

YOUTH COMMISSION AGENDA

**Wednesday, September 11, 2013
7:00 P.M.**

Operations Service Center – 3333 Busch Road

CALL TO ORDER

- Pledge of Allegiance
- Roll Call

AGENDA AMENDMENTS

MINUTES

1. Approve regular meeting minutes of May 8, 2013.

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations
3. Public Comment from the audience regarding items not listed on the agenda. *Speakers are encouraged to limit comments to 3 minutes.*

MATTERS BEFORE THE COMMISSION

If necessary to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

4. Selection of Four (4) Youth Commissioners to Serve on the Youth in Government Day Committee
5. Selection of Four (4) Youth Commissioners to Serve on the Teen Job Fair Committee
6. Review of FY 12/13 Community Grant Final Performance Reports
7. Review Commission Meeting Schedule for FY 2013/14
8. Discussion of Possible Pilot Projects for FY 2013/14

COMMUNICATIONS

None

COMMISSION REPORTS

9. Bicycle, Pedestrian, and Trails Committee
10. Parks and Recreation Master Plan Steering Committee
11. Cultural Arts Master Plan Steering Committee
12. Brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

COMMISSION COMMENTS

STAFF COMMENTS

13. Community Services Update
14. Library Liaison Update
15. Police Liaison Update

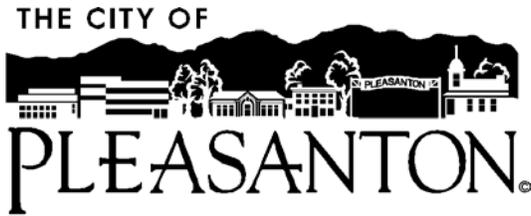
ADJOURNMENT

Notice

Under Government Code §54957.5, any writings/documents regarding an open session item on this agenda provided to a majority of the Commission after distribution of the agenda packet are available for public inspection at the Community Services Department, 200 Old Bernal Avenue, Pleasanton.

Accessible Public Meetings

The City of Pleasanton will provide special assistance for citizens with disabilities to participate in public meetings upon advance notice. If you need an auxiliary hearing aid or sign language assistance at least two working days advanced notice is necessary. Please contact the Community Services Department, PO Box 520, Pleasanton, CA 94566 or (925) 931-5340.



Youth Commission Minutes

Operations Service Center – 3333 Busch Road, Pleasanton, CA
May 8, 2013 - 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:07 p.m. by Chairperson Malindzak.

Pledge of Allegiance

The Pledge of Allegiance to the flag was recited.

Roll Call

Commissioners Present: Lori Franklin, Diane Hadley, Michael Lamos, Kaitlyn Mallie, Katie Olmo, Taylor Sowers, and Chairperson Shannon Malindzak.

Commissioners Absent: Jackson Fialho, Neha Nirkondar, Jonathan Pearce, Erica Utikal, and Yandi Wu.

Staff Present: Becky Hopkins, Recreation Supervisor; Rachel Mariscal, Recreation Coordinator; and Gail Spielvogel, Recording Secretary (transcribing by Edith Caponigro).

AGENDA AMENDMENTS

There were none.

MINUTES

1. Approve regular meeting minutes of April 10, 2013

Correction: Kaitlyn Mallie should be added to the Roll Call.

A motion was made by Commissioner Olmo, seconded by Commissioner Hadley, to approve the April 10, 2013 meeting minutes as corrected. The motion was approved. Commissioner Hadley abstained.

MEETING OPEN TO THE PUBLIC

2. **Introductions/Awards/Recognitions**

- Affirmation of Outgoing Commissioners – Commissioners and Staff

Commissioners and staff shared memories and thoughts about events that had occurred during Chairperson Malindzak's term as Chair of the Commission. Ms. Hopkins commented on her great help and assistance in coordinating the Youth in Government Day event.

Chairperson Malindzak discussed her plans for the summer and provided information about what she will be doing in the fall and the college she will be attending.

3. **Public Comment from audience regarding items not listed on the agenda**

There were none.

MATTERS BEFORE THE COMMISSION

4. **Election of Chair and Vice Chair for Youth Commission 2013/14 Term**

Ms. Hopkins advised that this was the last meeting at which the current Chairperson and Vice Chairperson would provide, and to provide a proper transition, a new Chairperson and Vice Chairperson needed to be elected for when the Youth Commission resumed their meetings in September 2013. Commissioners were also advised that several new Commissioners were to be selected from Village High School and middle schools, and current Commissioners would be reappointed.

Commissioners discussed various options for both the Chairperson and Vice Chairperson positions.

A motion was made by Commissioner Hadley to nominate and elect Commissioner Mallie as the Youth Commission Chairperson for 2013-14. The motion was seconded.

ROLL CALL VOTE:

AYES: Commissioners Franklin, Hadley, Liamos, Mallie, Olmo, Taylor, and Chairperson Malindzak

NOES: None

ABSENT: Commissioners Fiahlo, Nirkondar, Pearce, Utikal, and Wu.

ABSTAIN: None

A nomination was made by Commissioner Liamos to nominate and elect Commissioner Hadley as the Youth Commission Vice Chairperson for 2013-14. The nomination was seconded by Chairperson Malindzak.

A nomination was made Commissioner Mallie, seconded by Commissioner Hadley to nominate and elect Commissioner Olmo as the Youth Commission Vice Chairperson for 2013-14.

After a show of hands for both nominations it was agreed to nominate Commissioner Olmo as the Youth Commission Vice Chairperson for 2013-14.

A motion was made by Commissioner Mallie, seconded by Commissioner Hadley, to elect Commissioner Olmo as the Youth Commission Vice Chairperson for 2013-14.

ROLL CALL VOTE:

AYES: Commissioners Franklin, Hadley, Liamos, Mallie, Olmo, Taylor, and Chairperson Malindzak
NOES: None
ABSENT: Commissioners Fiahlo, Nirkondar, Pearce, Utikal, and Wu.
ABSTAIN: None

COMMUNICATIONS

There were none.

COMMISSION REPORTS

5. Bicycle, Pedestrian, and Trails Committee

Commissioner Franklin advised that the Committee had discussed: 1) bicycle and pedestrian access in the vicinity of the Bernal Avenue bridge over the Arroyo De La Laguna; and 2) reviewed the Trails Project Status.

6. Parks and Recreation Master Plan Steering Committee

Ms. Hopkins advised that the Parks and Recreation Master Plan document has been prepared in draft form and is being reviewed by staff and the Steering Committee. The Committee will be meeting again during the summer, and when finalized the Master Plan would be presented to Commissions for review.

7. Youth Master Plan Implementation Oversight Committee

Ms. Hopkins provided an update on the status of the Youth Master Plan Implementation advising that almost a 100 responses had been received from the recent survey and the data received was mostly from Pleasanton students. She provided information about topics discussed at a recent Committee meeting, especially the beneficial interaction between students on the panel and students attending the meeting. Commissioner Hadley provided information on a recommendation she has the Commission to consider when it resumes in September.

8. Cultural Arts Master Plan

Ms. Hopkins provided an update on the status of the Cultural Arts Master Plan Steering Committee.

9. Brief reports on any meetings, conferences, and/or seminars attended by the Commission members

Ms. Hopkins provided information on the status of the “Plug Into Life” request that had been made by Teri and Troy Maxoutopoulos at the April 10, 2013 Commission meeting. She also discussed the difficulties and time involved with getting an event like this organized through the City.

COMMISSION COMMENTS

None.

STAFF COMMENTS

10. Community Services Update

Ms. Hopkins provided information about a recent “Fun Run” event held at the Gingerbread School.

15. Library Liaison Update

Ms. Parham provided information about the “Plug Into Life” event, advising that a group has been meeting at the Library to plan such an event for June 2. She also provided information about summer events at the library and indicated she has been working with NCL on some things.

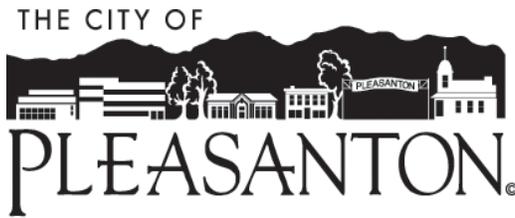
The Commission was then provided information about Shmoop.com. Ms. Parham advised that students are able to take practice AP tests through this site and can sign-up for this through the Pleasanton website.

16. Police Liaison Update

No report.

ADJOURNMENT

There being no further business, a motion was made to adjourn the meeting at 7:48 p.m.



Youth Commission Agenda Report

September 11, 2013
Item 4

**SUBJECT: SELECTION OF FOUR (4) YOUTH COMMISSIONERS TO SERVE ON THE
YOUTH IN GOVERNMENT DAY COMMITTEE**

SUMMARY

The City of Pleasanton, in partnership with the Pleasanton Unified School District (PUSD), annually presents Youth in Government Day. The City Council/School Board Joint Advisory Committee has requested that the Youth Commission assist in planning and implementing Youth in Government Day 2014.

Committee meeting dates and times will be determined once the committee is established.

RECOMMENDATION

It is recommended that the Commission designate four (4) Youth Commissioners to serve on the Youth in Government Day Committee.

FINANCIAL STATEMENT

There is none.

BACKGROUND

The Youth in Government Day is presented by the City of Pleasanton and Pleasanton Unified School District (PUSD). The goal of the day is to stimulate interest in community governance and assist in the understanding of the democratic process. Pleasanton high school students are selected by their teachers and administrators to spend a day job shadowing, participating in staff meetings, and learning about the City and School District leadership, as well as actively attending the joint meeting of the Board of Trustees and the City Council.

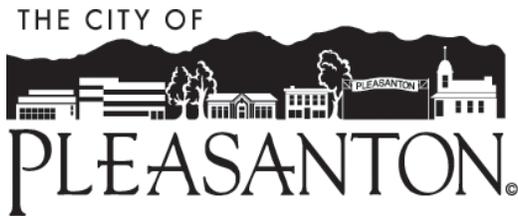
ALTERNATIVE ACTION

Any other action as determined by the Youth Commission.

Submitted by:

/s/

Rachel Mariscal
Recreation Coordinator



Youth Commission Agenda Report

September 11, 2013
Item 5

**SUBJECT: SELECTION OF FOUR (4) YOUTH COMMISSIONERS TO SERVE ON THE TEEN
JOB FAIR COMMITTEE**

SUMMARY

The City of Pleasanton, in partnership with the City of Dublin, City of San Ramon and the San Ramon Women's Club, annually presents the Teen Job Fair. It has been requested that the Youth Commission assist in planning and implementing the 2014 Teen Job Fair, as the City of Pleasanton will be hosting the event at the Pleasanton Senior Center.

Committee meeting dates and times will be determined once the committee is established.

RECOMMENDATION

It is recommended that the Commission designate four (4) Youth Commissioners to serve on the Teen Job Fair Committee.

FINANCIAL STATEMENT

There is none.

BACKGROUND

The City of Pleasanton, in partnership with the City of Dublin, City of San Ramon and the San Ramon Women's Club, annually presents the Teen Job Fair. The 2014 Teen Job Fair will be hosted by the City of Pleasanton. The Teen Job Fair provides teens in the tri-valley the opportunity to meet with local employers, to attend workshops pertaining to job skills, and participate in mock interviews.

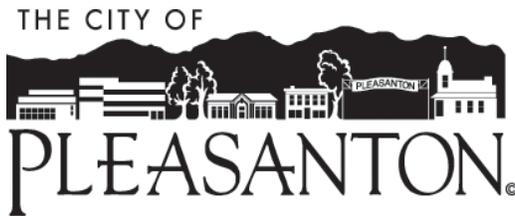
ALTERNATIVE ACTION

Any other action as determined by the Youth Commission.

Submitted by:

/s/

Rachel Mariscal
Recreation Coordinator



Youth Commission Agenda Report

September 11, 2013
Item 6

SUBJECT: REVIEW OF FY 2012/13 COMMUNITY GRANT FINAL PERFORMANCE REPORTS

SUMMARY

Per the FY 2012/13 Community Grant and Contract Service Agreements, funded agencies are required to submit a Mid-term Report and Final Performance Report. Attached are copies of the FY 2012/13 Final Performance reports.

RECOMMENDATION

It is recommended that the Commission review and provide comments on the FY 2012/13 Pleasanton Community Grant Final Performance Reports.

FINANCIAL STATEMENT

Of the approved \$43,243.00, \$18,402.63 was expended by the end of FY 2012/13, leaving a balance of \$24,840.37.

BACKGROUND

Per the FY 2012/13 Community Grant and Contract Service Agreements, funded agencies are required to submit a Mid-term Report and Final Performance Report. Attached are copies of the FY 2012/13 Final Performance reports.

In May 2012, the City Council approved the Commission's funding recommendations in the Youth category for the FY 2012/13 Community Grant Program; four agencies received funding, totaling \$43,243. Per the Community Grant and Contract Service Agreement guidelines, agencies' projects must begin in July and conclude in June and each agency is required to submit a Mid-Term and Final Report.

DISCUSSION

As noted on the Project Performance Review Spreadsheet, two of the four agencies expended its grant funding allocation except Abbie 4-H "Bernal Property", balance of \$24,463 and The Amador Livermore Valley Historical Society "Travel Trunk: Local History", balance of \$377.37, leaving a total balance of \$24,840.37. Abbie 4-H partnered with the Pleasanton Rotary and applied for and received FY 14/15 Community Grant funding to begin the site design for the Bernal Community Farm Project. Additionally, all agencies submitted the required Final Report by the July 22, 2013 deadline.

Attached for the Commission's review are the agency's Final Reports and the Community Grant Project Review Spreadsheet.

The attached Final Reports concludes the FY 2012/13 Community Grant Program.

ALTERNATIVE ACTION

Any other action as determined by the Civic Arts Commission.

Submitted by:

/s/

Rachel Mariscal
Recreation Coordinator

Attachments

1. FY 2012/13 Final Reports – Youth Category
2. FY 2012/13 Community Grant Project Review Spreadsheet



City of Pleasanton
FY 2012/13 Community Grant Program
 10/17/2012 deadline

Axis Community Health Teen Drug and Alcohol Recovery Program Enhancement

Axis Community Health
 4361 Railroad Avenue
 Pleasanton, CA 94566
 United States

Tel: (925) 201-6068 x
 Fax: (925) 417-1503 x
 Web: axishealth.org
 EIN: 94-2232394

Project Contact
 Valerie Jonas
vjonas@axishealth.org
 Tel: 925.201.6068

\$7,280 Requested

Submitted: 1/23/2012 4:15:20 PM (Pacific)

Additional Contacts
none entered

CEO
 Sue Compton
scompton@axishealth.org

Application Questions

1 What funding category are you applying for?

- Civic Arts
 Youth

2 Please indicate your City of Pleasanton Business License No.

200151

3 Please describe your agency and its mission.

Axis enhances the quality of life in Pleasanton every day as the sole provider of medical and behavioral health services for low-income and uninsured Tri-Valley residents. Axis's mission is to provide affordable, high-quality care for people of all ages, incomes and cultures.

4 Is this a new project or activity?

- Yes
 No

5 What type of Community Grant is your agency applying for?

- Seed
 Capital
 Operating

6 If your agency has received funding from the City of Pleasanton in the past 5 years please describe and include the project, funded level and in what year funding was received. Enter N/A if not applicable.

The City of Pleasanton has supported Axis with the following grants over the past five years:

2008-09: HHS Grant, \$140,000 (capital and medical)
 2009-10: HHS Grant, \$62,000 (capital and medical)
 2010-11: HHS Grant, \$33,377 (medical)
 2011-2012: HHS Grant, \$31,861 (capital and medical)
 2011-2012: Youth Grant, \$4,950 (Teen Drug and Alcohol Recovery Program)

7 If your agency has never received grant funding from the City of Pleasanton please provide information to justify your agency's capacity to conduct this project (management, fiscal staff resources, and expertise, etc.) Enter N/A if not applicable.

N/A

8 Provide a brief summary of the project for which your agency is seeking funding for (no more than three sentences; this text will be used widely during the review and implementation process to describe your project.)

The Teen Drug and Alcohol Recovery Program (TDARP) has helped hundreds of Pleasanton youth lead constructive and fulfilling lives by treating and educating them about the effects of substance abuse and recovery strategies. With the need for these services on the rise, it is more important than ever that TDARP counselors have the capability to present this vital information in ways today's technologically savvy youth will find accessible and attractive. Incorporating a Smart Board interactive white board for presenting curriculum will enable the program to more fully engage participating youth, fostering their recovery and enhancing their ability to contribute to the community.

9 Estimate the total number of unduplicated Pleasanton residents to be served by this project.

The number of TDARP clients has risen steadily over the past six years. Staff projects the program will serve approximately 200 Tri-Valley youth in FY 2012-13, of which 70 will be Pleasanton residents.

10 Describe the problem(s), need(s), issue(s) or service gap(s) to support the need for this project in Pleasanton. (Please reference the Pleasanton Cultural Plan or other relative source and/or Youth Master Plan.

There is an acute need for Axis's prevention and recovery services, as research reveals that youth drug and alcohol use has increased in Pleasanton in recent years. The 2005 Tri-Valley Adolescent Health Initiative (TVAHI) noted a rise in depression, substance abuse and family dysfunction among adolescents based on data from the Alameda County Tri-Valley Health Profile. TVAHI then developed the Tri-Valley Student Health Survey to track and address these risk factors. Key observations in the 2009 survey include a decrease in the perceived harm of the risks of marijuana or alcohol among middle school students; significant use of alcohol, marijuana and inhalants by 11th grade; and significant use of alcohol, marijuana and inhalants among high school students.

Axis has responded by expanding our services. In 2008-09, our alcohol and drug abuse primary prevention program was offered at two area schools; by next year, it will be offered at 11 schools throughout the Tri-Valley, including Amador High School, Foothill High School, Pleasanton High School, Pleasanton Middle School and Sunol Glen School (whose graduates attend Pleasanton schools). Counselors spend more time on campus and the program reaches more middle-school students. The latter is particularly important, as research shows that youth are experimenting with drugs and alcohol at increasingly early ages.

That at-risk youth are perpetually plugged into the latest technology presents another issue. TDARP counselors must incorporate interactive technology wherever possible in order to present the program's vital information in an accessible and attractive way. This also enables counselors to reach youth with short attention spans, attention deficit disorders or simply different learning styles. For all these reasons, it is essential that TDARP enhance its technology. Doing so aligns with the Youth Master Plan goal to "provide a drug-free, violence-free environment ... that promotes the emotional and physical safety."

11 Describe the project for which your agency is requesting funding and how this project relates to the problem, need, issue or service gap identified in the previous question.

An effective way to address these issues is for Axis to incorporate a Smart Board interactive white board into the TDARP classes held at our Owens Drive site in Pleasanton. Smart Boards use touch detection for user input, similar to scrolling and right mouse-clicking with a personal computer. A projector displays a computer's video output on the board, which then acts as a large touch screen. The Smart Board's digital ink pens replace traditional white board markers. The board's interactivity has many practical uses in the TDARP classroom. With Smart Board Notebook software, counselors can record each step of a lesson activity for participants to review at a later time. Youth also have the opportunity to engage with the technology by direct manipulation. Smart Boards allow for more than one user at a time; this interactive capability fosters opportunities for leadership and collaboration.

Take, for example, the TDARP lesson "Mouse Party," which focuses on the effects of drug and alcohol use. Currently, students view a projection from a laptop, watching the screen as the counselor manipulates a computer mouse. The counselor then clicks on a series of animated mice, each of which presents the behaviors and dangers associated with being under the influence of a particular substance. With a Smart Board, that lesson becomes highly interactive and exciting. Teams of youths touch the board to reveal the information as they manipulate it to interact with simultaneously running videos and PowerPoint presentations. The results are increased efficiency in conveying the TDARP curriculum and more fully engaged participants.

12 Explain how this project will be implemented, administered and operated.

Axis's TDARP is the only outpatient drug and alcohol recovery program for youth in the Tri-Valley. It provides small-group sessions, individual counseling and prevention education. The program is operated by DARP staff, who are committed behavioral health professionals who understand the pressures youth face and patterns of youth substance abuse. Counselors work with youth to develop the skills they need to lead fulfilling lives without the destructive influences of drugs and alcohol.

These counselors will require training in order to incorporate Smart Board technology fully and efficiently into the TDARP. This project's budget includes the cost of staff tutorials from the board's manufacturer, Smart Technologies. The company's commitment to the project also includes the services of an education consultant and factory-trained installer. A factory-trained technician will work closely with Axis's IT staff to ensure proper installation and usage as well as troubleshoot any potential technological issues.

13 Identify the organization(s) that your agency will partner with on this project. (A Collaboration Agency Affidavit Form is required for each collaborating agency.) Enter N/A if not applicable.

N/A

14 Describe in detail the role of the Community Grant funds in this project (e.g. what specifically will the Community Grant funds be used for?)

This grant request of \$7,500 will support TDARP's purchase of a Smart Board, software, accessories, installation, staff tutorials and ongoing service consultations.

15 Describe the specific population your agency anticipates serving with these funds and they they will benefit from the implementation of this project (e.g. low income, youth, disabled etc.)

TDARP is the only outpatient drug and alcohol recovery program for youth in the Tri-Valley. Its target population is youth who have been identified by parents, school officials and law enforcement as users/abusers of drugs and/or alcohol and who could benefit from the program's emphasis on education and recovery strategies. This population will benefit significantly from the incorporation of Smart Board technology into the TDARP curriculum. Using a Smart Board will enable counselors to present this vital information in ways today's technologically savvy youth will find accessible and attractive. That, in turn, will fully engage participants, fostering their recovery and enhancing their ability to contribute to the community.

16 Please choose a common indicator that your agency will use to measure.

- Audience (performance)
- Spectators (event)
- Participants
- Clients

17 Describe how this project is cost effective and the budget is reasonable for the anticipated result.

Incorporating Smart Board technology into TDARP will significantly enhance the program's impact. The board makes it possible for counselors to communicate this vital information in a more effective way, one that will particularly resonate with today's technologically savvy youth. The result will be a program that more wholly engages youth, fostering their recovery and their ability to contribute to the community. This proposal, then, represents an investment in the future of 70 Pleasanton youth and as many as 200 across the Tri-Valley each year.

18 If this project does not receive funding, what will be the effect on the project?

TDARP will continue to operate within its current curriculum. What will be lost is the opportunity to transform the program with cutting-edge technology in the service of helping scores of Pleasanton youth each year recover from substance abuse and return to the path of leading constructive and fulfilling lives.

19 Does your agency anticipate having any unspent funds?

- Yes
- No

20 If you answered yes to the preceding question please explain. Enter N/A if not applicable.
N/A

21 Please confirm that you have uploaded the following in the "Documents" tab:

- Current annual budget for the entire agency, including revenue
- Agency organization chart
- List of Board of Directors/Governing Board with their contact information
- Board of Directors' authorization to request funding
- Community of Character Declaration
- Collaboration Agency Affidavit Form
- Most Recent Agency Audit or Tax Return
- Articles of Incorporation/Bylaws
- Personnel Information

Budget

Funding Sources/Revenues	Total Organization	Total Project	Total Proj. Committed
Alameda County contracts	\$3,209,364.00	\$103,049.00	
State of California	\$731,000.00		
Federal (HRSA) TX	\$855,000.00		
Local (Pleasanton/Dublin/Livermore) (requested)	\$52,280.00	\$7,280.00	
Foundation donations	\$226,148.00		
PT/Client fees/Reimbursements	\$5,510,559.00	\$54,500.00	
Total	\$10,584,351.00	\$164,829.00	\$0.00

Funding Uses/Expenses	Total Organization	Total Project	Grant Request
Personnel Costs			
Admin Salaries* (see instructions)	\$726,000.00		
Benefits* (see instructions)	\$130,680.00		
Program Staff Salaries	\$5,874,000.00	\$111,210.00	
Program Staff Benefits	\$1,057,320.00	\$19,989.00	
Non-Personnel Costs			
Professional Fees	\$300,000.00	\$1,100.00	
Equipment Rental/Maintenance	\$90,500.00	\$2,700.00	
Outreach/Promotion	\$20,000.00	\$1,100.00	
Printing/Publication	\$15,000.00	\$450.00	
Supplies/Material	\$500,000.00	\$2,500.00	
Other (define below) Occupancy/insurance	\$1,873,571.00	\$18,500.00	
Equipment	\$7,280.00	\$7,280.00	\$7,280.00
Total	\$10,594,351.00	\$164,829.00	\$7,280.00

Budget Narrative

\$7,280 will be used as follows:
 885XI Smart Board. Stand, Software, Technical Support:\$6,300
 Speakers: \$488
 CA Sales Tax: \$492

Documents

Documents Requested *

Required? **Attached Documents ***

Current annual budget for the entire agency, including revenue.	<input checked="" type="checkbox"/>	Organization budget
Agency Organization Chart	<input checked="" type="checkbox"/>	Agency Organization Chart
List of Board of Director/Governing Board with their contact information. A minimum of one (1) Board member must be a Pleasanton resident.	<input checked="" type="checkbox"/>	
Board of Directors' authorization to request funding.	<input checked="" type="checkbox"/>	Board of Directors' Authorization

Community of Character Declaration download template	<input checked="" type="checkbox"/>	Community of Character Declaration
Collaboration Agency Affidavit Form download template	<input checked="" type="checkbox"/>	Collaboration Agency Form
Most Recent Agency Audit or Tax Return	<input checked="" type="checkbox"/>	Audit
Articles of Incorporation/Bylaws	<input checked="" type="checkbox"/>	Articles of Incorporation/Bylaws
Personnel Information	<input checked="" type="checkbox"/>	Personnel Information

1. Report For Period Ending 11/26/2012 (submitted 11/21/2012)

1 Name of Person Completing Report:

Valerie Jonas

2 Title:

Development Director

3 Telephone:

925-201-6068

4 Email:

vjonas@axishealth.org

5 Describe the current status of your project (e.g. planning, pre-development, activity underway, marketing, etc.) and the current focus of any activity.

Axis's Teen Drug and Alcohol Recovery Program has completed the research and planning for the Smart Board project. The Smart Board is now on order and we are currently waiting for our shipment. The installation site has been selected and we anticipate the board will be installed by the end of the year.

6 Describe any significant actions taken during the reporting period.

Axis explored two potential Smart Board systems with the vendor SMART Tech in August 2012. Our behavioral health team attended an information session to learn more about the interactive systems. We researched and evaluated the most cost-effective system to meet the needs of our teen clients, and requested a bid from SMART Tech. With our 501(c) (3) status, we applied for a special education rate and SMART Tech offered us a bid in October. We recently received approval for the non-profit rate and placed an order for the Smart Board 885ix interactive whiteboard system in November 2012.

7 If applicable, describe any modifications to the project goals, timelines, etc., and reason(s) for change. If you have not submitted invoices due to project delays, please provide details here.

We are on target with our timeline. Axis has researched the Smart Board system, received a bid from SMART Tech, and placed an order for the interactive whiteboard system. The board will be installed by December 2012.

8 Were any costs incurred for this project (from any source) during this reporting period?

<input type="checkbox"/> Yes	
<input checked="" type="checkbox"/> No	1 total to date

9 Were any Pleasanton grant funds expended for this project during this reporting period?

<input type="checkbox"/> Yes (already submitted invoice/s)	
<input type="checkbox"/> Yes (but invoice/s not yet submitted)	
<input checked="" type="checkbox"/> No (no expenditures this period)	1 total to date

10 Please indicate how participant data are reported for this project (please keep consistent for question 11 and with your original application):

<input type="checkbox"/> Audience (performance)	
<input type="checkbox"/> Spectators (events)	
<input type="checkbox"/> Participants	
<input checked="" type="checkbox"/> Clients	1 total to date

11 Please complete the following table regarding NUMBER OF CLIENTS SERVED during this reporting period using the indicator chosen above (Audience, Spectators, Participants OR Clients):

70 A) Numeric GOAL stated in your application for the number of Pleasanton residents to be served by THIS PROJECT (unduplicated):	70 total to date
0 B) Total number of people served by THIS PROJECT:	0 total to date

12 What method do you use to track your participant data for this project?

<input checked="" type="checkbox"/> Database	1 total to date
<input type="checkbox"/> Ticket sales	



Sign-in sheet



Other

13 If you answered "other" to the preceding question please explain. Enter "N/A" if not applicable.

N/A

14 Please include any additional comments or clarifications here about your grant that you feel the Commission will benefit from:

During this reporting period our activities were focused on working with the vendor to purchase the best Smart Board to meet our programmatic needs. The price of the Smart Board came out to a total of \$7,631.69, which is a non-profit education use rate. The remaining \$351.69, over the \$7,280 provided by this grant, will be supported by funds from Axis's Teen DARP program. We are looking forward to utilizing the Smart Board once installed.

15 For FINAL REPORT [DO NOT ANSWER UNTIL FINAL REPORT]: Name and title of person completing the report:

-no answer-

16 For FINAL REPORT: Did the agency use all of its grant funding? If not, explain why the agency did not spend the entire grant and what obstacles the agency faced.

-no answer-

17 For FINAL REPORT: Describe the accomplishments of the project funded through Community Grant funds. Provide detail on how the project responded to needs within the community (in reference to what you identified in question 10 of the application.)

-no answer-

18 For FINAL REPORT: Does the agency feel this project was a success? How do you measure the success of the project? Did it meet or exceed the goals and outcomes described in the in the original application? If not, why?

-no answer-

19 For FINAL REPORT: Describe any problems or delays encountered with the project. How were they handled? What effects, if any, were there on the project? Describe any changes that made the project successful or will make it successful in future years.

-no answer-

20 For FINAL REPORT: List agencies you collaborated with on the project. Describe the nature of the collaboration. Enter "N/A" if not applicable.

-no answer-

2. Report For Period Ending 7/22/2013 (submitted 7/19/2013)

1 Name of Person Completing Report:

Valerie Jonas

2 Title:

Development Director

3 Telephone:

925-201-6068

4 Email:

vjonas@axishealth.org

5 Describe the current status of your project (e.g. planning, pre-development, activity underway, marketing, etc.) and the current focus of any activity.

Axis's Teen Drug and Alcohol Recovery Program (TDARP) has received its SMART Board shipment. The interactive whiteboard is installed at our behavioral health site in Pleasanton. The SMART Board has been incorporated into our TDARP curriculum and counselors have been using the board as an effective teaching tool to enhance learning and group collaboration among the TDARP clients.

6 Describe any significant actions taken during the reporting period.

Axis installed the SMART Board 885ix interactive whiteboard in February 2013. Our behavioral health team was trained to use the interactive system by the board's manufacturer, SMART Tech. Since its installation, TDARP counselors have been using the SMART Board extensively to present learning materials in the teen drug and alcohol recovery group sessions.

7 If applicable, describe any modifications to the project goals, timelines, etc., and reason(s) for change. If you have not submitted invoices due to project delays, please provide details here.

There were no modifications to this project.

8 Were any costs incurred for this project (from any source) during this reporting period?



Yes

1 total to date



No

1 total to date

9 Were any Pleasanton grant funds expended for this project during this reporting period?



Yes (already submitted invoice/s)

1 total to date



Yes (but invoice/s not yet submitted)

No (no expenditures this period) 1 total to date

10 Please indicate how participant data are reported for this project (please keep consistent for question 11 and with your original application):

Audience (performance)
 Spectators (events)
 Participants
 Clients 2 total to date

11 Please complete the following table regarding NUMBER OF CLIENTS SERVED during this reporting period using the indicator chosen above (Audience, Spectators, Participants OR Clients):

70 A) Numeric GOAL stated in your application for the number of Pleasanton residents to be served by THIS PROJECT (unduplicated):	140 total to date
70 B) Total number of people served by THIS PROJECT:	70 total to date

12 What method do you use to track your participant data for this project?

Database 2 total to date
 Ticket sales
 Sign-in sheet
 Other

13 If you answered "other" to the preceding question please explain. Enter "N/A" if not applicable.

N/A

14 Please include any additional comments or clarifications here about your grant that you feel the Commission will benefit from:

The price of the SMART Board came out to a total of \$7,631.69, which is a non-profit education rate. The remaining \$351.69, over the \$7,280 provided by this grant was supported by funds from Axis's Teen Drug and Alcohol Recovery Program.

15 For FINAL REPORT [DO NOT ANSWER UNTIL FINAL REPORT]: Name and title of person completing the report:

Valerie Jonas, Development Director

16 For FINAL REPORT: Did the agency use all of its grant funding? If not, explain why the agency did not spend the entire grant and what obstacles the agency faced.

Yes, Axis used its entire grant funding to purchase and install the SMART Board 885ix interactive whiteboard.

17 For FINAL REPORT: Describe the accomplishments of the project funded through Community Grant funds. Provide detail on how the project responded to needs within the community (in reference to what you identified in question 10 of the application.)

Axis installed an interactive SMART Board and incorporated the system into our TDARP curriculum. A total of 70 Pleasanton youth were served through this project, meeting the project goal. The board has achieved the objectives to improve program delivery in that it accommodates a variety of learning styles, enhances group collaboration and improves youth's understanding of the curriculum material.

18 For FINAL REPORT: Does the agency feel this project was a success? How do you measure the success of the project? Did it meet or exceed the goals and outcomes described in the in the original application? If not, why?

This project incorporated a new, interactive SMART Board system into Axis's Teen Drug and Alcohol Recovery Program. A total of 70 Pleasanton youth participated in lessons with the SMART Board during TDARP group sessions. Success was measured through the evaluation of the number of persons served and the level of participation. Program staff have observed a significant increase in the level of class participation since the installation of the SMART Board. The board has promoted a higher level of motivation, collaboration and engagement in the TDARP program.

19 For FINAL REPORT: Describe any problems or delays encountered with the project. How were they handled? What effects, if any, were there on the project? Describe any changes that made the project successful or will make it successful in future years.

N/A

20 For FINAL REPORT: List agencies you collaborated with on the project. Describe the nature of the collaboration. Enter "N/A" if not applicable.

N/A

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City of Pleasanton
FY 2012/13 Community Grant Program
10/17/2012 deadline

Amador Livermore Valley Historical Society (Museum on Main)
Traveling Trunk: Local History

Amador Livermore Valley Historical Society (Museum on Main) Project Contact

603 Main Street
Pleasanton, CA 94566
United States

Tel: (925) 462-2766
Fax: (925) 462-2779
Web: www.museumonmain.org
EIN: 94-6100957

Jim DeMersman
executive@museumonmain.org
Tel: 925-462-2766

\$4,000 Requested

Submitted: 1/23/2012 1:10:15 PM (Pacific)

Additional Contacts

none entered

Executive Director

Jim DeMersman
executive@museumonmain.org

Application Questions

1 What funding category are you applying for?

- Civic Arts
 Youth

2 Please indicate your City of Pleasanton Business License No.

0200473

3 Please describe your agency and its mission.

Located in Downtown Pleasanton, Museum on Main is dedicated to linking the past to the future by preserving, clarifying and disseminating information about history specific to the Tri Valley region and by encouraging participation in the arts and humanities through exhibitions and programs. To meet this mission, the museum produces public exhibitions throughout the year, school programs meeting California state education standards, as well as public programs for preschoolers through mature adults. In 2011, over 15,000 people enjoyed the exhibits, programs, and events provided by Museum on Main.

4 Is this a new project or activity?

- Yes
 No

5 What type of Community Grant is your agency applying for?

- Seed
 Capital
 Operating

6 If your agency has received funding from the City of Pleasanton in the past 5 years please describe and include the project, funded level and in what year funding was received. Enter N/A if not applicable.

N/A

7 If your agency has never received grant funding from the City of Pleasanton please provide information to justify your agency's capacity to conduct this project (management, fiscal staff resources, and expertise, etc.) Enter N/A if not applicable.

Museum on Main, established in 1963 has been a regional source of cultural history for nearly 50 years. The museum is managed by professionally trained staff with degrees in Museum Studies, History, Anthropology, and Business Administration. We conduct successful programs similar to the one proposed throughout the year for a wide range of ages groups. In the past three years, Museum on Main has operated with a balanced budget. We have been able to accomplish a great deal on a limited annual budget. Because of new programs and initiatives over the past two years attendance and participation in museum programs has increased by over 45%.

8 Provide a brief summary of the project for which your agency is seeking funding for (no more than three sentences; this text will be used widely during the review and implementation process to describe your project.)

Museum on Main presents the Traveling Trunk: Local History, an educational mini-museum designed to supplement Pleasanton children's studies in local history. The Traveling Trunk: Local History, packed full of hands-on experiences, original and replica artifacts, music, historical photographs, dress-up clothing, and teacher reference materials, will be available for complimentary check-out by classroom educators or leaders of children's groups studying local history in the city of Pleasanton. The Traveling Trunk: Local History is designed to complement the California State Education Standards for 3rd Grade studies in History-Social Sciences.

9 Estimate the total number of unduplicated Pleasanton residents to be served by this project.

Approximately 800 children in the city of Pleasanton will be served by the Traveling Trunk: Local History including public school students, private school students,

home school students, and scout troops.

10 Describe the problem(s), need(s), issue(s) or service gap(s) to support the need for this project in Pleasanton. (Please reference the Pleasanton Cultural Plan or other relative source and/or Youth Master Plan.

The Pleasanton Youth Master Plan, updated in 2010, notes increased "Barriers to Participation" due to evolving economic conditions. These changes in economic conditions are leading to "funding shortfalls" for the Pleasanton Unified School District, for example. As a result, educators are having an increasingly difficult time providing supplemental programs and experiences for their students.

Goal 3 of the Pleasanton Youth Master Plan also notes "Contributing Youth" as a key element in a successful youth environment noting that children and youth who are connected to their community will be more inclined to make meaningful contributions within the community.

Supplemental, hands-on experiences are invaluable for children. The Traveling Trunk: Local History brings history to life by providing children the opportunity to dress in clothing from the early 1900s, play with old time toys, explore historical photographs and artifacts from Pleasanton's past, listen to music from generations before, and participate in educator-led activities found within the trunk.

With the Traveling Trunk: Local History, participants will gain a better understanding of the cultural history of the people who came before them as well as a stronger grasp of why people came to the Amador-Livermore Valley, what they accomplished and experienced in the region and why they settled in the area which later became Pleasanton.

11 Describe the project for which your agency is requesting funding and how this project relates to the problem, need, issue or service gap identified in the previous question.

Museum on Main requests funding for the Traveling Trunk: Local History in order to make the program more widely available to children in the city of Pleasanton. The "Barriers to Participation" noted in Pleasanton's Youth Master Plan are leading to "funding shortfalls" for the Pleasanton Unified School District, for example. Children in the range of 7-12 years old are impacted by "school cutbacks," including limited funds for enrichment programs which will help to maintain Pleasanton's high level quality of education. A number of PUSD 3rd grade educators have expressed the desire to use the Traveling Trunk: Local History in their classrooms, but are unable due to a lack of funding.

Goal 3 of the Pleasanton Youth Master Plan also notes "Contributing Youth" as a key element in a successful youth environment noting that children and youth who are connected to their community will be more inclined to make meaningful contributions within the community. The proposed program will provide Pleasanton youth a better understanding of the people who settled the community and contributed to what it has become today.

12 Explain how this project will be implemented, administered and operated.

The Traveling Trunk: Local History program will be implemented, administered, and operated by the Director of Education for Museum on Main.

Administration of the program will include scheduling trunk check-out/check-in, producing and distributing paper and electronic marketing materials and press releases, tracking expenses, and conducting program evaluations.

Operation of the program will include orientation of educators regarding use of contents, conducting inventory of trunk at check-out and check-in, preparing supplies for activities, and procuring replacements for lost or broken contents.

Traveling Trunk: Local History is projected to be checked out and to serve approximately 100 students per month (4 youth classes/groups) for 8 months of the year for a total of 800 students served.

13 Identify the organization(s) that your agency will partner with on this project. (A Collaboration Agency Affidavit Form is required for each collaborating agency.) Enter N/A if not applicable.

N/A

14 Describe in detail the role of the Community Grant funds in this project (e.g. what specifically will the Community Grant funds be used for?)

The Community Grant funds received for this program will fund the implementation, administration, and operations needed for the Traveling Trunk: Local History program.

Administration, operation, and administration of the Traveling Trunk: Local History program by the Director of Education is projected to include 12 hours per month at \$3,000 for the year.

Outreach and promotion for the Traveling Trunk: Local History program by Museum on Main shall include targeted marketing to educators within the Pleasanton community (including but not limited to Pleasanton Unified School District, private schools, home school groups, and scout groups) at \$500 for the year.

Printing and publication for the Traveling Trunk: Local History program by Museum on Main shall include flyers and other printed media used for promotion at \$250 for the year. If funded, the City of Pleasanton will be noted as the sponsor for the program on all print media and Museum on Main website.

Supplies/Materials for the Traveling Trunk: Local History program by Museum on Main shall include activity materials for students and replacements or repairs of artifacts and materials at an estimated \$250 over the course of the year.

(The Traveling Trunk: Local History original contents and materials were created in 2010 by Museum on Main at a cost of approximately \$500.)

15 Describe the specific population your agency anticipates serving with these funds and they they will benefit from the implementation of this project (e.g. low income, youth, disabled etc.)

Hands-on experiences are invaluable for children. The Traveling Trunk: Local History brings history to life by providing children the opportunity to dress in clothing from the early 1900s, play with old time toys, explore historical photographs and artifacts from Pleasanton's past, listen to music from generations before, and participate in educator-led activities found within the trunk.

It is estimated approximately 800 children in the city of Pleasanton will be served by the Traveling Trunk: Local History including public school students, private school students, home school students, and scout troops.

As noted in the Pleasanton Youth Master Plan, changes in economic conditions are leading to "funding shortfalls" for the Pleasanton Unified School District. Educators are having an increasingly difficult time providing supplemental programs and experiences for their students. It is anticipated that a majority of the children served will be 3rd grade students in the city of Pleasanton due to classroom studies satisfying the California State Education Standards for Local Studies in History-

Social Sciences. The trunk will also be available for check-out by Pleasanton based scout groups for studies and activities in local history.

With the Traveling Trunk: Local History, participants will gain a better understanding of the cultural history of the people who came before them as well as a stronger grasp of why people came to the Amador-Livermore Valley, what they accomplished and experienced in the region and why they settled in the area which later became Pleasanton.

16 Please choose a common indicator that your agency will use to measure.

- Audience (performance)
- Spectators (event)
- Participants
- Clients

17 Describe how this project is cost effective and the budget is reasonable for the anticipated result.

The Traveling Trunk: Local History is a cost effective program and the budget of \$4,000 is reasonable for the anticipated 800 participants and the experiences the participants will enjoy over the course of the program. Having already produced and executed similar educational programs, Museum on Main is experienced and efficient in all aspects of administration, operations, and implementation.

18 If this project does not receive funding, what will be the effect on the project?

The Traveling Trunk: Local History is already a complete package. The primary program hurdle exists in the educator's or group leader's ability to find funding to check out the trunk for their children. Without funding there is inadequate coverage for staff implementation, administration and operation of the program to provide the trunk complimentary to these groups. Without funding, only those educators who can secure supplemental funding will have the opportunity to reserve the Traveling Trunk: Local History.

19 Does your agency anticipate having any unspent funds?

- Yes
- No

20 If you answered yes to the preceeding question please explain. Enter N/A if not applicable.

N/A

21 Please confirm that you have uploaded the following in the "Documents" tab:

- Current annual budget for the entire agency, including revenue
- Agency organization chart
- List of Board of Directors/Governing Board with their contact information
- Board of Directors' authorization to request funding
- Community of Character Declaration
- Collaboration Agency Affidavit Form
- Most Recent Agency Audit or Tax Return
- Articles of Incorporation/Bylaws
- Personnel Information

Budget

Funding Sources/Revenues	Total Organization	Total Project	Total Proj. Committed
City Contract	\$138,804.00	\$0.00	\$0.00
Donations	\$7,500.00	\$0.00	\$0.00
Lectures	\$5,000.00	\$0.00	\$0.00
Education Programs	\$3,000.00	\$0.00	\$0.00
Special Events	\$52,000.00	\$0.00	\$0.00
Membership	\$17,000.00	\$0.00	\$0.00
Interest	\$2,500.00	\$0.00	\$0.00
Store	\$7,650.00	\$0.00	\$0.00
Total	\$233,454.00	\$0.00	\$0.00

Funding Uses/Expenses	Total Organization	Total Project	Grant Request
Personnel Costs			
Admin Salaries* (see instructions)	\$78,684.00	\$0.00	\$0.00
Benefits* (see instructions)	\$0.00	\$0.00	\$0.00
Program Staff Salaries	\$70,000.00	\$3,000.00	\$3,000.00
Program Staff Benefits	\$0.00	\$0.00	\$0.00
Non-Personnel Costs			
Professional Fees	\$12,425.00	\$0.00	\$0.00

Equipment Rental/Maintenance	\$9,580.00	\$0.00	\$0.00
Outreach/Promotion	\$5,000.00	\$500.00	\$500.00
Printing/Publication	\$5,250.00	\$250.00	\$250.00
Supplies/Material	\$4,500.00	\$250.00	\$250.00
Other (define below)			
Insurance	\$3,000.00	\$0.00	\$0.00
Program Costs	\$21,825.00	\$0.00	\$0.00
Special Events	\$15,500.00	\$0.00	\$0.00
Off-Site Storage	\$1,440.00	\$0.00	\$0.00
Store Inventory	\$4,000.00	\$0.00	\$0.00
Total	\$231,204.00	\$4,000.00	\$4,000.00

Budget Narrative

The Community Grant funds received for this program will fund the implementation, administration, and operations needed for the Traveling Trunk: Local History program as described below:

Administration, operation, and administration of the Traveling Trunk: Local History program by the Director of Education is projected to include 12 hours per month (10%) at \$3,000 for the year.

Outreach and promotion for the Traveling Trunk: Local History program by Museum on Main shall include targeted marketing to educators within the Pleasanton community (including but not limited to Pleasanton Unified School District, private schools, home school groups, and scout groups) at \$500 for the year.

Printing and publication for the Traveling Trunk: Local History program by Museum on Main shall include flyers and other printed media used for promotion at \$250 for the year. If funded, the City of Pleasanton will be noted as the sponsor for the program on all print media and Museum on Main website.

Supplies/Materials for the Traveling Trunk: Local History program by Museum on Main shall include activity materials for students and replacements or repairs of artifacts and materials at an estimated \$250 over the course of the year.

Documents

Documents Requested *

Required?

Attached Documents *

Current annual budget for the entire agency, including revenue.	<input checked="" type="checkbox"/>	Museum on Main Annual Budget
Agency Organization Chart	<input checked="" type="checkbox"/>	Museum on Main Org Chart
List of Board of Director/Governing Board with their contact information. A minimum of one (1) Board member must be a Pleasanton resident.	<input checked="" type="checkbox"/>	
Board of Directors' authorization to request funding.	<input checked="" type="checkbox"/>	Museum on Main Board Authorization
Community of Character Declaration download template	<input checked="" type="checkbox"/>	Museum on Main Community of Character
Collaboration Agency Affidavit Form download template	<input checked="" type="checkbox"/>	Museum on Main Collaboration Agency Affidavit
Most Recent Agency Audit or Tax Return	<input checked="" type="checkbox"/>	Museum on Main Tax Return 1 Museum on Main Tax Return 2 Museum on Main Tax Return 3 Museum on Main Tax Return 4 Museum on Main Tax Return 5 Museum on Main Tax Return 6 Museum on Main Tax Return 7 Museum on Main Tax Return 8 Museum on Main Tax Return 9 Museum on Main Tax Return 10 Museum on Main Tax Return 11 Museum on Main Tax Return 12 Museum on Main Tax Return 13 Museum on Main Tax Return 14 Museum on Main Tax Return 15 Museum on Main Tax Return 16 Museum on Main Tax Return 17 Museum on Main Tax Return 18 Museum on Main Tax Return 19

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[Museum on Main Tax Return 40](#)
[Museum on Main Tax Return 41](#)

Articles of Incorporation/Bylaws



[Museum on Main Articles of Incorporation and Bylaws 1](#)
[Museum on Main Articles of Incorporation and Bylaws 2](#)
[Museum on Main Articles of Incorporation and Bylaws 3](#)
[Museum on Main Articles of Incorporation and Bylaws 4](#)
[Museum on Main Articles of Incorporation and Bylaws 5](#)
[Museum on Main Articles of Incorporation and Bylaws 6](#)
[Museum on Main Articles of Incorporation and Bylaws 7](#)
[Museum on Main Articles of Incorporation and Bylaws 8](#)
[Museum on Main Articles of Incorporation and Bylaws 9](#)
[Museum on Main Articles of Incorporation and Bylaws 10](#)
[Museum on Main Articles of Incorporation and Bylaws 11](#)
[Museum on Main Articles of Incorporation and Bylaws 12](#)
[Museum on Main Articles of Incorporation and Bylaws 13](#)
[Museum on Main Articles of Incorporation and Bylaws 14](#)
[Museum on Main Articles of Incorporation and Bylaws 15](#)
[Museum on Main Articles of Incorporation and Bylaws 16](#)
[Museum on Main Articles of Incorporation and Bylaws 17](#)
[Museum on Main Articles of Incorporation and Bylaws 18](#)

Personnel Information



1. Report For Period Ending 11/26/2012 (submitted 11/26/2012)

1 Name of Person Completing Report:

Jennifer Amiel

2 Title:

Director of Education, Museum on Main

3 Telephone:

925-462-2766

4 Email:

5 Describe the current status of your project (e.g. planning, pre-development, activity underway, marketing, etc.) and the current focus of any activity.

The Traveling Trunk: Local History program is currently underway.

Marketing materials, including press release, brochure, emails, and website changes, released July and in mid-August to inform educators and youth group managers in Pleasanton of the program availability.

We are currently taking reservations, answering questions about the program, and providing trunk to groups. The majority of reservations and use of the Traveling Trunk: Local History is expected for spring 2013, the period during which most Pleasanton schools address the local history component of their curriculum. During this period we are working to reserve the trunk for scout troops and other local groups.

6 Describe any significant actions taken during the reporting period.

July- August: New marketing materials created, website updated, press release distributed.

End August-September: Marketing materials distributed, outreach to community.

October-current: Accepting reservations, outreach to community, groups using trunk.

7 If applicable, describe any modifications to the project goals, timelines, etc., and reason(s) for change. If you have not submitted invoices due to project delays, please provide details here.

-no answer-

8 Were any costs incurred for this project (from any source) during this reporting period?

<input checked="" type="checkbox"/> Yes	1 total to date
<input type="checkbox"/> No	

9 Were any Pleasanton grant funds expended for this project during this reporting period?

<input checked="" type="checkbox"/> Yes (already submitted invoice/s)	1 total to date
<input type="checkbox"/> Yes (but invoice/s not yet submitted)	
<input type="checkbox"/> No (no expenditures this period)	

10 Please indicate how participant data are reported for this project (please keep consistent for question 11 and with your original application):

<input type="checkbox"/> Audience (performance)	
<input type="checkbox"/> Spectators (events)	
<input checked="" type="checkbox"/> Participants	1 total to date
<input type="checkbox"/> Clients	

11 Please complete the following table regarding NUMBER OF CLIENTS SERVED during this reporting period using the indicator chosen above (Audience, Spectators, Participants OR Clients):

800 A) Numeric GOAL stated in your application for the number of Pleasanton residents to be served by THIS PROJECT (unduplicated):	800 total to date
132 B) Total number of people served by THIS PROJECT:	132 total to date

12 What method do you use to track your participant data for this project?

<input checked="" type="checkbox"/> Database	1 total to date
<input type="checkbox"/> Ticket sales	
<input type="checkbox"/> Sign-in sheet	
<input type="checkbox"/> Other	

13 If you answered "other" to the preceding question please explain. Enter "N/A" if not applicable.

14 Please include any additional comments or clarifications here about your grant that you feel the Commission will benefit from:

As noted above, the majority of reservations and use of the Traveling Trunk: Local History will be for spring 2013, the period during which most Pleasanton schools address the local history component of their curriculum. During this period we are also working to reserve the trunk for scout troops and other local groups.

15 For FINAL REPORT [DO NOT ANSWER UNTIL FINAL REPORT]: Name and title of person completing the report:

-no answer-

16 For FINAL REPORT: Did the agency use all of its grant funding? If not, explain why the agency did not spend the entire grant and what obstacles the agency faced.

-no answer-

17 For FINAL REPORT: Describe the accomplishments of the project funded through Community Grant funds. Provide detail on how the project responded to needs within the community (in reference to what you identified in question 10 of the application.)

-no answer-

18 For FINAL REPORT: Does the agency feel this project was a success? How do you measure the success of the project? Did it meet or exceed the goals and outcomes described in the in the original application? If not, why?

-no answer-

19 For FINAL REPORT: Describe any problems or delays encountered with the project. How were they handled? What effects, if any, were there on the project? Describe any changes that made the project successful or will make it successful in future years.

-no answer-

20 For FINAL REPORT: List agencies you collaborated with on the project. Describe the nature of the collaboration. Enter "N/A" if not applicable.

-no answer-

2. Report For Period Ending 7/22/2013 (submitted 7/19/2013)

1 Name of Person Completing Report:

Jennifer Amiel

2 Title:

Director of Education, Museum on Main

3 Telephone:

925-462-2766

4 Email:

education@museumonmain.org

5 Describe the current status of your project (e.g. planning, pre-development, activity underway, marketing, etc.) and the current focus of any activity.

The Traveling Trunk: Local History program is currently underway.

Marketing materials, including press release, brochure, emails, and website changes, released July and in mid-August to inform educators and youth group managers in Pleasanton of the program availability.

We are currently taking reservations, answering questions about the program, and providing trunk to groups. The majority of reservations and use of the Traveling Trunk: Local History is expected for spring 2013, the period during which most Pleasanton schools address the local history component of their curriculum. During this period we are working to reserve the trunk for scout troops and other local groups.

6 Describe any significant actions taken during the reporting period.

July- August: New marketing materials created, website updated, press release distributed.

End August-September: Marketing materials distributed, outreach to community.

October-current: Accepting reservations, outreach to community, groups using trunk.

7 If applicable, describe any modifications to the project goals, timelines, etc., and reason(s) for change. If you have not submitted invoices due to project delays, please provide details here.

-no answer-

8 Were any costs incurred for this project (from any source) during this reporting period?

- Yes 2 total to date
- No

9 Were any Pleasanton grant funds expended for this project during this reporting period?

- Yes (already submitted invoice/s) 2 total to date
- Yes (but invoice/s not yet submitted)
- No (no expenditures this period)

10 Please indicate how participant data are reported for this project (please keep consistent for question 11 and with your original application):

- Audience (performance)
- Spectators (events)
- Participants 2 total to date
- Clients

11 Please complete the following table regarding NUMBER OF CLIENTS SERVED during this reporting period using the indicator chosen above (Audience, Spectators, Participants OR Clients):

800 A) Numeric GOAL stated in your application for the number of Pleasanton residents to be served by THIS PROJECT (unduplicated):	1,600 total to date
132 B) Total number of people served by THIS PROJECT:	264 total to date

12 What method do you use to track your participant data for this project?

<input type="checkbox"/> Database	1 total to date
<input type="checkbox"/> Ticket sales	
<input type="checkbox"/> Sign-in sheet	
<input type="checkbox"/> Other	

13 If you answered "other" to the preceding question please explain. Enter "N/A" if not applicable.

-no answer-

14 Please include any additional comments or clarifications here about your grant that you feel the Commission will benefit from:

As noted above, the majority of reservations and use of the Traveling Trunk: Local History will be for spring 2013, the period during which most Pleasanton schools address the local history component of their curriculum. During this period we are also working to reserve the trunk for scout troops and other local groups.

15 For FINAL REPORT [DO NOT ANSWER UNTIL FINAL REPORT]: Name and title of person completing the report:

Jennifer Amiel, Director of Education, Museum on Main

16 For FINAL REPORT: Did the agency use all of its grant funding? If not, explain why the agency did not spend the entire grant and what obstacles the agency faced.

The Museum used all but \$377.37 of the funding approved for the Traveling Trunk program. The remainder \$377.37 was allotted to Outreach and Promotion which went unused.

17 For FINAL REPORT: Describe the accomplishments of the project funded through Community Grant funds. Provide detail on how the project responded to needs within the community (in reference to what you identified in question 10 of the application.)

By providing The Traveling Trunk: Local History free to Pleasanton youth through the Community Grant program the following goals were accomplished:

- Overcoming economic barriers to participation by providing supplemental education programs and experiences for Pleasanton youth.
- Connecting youth with their community by helping them understand more about the cultural history of the people who came before them, what they accomplished and experienced in the region and why they settled here.

18 For FINAL REPORT: Does the agency feel this project was a success? How do you measure the success of the project? Did it meet or exceed the goals and outcomes described in the in the original application? If not, why?

The Traveling Trunk: Local History project was successful with the help of the Community Grant. We measure success in both the number of youth reached, teacher/youth group leader awareness of the program, and content acquisition:

- The Traveling Trunk: Local History was shared with a broader range of youth than were previously be reached. In it's first year of operation, the trunk reached approximately 300 students. With funding for the trunk over 2012-2013 the trunk reached over 800 students.
- Teachers, troop leaders, and local youth group leaders who did not know about the trunk previously now have knowledge about the program and will hopefully find funding to repeat the program again in the future.
- Teachers/Youth group leaders, and troop leaders using the trunk reported that the trunk assisted them in presenting Local History and the materials (including hands-on activities, artifacts, and music) helped the students better understand the time period and content of the lessons.

19 For FINAL REPORT: Describe any problems or delays encountered with the project. How were they handled? What effects, if any, were there on the project? Describe any changes that made the project successful or will make it successful in future years.

No significant obstacles to note regarding the project.

20 For FINAL REPORT: List agencies you collaborated with on the project. Describe the nature of the collaboration. Enter "N/A" if not applicable.

N/A

* ZoomGrants™ is not responsible for the content of uploaded documents.

City of Pleasanton
FY 2012/13 Community Grant Program
10/17/2012 deadline

Tri-Valley Haven
Tri-Valley Haven's Antbullying Project

Tri-Valley Haven
3663 Pacific Avenue
Livermore, CA 94550
United States

Tel: (925) 449-5845 x
Fax: (925) 449-2684 x
Web: www.trivalleyhaven.org
EIN: 94-2462357

Project Contact
Irina Milinevskaya
irina@trivalleyhaven.org
Tel: (925) 449-5845

Additional Contacts
none entered

Executive Director
Ann King
ann@trivalleyhaven.org

\$7,500 Requested

Submitted: 1/23/2012 11:29:22 AM (Pacific)

Application Questions

1 What funding category are you applying for?

- Civic Arts
- Youth

2 Please indicate your City of Pleasanton Business License No.

0200461

3 Please describe your agency and its mission.

Tri-Valley Haven is in its 35th year of services, having begun operating a crisis line and shelter out of a Board member's home in 1977. TVH provides domestic violence, homeless, sexual assault, and related services. The Tri-Valley Haven mission statement is that TVH

Creates homes safe from abuse

Contributes to a more peaceful society

One person, one family, one community at a time.

Together We Build A World Without Violence

Domestic Violence services include a 24-hour crisis line; Shiloh, a 30-bed confidential shelter; individual and group counseling, and restraining order assistance. Our Rape Crisis Center opened in 1981 and offers sexual assault services. Rape Crisis Center services include crisis response, advocacy, individual counseling, support groups, community outreach and education. Tri-Valley Haven Homeless Services began in 2002, and include Sojourner House, a 16-bed homeless shelter, and a Food Pantry and Mobile Food Van. Our Food Pantry is located in a low-income area of Livermore, and our Mobile Food Van takes food to two senior citizen housing complexes in Pleasanton. Tri-Valley Haven offers several other support services in order to provide a more comprehensive approach towards healing and self-sufficiency. A CalWORKs employability readiness program assists clients in preparing to enter or re-enter the workforce. Our Linkages program assists low-income clients with subsidized housing and case management.

4 Is this a new project or activity?

- Yes
- No

5 What type of Community Grant is your agency applying for?

- Seed
- Capital
- Operating

6 If your agency has received funding from the City of Pleasanton in the past 5 years please describe and include the project, funded level and in what year funding was received. Enter N/A if not applicable.

Fiscal Year 2009/2010:

Counseling and Restraining Order Service - \$8,000

Food Pantry - \$9,000

Domestic Violence Services Program - \$10,000

Homeless Services - \$7,000

Fiscal Year 2008/2009:

Counseling and Restraining Order Service - \$15,000

Food Pantry - \$15,000

Domestic Violence Services Program - \$10,000

Homeless Services - \$10,000

Fiscal Year 2007/2008:

Counseling and Restraining Order Service - \$15,000

Food Pantry - \$18,000

Parents Creating Change Program - \$12,000

Homeless Services - \$20,000

7 If your agency has never received grant funding from the City of Pleasanton please provide information to justify your agency's capacity to conduct this project (management, fiscal staff resources, and expertise, etc.) Enter N/A if not applicable.

N/A

8 Provide a brief summary of the project for which your agency is seeking funding for (no more than three sentences; this text will be used widely during the review and implementation process to describe your project.)

The Haven is seeking funding to develop and implement a comprehensive anti-bullying project to empower Pleasanton youth to prevent bullying and/or address it when it occurs. This program may include assertiveness training, anti-bullying education, bystander intervention training and/or self defense training for young women and girls.

9 Estimate the total number of unduplicated Pleasanton residents to be served by this project.

We estimate that for our first year we would serve 60 Pleasanton youth.

10 Describe the problem(s), need(s), issue(s) or service gap(s) to support the need for this project in Pleasanton. (Please reference the Pleasanton Cultural Plan or other relative source and/or Youth Master Plan.

Tri-Valley Haven, the primary provider of domestic violence and sexual assault services for the Pleasanton, Livermore and Dublin area, has become increasingly more concerned about the epidemic of bullying in our schools. There is a clear relationship between domestic violence and bullying. Young people exposed to domestic violence in their homes see violence as normalized. Without intervention they are more apt to bully or be bullied. Adults who bullied others as a youth or were themselves bullied and did not benefit from intervention were more likely to experience violence in their adult relationships. Thus, we see a major step towards effective domestic violence prevention must include anti-bullying education, including effective bystander intervention. In Pleasanton's Youth Master Plan, bullying was identified as a major issue facing young people locally and Tri-Valley Haven has the background and capacity to meet this need.

11 Describe the project for which your agency is requesting funding and how this project relates to the problem, need, issue or service gap identified in the previous question.

The Haven is requesting funding to develop and implement an anti-bullying education program to equip Pleasanton youth with the skills they need to (1) not bully others (2) address bullying if it happens to them and (3) help keep their peers safe through effective bystander intervention techniques. The program will target Pleasanton Middle Schools, High Schools and the community at large. This directly addresses the service gap identified in the Youth Master Plan.

12 Explain how this project will be implemented, administered and operated.

The project will be administered by Tri-Valley Haven and implemented by the Community Education department which has already been providing prevention education in Pleasanton and surrounding areas for over ten years. The Haven has already partnered with local schools on sexual violence and dating violence prevention and an anti-bullying program would be a natural extension of the existing programs. We will also work with a local fitness studio to host workshops and classes on topics that require more than a single class period.

13 Identify the organization(s) that your agency will partner with on this project. (A Collaboration Agency Affidavit Form is required for each collaborating agency.) Enter N/A if not applicable.

N/A

14 Describe in detail the role of the Community Grant funds in this project (e.g. what specifically will the Community Grant funds be used for?)

The Community Grant funds requested from Pleasanton will be used to pay part of the salary of Education and Communications Specialist and part of the salary of Prevention Educator. Both positions are directly implementing the project.

15 Describe the specific population your agency anticipates serving with these funds and they they will benefit from the implementation of this project (e.g. low income, youth, disabled etc.)

The project is designed to specifically serve Pleasanton youth. Youth will benefit from the implementation of this project in the following ways:

1. Haven staff will serve as adult allies for youth grappling with issues of bullying.
2. Participating youth will learn more effective means of communication thus reducing the "need" to bully others
3. Participating youth will learn effective means of intervening with they see a peer being bullied, thus helping to create safe space for all.

16 Please choose a common indicator that your agency will use to measure.

- Audience (performance)
- Spectators (event)
- Participants
- Clients

17 Describe how this project is cost effective and the budget is reasonable for the anticipated result.

The project is cost effective because the Haven already has existing relationships within the education and youth related arenas in Pleasanton which means the project is "shovel ready" and can be implemented quickly.

18 If this project does not receive funding, what will be the effect on the project?

If the project is not funded we can still provide these service but we would have to charge participants a fee.

19 Does your agency anticipate having any unspent funds?

Yes

No

20 If you answered yes to the preceeding question please explain. Enter N/A if not applicable.
N/A

21 Please confirm that you have uploaded the following in the "Documents" tab:

- Current annual budget for the entire agency, including revenue
- Agency organization chart
- List of Board of Directors/Governing Board with their contact information
- Board of Directors' authorization to request funding
- Community of Character Declaration
- Collaboration Agency Affidavit Form
- Most Recent Agency Audit or Tax Return
- Articles of Incorporation/Bylaws
- Personnel Information

Budget

Funding Sources/Revenues	Total Organization	Total Project	Total Proj. Committed
Government Grants	\$1,270,343.00	\$41,256.00	\$33,756.00
Foundations	\$54,000.00	\$0.00	\$0.00
Donations	\$202,000.00	\$3,744.00	\$0.00
Court Fines/ Restitutions	\$600.00	\$0.00	\$0.00
In-Kind/ Volunteer Revenue	\$255,000.00	\$0.00	\$0.00
Earned Revenue	\$26,000.00	\$0.00	\$0.00
Special Events	\$6,000.00	\$0.00	\$0.00
Fundraising Revenue	\$167,000.00	\$0.00	\$0.00
Interest Revenue	\$500.00	\$0.00	\$0.00
Deferred Revenue	\$54,000.00	\$0.00	\$0.00
Total	\$2,035,443.00	\$45,000.00	\$33,756.00

Funding Uses/Expenses	Total Organization	Total Project	Grant Request
Personnel Costs	\$1,458,578.00	\$0.00	\$0.00
Admin Salaries* (see instructions)	\$0.00	\$2,578.00	\$0.00
Benefits* (see instructions)	\$0.00	\$516.00	\$0.00
Program Staff Salaries	\$34,588.00	\$34,588.00	\$6,071.00
Program Staff Benefits	\$6,041.00	\$6,041.00	\$1,429.00
Non-Personnel Costs			
Professional Fees	\$11,485.00	\$0.00	\$0.00
Equipment Rental/Maintenance	\$22,645.00	\$0.00	\$0.00
Outreach/Promotion	\$0.00	\$0.00	\$0.00
Printing/Publication	\$7,277.00	\$0.00	\$0.00
Supplies/Material	\$40,581.00	\$616.00	\$0.00
Other (define below)	\$281,510.00	\$0.00	\$0.00
Mileage	\$23,832.00	\$661.00	\$0.00
Communications	\$38,472.00	\$0.00	\$0.00
Occupancy	\$96,606.00	\$0.00	\$0.00
Postage	\$5,828.00	\$0.00	\$0.00
Staff Development	\$8,000.00	\$0.00	\$0.00
Total	\$2,035,443.00	\$45,000.00	\$7,500.00

Budget Narrative

Revenue: Amount Committed is a California Department of Public Health Rape Prevention and Education Grant.

Other Costs include: In-Kind/Volunteer Services, Liability Insurance, Miscellaneous, Fundraising, Networking, Recruitment, Membership, Client Assistance.

Personnel costs requested from Pleasanton:

Education and Communications Specialist - 12.5% of salary and 12.5% of benefits for this position would be paid with Pleasanton HHSG funds; cost to Pleasanton HHSG = \$536.8/mo (\$6,442/year)

Prevention Educator - 2.7% of salary and 2.7% of benefits for this position would be paid with Pleasanton HHSG funds; cost to Pleasanton HHSG = \$88.17/mo (\$1,058/year).

Documents

Documents Requested *	Required?	Attached Documents *
Current annual budget for the entire agency, including revenue.	<input checked="" type="checkbox"/>	TVH Current Annual Budget
Agency Organization Chart	<input checked="" type="checkbox"/>	TVH Org. Chart
List of Board of Director/Governing Board with their contact information. A minimum of one (1) Board member must be a Pleasanton resident.	<input checked="" type="checkbox"/>	
Board of Directors' authorization to request funding.	<input checked="" type="checkbox"/>	TVH Board Resolution
Community of Character Declaration download template	<input checked="" type="checkbox"/>	TVH Community of Character Declaration
Collaboration Agency Affidavit Form download template	<input checked="" type="checkbox"/>	
Most Recent Agency Audit or Tax Return	<input checked="" type="checkbox"/>	TVH Audit
Articles of Incorporation/Bylaws	<input checked="" type="checkbox"/>	TVH Articles of Incorporation TVH Bylaws
Personnel Information	<input checked="" type="checkbox"/>	TVH Personnel Information

1. Report For Period Ending 11/26/2012 (submitted 11/15/2012)

1 Name of Person Completing Report:

Irina Milinevskaya

2 Title:

Contracts Manager

3 Telephone:

(925) 449-5845

4 Email:

-no answer-

5 Describe the current status of your project (e.g. planning, pre-development, activity underway, marketing, etc.) and the current focus of any activity.

Tri-Valley Haven's Anti-bullying project in Pleasanton is underway. We have commenced communications in the school and have enlisted the youth leadership to begin helping spread the word throughout the Pleasanton Community. Additional projects are under investigation, including but not limited to a showing of the recently released movie "Bully" and possibly some Self-Defense classes to be held which will also address non-violent approaches to dealing with bullying.

6 Describe any significant actions taken during the reporting period.

To date over 200 high school freshman have received the Bullying & Bystander Awareness one hour presentation during their health classes. We have begun a Pleasanton Youth Pledge Against Bullying Facebook page and are getting the Student Leadership and Best Buddies programs on the High School campuses involved to help publicize our efforts. Continued work with the high schools is anticipated, in addition to getting in to the Middle Schools, Elementary Schools and possibly some community based programs.

Thus far we have an on-going conversation with approximately 20 youth on Facebook regarding Bullying and have served over 230 high school freshman at Foothill High School.

7 If applicable, describe any modifications to the project goals, timelines, etc., and reason(s) for change. If you have not submitted invoices due to project delays, please provide details here.

No modifications were made.

8 Were any costs incurred for this project (from any source) during this reporting period?

Yes 1 total to date
 No

9 Were any Pleasanton grant funds expended for this project during this reporting period?

Yes (already submitted invoice/s) 1 total to date
 Yes (but invoice/s not yet submitted)
 No (no expenditures this period)

10 Please indicate how participant data are reported for this project (please keep consistent for question 11 and with your original application):

<input type="checkbox"/> Audience (performance)	
<input type="checkbox"/> Spectators (events)	
<input checked="" type="checkbox"/> Participants	1 total to date
<input type="checkbox"/> Clients	

11 Please complete the following table regarding NUMBER OF CLIENTS SERVED during this reporting period using the indicator chosen above (Audience, Spectators, Participants OR Clients):

60 A) Numeric GOAL stated in your application for the number of Pleasanton residents to be served by THIS PROJECT (unduplicated):	60 total to date
230 B) Total number of people served by THIS PROJECT:	230 total to date

12 What method do you use to track your participant data for this project?

<input type="checkbox"/> Database	
<input type="checkbox"/> Ticket sales	
<input checked="" type="checkbox"/> Sign-in sheet	1 total to date
<input type="checkbox"/> Other	

13 If you answered "other" to the preceding question please explain. Enter "N/A" if not applicable.

We are also keeping track of the Facebook page followers.

14 Please include any additional comments or clarifications here about your grant that you feel the Commission will benefit from:

N/A

15 For FINAL REPORT [DO NOT ANSWER UNTIL FINAL REPORT]: Name and title of person completing the report:

-no answer-

16 For FINAL REPORT: Did the agency use all of its grant funding? If not, explain why the agency did not spend the entire grant and what obstacles the agency faced.

-no answer-

17 For FINAL REPORT: Describe the accomplishments of the project funded through Community Grant funds. Provide detail on how the project responded to needs within the community (in reference to what you identified in question 10 of the application.)

-no answer-

18 For FINAL REPORT: Does the agency feel this project was a success? How do you measure the success of the project? Did it meet or exceed the goals and outcomes described in the in the original application? If not, why?

-no answer-

19 For FINAL REPORT: Describe any problems or delays encountered with the project. How were they handled? What effects, if any, were there on the project? Describe any changes that made the project successful or will make it successful in future years.

-no answer-

20 For FINAL REPORT: List agencies you collaborated with on the project. Describe the nature of the collaboration. Enter "N/A" if not applicable.

-no answer-

2. Report For Period Ending 7/22/2013 (submitted 7/18/2013)

1 Name of Person Completing Report:

Irina Milinevskaya

2 Title:

Contracts Manager

3 Telephone:

925-449-5845

4 Email:

irina@trivalleyhaven.org

5 Describe the current status of your project (e.g. planning, pre-development, activity underway, marketing, etc.) and the current focus of any activity.

Tri-Valley Haven successfully collaborated with Foothill, Amador, and Village High School teachers, administrators and youth leaders in Pleasanton. TVH created an anti-bullying curriculum and successfully provided anti-bullying and bystander education to 1,222 students in the Pleasanton School system.

6 Describe any significant actions taken during the reporting period.

Tri-Valley Haven prevention staff conducted anonymous post-instruction tests with each student to assess their level of knowledge retention. The test results show that over 90% of the students taught in Pleasanton learned anti-bullying intervention strategies and were willing to utilize these strategies to prevent bullying.

7 If applicable, describe any modifications to the project goals, timelines, etc., and reason(s) for change. If you have not submitted invoices due to project delays, please provide details here.

There were no modifications to the project during the reporting period.

8 Were any costs incurred for this project (from any source) during this reporting period?

- Yes 2 total to date
 No

9 Were any Pleasanton grant funds expended for this project during this reporting period?

- Yes (already submitted invoice/s) 2 total to date
 Yes (but invoice/s not yet submitted)
 No (no expenditures this period)

10 Please indicate how participant data are reported for this project (please keep consistent for question 11 and with your original application):

- Audience (performance)
 Spectators (events)
 Participants 2 total to date
 Clients

11 Please complete the following table regarding NUMBER OF CLIENTS SERVED during this reporting period using the indicator chosen above (Audience, Spectators, Participants OR Clients):

60 A) Numeric GOAL stated in your application for the number of Pleasanton residents to be served by THIS PROJECT (unduplicated):	120 total to date
1,222 B) Total number of people served by THIS PROJECT:	1,452 total to date

12 What method do you use to track your participant data for this project?

- Database
 Ticket sales
 Sign-in sheet 2 total to date
 Other

13 If you answered "other" to the preceding question please explain. Enter "N/A" if not applicable.

N/A

14 Please include any additional comments or clarifications here about your grant that you feel the Commission will benefit from:

Students indicated that bullying is a problem and prevalent in the Pleasanton Schools. Students at a community outreach event at the Pleasanton Library said there were numerous unreported problems at their middle school. Based on the questions asked at the high school presentations, teens have a strong interest in bullying prevention. Tri-Valley Haven hopes to continue its successful programs in the Pleasanton middle and high schools.

15 For FINAL REPORT [DO NOT ANSWER UNTIL FINAL REPORT]: Name and title of person completing the report:

Irina Milenevskaya, Contracts Manager

16 For FINAL REPORT: Did the agency use all of its grant funding? If not, explain why the agency did not spend the entire grant and what obstacles the agency faced.

Yes, TVH used all of the grant funding for this project.

17 For FINAL REPORT: Describe the accomplishments of the project funded through Community Grant funds. Provide detail on how the project responded to needs within the community (in reference to what you identified in question 10 of the application.)

There is a clear relationship between domestic violence and bullying. Young people exposed to domestic violence in their homes see violence as normalized. Without intervention they are more apt to bully or be bullied. Adults who bullied others as youth or were themselves bullied, and did not benefit from intervention, are more likely to experience violence in their adult relationships. Bullying was identified as a major issue facing young people locally in Pleasanton's Youth Master Plan. Tri-Valley Haven has the background and capacity to successfully meet this need.

This past year, TVH provided effective anti-bullying training to 1,222 Pleasanton Youth. Our original grant goal was 60 Pleasanton students. Pleasanton administration, teachers, and youth value Tri-Valley Haven's anti-bullying bystander approach so we are in high demand. We see this as a major step towards effective domestic violence and anti-bullying prevention in Pleasanton.

18 For FINAL REPORT: Does the agency feel this project was a success? How do you measure the success of the project? Did it meet or exceed the goals and outcomes described in the in the original application? If not, why?

The program was very successful. This is measured by the number of students who learned how to identify bullying and strategies to prevent it. Over 90% of the students taught in Pleasanton learned anti-bullying intervention strategies and reported a strong willingness to utilize these strategies to stop bullying.

19 For FINAL REPORT: Describe any problems or delays encountered with the project. How were they handled? What effects, if any, were there on the project? Describe any changes that made the project successful or will make it successful in future years.

There were no delays in the implementation of Tri-Valley Haven's Anti-bullying program.

We hope to secure funds so that we can continue this important work in the Pleasanton School System.

20 For FINAL REPORT: List agencies you collaborated with on the project. Describe the nature of the collaboration. Enter "N/A" if not applicable.

Tri-Valley Haven staff collaborated with teachers and administrative staff at Amador, Foothill and Village high schools to coordinate the provision of anti-bullying and bystander education services to students.

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**CITY GRANTS - FY 2012/13
Project Performance Review**

ATTACHMENT 2

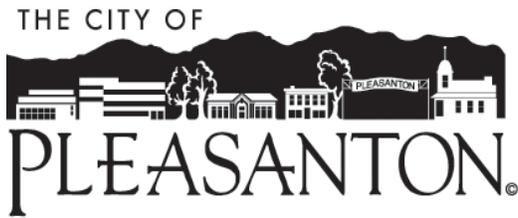
GRANT NO.	AGENCY	PROJECT	AMOUNT OF GRANT	INVOICES		BALANCE	ADDENDUM	AGREEMENT	INSURANCE	BUSINESS LICENSE	MIDTERM REPORT	FINAL REPORTS	NOTES
				Date	Amount								
Arts and Culture Category													
											Due 11.26.11	Due 7.23.12	
CA-1301	Cantabella Children's Chorus	Choral Summer Camp	\$2,000	11/27/12	\$2,000.00	\$0.00	X	X	X	200579	11/27/2012	6/30/2013	
CA-1302	Livermore Valley Opera	Opera at the Firehouse	\$2,630	07/01/13	\$2,630.00	\$0.00	NA	X	X	200695	11/30/2012	6/20/2013	Applicant stated they had difficulty submitting first round document via ZoomGrants
CA-1303	Livermore Valley Opera	LVO Student Program	\$7,500	01/13/13	\$4,275.00	\$3,225.00	NA	X	X	200695	11/30/2012		Applicant stated they had difficulty submitted the document via ZoomGrants
				04/02/13	\$3,225.00	\$0.00							
CA-1304	Pacific Chamber Symphony	PUSD School Assembly Program	\$7,500	06/19/13	\$7,500.00	\$0.00	X	X	X	200496	11/26/2012	7/21/2013	
CA-1305	Pacific Chamber Symphony	Tri-Valley Youth Orchestra Support	\$2,500	07/22/13	\$2,500.00	\$0.00	X	X	X	200496	11/26/2012	7/20/2013	
CA-1306	Pleasanton Community Concert Band	Audience and Performance Growth	\$3,100	07/17/13	\$2,526.32	\$573.69	X	X	X	200639	11/26/2012		
				07/22/13	\$551.01	\$22.67							
CA-1307	Pleasanton Cultural Arts Council	Community Arts Festival	\$6,500	07/22/13	\$6,500.00	\$0.00	X	X	X	200412	11/26/2012	7/9/2013	Applicant was not able to locate the mid-term report via ZoomGrants and submitted last years form instead
CA-1308	Pleasanton Cultural Arts Council	Arts in the Schools	\$4,500	07/22/13	\$4,425.00	\$75.00	NA	X	X	200412	11/26/2012	7/21/2013	
CA-1309	Tri-Valley Repertory Theatre	TVRT Dance Floor	\$2,630	08/27/12	\$2,630.00	\$0.00	X	X	X	200082	11/24/2012	5/18/2013	
CA-1310	Valley Concert Chorale	Concert Enhancements	\$2,400	05/19/13	\$2,400.00	\$0.00	X	X	X	200511	11/22/2012	7/20/2013	

**CITY GRANTS - FY 2012/13
Project Performance Review**

GRANT NO.	AGENCY	PROJECT	AMOUNT OF GRANT	INVOICES		BALANCE	ADDENDUM	AGREEMENT	INSURANCE	BUSINESS LICENSE	MIDTERM REPORT	FINAL REPORTS	NOTES
				Date	Amount								
Youth Category													
YC-1311	Abbie 4-H	Bernal Property 4-H Farm Complex	\$24,463										
				NA	NA	NA							Could not meet agreement requirements. Declined funding. Will reapply for 13/14.
YC-1312	Amador Livermore Valley Historical Society	Traveling Trunk: Local History	\$4,000	11/26/12	\$90.00	\$3,910.00	NA	X	X	200473	11/26/2012	7/19/2013	
				11/26/12	\$250.00	\$3,660.00							
				11/26/12	\$250.00	\$3,410.00							
				11/26/12	\$250.00	\$3,160.00							
				11/26/12	\$250.00	\$2,910.00							
				12/04/12	\$32.63	\$2,877.37							
				12/04/12	\$250.00	\$2,627.37							
				06/03/13	\$250.00	\$2,377.37							
				06/03/13	\$250.00	\$2,127.37							
				06/03/13	\$250.00	\$1,877.37							
				06/03/13	\$250.00	\$1,627.37							
				06/03/13	\$250.00	\$1,377.37							
				06/03/13	\$250.00	\$1,127.37							
				06/03/13	\$250.00	\$877.37							
06/03/13	\$250.00	\$627.37											
				06/10/13	\$81.60	\$545.77							
				6/28/2013	168.4	377.37							
YC-1313	Axis Community Health	Teen Drug Alcohol Program Enhancement	\$7,280	03/06/13	\$7,280.00	\$0.00	NA	X	X	200151	11/21/2012	7/19/2013	
YC-1314	Tri-Valley Haven	Anti-Bullying Project	\$7,500	08/09/12	\$496.92	\$7,003.08	NA	X	X	200461	11/15/2012	7/18/2013	
				09/10/12	\$623.87	\$6,379.21							
				10/09/12	\$509.76	\$5,869.45							
				11/13/12	\$573.92	\$5,295.53							
				12/17/12	\$648.17	\$4,647.36							
				01/16/13	\$702.56	\$3,944.80							
				02/13/13	\$763.60	\$3,181.20							
				03/12/13	\$675.75	\$2,505.45							
				04/15/13	\$748.45	\$1,757.00							
				05/15/13	\$826.10	\$930.90							
				06/10/13	\$849.16	\$81.74							
				7/10/2013	\$81.74	\$0.00							

Community Grant Funding FY 2012-13

Item	Project #	Agency Name	Project	Amount Allocated	Amount Spent	Carryover Amount to FY 14/15
1	CA-1301	Cantabella Children's Chorus	Choral Summer Camp	\$2,000	\$2,000	
2	CA-1302	Livermore Valley Opera	Opera at the Firehouse	\$2,630	\$2,630	
3	CA-1303	Livermore Valley Opera	LVO Student Program	\$7,500	\$7,500	
4	CA-1304	Pacific Chamber Symphony	PUSD School Assembly Program	\$7,500	\$7,500	
5	CA-1305	Pacific Chamber Symphony	Tri-Valley Youth Orchestra Support	\$2,500	\$2,500.00	
6	CA-1306	Pleasanton Community Concert Band	Audience and Performance Growth	\$3,100	\$3,077	\$22.67
7	CA-1307	Pleasanton Cultural Arts Council	Community Arts Festival	\$6,500	\$6,500	
8	CA-1308	Pleasanton Cultural Arts Council	Arts in the Schools	\$4,500	\$4,425	\$75
9	CA-1309	Tri-Valley Repertory Theatre	TVRT Dance Floor	\$2,630	\$2,630	
10	CA-1310	Valley Concert Chorale	Concert Enhancements	\$2,400	\$2,400	
TOTAL ARTS AND CULTURE				\$41,260	\$41,162.33	\$97.67
1	YC-1311	Abbie 4-H	Bernal Property	\$24,463	\$0	\$24,463
2	YC-1312	Amador Livermore Valley Historical Society	Traveling Trunk: Local History	\$4,000	\$3,623	\$377.37
3	YC-1313	Axis Community Health	Teen Drug Alcohol Program Enhancement	\$7,280	\$7,280	
4	YC-1314	Tri-Valley Haven	Anti-Bullying Project	\$7,500	\$7,500	
TOTAL YOUTH				\$43,243	\$18,402.63	\$24,840.37



Youth Commission Agenda Report

September 11, 2013
Item 7

SUBJECT: REVIEW COMMISSION MEETING SCHEDULE FOR FY 2013/14

SUMMARY

As stated in Section 2.29.080 of the Pleasanton Municipal Code, regular meetings of the Youth Commission "shall be held on the second Wednesday of each month at a time and place set by the Commission. The Commission may approve an alternate meeting date."

RECOMMENDATION

It is recommended that the Commission review its meeting schedule for FY 2013/14 and revise as necessary.

FINANCIAL STATEMENT

There is none.

BACKGROUND

As stated in Section 2.29.080 of the Pleasanton Municipal Code, regular meetings of the Youth Commission “shall be held on the second Wednesday of each month at a time and place set by the Commission. The Commission may approve an alternate meeting date.”

Youth Commission Meeting Schedule

Location: Pleasanton Operations Service Center Conference Room, 3333 Busch Road
Time: 7:00pm (unless otherwise designated)

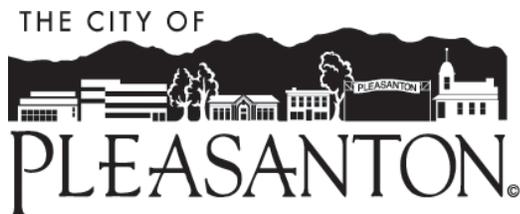
- September 11, 2013
- October 9, 2013
- November 13, 2013
- December 11, 2013
- January 8, 2014
- February 12, 2013
- March 12, 2014
- April 9, 2014
- May 14, 2014

ALTERNATIVE ACTION

Any other action as determined by the Youth Commission.

Submitted by:

/s/
Rachel Mariscal
Recreation Coordinator



Youth Commission Agenda Report

September 11, 2013
Item 8

SUBJECT: DISCUSS YOUTH COMMISSION PILOT PROJECT FOR 2013-2014

SUMMARY

One of the approved City Council Priorities for the Youth Commission is to select a Pilot Project as part of the implementation of the Youth Master Plan. The Commission should discuss possible projects they would like to consider adding to their 2013-2014 work plan.

RECOMMENDATION

It is recommended that the Youth Commission discuss a pilot project to begin implementing.

FINANCIAL STATEMENT

None.

BACKGROUND

One of the approved City Council Priorities for the Youth Commission's 2013-2014 Work Plan for is to develop a Pilot Project as part of the implementation of the Youth Master Plan. It is recommended that the Commission discuss possible projects they would like to consider adding to their 2013-2014 work plan.

Possible projects include, but are not limited to the following:

1. At the April 10, 2013, commission meeting, Eric Arellano, Shrita Pendekanti, Austin Ready and Blake Ready presented the Clean Water Utility Project (CWUP) to the Youth Commission. The Clean Water Utility Project (CWUP) partners with city communities to help provide clean water to developing countries through accessible donations. To garner local support for the project, Mr. Arellano, Ms. Pendekanti, and Mr. Ready have proposed that they partner with the City to solicit donations through its utility billing system. Should this project be considered, Staff will have to work with the City's Operations Services Department and City Attorney to determine the feasibility of a partnership.
2. Partner with a non-profit partner from the City of Pleasanton's Youth and Family website, Ptownlife.org, to implement a project or service that meets the identified needs of the Youth Master Plan.
3. Have an active role in the implementation of the City of Pleasanton's Spring into Wellness Fair scheduled for spring 2014.
4. Begin a campaign that focuses on health and wellness of youth and teens in Pleasanton.

The Commission should brainstorm and discuss projects they are interested in supporting and implementing.

ALTERNATIVE ACTION

Any other action as determined by the Youth Commission.

Submitted by:

/s/

Rachel Mariscal
Recreation Coordinator