

YOUTH COMMISSION AGENDA

**Wednesday, February 12, 2014
7:00 P.M.**

Operations Service Center – 3333 Busch Road

CALL TO ORDER

- Pledge of Allegiance
- Roll Call

AGENDA AMENDMENTS

MINUTES

1. Approve regular meeting minutes of January 8, 2014

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations
 - Library Youth and Teen Clubs
 - FHS SCIFY (Science for Youth) Grace Yu, Jennifer Ren, Jennifer Kim
 - RSVP (Speech) Alice Deng
 - ACHS SCIFY (Science for Youth) Daniel Huang
 - ACE Coding, Siddhartha Desai
 - Janice Louie, Alameda County Public Health – City of Pleasanton Tobacco Survey Results.
3. Public Comment from the audience regarding items not listed on the agenda. *Speakers are encouraged to limit comments to 3 minutes.*

MATTERS BEFORE THE COMMISSION

If necessary to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

4. Participation in Tobacco Retail License Opinion Poll and Reasonable Distance Survey
5. Discuss Community Grant - Youth Category - Applicant Presentation Schedule for March 12, 2014 Youth Commission Meeting.

COMMUNICATIONS

6. None

COMMISSION REPORTS

7. Committee Meetings
 - A. Bicycle, Pedestrian, and Trails Committee
 - B. Cultural Arts Master Plan Steering Committee
 - C. Parks and Recreation Master Plan Steering Committee
 - D. Youth in Government Day Committee
 - E. Teen Job Fair Committee
8. Brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

COMMISSION COMMENTS

STAFF COMMENTS

9. Community Services Update
10. Library Liaison Update
11. Police Liaison Update

ADJOURNMENT

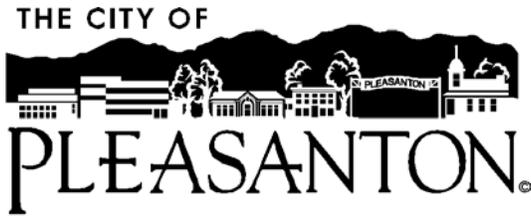
NEXT MEETING: March 12, 2014

Notice

Under Government Code §54957.5, any writings/documents regarding an open session item on this agenda provided to a majority of the Commission after distribution of the agenda packet are available for public inspection at the Community Services Department, 200 Old Bernal Avenue, Pleasanton.

Accessible Public Meetings

The City of Pleasanton will provide special assistance for citizens with disabilities to participate in public meetings upon advance notice. If you need an auxiliary hearing aid or sign language assistance at least two working days advanced notice is necessary. Please contact the Community Services Department, PO Box 520, Pleasanton, CA 94566 or (925) 931-5340.



Youth Commission Minutes

Operations Service Center – 3333 Busch Road, Pleasanton, CA
January 8, 2014 - 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:04 p.m. by Vice Chairperson Katie Olmo at 7:04 p.m.

Pledge of Allegiance

The Pledge of Allegiance to the flag was recited.

Roll Call

Commissioners Present: Russell Ambrosiewicz, Lori Franklin, Saira Grewal, Diane Hadley, Jonathan Pearce, Meghna Sinha, Taylor Sowers, Erica Utikal, Yandi Wu, and Vice Chairperson Katie Olmo.
(Neha Nirkondar arrived late)

Commissioners Absent: Michael Liamos and Chairperson Kaitlyn Mallie.

Staff Present: Becky Hopkins, Recreation Supervisor; Michael Patrick, Management Analyst; Teresa Parham, Teen Librarian; and Edith Caponigro, Recording Secretary.

AGENDA AMENDMENTS

Ms. Hopkins suggested proceeding with other agenda items to allow time for Mr. Patrick to arrive to review items #4 & #5.

MINUTES

1. Approve regular meeting minutes of December 11, 2013

A motion was made by Chairperson Hadley, seconded by Commissioner Grewal, to approve the December 11, 2013 meeting minutes. **The motion was approved.**

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations

There were none.

3. **Public Comment from audience regarding items not listed on the agenda**

There were none.

COMMUNICATIONS

There were none.

COMMISSION REPORTS

6. **Committee Meetings**

A. **Bicycle, Pedestrian, and Trails Committee**

Commissioner Franklin reported that the Committee had discussed the use of several products being used for paving of the Arroyo Trail, and an apparent inconsistency between the hours of operation of Augustin Bernal Park (operated by the City of Pleasanton) and the adjacent Pleasanton Ridge Park (operated by East Bay Regional Park District). Information was provided from the Pleasanton Municipal Code which states: "parks are available for use during daylight hours except that pathways and sidewalks within the facility may be used after dark". Therefore, park users between the north and south segment of Pleasanton Ridge Park and traversing through Augustin Bernal Park on the Ridgeline trail are not breaking any Pleasanton law. Staff will review and modify, as necessary, the signage at the two main cross access points between Augustin Bernal Park and the Pleasanton Ridge Park.

B. **Cultural Arts Master Plan Steering Committee**

No report.

C. **Parks and Recreation Master Plan Steering Committee**

Commissioner Pearce reported that the Committee met on December 13 and reviewed a draft copy of the Master Plan.

D. **Youth in Government Day Committee**

Commissioner Sowers advised that a Committee meeting was scheduled for January 25. Ms. Hopkins noted that once arrangements have been finalized for the event, Commissioners will be notified.

E. **Teen Job Fair Committee**

Commissioner Hadley advised that the Committee would be meeting soon to review plans for the Teen Job Fair. Commissioners were asked to consider assisting at this event.

7. **Brief reports on any meetings, conferences, and/or seminars attended by the Commission members**

There were none.

COMMISSION COMMENTS

Commissioners had questions regarding arrangements for the drug survey. Ms. Hopkins advised that this would likely take place from 9:30 a.m. to 1:30 p.m. on February 1, but staff will notify those Commissioners participating of arrangements when they have been finalized.

4. **Presentation on Commissioner's Application Review Using Zoomgrants. An Online Grant Application Software Program**

Mr. Patrick reviewed with the Commission aspects of ZoomGrants, an online grant application software program that will allow agencies to submit FY 2014/15 Community Grant and Housing and Human Services Grant (HHSO) applications online. He advised that the program allows staff and commissioners to review and evaluate grants online.

Commissioners reviewed a PowerPoint presentation showing information on:

- How to "log in" to the ZoomGrants website
- Review of the Home page and Navigation Bar
- Helpful program tools
- Reviewing of "My Voting Decisions" that shows a summary of the funding recommendations they have made, information about individual applications
- Proposal questions and responses provided by applicants
- Navigation of an applicant's budget information
- Accessing additional documents that applicants may have provided with their application
- An area where Commissioners can keep notes to help with their scoring of applications
- Application comparisons
- Voting and input of recommended award amounts
- Custom reporting that allows selection and comparison of application components
- Scoring of questions within proposals
- Additional 'Tips and Tricks' that are available within the program
- Summary of dates and times when Commissioners will be able to access ZoomGrants to begin reviewing applications

Commissioners were advised by Ms. Hopkins that at the next meeting she would be requesting that they advise which of the grantees they would like to present at the March meeting. She also noted that their votes on ZoomGrants were not final, and that they would be able to make adjustments at the grant meeting.

5. Review FY 2013/14 Community Grant Midterm Reports

Mr. Patrick reviewed with the Commission a Community Grant Program Project Performance Review spreadsheet and grant recipient's Midterm Reports for FY 2013/14. He noted that of the \$70,120 grant funds awarded to the eleven (11) agencies, \$19,365 had been expended so far, leaving a balance of \$50,755 for the remainder of the fiscal year.

The Commission was also advised by Mr. Patrick that Midterm reports from four (4) of the agencies had been turned in late. He noted that the matter of late reports had been raised by the Civic Arts Commission with a recommendation that a letter be sent from that Commission to the agencies that were late, and suggested that this might be something that the Youth Commission may also wish to discuss and consider.

STAFF COMMENTS

8. Community Services Update

Ms. Hopkins provided the following:

- a. Information about teen events and Leadership programs in the Spring Activities brochure. Applications available online and due by April 18.
- b. Parent Education Series information and a request for a Commissioner to Emcee each night of the series. Ms. Hopkins asked the Commissioners interested in being an Emcee at these meeting to put their name on a sign-up sheet she provided.
- c. Commissioners should also consider signing up to assist at the Youth in Government Day and Teen Job Fair events.

9. Library Liaison Update

Ms. Parham provided the following:

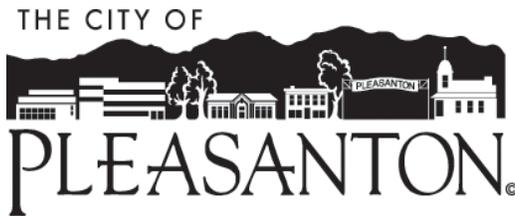
- a. Pamphlets entitled: Tobacco Quitlines, Quitting Smoking, and The Truth About Inhalants.
- b. Bookmarks and other pieces of literature.

10. Police Liaison Update

No report.

ADJOURNMENT

There being no further business, a motion was made to adjourn the meeting at 7:48 p.m.



Youth Commission Agenda Report

February 12, 2014
Item 4

SUBJECT: PARTICIPATION IN TOBACCO RETAIL LICENSE OPINION POLL AND REASONABLE DISTANCE SURVEY

SUMMARY

On December 11, 2013 the Youth Commission voted to participate in the Alameda County Public Health Department Program – Project Teen Friendly. The project includes several activities to collect data about tobacco use in the City of Pleasanton. The first activity, a Tobacco Survey of retail stores in Pleasanton was held on Saturday, February 1, 2014. Two additional activities need to be conducted to complete the data collection portion of the project – the Tobacco Retail License Opinion Poll (Attachment 1) and the Reasonable Distance Survey (Attachment 2).

The Youth Commission will collect this data February 13 through March 11, 2014 and bring it back to the Youth Commission at their next meeting on March 12, 2014.

RECOMMENDATION

It is recommended that the Youth Commission assign eight (8) Commissioners to conduct the Tobacco Retail License Opinion Poll and assign five (5) Commissioners to conduct the Reasonable Distance Survey.

FINANCIAL STATEMENT

None

BACKGROUND

On December 11, 2013 the Youth Commission voted to participate in the Alameda County Public Health Department Program – Project Teen Friendly. The project includes several activities to collect data about tobacco use in the City of Pleasanton.

DISCUSSION

The “Tobacco Retail License Opinion Poll” (Attachment 1) will require Youth Commissioners to survey Pleasanton residents regarding their opinion about a Tobacco Retail License Ordinance that would hold tobacco retailers accountable for the privilege of selling tobacco in our community. This ordinance is intended to protect youth from tobacco addiction. Two hundred (200) Tobacco Retail License Opinion Poll forms are to be completed and submitted to staff for analysis at the March 12, 2014 Youth Commission meeting.

The “Reasonable Distance Observational Survey” (Attachment 2) will require Youth Commissioners to complete thirty (30) observations in which Commissioners observe tobacco use in the proximity to buildings. Additional information regarding the “Control of Smoking in Doorways” is provided in Attachment 3. Observations are to be completed and submitted to staff for analysis at the March 12, 2014 Youth Commission meeting.

The data collected will be analyzed by the Alameda County Public Health Department and presented to the Youth Commission on April 9, 2014. At that time the Youth Commission will discuss how they would like to present this data to the community and City Council.

ALTERNATIVE ACTION

Any other action as determined by the Youth Commission.

Submitted by:

/s/
Becky Hopkins
Recreation Supervisor

Attachment 1: Tobacco Retail License Opinion Poll
Attachment 2: Reasonable Distance Observational Survey
Attachment 3: American Lung Association Information RE: Control of Smoking in Doorways

**Alameda County Public Health Department
Tobacco Control Program**

Tobacco Retail License Opinion Poll

Local cities/jurisdictions may pass a Tobacco Retail License ordinance that holds tobacco retailers accountable for the privilege of selling tobacco in our community. This ordinance is intended to protect our youth from tobacco addiction.

Survey Date: ____/____/____ **Location** _____

Day of the week: Sun Mon Tues Wed Thurs Fri Sat

Time of survey: _____am / pm

1. **Do you think it is easy for youth under 18 to buy cigarettes in your community?**
 Yes No Don't Know Declined to answer
2. **Would you be in favor of a local law requiring retailers to have a license to sell tobacco in order to cover the costs of enforcing under-aged tobacco laws?**
 Yes No Don't Know Declined to answer
3. **If a licensing law was passed, should retailers who repeatedly violate the law have their tobacco license taken away?**
 Yes No Don't Know Declined to answer
4. **Do you think that a local tobacco retailer licensing law would reduce illegal cigarette sales to youth under 18 if properly enforced?**
 Yes No Don't Know Declined to answer
5. **Do you smoke?** Yes No (If no, skip to #6) Declined to answer
 - a. **If yes, how often?**
 Everyday Some Days Special Occasions Declined to answer
 - b. **If you smoke, what type of tobacco product do you smoke?**
 Cigarettes Bidis Blunts Cigars Hookah others _____
 Declined to answer
 - c. **What age did you start smoking?** _____ Declined to answer
6. **What is your age?**
 under 18 years 18-24 years 25-34 years 35 – 50 years over 50 years Declined
7. **Which race/ethnicity do you identify as?**
 African American/Black Hispanic/Latino Native American/Alaskan Native
 Asian/Pacific Islander White/Non-Hispanic Mixed/Multiethnic
 Other: Specify _____ Declined to answer
8. **Where do you live:** Pleasanton Livermore Dublin
 Castro Valley other _____
9. **What is your sex?** Female Male _____



Control of Smoking near Doorways

As more and more communities pass laws for smoke-free public places and workplaces, the public has begun asking for protection from secondhand smoke around doorways.

In light of the findings of the U.S. Surgeon General and the EPA (Environmental Protection Agency) documenting the known health risks associated with exposure to secondhand smoke, especially to children, seniors and the respiratory disabled, we are recommending that smoking control ordinances include a provision to that protects nonsmokers from exposure while entering and exiting public buildings and workplaces.

The EPA strongly recommends that, **“smoking should not be permitted right outside the doors (or near building ventilation system air intakes) where nonsmokers may have to pass through smoke from smokers congregated near doorways.”**

Recent studies of outdoor secondhand smoke have found that the concentration of smoke around doorways can match or even exceed the level of toxins found inside smokers’ homes depending on the number of smokers, the size of the smoking area, and climatic conditions.

STATE AND LOCAL LAWS

Effective January 1, 2004, smoking is prohibited within 20 feet of a main exit, entrance, or operable window of any state, county, city, or a state-funded college/university campus.

The cities of Alameda, Dublin, Newark, San Leandro and the unincorporated areas of Alameda County, i.e. Castro Valley, San Lorenzo and Sunol are covered by an ordinance that prohibits smoking at least 20 feet away from doorways, windows and air intake structures of smoke-free buildings. Albany, Berkeley, Oakland, Union City and Emeryville stipulate that smokers maintain a “reasonable distance” of 25 feet away from doorways, windows, and air intake structures. The Livermore Area Recreation and Park District approved a new policy in January 2005 that bans smoking in all district buildings, swimming pools, playgrounds, sports fields and trails and within 100 feet of the public entrances and exits of district buildings, grandstands and rodeo facilities.

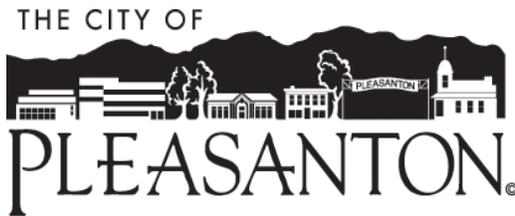
AMERICANS WITH DISABILITIES ACT COMPLIANCE

The 1990 Americans with Disabilities Act (ADA) states that neither employers nor owners of places of public accommodation can discriminate against individuals with disabilities. The ADA also prohibits retaliation, interference, coercion, or intimidation against anyone who asserts their rights under the Act.

Under the ADA, asthmatics who have difficulty breathing in a smoky environment, individuals with other respiratory problems, or individuals with cardiovascular conditions, who have been advised by doctors not to work in smoky environments, are protected from discrimination.

Under Titles I and III of the Americans with Disabilities Act, a sensitive nonsmoker has a right to access their workplace and/or a public facility like a restaurant, grocery store, hotel, etc., without having to walk through a cloud of tobacco smoke. For someone who is respiratory disabled, tobacco smoke is a serious health hazard and constitutes as great a barrier to access as a flight of stairs would be to a disabled person in a wheelchair.

Any person subjected to discrimination on the basis of disability, may bring a civil action for injunctive relief. Courts may order monetary damages in the amount of \$50,000 for a first violation and \$100,000 for any subsequent violations.



Youth Commission Agenda Report

February 12, 2014
Item 5

**SUBJECT: DISCUSS COMMUNITY GRANT-YOUTH CATEGORY APPLICANT
PRESENTATION SCHEDULE FOR MARCH 12, 2014 YOUTH COMMISSION
MEETING**

SUMMARY

The Commission is asked to discuss which Community Grant – Youth category applicants they would like to have make a presentation at the March 12, 2014 Youth Commission Meeting.

RECOMMENDATION

It is recommended that the Commission discuss which Community Grant applicants they would like to have present at its March 12, 2014 Youth Commission meeting and set a presentation schedule.

FINANCIAL STATEMENT

There is none.

BACKGROUND

This year the Commission opted to only request a presentation from Community Grant applicants who either are first time applicants or if the Commission would like to hear specifically from a selected applicant. At its March 12, 2014 meeting, the Youth Commission will follow the Community Grant Application Evaluation Process as stipulated in item 2 sections a-c as follows:

2) Commission Review and Mandatory Attendance:

- a. Each applicant agency must attend the appropriate commission's funding meeting. The dates and locations of the meetings are listed in Section 4: Important Dates. Each commission will review and evaluate the appropriate applications, then make funding recommendations, which will be forwarded to the City Council for consideration.
- b. If any agency has been asked to present: Presentations will be limited to five (5) minutes, and representatives of each applicant agency must:
 - i. Explain how you addressed the Commission's criteria (Section 5, page 8)
 - ii. Explain the need in Pleasanton for the specific funding request;
 - iii. Define the project's proposed audience, clients or participants;
 - iv. Explain the number of Pleasanton residents to be served (non-duplicative).
 - v. Discuss past organizational challenges, and how they were addressed;
 - vi. Discuss the success or impact of past funding (if applicable).
- c. After the presentations are completed, the commission will discuss the applications as a group, and arrive at appropriate funding amounts for each application. These recommended amounts will be forwarded to the City Council for consideration.

DISCUSSION

To assist the Commission with the grant evaluation process, staff has provided a list of all the Youth Category applicants (Attachment 1). Commissioners are encouraged to inform staff as to which applicant(s) they would like to have make presentations to the Youth Commission in order to supplement the on-line ZoomGrants review of applicants and ensure the Youth Commissioners are able to make a fully informed recommendation to the City Council regarding funding levels.

ALTERNATIVE ACTION

Any other action as determined by the Youth Commission.

Submitted by:

/s/
Becky Hopkins
Recreation Supervisor

Attachment:

1. List of Community Grant – Youth Category Applicants

City Grant Applicants - Youth Category 2014-15				
Organization Name	Proposal Title	Requested Amount	First Time Grant Applicant	Date/Time Grant Submitted
Axis Community Health	Assessment of At-Risk Teens for Substance Abuse	\$ 7,500		1/27/14 @ 4:24:56pm
Cantabella Children's Chorus	The 2015 Tri-Valley Children's Choral Festival	\$ 7,500	x	1/27/14 @ 11:05:39am
Child Care Links	Youth Education and Services	\$ 7,500		1/27/14 @ 3:29:13pm
Livermore Valley Performing Arts Center	Arts in the Schools with Cheza Nami Foundation	\$ 7,500	x	1/27/14 @ 3:01:30pm
School of Imagination	Preschool Autism Screening	\$ 5,640	x	1/27/14 @ 4:20:15pm
Tri-Valley Haven	Anti-Bullying Project	\$ 7,500		1/24/14 @ 1:37:44pm
Tri-Valley Haven	Teen Dating Violence Project	\$ 7,500		1/24/14 @ 12:47:02pm
Tri-Valley YMCA	Providing Opportunities for Kids with Special Needs	\$ 7,500		1/27/14 @ 3:09:52 pm
Tri-Valley YMCA	Social-emotional Learning in Pre-K & Summer Day Camp Programs	\$ 7,500		1/27/14 @ 4:04:25pm
Tri-Valley YMCA	Youth & Government - Model United Nations	\$ 7,500		1/27/14 @ 4:20:42pm
Valley Children's Museum	Mission Experience Field Trip	\$ 2,200		1/27/14 @ 2:05:40pm
	TOTAL GRANT FUNDS REQUESTED	\$ 75,340		
	TOTAL BUDGET TO ALLOCATE	\$ 47,877		