

## **PARKS AND RECREATION COMMISSION AGENDA**

**Thursday, September 12, 2013  
7:00 P.M.**

**City Council Chamber, 200 Old Bernal Avenue**

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### **CALL TO ORDER**

- Pledge of Allegiance
- Roll Call

### **AGENDA AMENDMENTS**

### **MINUTES**

1. Approve regular meeting minutes of August 8, 2013

### **MEETING OPEN TO THE PUBLIC**

2. Introductions/Awards/Recognitions
3. Public Comment from the audience regarding items not listed on the agenda. *Speakers are encouraged to limit comments to 3 minutes.*

### **MATTERS BEFORE THE COMMISSION**

If necessary to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

### **COMMUNICATIONS**

### **COMMISSION REPORTS**

4. Committee Meetings
  - A. Bernal Community Park Phase II
  - B. Bicycle, Pedestrian and Trails Committee
  - C. Community of Character
  - D. City/East Bay Regional Park District Liaison Committee
  - E. East Pleasanton Specific Plan Task Force
  - F. Heritage Tree Review Board
  - G. Kottinger Place/Kottinger Village Park
  - H. Lions Wayside Park
  - I. Parks and Recreation Master Plan Steering Committee
  - J. Cultural Plan Update Steering Committee
  - K. Public Art Selection Sub-committee
  - L. Sports Council

5. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

## **COMMISSION COMMENTS**

## **STAFF COMMENTS**

6. Schedule of Upcoming Meetings and Events of Interest

## **ADJOURNMENT**

**NEXT MEETING:        October 10, 2013**

## **FUTURE AGENDA TOPICS**

- A.
- B.
- C.

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### **Notice**

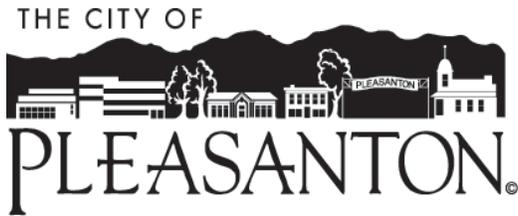
Under Government Code §54957.5, any writings/documents regarding an open session item on this agenda provided to a majority of the Commission after distribution of the agenda packet are available for public inspection at the Community Services Department, 200 Old Bernal Avenue, Pleasanton.

### **Accessible Public Meetings**

The City of Pleasanton will provide special assistance for citizens with disabilities to participate in public meetings upon advance notice. If you need an auxiliary hearing aid or sign language assistance at least two working days advanced notice is necessary. Please contact the Community Services Department, PO Box 520, Pleasanton, CA 94566 or (925) 931-5340.

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## Parks and Recreation Commission Minutes

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**City Council Chambers – 200 Old Bernal Avenue, Pleasanton, CA  
August 8, 2013 – 7:00 p.m.**

### **CALL TO ORDER**

Chairperson Streng called the meeting to order at 7:00 p.m.

### **Pledge of Allegiance**

The Pledge of Allegiance to the flag was recited.

### **Roll Call**

Commissioners Present: Brad Hottle, Teddy Kinzer, David Lambert, Deborah Wahl, and Chairperson Joe Streng. (Commissioner Jack Balch arrived at 7:03 p.m.)

Commissioners Absent: Commissioner Sophie Brown.

Staff Present: Susan Andrade-Wax, Director of Community Services; Michele Crose, Community Services Manager; Terry Snyder, Administrative Assistant; and Edith Caponigro, Recording Secretary.

### **AGENDA AMENDMENTS**

There were none.

### **MINUTES**

#### **1. Approve regular meeting minutes of July 11, 2013**

Amendment – Page 5, Item F:

Commissioner Lambert requested the minutes be amended as follows:

... also consider cement handball court for the ~~Sports~~ Tennis Park. *Commissioner Balch indicated that existing parks have been identified for dog parks in the Master Plan.*

A motion was made by Commissioner Hottle, seconded by Chairperson Lambert, to approve the minutes of the July 11, 2013 meeting as amended. **The motion was approved unanimously.**

Correction – Page 3, item 5:

Commissioner Balch noted later in the meeting that he would like to amend the minutes to be changed to reflect the following correction for the Commission Appointment for the Bernal Community Park, Phase II:

Bernal Comm. Park, Phase II - Ted Kinzer; Alternate - Brad Hottle

A motion was made by Commissioner Balch, seconded by Commissioner Balch, to approve the minutes of the July 11, 2013 meeting as corrected. **The motion was approved unanimously.**

**MEETING OPEN TO THE PUBLIC**

**2. Introductions/Awards/Recognitions**

Ms. Andrade-Wax informed the Commission that Community Services Manager, Kathleen Yurchak, has been identified as the new Assistant Director of Operation Services, and that Craig Higgins had announced his retirement and would be leaving his position the beginning of 2014 and moving to Florida.

Chairperson Streng welcomed two Boy Scouts attending the meeting and advised that they are working on their Merit Badges.

**3. Public Comment from the audience regarding items not listed on the agenda**

There were none.

**MATTERS BEFORE THE COMMISSION**

**4. Review Veterans Memorial Building Joint Use Agreement Between the City of Pleasanton and The Veterans Organizations of Pleasanton (VOP)**

Ms. Andrade-Wax introduced the Commission to Community Services Manager, Michele Crose and advised she would provide information about the Joint Use Agreement between the City of Pleasanton and the Veterans Organizations.

Ms. Crose provided background information about the Veterans Memorial Building and the Joint Use Agreement (JUA) that the City of Pleasanton entered into on March 15, 2005 with the American Legion Post 237, VFW Post 6298, and VFW Post 6298 Ladies' Auxiliary, collectively known as the Veterans Organizations of Pleasanton (VOP) for use of this facility. She noted that in February 2010, the VOP received a membership request from the Air Force Association Chapter 120, and after approval by the Parks and Recreation Commission on April 8, 2010 and City Council on May 18, 2010, the JUA was revised.

The Commission was advised by Ms. Crose that on July 6, 2013, Richard P. Stage, President of the Major General William F. Dean Chapter of the Association of the United States Army submitted an application for membership that was unanimously accepted by the VOP. She noted that the Joint Use Agreement has been updated to reflect the acceptance of this new chapter as well as the name of the Community Services Department and information about the display case on the property, and the Commission is being asked to accept and approve this new agreement.

Commissioners discussed the Joint Use Agreement and the recommended changes.

A motion was made by Commissioner Kinzer, seconded by Commissioner Balch, recommending approval of the updated Joint Use Agreement between the City of Pleasanton and the Veterans Organizations of Pleasanton.

**ROLL CALL VOTE:**

AYES: Commissions Balch, Hottle, Kinzer, Wahl, and Chairperson Streng.

NOES: None

ABSENT: None

ABSTAIN: None

**5. Review of the Alviso Adobe Community Park and Programs**

Ms. Crose reviewed with Commissioners information pertaining to the opening of the Alviso Adobe Community Park in October 2008, and the initiation at that time of 11 programs. She advised that since that time, programming and staffing has increased considerably allowing for the Alviso Adobe mission to continue and the generating of more public interest. Additionally, Ms. Crose advised that a celebration event has been planned for October 19, 2013 at the Alviso Adobe Community Park to celebrate the five-year anniversary of the park.

Commissioners were advised that Alviso Adobe is a 6.7-acre community park with unique historic resources. It was developed into an interpretive park that would allow school children and visitors to learn about the history of the Amador Valley including settlement of the native Ohlone Indians, Spanish ranchos, and the establishment of one of California's first certified dairies. Archeological and anthropology research and field investigations have been conducted at the site with historical artifacts being preserved. Features of the park include a Native American grinding rock, the restored Alviso Adobe building, re-creation of the historic Meadowlark Dairy milking barn and bunk house, adobe brick/butter, churning/weaving demonstration areas, and a small 30-seat amphitheater.

Ms. Crose provided Commissioners with information regarding community involvement and partnerships that staff has worked hard to establish, and the programs and Nature Day Camps (known as Ridge Runners) available at Alviso Adobe Community Park. She advised that 350 children have enrolled in Ridge Runners this summer.

Commissioner Hottle indicated that he had attended the opening of the Alviso Adobe Community Park and was looking forward to attending the 5-year anniversary event.

Commissioner Balch discussed the possibility of introducing a walking tour of the site as one of the programs and inclusion of this site with East Bay Regional Park District's planning for the Pleasanton Ridge. Ms. Crose advised that staff has been discussing the benefits of providing an App or Audio Tour for this park and is looking at the best way to move forward. She provided information about an App used by the Museum on Main that could also be utilized at this site.

Commissioner Kinzer discussed event restrictions and questioned whether they would be addressed in the Alviso Adobe Strategic Plan. Ms. Andrade-Wax advised that the Strategic Plan will identify missing programs and amenities for this park that will subsequently implement a funding phase. She advised that the Friends of the Adobe group have identified some issues that staff is already working on. Ms. Andrade-Wax agreed with Commissioner Balch's suggestion to add a guided tour at this site.

Commissioner Wahl felt it would be beneficial to have an entrance from this site to the Ridge and thought it would be nice for this to be a central access point.

Commissioner Lambert had questions about display cases for Indian artifacts that are found at the site and for information about "Fiona", the milking cow. He also asked for an explanation and information about "Creatures of Impulse".

Chairperson Streng was informed by Ms. Crose that depending on the season, anywhere between 18 and 25 programs per season are available at the Alviso Adobe, and that the space was being fully programmed based on the current number of staff and resources available.

Chairperson Streng discussed the possibility of this site being used for more private events once the Strategic Plan had been completed and funding available for improvements. Ms. Andrade-Wax advised that when the park was established City Council had indicated that it not be rented out for private functions, but City sponsored events could be held there. She indicated that it is hoped that the Strategic Planning will identify some other minor enhancements or amenities that could be added that would provide "hands-on" experiences for those participants that attend the facility on a "drop-in" basis.

Chairperson Streng thought perhaps some changes could be made to the Ordinance for the Alviso Adobe Community Park so it would be available for private events, but Commissioner Wahl was concerned about opening for private affairs. Ms. Andrade-Wax provided information about neighbor concerns that had been taken into consideration when the Adobe was being built.

## **COMMUNICATIONS**

Ms. Andrade-Wax advised that staff has received and responded to three emails regarding casting ponds, and will keep the Commission abreast of this matter.

Chairperson Streng provided information about small ponds he had seen and found educational at the Old Mill in Bend, Oregon.

Commissioner Hottle indicated that his Casting Club friends have indicated a willingness to provide help with this proposal, and he informed Commission Lambert that a casting pond is available in Oakland.

## **COMMISSION REPORTS**

### **6. Committee Meetings**

- A. Bernal Community Park Phase II – No report.
- B. Bicycle, Pedestrian and Trails Committee - No report.
- C. Community of Character - Chairperson Kinzer advised that the group had discussed general business items and the October “Make A Difference” event.
- D. City/East Bay Regional Park District Liaison Committee – No report.
- E. East Pleasanton Specific Plan Task Force - Commissioner Hottle advised that the five (5) options reviewed by the Task Force have been reviewed by Commissions and Committees, and now there are two (2) additional options. The number of units, housing requirements, and the different variations of multi-family and single-family units have been discussed. The Task Force agrees that no 5 or 6-story buildings are to be included and are working with the land owners to find a balancing point.
- F. Heritage Tree Review Board - No report.
- G. Kottinger Place/Kottinger Village Park - Commissioner Balch noted that the meeting has been rescheduled for August 12 at 6:30 p.m. He advised that he would be unable to attend on this day and asked Chairperson Streng to attend the meeting.
- H. Lions Wayside Park - Commissioner Wahl advised that she and Chairperson Streng had attended a recent City Council meeting to present the views of the Commission for this project. She noted that many of the design elements will likely be revisited, but City Council did approve the project. Chairperson Streng noted that Commission recommendations for this project were given unanimous approval by City Council.
- I. Parks and Recreation Master Plan Steering Committee - Ms. Andrade-Wax advised that staff has been working with the consultants to revise the Plan’s format and hopes to receive a final draft by the end of next week. The Steering Committee will be reconvened after the revised Plan has been reviewed by staff. The canceled joint meeting of the City Council and Parks and Recreation Commission will likely be rescheduled sometime in November.

- J. Cultural Plan Update Steering Committee – No report.
- K. Public Art Selection Sub-committee - Chairperson Streng advised that this Sub-committee has a meeting planned for August 16 at 11:00 a.m..
- L. Sports Council - Commissioner Kinzer advised that staff presented several fundraising options for Bernal Phase II to the Sports Council groups at the July 22, 2013 meeting. After reviewing all of the options, there was much discussion on whether it was beneficial for funds to be used for this project, or if more could be gained by making field improvements, etc., at other locations. It was agreed that the sports groups think about all options, regroup and present a decision.

Ms. Andrade-Wax noted that the sports groups were concerned about Bernal Phase II being a scaled-back project and questioned whether the funds required for Bernal could be put to better use improving or adding fields at other locations. She provided information about the funding short-fall for the Bernal project and that the sports groups are needed to generate additional revenues to assist with funding the construction of the second phase of the park project. Commissioner Lambert had questions regarding the costs involved to put fields in at other locations.

Commissioner Kinzer felt it had been a very interesting meeting and thinks it will be interesting to see how the sports groups approach this. He noted that he had asked the groups to consider the benefits to the community from the Bernal project.

Ms. Andrade-Was confirmed for Commissioner Balch the location of the Bernal Phase II project and advised that the project had been scaled back to stay within the proposed budget.

Commissioner Wahl asked about gaps with fields and parking and Commissioner Kinzer noted that corporate sponsorships had been discussed by the sports groups and nothing states that they could not be considered.

Ms. Andrade-Wax advised that a variety of revenue generating models were needed to raise the necessary funds for this project, and Commissioner Kinzer noted that fundraising ideas used for the Firehouse Arts Center had been reviewed.

7. **Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members**

There were none.

**COMMISSION COMMENTS**

- A. Commissioner Hottle mentioned that it would be great if there was an “app” that was available to assist with tours of the Downtown area. Ms. Andrade-Wax mentioned that Museum on Main does provide walking tours of the Downtown area that includes the

- history of the area, however would check to see if they were working on either an “app” or “pod cast” to assist individuals touring the Downtown on their own.
- B. Commissioner Balch thought an app providing history for all parks and trails would be helpful. He also advised that the Activities Guide he received recently was illegible.
  - C. Commissioner Wahl commented on trees in Val Vista affected with blight and was happy that she had been able to check on the work being done for them with the app that is now available.
  - D. Commissioner Lambert asked about a future agenda item for discussing dog parks in existing parks and what parks had been previously identified by the Commission. Chairperson Streng advised that locations would be identified in the Master Plan process.

Ms. Andrade-Wax noted that the completed Master Plan will provide a number of suggestions and information on future park related capital improvements and projects.

Commissioner Hottle advised that acreage has been identified in the East Pleasanton Specific Plan for a number of things that could include and/or accommodate tennis courts and dog parks.

Chairperson Streng suggested that in preparation for the finished Master Plan the Commission be provided information on what is needed to put in a dog park. Commissioner Balch indicated that this information had been provided previously by staff and the information could likely be regenerated.

Ms. Andrade-Wax advised that staff would provide the Commission with the requested dog park information, as it had in the past regarding BMX facilities. Chairperson Streng thought the Commission would prefer to focus on dog parks and Commissioner Balch discussed the prudent use of staff time. Commissioners agreed that it would be beneficial to have staff provide information before the Master Plan has been completed.

- E. Ms. Andrade-Wax provided Commissioner Lambert with an update on the availability and use of high school tennis courts. She advised that City staff has met with PUSD members and discussed various options.
- F. Chairperson Streng commented on the inclusion of a soap dispenser in the new concession/restroom facility at the Sports Park. He asked staff to provide information on this so the Commission can determine if there is a legitimate concern for not having soap dispensers in other park restroom facilities. He also asked about the status of the Stoneridge Neighborhood Park and staff indicated they would check and provide a report.

## **STAFF COMMENTS**

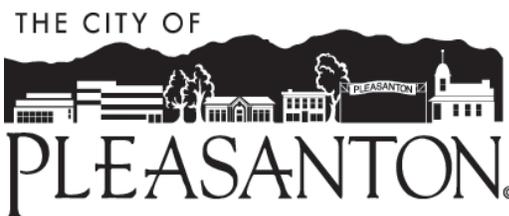
### **8. Schedule of Upcoming Meetings and Events of Interest.**

The Schedule of Upcoming Meetings and Events of Interest was reviewed by Commissioners and staff.

Ms. Andrade-Wax advised Commissioners to “Save the Dates” of September 27 for the Mayor’s Award Celebration at the Aquatic Center, and October 28 for the Tri-Valley Commissioners’ Dinner. She also provided information about the Movies in the Park program.

**ADJOURNMENT**

There being no further business, the meeting was adjourned by Chairperson Streng at 8:26 p.m.



## MEMORANDUM

**Date:** September 12, 2013  
**To:** Parks and Recreation Commission  
**From:** Susan Andrade-Wax, Director of Community Services  
**Subject:** Schedule of Upcoming Meetings and Events of Interest

Date	Time	Meeting/Event	Location
September 3	7:00 pm	City Council	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
September 5	6:30 pm	East Pleasanton Specific Plan Committee	Operations Services Center, Remilard Conference Room 3333 Busch Road, Pleasanton
September 9	7:00 pm	Civic Arts Commission	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
September 11	6:00pm	Human Services Commission Workshop	157 Main Street, Conference Room 3, Pleasanton
September 11	7:00 pm	Planning Commission	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
September 11	7:00pm	Youth Commission	Operations Services Center, Remilard Conference Room 3333 Busch Road, Pleasanton
September 12	7:00pm	Parks & Recreation Commission	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
September 17	7:00 pm	City Council	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
September 18	7:00pm	Human Services Commission	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
September 23	6:30 pm	Bicycle, Pedestrian and Trails Committee	Senior Center, Classroom, 5353 Sunol Boulevard, Pleasanton
September 25	6:30 pm	Kottinger Place Redevelopment Task Force	Senior Center, Classroom, 5353 Sunol Boulevard, Pleasanton
September 25	7:00 pm	Planning Commission	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
September 27	5:30pm	Mayor's Award Celebration	Dolores Bengtson Aquatic Center

Civic Arts Commission – normally meets on the first Monday of each month.

Human Services Commission – normally meets on the first Wednesday of each month.

Parks and Recreation Commission – normally meets on the second Thursday of each month.

Youth Commission – normally meets on the second Wednesday of each month during the school year.

Planning Commission – normally meets on the second and fourth Wednesdays of each month.

Bicycle, Pedestrian and Trails Committee – normally meets on the fourth Monday of each month.