

## **YOUTH COMMISSION AGENDA**

**Wednesday, January 9, 2013  
7:00 P.M.**

**City Offices – 157 Main Street, Conference Room #3**

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### **CALL TO ORDER**

- Pledge of Allegiance
- Roll Call

### **AGENDA AMENDMENTS**

### **MINUTES**

1. Approve regular meeting minutes of December 12, 2012.

### **MEETING OPEN TO THE PUBLIC**

2. Introductions/Awards/Recognitions/Presentations
3. Public Comment from the audience regarding items not listed on the agenda. *Speakers are encouraged to limit comments to 3 minutes.*

### **MATTERS BEFORE THE COMMISSION**

If necessary to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

4. Presentation on Commissioner's Application Review Using Zoomgrants: An Online Grant Application Software Program.
5. Review FY 2012/13 Community Grand Midterm Reports

### **COMMUNICATIONS**

### **COMMISSION REPORTS**

6. Bicycle, Pedestrian, and Trails Committee
7. Youth Master Plan Implementation Oversight Committee
8. Park and Recreation Master Plan Steering Committee

9. Brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

## **COMMISSION COMMENTS**

## **STAFF COMMENTS**

10. Community Services Update
11. Library Liaison Update
12. Police Liaison Update

## **ADJOURNMENT**

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### **Notice**

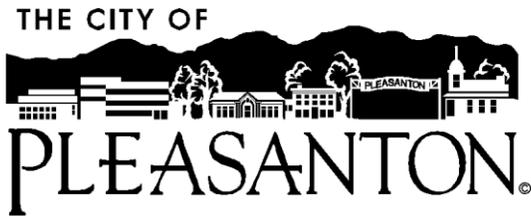
Under Government Code §54957.5, any writings/documents regarding an open session item on this agenda provided to a majority of the Commission after distribution of the agenda packet are available for public inspection at the Community Services Department, 200 Old Bernal Avenue, Pleasanton.

### **Accessible Public Meetings**

The City of Pleasanton will provide special assistance for citizens with disabilities to participate in public meetings upon advance notice. If you need an auxiliary hearing aid or sign language assistance at least two working days advanced notice is necessary. Please contact the Community Services Department, PO Box 520, Pleasanton, CA 94566 or (925) 931-5340.

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## Youth Commission Minutes

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**City Offices – 157 Main Street, Conference Room #3, Pleasanton, CA  
December 12, 2012 - 7:00 p.m.**

### **CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Chairperson Malindzak.

### **Pledge of Allegiance**

The Pledge of Allegiance to the flag was recited.

### **Roll Call**

Commissioners Present: Jackson Fiahlo, Lori Franklin, Diane Hadley, Michael Lamos, Kaitlyn Mallie, Neha Nirkondar, Jonathen Pearce, Taylor Sowers, Erica Urikal, Yandi Wu, and Chairperson Shannon Malindzak.

Commissioners Absent: Katie Olmo.

Staff Present: Becky Hopkins, Recreation Supervisor; Michele Crose, Community Services Manager; Rachel Mariscal, Recreation Coordinator; Lt. Jeff Bretzing, Police Department; and Edith Caponigro, Recording Secretary.

### **AGENDA AMENDMENTS**

There were none.

### **MINUTES**

#### **1. Approve regular meeting minutes of November 14, 2012**

Corrections: 1) where noted Commissioner Nerkondar's name should be corrected to ***Nirkondar***, and 2) Roll Call votes in items 5, 6 and 7 should indicate ***Fiahlo*** instead of "Jackson".

A motion was made by Commissioner Pearce, seconded by Commissioner Hadley, to approve the November 14, 2012 meeting minutes as corrected. The motion was approved. Commissioners Lamos, Nirkondar, Utikal and Wu abstained.

## **MEETING OPEN TO THE PUBLIC**

### **2. Introductions/Awards/Recognitions**

Members of the Commission were introduced to and welcomed Alternate Commissioner, Yandi Wu, who advised that she was a Junior at Foothill High School.

### **3. Public Comment from audience regarding items not listed on the agenda**

There were none.

## **MATTERS BEFORE THE COMMISSION**

### **4. Selection of a Youth Commissioner to serve on the Parks and Recreation Master Plan Steering Committee**

Ms. Hopkins advised that due to other commitments, Commissioner Olmo has indicated that she can no longer commit to serving on the Parks and Recreation Master Plan Steering Committee. She provided information about the focus of the Steering Committee and the proposed schedule of meetings. To ensure that a Youth voice is present on the Committee, Ms. Hopkins asked that the Commission consider appointing a new representative to this Committee.

Chairperson Malindzak confirmed that scheduled meeting times for the Steering Committee would be during after school hours. Commissioners further discussed the process and intent of the Master Plan, after which Commissioner Pearce indicated that he would be willing to represent the Youth Commission on the Steering Committee.

A motion was made by Chairperson Malindzak, seconded by Commissioner Hadley, to nominate and elect Commissioner Pearce as the Youth Commission representative to serve on the Parks and Recreation Master Plan Steering Committee.

#### **ROLL CALL VOTE:**

AYES: Commissioners Fiahlo, Franklin, Hadley, Lamos, Mallie, Nirkondar, Pearce, Sowers, Utikal, Wu, and Chairperson Malindzak.

NOES: None

ABSENT: Commissioner Olmo

ABSTAIN: None

### **5. Select a Youth Commissioner to serve on the Ad-Hoc Cultural Plan Update Steering Committee**

Ms. Crose informed the Commission that since implementation of the City of Pleasanton's Cultural Plan in 1998, the scope of cultural art programming has continued to expand, and since the City Council's Annual Work Plan includes a Cultural Plan Update, it was agreed to address this matter.

On November 20, 2012, City Council approved a professional services agreement with The Cultural Planning Group, and approved the formation of a 14-member ad-hoc steering committee to comprise of: two (2) Civic Arts Commissioners; one (1) Youth Commissioner; one (1) Library Commissioner; one (1) Economic Vitality Committee Members, one (1) Amador Livermore Valley Historical Society (ALVHS) Board Member; one (1) Pleasanton Art League (PAL) Board Member; one (1) Pleasanton Unified School District Art Teacher; one (1) Pleasanton Downtown Association Representative (PDA); and one (1) Pleasanton Cultural Arts Council (PCAC) Board member.

Ms. Crose asked that the Youth Commission members consider and select a Commissioner to serve on the Ad-Hoc Cultural Plan Update Steering Committee. She provided information about the meeting schedule for the Committee, advising that the first meeting was being planned for February 5, 2013.

Commissioner Wu indicated that she was interested in the arts and would be willing to represent the Youth Commission on this Steering Committee.

A motion was made by Commissioner Lamos, seconded by Commissioner Franklin, to nominate and elect Commission Wu to represent the Youth Commission to serve on the Ad-Hoc Cultural Plan Update Steering Committee.

**ROLL CALL VOTE:**

- AYES: Commissioners Fiahlo, Franklin, Hadley, Lamos, Mallie, Nirkondar, Pearce, Sowers, Utikal, Wu, and Chairperson Malindzak.
- NOES: None
- ABSENT: Commissioner Olmo
- ABSTAIN: None

**COMMUNICATIONS**

There were none.

**COMMISSION REPORTS**

**6. Bicycle, Pedestrian, and Trails Committee**

Commissioner Franklin advised that she had brought to the attention of the Committee the problem that raised by a member of this Commission regarding bike lanes near Foothill High School. The Committee also discussed the repair of St. John’s Place Low-Flow Crossing at Centennial Trail and reviewed the Trails Project Status Report.

**7. Youth Master Plan Implementation Oversight Committee**

No report the meeting was cancelled because of a lack of a quorum.

## **8. Youth in Government Day Committee**

Commissioner Hadley advised that the Committee had reviewed the agenda and other items for the Youth in Government Day event. Stress and Success is to be the discussion topic. Ms. Hopkins noted that the afternoon activity for this event will include breaking the group up into one-half hour workshops to be followed by a project for the groups.

Commissioner Hadley advised that time had also been spent discussing how to build on each activity to have the groups work with each other. Ms. Mariscal advised that activities for the groups included: 1) defining success in their own words; 2) creating a 24-hour "Day" chart; 3) Stress Trees and Coping; and 4) outcome of the days events, i.e. video, parent forum, etc.

## **9. Hometown Holiday Parade Committee**

Commissioner Pearce advised that the last meeting for this Committee was working on items and last minute planning for the parade. He advised that the parade was very successful and a lot of free things, including ptownlife.org items, were handed out and a number of Commissioners marched in the parade. Ms. Mariscal advised that staff had received a lot of positive feedback about the parade, especially about Commissioner Pearce's help at the Youth Commission table.

## **10. Parks and Recreation Master Plan Steering Committee**

No report.

## **11. Brief reports on any meetings, conferences, and/or seminars attended by the Commission members**

Chairperson Malindzak provided details about her attendance at the "Race to Nowhere" movie. She felt this was something that was extremely important and would like for all youth to be able to watch this movie because it deals with stress. Ms. Hopkins advised that the movie was filmed in the Bay Area and she has obtained a copy of the movie that she will try to arrange for it to be seen by members of the Commission, and will also check to determine whether it can be legally shown to other students.

## **COMMISSION COMMENTS**

There were none.

## **STAFF COMMENTS**

## **14. Community Services Update**

Ms. Hopkins and Ms. Mariscal discussed summer activities being planned by staff, which include opening of the Amador Recreation Center for movies with microphone sessions and food trucks.

**15. Library Liaison Update**

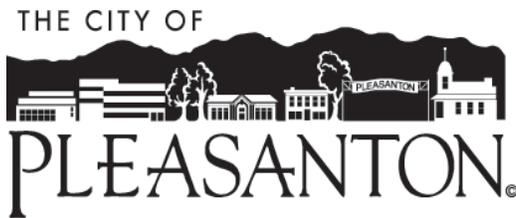
No report.

**16. Police Liaison Update**

Lt. Bretzing provided information about training on social media provided to police in the Teen and Youth Services area. He advised that training will entail identifying areas that involve publishing matters, digital representation, bullying, and sexting, and will allow police officers to better identify areas of concern and provide help.

**ADJOURNMENT**

There being no further business, a motion was made to adjourn the meeting at 7:30 p.m.



## Youth Commission Agenda Report

January 9, 2013  
Item 4

**SUBJECT: PRESENTATION ON COMMISSIONER'S APPLICATION REVIEW USING  
ZOOMGRANTS: AN ONLINE GRANT APPLICATION SOFTWARE PROGRAM**

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### **SUMMARY**

The City of Pleasanton recently acquired ZoomGrants, an online grant application software program that allows agencies to submit the FY 2013/14 Community Grant and Housing and Human Services Grant (HHSO) applications online. The software also allows for online review and evaluation of grant applications. Commissioners will receive a tutorial on how to review and evaluate the FY 2013/14 grant applications.

### **RECOMMENDATION**

It is recommended that the Commission receive staff's presentation on ZoomGrants.

### **FINANCIAL STATEMENT**

There is none.

## **BACKGROUND**

The City of Pleasanton purchased ZoomGrants, an online grant application software program that allows organizations to complete the Community Grant and Housing and Human Services Grant (HHSG) applications via the internet. The program was initially introduced at the Grant Workshops held in December, 2010 and was only available for the (HHSG) program. Last year, ZoomGrants became available for the FY 2012/13 Community Grant Program and was introduced at the Grant Workshops held on December 6 and 7, 2011. Staff provided an overview of the software program and a tutorial demonstrating how agencies would register on the site, complete the application, upload and download documents and submit their applications for staff and commission review.

Although the primary purpose of ZoomGrants is to allow agencies to submit their applications electronically online, an additional benefit of the software is the ability for staff and commissioners to review and evaluate the grants online. At the January 9 meeting, the Youth Commission will receive a brief tutorial on how to access ZoomGrants, review FY 2013/13 Community Grants (Youth Category) applications, and conduct their evaluations.

Last year due to the changes implemented with the introduction of the new ZoomGrants program, staff introduced the application review utilities gradually. For the FY 2012/13 grant application review process, the Youth Commission used two (2) methods to evaluate the grant applications: 1) ZoomGrants online review; and 2) an evaluation matrix similar to the one that was used in past years. This phased introduction allowed commissioners time to feel comfortable utilizing the online evaluation method. This year the entire review process will be done via ZoomGrants.

## **ALTERNATIVE ACTION**

Any other action as determined by the Youth Commission.

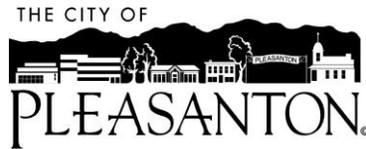
Submitted by,

/s/

Michele Crose  
Community Services Manager

Attachments:

1. Commissioner's Criteria for Reviewing Grants



**Evaluation Criteria for  
FY 13/14 Community Grant Program  
(Civic Arts and Youth Categories)**

**1. Need**

1. Does the project meet a demonstrated, clearly identified community need?
2. Does the proposed project provide a realistic and effective scope of services that is clearly stated and realistic for Pleasanton?
3. Does the project meet the needs of an underserved segment of the community?

**2. Benefit**

1. Would funding the activity/program benefit lower to moderate-income residents?
2. Does the agency provide culturally appropriate services?
3. Would the project offer an opportunity for residents to experience/receive services not otherwise available in the community?

**3. Funding**

1. Is the project budget reasonable for the scope of the activity/service?
2. Are the funds requested appropriate for the number of Pleasanton residents to be served?
3. If a regional activity/service, are requested funds proportionate to Pleasanton residents to be served?
4. Do the items and services requested for funding violate Community Grant rules and guidelines?
5. Does it appear that the request will not supplant other funding, but enhance an existing activity/service?

**4. Alternative Funding Sources**

1. Has the agency/organization sought and obtained other funding sources for its activities/services?
2. Would the requested dollars be the sole source of funding for the proposed project?
3. Does the agency charge an appropriate fee, as applicable, to support the activity/service as another source of funding?
4. Does the project proposal identify a sustainability plan?

**5. Eligibility**

1. Are the agency/organization staff/volunteers qualified and have the capacity to provide the activity/service?
2. Does the agency/organization appear to be able to achieve the stated goals and outcomes?
3. Does the request provide a new service in Pleasanton?
4. Are the project outcomes and evaluation process identified and reasonable?

## **6. Community Support and Collaboration**

1. Does the agency/organization collaborate with other agencies/organizations beyond referrals?
2. Does the agency/organization have a Pleasanton-based office/operation and if not, does it define how it meets the needs of Pleasanton residents?
3. Does the agency/organization demonstrate it has community support through participation, alternative funding sources, or in-kind services?

## **7. Civic Arts Commission Priorities**

1. In evaluating applications for this category, the Civic Arts Commission will primarily consider projects that incorporate outreach to new and diverse participants and/or new audience members for the arts in Pleasanton.

## **8. Youth Commission Priorities**

1. In evaluating applications for this category, the Youth Commission will consider programs designed to encourage and promote services that benefit the Pleasanton youth community, with added emphasis on projects that address the Goals and Strategies that are outlined in the Youth Master Plan.

## HOW THE CRITERIA APPEAR ON THE ZOOMGRANTS WEBSITE:

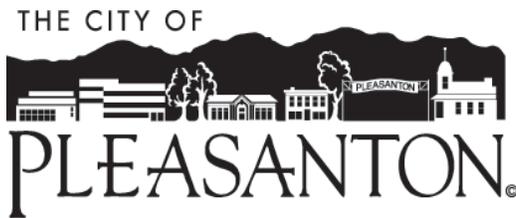
### **Instructions:**

Enter a score from 0 to 10 for each of the nine (9) questions below (0 = low, negative, disagree, etc.; 10 = high, positive, agree, etc.). The Total Score will be figured automatically. *(Please note: That question 9 only pertains to the Civic Arts Commission and question 10 only pertains to the Youth Commission.)*

1. NEED – Rank the need for this project/program. [Considerations: need has been clearly identified; information supplied by the agency shows how project will address the need/issue/service gap; the project addresses and identified problem (Cultural Arts Master Plan and Youth Master Plan)]
2. BENEFIT – Rank the benefit to Pleasanton Residents. [Considerations: clearly demonstrates number of unduplicated Pleasanton residents who will benefit in relation to funding requested.]
3. ORGANIZATION – Rank the applicant’s organizational strength and capacity. [Considerations: track record, accountability; realistic/achievable goals; consistent philosophy; collaboration; staffing; completeness of application.]
4. FUNDING – Rank the applicant’s request for funding. [Considerations: cost-effective; provides lasting improvements; maintains existing services in jeopardy; achieves impact on need; goals are achievable and measurable.]
5. FUNDING ALTERNATIVES – Rank the proposal regarding funding alternatives. [Considerations: funding from other sources; agency contributions to or generates income to support this project/program, etc.]
6. CITY FUNDING – Rank the proposal regarding the necessity of City Funding. [Considerations: City funds are critical to the project; appropriateness for City funding; no alternative funding sources, etc.]
7. ELIGIBILITY – Rank the applicant’s eligibility based on the “Funding Requirements and Limitations” on pages 4-5 of the Grant Application Packet. (The Application Packet is available online at [www.cityofpleasanton.com/community/grants/city-grants.html](http://www.cityofpleasanton.com/community/grants/city-grants.html))
8. COMMUNITY SUPPORT AND COLLABORATION – Rank the applicant on its community involvement and how it defines meeting the needs of Pleasanton residents. [Considerations: Is the organization providing its project/program in Pleasanton; does it demonstrate community support through alternative funding sources; or in-kind services.]
9. CIVIC ARTS COMMISSION PRIORITY – Rank the proposal regarding the extent to which it addresses outreach to new and diverse participants and/or new audience members for the arts in Pleasanton.
10. YOUTH COMMISSION PRIORITY - Rank the proposal regarding the extent to which it addresses programs designed to encourage and promote services that benefit the Pleasanton youth community, with added emphasis on projects that address the Goals and Strategies that are outlined in the Youth Master Plan.

## TIPS FOR REVIEWING GRANT APPLICATIONS

- Go with your gut and follow your intuition while reading the application.
- Remember to separate your passion for an issue (such as visual versus performing arts) from the specific application you are reading.
- Do not read all the applications in one day, use all the time that is allotted for your review. One approach is to read all of the proposals at least twice. Read them all through once, make notes on the first page of each scoring sheet, and give each application a preliminary score. Then wait a few days, re-read the proposals and score them again. Depending upon the proposal, you may want to read it one more time before coming to a final score.
- If possible, refresh your memory by reviewing the application the day before or day of the Commission meeting.
- Do not try to be an expert, but utilize your strengths to evaluate each proposal. Each of you has a unique perspective, background, and strengths that you bring to this process.
- Focus your assessment on the area where you feel most confident. For example, if you have a financial background, it is okay to focus more on the financial piece of the proposal.
- Limit the time you spend reading each application. If it is unclear and difficult to understand, then maybe that is your assessment. Each application must stand on its merits as it was submitted to the City.
- If the application does not address a criterion, do not make an assumption or read something else into the narrative. If the agency did not explain a specific point or points, it did not meet your standard. We should not lower our standards. The agency must meet the established standard in order to be eligible to receive funding.
- Focus on the merits of the application. Did the agency make a compelling argument for funding? Did the application address all established criteria?
- Refer to the points outlined within each section to determine if the application discusses all of the criteria you decided were important.



## **Youth Commission Agenda Report**

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January 9, 2013  
Item 5

**SUBJECT: REVIEW FY 2012/13 COMMUNITY GRANT MIDTERM REPORTS**

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### **SUMMARY**

Included for the Youth Commission's review is the Community Grant Program Project Performance Review spreadsheet and grant recipients Midterm Reports.

### **RECOMMENDATION**

It is recommended that the Commission review the FY 2012/13 Community Grant Midterm Reports and Project Performance Review spreadsheet.

### **FINANCIAL STATEMENT**

Of the \$43,243 grant funds awarded to the four (4) agencies, \$4,225.27 has been expended thus far, leaving a balance of \$39,017.73 for the remainder of the fiscal year.

## **BACKGROUND**

As required by the Community Grant Program; each agency must meet the Program's requirements including submitting a signed Agreement, a certificate of insurance and their business license number. Additionally, agencies are required to submit a Midterm Report for each project they receive funding for by the due date. In the Youth category, four (4) agencies received funding for four (4) different projects. The Midterm Reports allows for the agencies to provide a brief update on their projects including; status of their goals, if they are experiencing any challenges and share the number of clients they have served and how much funding they have expended.

## **Organizational Highlights**

### **Abbie 4-H**

Abbie 4-H coordinators were sent the contract to sign prior to work beginning on the approved grant in June. At that time City Staff were informed that Abbie 4-H is under the auspices of the University college system and therefore all contracts entered into must be signed by the University that oversees the 4-H. University of Davis has oversight over Abbie 4-H. After several conversations with the contact at University of Davis, the University informed City Staff that they could not enter into a contract with the City based on the current application and City of Pleasanton's contract guidelines. When Abbie 4-H staff applied for the grant they were not aware of the University's requirements and were extremely apologetic. Therefore the contract was not approved or signed by the University and the project did not occur this year. However, since this time, City Staff have met with Abbie 4-H staff to discuss other possible partnering options. Abbie 4-H has secured other partners for the project and will be reapplying for the FY 13/14 Community Grant Program. The unspent funds from the FY 12/13 Abbie 4-H grant totaling \$24,463 have been rolled over to the FY 13/14 Community Grant Program funds; thereby making the total grant funds available for FY 13/14, \$70,120.12.

### **Amador Livermore Valley Historical Society (Museum on Main)**

Per the Mid-Term report the project is currently underway. While they have created some marketing materials and produced some programs, the bulk of the programming will take place in spring 2013. A total of \$1,372.63 of the approved \$4,000 has been expended to date for this project.

### **Axis Community Health**

To date the project has focused on research and planning to obtain the Smart Board. They have finalized their research and hoped to purchase and install the board by the end of the calendar year. They have not expended any funds yet; however, have discovered that the Smart Board will cost \$7,631.69. The grant was awarded for \$7,280. Per their report they have stated the remaining \$351.69 due for the board will come from Axis's Teen DARP program.

### **Tri-Valley Haven**

Per the Mid-Term report the project is well underway. To date, over 200 High School Freshman have received the Bullying and Bystander Awareness presentation and Tri-Valley Haven has started a Pleasanton Youth Pledge Against Bullying Facebook page. A total of \$2,852.64 of the approved \$7,500 has been expended to date for this project.

**ALTERNATIVE ACTION**

Any other action as determined by the Youth Commission.

Submitted by:

*/s/*

Michele Crose  
Community Services Manager

Attachments:

1. Midterm Reports (3)
2. Project Performance Review



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### City of Pleasanton FY 2012/13 Community Grant Program

**\$80,000.00** Available  
**10/17/2012** Deadline

[My Account](#)   [Applications](#)   [Custom Report](#)   [Compare Applications](#)   [Scoring Report](#)  
[Invoices](#)   [Payments](#)   [Reporting](#)   [Export Data](#)   [Program Setup](#)

**Amador Livermore Valley Historical Society (Museum on Main)**

Application Status: **Approved**  
**\$4,000.00**

## Traveling Trunk: Local History

[Print/Preview](#)

**\$4,000.00** Requested

[Review Tools](#)   [My Notes](#)   [Research](#)   [Scoring](#)   [Decisions](#)  
[Application](#)   [Applicant Information](#)   [Questions](#)   [Budget](#)   [Documents](#)   [Extra](#)  
[Post-Decision](#)   [Invoices & Payments](#)   [Report 1](#)   [Report 2](#)

### Report for Period Ending 11/26/2012

Change due date for this application to (mm/dd/yyyy)

Report Submitted: 11/26/2012

**1 Name of Person Completing Report:**  
Jennifer Amiel

**2 Title:**  
Director of Education, Museum on Main

**3 Telephone:**  
925-462-2766

**4 Email:**  
education@museumonmain.org

**5 Describe the current status of your project (e.g. planning, pre-development, activity underway, marketing, etc.) and the current focus of any activity.**  
The Traveling Trunk: Local History program is currently underway.

Marketing materials, including press release, brochure, emails, and website changes, released July and in mid-August to inform educators and youth group managers in Pleasanton of the program availability.

We are currently taking reservations, answering questions about the program, and providing trunk to groups. The majority of reservations and use of the Traveling Trunk: Local History is expected for spring 2013, the period during which most Pleasanton schools address the local history component of their curriculum. During this period we are working to reserve the trunk for scout troops and other local groups.

**6 Describe any significant actions taken during the reporting period.**  
July- August: New marketing materials created, website updated, press release distributed.  
End August-September: Marketing materials distributed, outreach to community.  
October-current: Accepting reservations, outreach to community, groups using trunk.

**7 If applicable, describe any modifications to the project goals, timelines, etc., and reason(s) for change. If you have not submitted invoices due to project delays, please provide details here.**

-no answer-

**8 Were any costs incurred for this project (from any source) during this reporting period?**

- Yes 1 total to date  
 No

**9 Were any Pleasanton grant funds expended for this project during this reporting period?**

- Yes (already submitted invoice/s) 1 total to date  
 Yes (but invoice/s not yet submitted)  
 No (no expenditures this period)

**10 Please indicate how participant data are reported for this project (please keep consistent for question 11 and with your original application):**

- Audience (performance)  
 Spectators (events)  
 Participants 1 total to date  
 Clients

**11 Please complete the following table regarding NUMBER OF CLIENTS SERVED during this reporting period using the indicator chosen above (Audience, Spectators, Participants OR Clients):**

|     |  |                   |
|-----|--|-------------------|
| 800 | A) Numeric GOAL stated in your application for the number of Pleasanton residents to be served by THIS PROJECT (unduplicated): | 800 total to date |
| 132 | B) Total number of people served by THIS PROJECT:  | 132 total to date |

**12 What method do you use to track your participant data for this project?**

- Database 1 total to date  
 Ticket sales  
 Sign-in sheet  
 Other

**13 If you answered "other" to the preceding question please explain. Enter "N/A" if not applicable.**

**14 Please include any additional comments or clarifications here about your grant that you feel the Commission will benefit from:**

As noted above, the majority of reservations and use of the Traveling Trunk: Local History will be for spring 2013, the period during which most Pleasanton schools address the local history component of their curriculum. During this period we are also working to reserve the trunk for scout troops and other local groups.

**15 For FINAL REPORT [DO NOT ANSWER UNTIL FINAL REPORT]: Name and title of person completing the report:**

-no answer-

**16 For FINAL REPORT: Did the agency use all of its grant funding? If not, explain why the agency did not spend the entire grant and what obstacles the agency faced.**

-no answer-

**17 For FINAL REPORT: Describe the accomplishments of the project funded through Community Grant funds. Provide detail on how the project responded to needs within the community (in reference to what you identified in question 10 of the application.)**

-no answer-

**18 For FINAL REPORT: Does the agency feel this project was a success? How do you measure the success of the project? Did it meet or exceed the goals and outcomes described in the in the original application? If not, why?**

-no answer-

**19 For FINAL REPORT: Describe any problems or delays encountered with the project. How were they handled? What effects, if any, were there on the project? Describe any**

**changes that made the project successful or will make it successful in future years.**

*-no answer-*

**20 For FINAL REPORT: List agencies you collaborated with on the project. Describe the nature of the collaboration. Enter "N/A" if not applicable.**

*-no answer-*

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City of Pleasanton  
 FY 2012/13 Community Grant  
 Program

\$80,000.00 Available  
 10/17/2012 Deadline

My Account   Applications   Custom Report   Compare Applications   Scoring Report  
 Invoices   Payments   Reporting   Export Data   Program Setup

Axis Community Health

Application Status: **Approved**  
**\$7,280.00**

**Teen Drug and Alcohol  
 Recovery Program  
 Enhancement**

\$7,280.00 Requested

|               |                                       |           |          |           |       |  |
|---------------|---------------------------------------|-----------|----------|-----------|-------|--|
| Review Tools  | My Notes                              | Research  | Scoring  | Decisions |       |  |
| Application   | Applicant Information<br>Activity Log | Questions | Budget   | Documents | Extra |  |
| Post-Decision | Invoices & Payments                   | Report 1  | Report 2 |           |       |  |

**Report for Period Ending 11/26/2012**Change due date for this application to (mm/dd/yyyy) 

Report Submitted: 11/21/2012

**1 Name of Person Completing Report:**

Valerie Jonas

**2 Title:**

Development Director

**3 Telephone:**

925-201-6068

**4 Email:**

vjonas@axishealth.org

**5 Describe the current status of your project (e.g. planning, pre-development, activity underway, marketing, etc.) and the current focus of any activity.**

Axis's Teen Drug and Alcohol Recovery Program has completed the research and planning for the Smart Board project. The Smart Board is now on order and we are currently waiting for our shipment. The installation site has been selected and we anticipate the board will be installed by the end of the year.

**6 Describe any significant actions taken during the reporting period.**

Axis explored two potential Smart Board systems with the vendor SMART Tech in August 2012. Our behavioral health team attended an information session to learn more about the interactive systems. We researched and evaluated the most cost-effective system to meet the needs of our teen clients, and requested a bid from SMART Tech. With our 501(c) (3) status, we applied for a special education rate and SMART Tech offered us a bid in October. We recently received approval for the non-profit rate and placed an order the Smart Board 885ix interactive whiteboard system in November 2012.

**7 If applicable, describe any modifications to the project goals, timelines, etc., and reason(s) for change. If you have not submitted invoices due to project delays, please provide details here.**

We are on target with our timeline. Axis has researched the Smart Board system, received a bid from SMART Tech, and placed an order for the interactive whiteboard system. The board will be installed by December 2012.

**8 Were any costs incurred for this project (from any source) during this reporting period?**

- Yes
- No 1 total to date

**9 Were any Pleasanton grant funds expended for this project during this reporting period?**

- Yes (already submitted invoice/s)
- Yes (but invoice/s not yet submitted)
- No (no expenditures this period) 1 total to date

**10 Please indicate how participant data are reported for this project (please keep consistent for question 11 and with your original application):**

- Audience (performance)
- Spectators (events)
- Participants
- Clients 1 total to date

**11 Please complete the following table regarding NUMBER OF CLIENTS SERVED during this reporting period using the indicator chosen above (Audience, Spectators, Participants OR Clients):**

|    |  |                  |
|----|--|------------------|
| 70 | A) Numeric GOAL stated in your application for the number of Pleasanton residents to be served by THIS PROJECT (unduplicated): | 70 total to date |
| 0  | B) Total number of people served by THIS PROJECT:  | 0 total to date  |

**12 What method do you use to track your participant data for this project?**

- Database 1 total to date
- Ticket sales
- Sign-in sheet
- Other

**13 If you answered "other" to the preceding question please explain. Enter "N/A" if not applicable.**

N/A

**14 Please include any additional comments or clarifications here about your grant that you feel the Commission will benefit from:**

During this reporting period our activities were focused on working with the vendor to purchase the best Smart Board to meet our programmatic needs. The price of the Smart Board came out to a total of \$7,631.69, which is a non-profit education use rate. The remaining \$351.69, over the \$7,280 provided by this grant, will be supported by funds from Axis's Teen DARP program. We are looking forward to utilizing the Smart Board once installed.

**15 For FINAL REPORT [DO NOT ANSWER UNTIL FINAL REPORT]: Name and title of person completing the report:**

-no answer-

**16 For FINAL REPORT: Did the agency use all of its grant funding? If not, explain why the agency did not spend the entire grant and what obstacles the agency faced.**

-no answer-

**17 For FINAL REPORT: Describe the accomplishments of the project funded through Community Grant funds. Provide detail on how the project responded to needs within the community (in reference to what you identified in question 10 of the application.)**

-no answer-

**18 For FINAL REPORT: Does the agency feel this project was a success? How do you measure the success of the project? Did it meet or exceed the goals and outcomes described in the in the original application? If not, why?**

-no answer-

**19 For FINAL REPORT: Describe any problems or delays encountered with the project.**

**How were they handled? What effects, if any, were there on the project? Describe any changes that made the project successful or will make it successful in future years.**

*-no answer-*

**20 For FINAL REPORT: List agencies you collaborated with on the project. Describe the nature of the collaboration. Enter "N/A" if not applicable.**

*-no answer-*

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City of Pleasanton  
**FY 2012/13 Community Grant  
 Program**

**\$80,000.00** Available  
**10/17/2012** Deadline

[My Account](#)   [Applications](#)   [Custom Report](#)   [Compare Applications](#)   [Scoring Report](#)  
[Invoices](#)   [Payments](#)   [Reporting](#)   [Export Data](#)   [Program Setup](#)

Tri-Valley Haven

Application Status: **Approved**  
**\$7,500.00**

**Tri-Valley Haven's  
 Antibullying Project**

\$7,500.00 Requested

[Print/Preview](#)

|               |                       |           |          |           |       |  |
|---------------|-----------------------|-----------|----------|-----------|-------|--|
| Review Tools  | My Notes              | Research  | Scoring  | Decisions |       |  |
| Application   | Applicant Information | Questions | Budget   | Documents | Extra |  |
|               | Activity Log          |           |          |           |       |  |
| Post-Decision | Invoices & Payments   | Report 1  | Report 2 |           |       |  |

**Report for Period Ending 11/26/2012**Change due date for this application to (mm/dd/yyyy) 

Report Submitted: 11/15/2012

**1 Name of Person Completing Report:**

Irina Milinevskaya

**2 Title:**

Contracts Manager

**3 Telephone:**

(925) 449-5845

**4 Email:***-no answer-***5 Describe the current status of your project (e.g. planning, pre-development, activity underway, marketing, etc.) and the current focus of any activity.**

Tri-Valley Haven's Anti-bullying project in Pleasanton is underway. We have commenced communications in the school and have enlisted the youth leadership to begin helping spread the word throughout the Pleasanton Community. Additional projects are under investigation, including but not limited to a showing of the recently released movie "Bully" and possibly some Self-Defense classes to be held which will also address non-violent approaches to dealing with bullying.

**6 Describe any significant actions taken during the reporting period.**

To date over 200 high school freshman have received the Bullying & Bystander Awareness one hour presentation during their health classes. We have begun a Pleasanton Youth Pledge Against Bullying Facebook page and are getting the Student Leadership and Best Buddies programs on the High School campuses involved to help publicize our efforts. Continued work with the high schools is anticipated, in addition to getting in to the Middle Schools, Elementary Schools and possibly some community based programs.

Thus far we have an on-going conversation with approximately 20 youth on Facebook regarding Bullying and have served over 230 high school freshman at Foothill High School.

**7 If applicable, describe any modifications to the project goals, timelines, etc., and reason(s) for change. If you have not submitted invoices due to project delays, please**

provide details here.

No modifications were made.

**8 Were any costs incurred for this project (from any source) during this reporting period?**

- Yes 1 total to date  
 No

**9 Were any Pleasanton grant funds expended for this project during this reporting period?**

- Yes (already submitted invoice/s) 1 total to date  
 Yes (but invoice/s not yet submitted)  
 No (no expenditures this period)

**10 Please indicate how participant data are reported for this project (please keep consistent for question 11 and with your original application):**

- Audience (performance)  
 Spectators (events)  
 Participants 1 total to date  
 Clients

**11 Please complete the following table regarding NUMBER OF CLIENTS SERVED during this reporting period using the indicator chosen above (Audience, Spectators, Participants OR Clients):**

|     |  |                   |
|-----|--|-------------------|
| 60  | A) Numeric GOAL stated in your application for the number of Pleasanton residents to be served by THIS PROJECT (unduplicated): | 60 total to date  |
| 230 | B) Total number of people served by THIS PROJECT:  | 230 total to date |

**12 What method do you use to track your participant data for this project?**

- Database  
 Ticket sales  
 Sign-in sheet 1 total to date  
 Other

**13 If you answered "other" to the preceding question please explain. Enter "N/A" if not applicable.**

We are also keeping track of the Facebook page followers.

**14 Please include any additional comments or clarifications here about your grant that you feel the Commission will benefit from:**

N/A

**15 For FINAL REPORT [DO NOT ANSWER UNTIL FINAL REPORT]: Name and title of person completing the report:**

-no answer-

**16 For FINAL REPORT: Did the agency use all of its grant funding? If not, explain why the agency did not spend the entire grant and what obstacles the agency faced.**

-no answer-

**17 For FINAL REPORT: Describe the accomplishments of the project funded through Community Grant funds. Provide detail on how the project responded to needs within the community (in reference to what you identified in question 10 of the application.)**

-no answer-

**18 For FINAL REPORT: Does the agency feel this project was a success? How do you measure the success of the project? Did it meet or exceed the goals and outcomes described in the in the original application? If not, why?**

-no answer-

**19 For FINAL REPORT: Describe any problems or delays encountered with the project. How were they handled? What effects, if any, were there on the project? Describe any changes that made the project successful or will make it successful in future years.**

-no answer-

**20 For FINAL REPORT: List agencies you collaborated with on the project. Describe the nature of the collaboration. Enter "N/A" if not applicable.**  
*-no answer-*

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**CITY GRANTS - FY 2012/13  
Project Performance Review**

ATTACHMENT 2

| GRANT NO.             | AGENCY                                     | PROJECT                               | AMOUNT OF GRANT | INVOICES |          | BALANCE    | ADDENDUM | AGREEMENT | INSURANCE | BUSINESS LICENSE | MIDTERM REPORT | FINAL REPORTS | NOTES |
|-----------------------|--|---------------------------------------|-----------------|----------|----------|------------|----------|-----------|-----------|------------------|----------------|---------------|-------|
|                       |  |                                       |                 | Date     | Amount   |            |          |           |           |                  |                |               |       |
| <b>Youth Category</b> |  |                                       |                 |          |          |            |          |           |           |                  |                |               |       |
| YC-1311               | Abbie 4-H                                  | Bernal Property 4-H Farm Complex      | \$24,463        |          |          |            | X        | X         | X         |                  |                |               |       |
| YC-1312               | Amador Livermore Valley Historical Society | Traveling Trunk: Local History        | \$4,000         | 11/26/12 | \$90.00  | \$3,910.00 | NA       | X         | X         | 200473           | 11/26/2012     |               |       |
|                       |  |                                       |                 | 11/26/12 | \$250.00 | \$3,660.00 |          |           |           |                  |                |               |       |
|                       |  |                                       |                 | 11/26/12 | \$250.00 | \$3,410.00 |          |           |           |                  |                |               |       |
|                       |  |                                       |                 | 11/26/12 | \$250.00 | \$3,160.00 |          |           |           |                  |                |               |       |
|                       |  |                                       |                 | 11/26/12 | \$250.00 | \$2,910.00 |          |           |           |                  |                |               |       |
|                       |  |                                       |                 | 12/04/12 | \$32.63  | \$2,877.37 |          |           |           |                  |                |               |       |
| YC-1313               | Axis Community Health                      | Teen Drug Alcohol Program Enhancement | \$7,280         |          |          |            | NA       | X         | X         | 200151           | 11/21/2012     |               |       |
|                       |  |                                       |                 |          |          |            |          |           |           |                  |                |               |       |
|                       |  |                                       |                 |          |          |            |          |           |           |                  |                |               |       |
| YC-1314               | Tri-Valley Haven                           | Anti-Bullying Project                 | \$7,500         | 08/09/12 | \$496.92 | \$7,003.08 | NA       | X         | X         | 200461           | 11/15/2012     |               |       |
|                       |  |                                       |                 | 09/10/12 | \$623.87 | \$6,379.21 |          |           |           |                  |                |               |       |
|                       |  |                                       |                 | 10/09/12 | \$509.76 | \$5,869.45 |          |           |           |                  |                |               |       |
|                       |  |                                       |                 | 11/13/12 | \$573.92 | \$5,295.53 |          |           |           |                  |                |               |       |
|                       |  |                                       |                 |          |          |            |          |           |           |                  |                |               |       |
|                       |  |                                       |                 |          |          |            |          |           |           |                  |                |               |       |
|                       |  |                                       |                 |          |          |            |          |           |           |                  |                |               |       |