do we have permission to use the City's logo in our statement of qualifications?  
**Answer: Yes**
- e) Question: Can you please confirm that a proposing Consultant team does not necessarily need to cover all civil engineering sub-disciplines described in the "Services to Provided" section (roadway design, roadway maintenance, stormwater design, land surveying, map checking, regulatory compliance sewer analysis, sewer design, water design, etc.)?  
**Answer: The City needs assistance with the full scope of services listed. We would suggest you explore teaming with another firm as it unlikely you are successful without addressing the full scope and the City will not be breaking out portions of the scope into other contracting opportunities.**
- f) Question: On Page 1 of 24, it states that the City will be retaining a maximum of three general civil engineering firms for on-call services. Is that up to 3 firms across all civil engineering sub-disciplines (roadways, stormwater, surveying, water/sewer) or up to 3 firms in each sub-discipline?  
**Answer: A total of 3 firms to address the full scope of services.**
- g) Question: On Page 10 of 24, the Consultant is asked to provide "standard hourly rates for each anticipated staff member or classification." Must the submitted rates stay the same over the 3-year period of the contract, or will the selected Consultant be able to adjust the rates on an annual basis?  
**Answer: See Sample Agreement**
- h) Question: Do our comments on the Design Professional Services Agreement count in the page number limit?  
**Answer: Yes**

**The due date and time of the Proposal is now:**

**Tuesday, January 23, 2026 at 11 am.**

All other items of work in the contract document remain unchanged.



Adam Nelkie  
City Engineer

**ACKNOWLEDGED:**

\_\_\_\_\_  
Company

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

**END OF ADDENDUM NO. 1**