



REQUEST FOR PROPOSALS
FOR
PROFESSIONAL AUDITING SERVICES

Addendum #1 – February 27, 2024

Issue Date: February 16, 2024

Revised Proposal Due Date: March 8, 2024

3:00 P.M. (PST)

CITY OF PLEASANTON
FINANCE DEPARTMENT
123 MAIN STREET
P.O. BOX 520
PLEASANTON, CALIFORNIA 94566

This Addendum is hereby made a part of the Request for Proposal (RFP)

Section II has been updated as follows:

II. REVISED CONTACT PERSON

All questions regarding this RFP should be submitted by email to the RFP Contact identified below:

Dawn DeMarcus, Senior Budget & Finance Analyst
Email: fincontracts@cityofpleasantonca.gov

A response will be provided within two (2) business days, as well as posted on the City’s website. The deadline for submission of questions **Monday, March 4, 2024, by 5:00 P.M. (PST)**

NOTE: You may access additional information and the prior year Annual Comprehensive Financial Report on the City website at: [Financial Reports - City of Pleasanton \(cityofpleasantonca.gov\)](http://Financial Reports - City of Pleasanton (cityofpleasantonca.gov))

Section V has been updated as follows:

V. REVISED SCHEDULE FOR SELECTION PROCESS

Submittal Deadline	March 8, 2024, 3:00 P.M. (PST)
Screening of Submittals	March 11, 2024
Notification of Firms Selected for Interviews	March 12 - 13, 2024
Finalist Interviews	March 15,18-19, 2024
Recommendation to City Council with Agreement	April 16, 2024

This schedule and its components are subject to change.