

PARKS AND RECREATION COMMISSION AGENDA

**Thursday, August 8, 2013
7:00 P.M.**

City Council Chamber, 200 Old Bernal Avenue

CALL TO ORDER

- Pledge of Allegiance
- Roll Call

AGENDA AMENDMENTS

MINUTES

1. Approve regular meeting minutes of July 11, 2013

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions
3. Public Comment from the audience regarding items not listed on the agenda. *Speakers are encouraged to limit comments to 3 minutes.*

MATTERS BEFORE THE COMMISSION

If necessary to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

4. Review Veterans Memorial Building Joint Use Agreement Between the City of Pleasanton and The Veterans Organizations of Pleasanton (VOP)
5. Review of the Alviso Adobe Community Park and Programs

COMMUNICATIONS

COMMISSION REPORTS

6. Committee Meetings
 - A. Bernal Community Park Phase II
 - B. Bicycle, Pedestrian and Trails Committee
 - C. Community of Character
 - D. City/East Bay Regional Park District Liaison Committee
 - E. East Pleasanton Specific Plan Task Force
 - F. Heritage Tree Review Board

- G. Kottinger Place/Kottinger Village Park
- H. Lions Wayside Park
- I. Parks and Recreation Master Plan Steering Committee
- J. Cultural Plan Update Steering Committee
- K. Public Art Selection Sub-committee
- L. Sports Council

- 7. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

COMMISSION COMMENTS

STAFF COMMENTS

- 8. Schedule of Upcoming Meetings and Events of Interest

ADJOURNMENT

NEXT MEETING: **September 12, 2013**

FUTURE AGENDA TOPICS

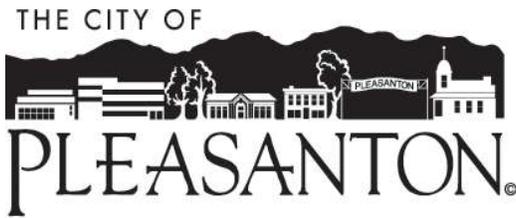
- A.
- B.
- C.

Notice

Under Government Code §54957.5, any writings/documents regarding an open session item on this agenda provided to a majority of the Commission after distribution of the agenda packet are available for public inspection at the Community Services Department, 200 Old Bernal Avenue, Pleasanton.

Accessible Public Meetings

The City of Pleasanton will provide special assistance for citizens with disabilities to participate in public meetings upon advance notice. If you need an auxiliary hearing aid or sign language assistance at least two working days advanced notice is necessary. Please contact the Community Services Department, PO Box 520, Pleasanton, CA 94566 or (925) 931-5340.



Parks and Recreation Commission Minutes

**City Council Chambers – 200 Old Bernal Avenue, Pleasanton, CA
July 11, 2013 – 7:00 p.m.**

CALL TO ORDER

Chairperson Streng called the meeting to order at 7:00 p.m.

Pledge of Allegiance

The Pledge of Allegiance to the flag was recited.

Roll Call

Commissioners Present: Jack Balch, Sophia Brown, Brad Hottle, Teddy Kinzer, David Lambert, Deborah Wahl, and Chairperson Joe Streng.

Commissioners Absent: None.

Staff Present: Susan Andrade-Wax, Director of Community Services; Craig Higgins, Assistant Director of Operation Services; Edith Caponigro, Recording Secretary.

AGENDA AMENDMENTS

There were none.

MINUTES

1. Approve regular meeting minutes of May 9, 2013

A motion was made by Commissioner Kinzer seconded by Chairperson Streng, to approve the minutes of the May 9, 2013 meeting. **The motion was approved unanimously.**

Approve regular meeting minutes of May 30, 2013

A motion was made by Commissioner Balch, seconded by Commissioner Kinzer, to approve the minutes of the May 30, 2013 meeting. **The motion was approved unanimously.**

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions

Ms. Andrade-Wax introduced new members of the Commission, Sophia Brown, David Lambert and Deborah Wahl. Ms. Wahl advised that she was a member of the Bicycle, Pedestrian and Trails Committee for seven years; Mr. Lambert advised that he was a former member of the Human Services Commission and Youth Master Plan Committee, and Ms. Brown indicated that she was the youth representative for the Commission and is a sophomore student at Foothill High School.

3. Public Comment from the audience regarding items not listed on the agenda

Herb Ritter, 8262 Regency Drive – advised that he had been appointed to the Planning Commission, but wanted to take the opportunity to say goodbye to his friends on the Parks and Recreation Commission, and that he had enjoyed working with everyone and had learned much from all of them.

Chairperson Streng thanked Mr. Ritter for his service on the Commission and commented on his passion for serving the City of Pleasanton.

MATTERS BEFORE THE COMMISSION

4. Review of Commission Meeting Schedule

Ms. Andrade-Wax advised that with several new members on the Commission, staff felt it pertinent to review the Commission meeting schedule for the remainder of the year to determine if any changes were necessary.

Commissioners reviewed the list of regularly scheduled meetings for August through December 2013 and agreed that all dates were satisfactory.

A motion was made by Chairperson Streng, seconded by Commissioner Hottle, to accept the regularly scheduled meetings for August through December 2013 as presented in the Staff Report.

ROLL CALL VOTE:

AYES: Commissioners Balch, Hottle, Kinzer, Wahl, and Chairperson Streng.

NOES: None

ABSENT: None

ABSTAIN: None

5. Review and Selection of Committee Assignments

Ms. Andrade-Wax noted that with the appointment of several new members to the Commission, staff was recommending that the Commission review and select committee assignments and project representatives for the period July – December 2013.

Commissioners reviewed the list of Commission Appointments and provided information about each appointment and meeting times. After discussing all of the committees and projects, representatives were designated as listed below:

Community of Character	-	Ted Kinzer - Alternate Jack Balch
EBRPD Liaison	-	Brad Hottle - Alternate Deborah Wahl
Heritage Tree	-	Joe Streng - Alternate David Lambert
Sports Council	-	Ted Kinzer - Alternate David Lambert
BPTC	-	Joe Streng - Alternate Deborah Wahl
Bernal Comm. Park, Phase II	-	Jack Balch - Alternate Joe Streng
Kottinger Place	-	Jack Balch - Alternate Joe Streng
Lions Wayside	-	Deborah Wahl - Alternate Brad Hottle
PASS Committee	-	Joe Streng - Alternates Sophia Brown & Brad Hottle
East Pleasanton Specific Plan	-	Brad Hottle - Alternates David Lambert & Jack Balch
Park & Rec Master Plan Comm.	-	Joe Streng & Jack Balch - Alternate David Lambert
Cultural Plan Update Comm.	-	Ted Kinzer - Alternate Brad Hottle

A motion was made by Commissioner Balch, seconded by Chairperson Streng, recommending approval of the designated representatives for the list of Committee and Project Appointments.

ROLL CALL VOTE:

AYES: Commissioners Balch, Hottle, Kinzer, Wahl, and Chairperson Streng.
NOES: None
ABSENT: None
ABSTAIN: None

COMMUNICATIONS

None.

COMMISSION REPORTS

6. Committee Meetings

A. Bernal Community Park Phase II - No report.

B. Bicycle, Pedestrian and Trails Committee - No report.

C. Community of Character – Chairperson Kinzer advised that the group had discussed general business items and the Juanita Haugen Scholarship Award.

- D. City/East Bay Regional Park District Liaison Committee – No report.
- A. East Pleasanton Specific Plan Task Force - Commissioner Hottle advised that the Task Force has not met since presentations were made to Commissions. A meeting is scheduled for August 1.
- B. Heritage Tree Review Board - No report.
- C. Kottinger Place/Kottinger Village Park - Commissioner Balch advised that the Task Force had discussed architecture with the architect, particularly about the design of the cottages and the 3-story buildings. He advised that a big concern has been how the buildings will blend in with the community and trying to align them in preparation for submitting plans to the City.
- D. Lions Wayside Park - No report. Ms. Andrade-Wax advised that this project will be discussed by City Council at their meeting on July 16, 2013. She encouraged commissioners to attend this meeting so they can share the Commission's discussion.
- E. Parks and Recreation Master Plan Steering Committee - No report. Ms. Andrade-Wax advised that staff is reviewing the third revision of the Master Plan and a meeting will be scheduled once the review is completed.
- F. Cultural Plan Update Steering Committee – Commissioner Kinzer advised that comments from the public have been gathered along with information from the survey to determine what the community feels is needed for the City of Pleasanton. Information and comments will likely be provided to all Commissions in October along with a draft of the Cultural Plan Update.
- G. Public Art Selection Sub-committee - No report.
- H. Sports Council - Ms. Andrade-Wax advised that she had attended a meeting with the sports groups at which the willingness of the City to work with them on raising funds for the Bernal project was discussed. She advised that several fundraising options have been generated and will be presented at the next Sports Council meeting on July 22, 2013.

Commissioner Kinzer advised that he too had attended the meeting and would be attending the July 22nd Sports Council meeting. He discussed the different fundraising scenarios and options that were discussed and will be provided for consideration so the sports groups can make their decision.

7. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members

There were none.

COMMISSION COMMENTS

- A. Commissioner Hottle discussed with Ms. Andrade-Wax on how he should proceed with his request that the City include a casting pond in Phase II of the Bernal Park. Ms. Andrade-Wax advised that it could be included in the next priority-setting process in 2015. Commissioner Hottle indicated that he preferred the option of prioritizing it as a project through the budget setting process, and Ms. Andrade-Wax advised that she would keep it on the project list for the Commission to consider when the next budget setting takes place. In addition, Ms. Andrade-Wax stated that staff would be glad to gather additional information regarding this type of recreational amenity and share with the Commission as well.

Commissioner Kinzer requested the Commission be provided more information about casting ponds so that suitable consideration can be given to the request. Ms. Andrade-Wax advised that staff would conduct some research and provide the Commission with information. Commissioner Wahl suggested financial information also be provided on what it would cost to maintain a casting pond.

- B. Commissioner Balch discussed the “Mobile Citizen” application that is now available for smart phones and tablets, that allows members of the community to inform staff of problems and issues that need attention. Mr. Higgins provided additional information about this application and advised that it allows staff to take a work order and immediate action on problems while working in the field.
- C. Commissioner Balch discussed with Mr. Higgins the status of the recycled water project at Val Vista. Mr. Higgins advised that re-engineering of some pipes had been done and noted that recycled water will be used throughout this park with potable water also being available.
- D. Commissioner Kinzer discussed tree damage repair at West Last Positas with Mr. Higgins. Mr. Higgins advised that pervious concrete was being used to fix this problem.
- E. Commissioner Wahl was informed by Mr. Higgins that purple metal plates close to the sidewalks indicated that recycled water was being used. He also noted that staff would look for other “doggie bag” options.
- F. Commissioner Lambert discussed the need for more dog parks and tennis courts. He questioned where dog parks could be placed in existing parks. Commissioner Lambert suggested the commission also consider cement handball courts for the Sports Park. Chairperson Streng advised that the Commission supports the idea of additional dog parks and possible repurposing.

Ms. Andrade-Wax noted that the Parks and Recreation Master Planning will provide additional steps for discussing and agendaizing priorities, and it has been noted that the City of Pleasanton is deficient in dog parks and skate parks. She advised that when the report comes to the Commission and City Council in September, that direction regarding prioritization will be discussed.

STAFF COMMENTS

8. Schedule of Upcoming Meetings and Events of Interest.

The Schedule of Upcoming Meetings and Events of Interest were reviewed by Commissioners and staff.

Mr. Higgins provided information about the Amaral Park ribbon cutting ceremony for the new playground/equipment at which Kindergarten students were invited to participate. He also advised Commissioners that based on concerns that had been raised at the May 9, 2013 meeting regarding play time for youth, that changes have been made at the golf course for play times for youth players, that has resolved the problem.

Chairperson Streng thanked Mr. Higgins for his quick action to this problem, clarified with him the times that youth can play, and questioned whether the youths who had presented to the Commission had been advised of the resolve.

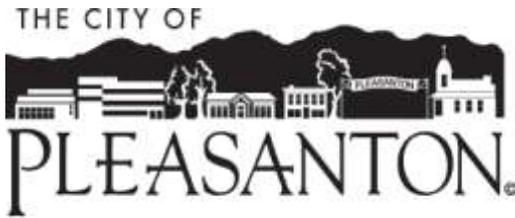
Commissioner Hottle discussed with Mr. Higgins the number of youths who are taking advantage of these play times.

Ms. Andrade-Wax informed Commissioners that a Cemetery Master Plan and Strategic Plan for the Alviso Adobe have been added to City Council's Work Plan. She advised that an update on the Adobe will be brought to the Commission at their August meeting. Additional information provided included:

- Completion of the Iron Horse Trail expected on or before Veteran's Day.
- Mayor's Award Celebration is scheduled for September 27, 2013.
- Commissioners need to provide staff with polo shirt sizes
- Hosting of the Tri-Valley Commissioners Dinner in late October, possibly at the Firehouse Arts Center. Additional information will be emailed to Commissioners.
- Movies in the Park begin July 11, 2013 at Amador Park.

ADJOURNMENT

There being no further business, the meeting was adjourned by Chairperson Streng at 8:27 p.m.



Parks and Recreation Commission Agenda Report

August 8, 2013
Item 4

SUBJECT: REVIEW OF THE VETERANS MEMORIAL BUILDING JOINT USE AGREEMENT BETWEEN THE CITY OF PLEASANTON AND THE VETERANS ORGANIZATIONS OF PLEASANTON (VOP)

SUMMARY

The City entered into a Joint Use Agreement (JUA) between the American Legion Post 237, VFW Post 6298, and VFW Post 6298 Ladies' Auxiliary collectively known as the Veterans Organizations of Pleasanton (VOP) on March 15, 2005, for the joint use of the Veterans Memorial Building, located at 301 Main Street. On July 6, 2013 the Major General William F. Dean Chapter of the Association of the United States Army requested membership in the Veterans of Pleasanton Organization. On July 16, 2013, the VOP informed staff that the members (VFW Post 6298, American Legion, VFW Post 6298 Ladies' Auxiliary and the Air Force Association Chapter 120) unanimously approved the membership. The JUA has been updated to reflect the new member Chapter.

RECOMMENDATION

It is recommended that the Commission review and approve the updated Joint Use Agreement between the City of Pleasanton and the Veterans Organizations of Pleasanton.

FINANCIAL STATEMENT

None

BACKGROUND

In 1932, the County of Alameda constructed the Pleasanton Veterans Memorial Building located at 301 Main Street, Pleasanton, California.

On April 3, 1973, the City of Pleasanton entered into an Agreement with Alameda County regarding the Facility and agreed to operate it in accordance with the Military and Veterans Code Section 1260, et seq. for the use or benefit of "Veterans' associations," as defined in Section 1260, and to provide space for City-sponsored educational, social and recreational functions.

In 1997, the City of Pleasanton assumed ownership of the Facility and underlying land, and indicated its intention to retain this ownership. Pursuant to Resolution No. 97-01, dated January 7, 1997, the City accepted the transfer of title to the Facility under Military and Veterans Code Section 1262, providing that the Facility would be used for a variety of City recreational activities, social events, meal programs, City offices and meetings, which would not unduly interfere with the continued access to and reasonable use of the building by the Veterans.

Pursuant to Resolution No. 05-201, dated April 19, 2005, the City Council approved a Joint Use Agreement between the American Legion Post 237, VFW Post 6298, and VFW Post 6298 Ladies' Auxiliary, collectively known as the Veterans Organizations of Pleasanton (VOP) for joint use of the Veterans Memorial Building.

In 2007, the City renovated the facility making it compliant with Federal, State and City building codes and requirements, which warranted a new agreement to address operational changes and requirements.

In February 2010, a new member Chapter, the Air Force Association Chapter 120 had requested membership into the VOP. There were also some additional verbiage changes made to the JUA at that time. The revised JUA was approved by the Park and Recreation Commission on April 8, 2010, and the City Council on May 18, 2010.

DISCUSSION

On July 6, 2013, Richard P. Stage, President of the Major General William F. Dean Chapter of the Association of the United States Army submitted an application for membership into the Veterans Organizations of Pleasanton. The current members of the VOP (VFW Post 6298, American Legion, VFW Post 6298 Ladies' Auxiliary and the Air Force Association Chapter 120) voted via email and informed staff they had unanimously accepted the membership of the Major General William F. Dean Chapter on July 16, 2013.

The JUA was updated to reflect the acceptance of the new member Chapter. Additional changes to the JUA include updating the name of the Community Services Department and changes to the information about the display case on the property.

ALTERNATIVE ACTION

Any other action as determined by the Parks and Recreation Commission.

Submitted by:

/s/

Michele Crose
Community Services Manager

Attachments

1. Joint Use Agreement
2. Membership Letter from Major General William F. Dean Chapter



2nd Amendment to Joint Use Agreement Veterans Memorial Building at 301 Main Street

This amended Agreement is made and entered into this _____ day of August, 2013 by the City of Pleasanton, a Municipal Corporation and general law city (“City”) and American Legion Post 237, VFW Post 6298, VFW Post 6298 Ladies’ Auxiliary, Air Force Association Chapter 120 and MG William F. Dean Chapter, collectively known as the Veterans Organizations of Pleasanton (VOP) and replaces the former Joint Use Agreement dated 18th day of May, 2010.

RECITALS

- A. In 1932, the County of Alameda constructed the Pleasanton Veterans Memorial Building located at 301 Main Street, Pleasanton, California (“Facility”).
- B. On April 3, 1973, the City of Pleasanton entered into an Agreement with Alameda County regarding the Facility and agreed to operate it in accordance with the Military and Veterans Code Section 1260, et seq. for the use or benefit of “Veterans’ associations,” as defined in Section 1260, and to provide space for City-sponsored educational, social and recreational functions.
- C. In 1997, the City of Pleasanton assumed ownership of the Facility and underlying land, and indicated its intention to retain this ownership.
- D. Pursuant to Resolution No. 97-01, dated January 7, 1997, the City accepted the transfer of title to the Facility under Military and Veterans Code Section 1262, providing that the Facility would be used for a variety of City recreational activities, social events, meals programs, City offices and meetings, which would not unduly interfere with the continued access to and reasonable use of the building by the Veterans.
- E. Pursuant to Resolution No. 05-201, dated April 19, 2005, the City Council approved a Joint Use Agreement between the American Legion Post 237, VFW Post 6298, VFW Post 6298 Ladies’ Auxiliary, collectively known as the Veterans Organizations of Pleasanton (VOP) for joint use of the Veterans Memorial Building.
- F. In 2007, the City renovated the Facility making it compliant with Federal, State and City building codes and requirements. After three (3) years of operating the Facility under the current Joint Use Agreement, a new agreement is required to address operational changes and requirements.

A G R E E M E N T

1. Veterans Organizations of Pleasanton (VOP).

The VOP shall be composed of the Veterans' associations, as defined in California Military and Veterans Code section 1260, currently using the Facility: American Legion Post 237, VFW Post 6298, VFW Post 6298 Ladies' Auxiliary, the Air Force Association Chapter 120 and the addition of the Major General William F. Dean Chapter of the Association of the United States Army. If any other Veterans' association intends to be active in matters related to the Facility, that association shall seek approval from the VOP. Any changes to the membership comprising the VOP must be submitted to the designated City Liaison in writing.

2. Veterans Building Committee.

The VOP shall form a Veterans Building Committee (“**Committee**”).

A. Membership of the Committee

The Committee shall be comprised of the Commander and Auxiliary President, and appointed alternates, from each of the represented Veterans organizations. Within 30 days after the effective date of this Agreement, the VOP shall provide the City the name, address, and phone number of the Committee members. Annually, the VOP will provide the City with a revised list of Committee members after the election of new officers in each of the represented Veterans associations. The City representative shall be the Director of Community Services, or their designee, who will act as a liaison between the City and the Committee (“City Liaison”).

B. Committee Chairperson

At the first regular meeting of the Committee, the Committee shall elect a Chairperson. The Chairperson shall:

- Preside at all meetings;
- Appoint Committee members, as needed, to serve on sub-committees and/or ad hoc committees;
- Call special meetings;
- Serve as primary contact with the City Liaison.

C. Duties of the Committee

- Coordinate only VOP activities and events held at the Facility.
- Provide the City Liaison with requests for space in the Facility for the purpose of conducting activities related to the Veterans associations.
- Review Facility maintenance and improvements with the City Liaison.
- Review Facility scheduling, procedures and processes with the City Liaison.
- Make requests for City services not otherwise set forth in this Agreement.
- Any recommendation made to the City requires the approval of a majority of the Committee.

D. Meetings

The Committee may meet as deemed appropriate by a majority of the Committee. The City Liaison will meet with the Committee at least quarterly. The City shall prepare minutes of those quarterly meetings.

3. Designation of VOP Meeting and Social Rooms

The City shall reserve for exclusive use and benefit of the VOP those portions of the Facility shown and described as “Social Room” and “Meeting Room” on Exhibit A, which is attached and incorporated into this Agreement. These rooms are collectively referred to as the “**Veterans’ Rooms**”. VOP’s use of the Veterans’ Rooms shall avoid waste or damage. VOP shall determine which Veterans’ association is responsible for repairing any damage to the Facility caused by Veterans’ use beyond normal wear and tear. City shall have the right to enter and inspect Veterans’ Rooms.

4. Ownership of Personal Property.

All memorabilia, office equipment, supplies, etc. that is located in the Veterans’ Rooms shall be the personal property of the Veterans’ associations of the VOP including those items that may be placed in assigned storage areas and other locations as approved by the City. All furnishings, fixtures, and equipment located in the Veterans’ Rooms and purchased by the City shall remain the property of the City. City-owned property must not be removed from the Facility without prior City approval.

The City shall reserve a portion of the display cases for use by the VOP.

5. Joint Use of the Facility.

The parties agree to cooperate in the joint use of the Facility to maximize its value to the community and the VOP for Veterans’ related activities/meetings, which must meet the following criteria: events must be approved by a majority vote of a quorum of each Veterans’ association, Veterans must be present at the event at all times, event must be a direct benefit to the Veterans’ association, and co-sponsored events must serve a Veterans’ association in a positive manner. Adjustments to these procedures may be mutually agreed upon in a written document, signed by the VOP and the Director of Community Services.

A. The VOP shall be given first priority for use of the Facility for Veterans’ related activities/meetings in accordance with the following priority scheduling system:

- The VOP shall have exclusive use, at all times, of the Veterans’ Rooms, for Veterans’ related activities/meetings.
- Annually, by January 15 of each year, the Committee shall submit to the City Liaison a listing of dates and times for VOP sponsored events that are specifically intended to benefit the Veterans organizations in the Main Hall/Stage/Kitchen, except the Veterans’ Rooms, for the

next 18 months to the extent those events are known, with opportunities for changes or additional dates as provided below.

- Within five (5) working days of each calendar quarter beginning in April, the Committee may submit to the City Liaison a listing of dates and times for VOP sponsored events that are Veterans' related in the Main Hall/Stage/Kitchen, except the Veterans' Rooms, for dates and times not otherwise reserved for City activities.
 - The Committee may at any time submit a request to the City Liaison to use the Facility for a VOP sponsored event that is Veterans' related thirty (30) days before the intended use in the Main Hall/Stage/Kitchen, except the Veterans' Rooms, for any date and time not otherwise used by the City.
 - The VOP Committee Chairperson or their designee is required to submit a City of Pleasanton Facility Rental Application to the Community Services Office at the time of submitting the 18 month calendar, but no later than thirty (30) calendar days prior to any event date. Any changes or modifications to events submitted on the 18 month calendar must be made in writing by the VOP to the City as soon as possible, but no later than two (2) weeks prior to an event.
- B. The City may reserve the Facility, with the exception of the Veterans' Rooms, for any educational, social or recreational function at all times not reserved by the VOP as described above.
- C. Any activity in the building is subject to all the requirements and regulations of the City, and must comply with all County, State and Federal laws. Attached is a copy of the Department of Community Services Facility Rental Information.
- D. If for any reason the VOP no longer needs a reserved date for use of the Main Hall/Stage/Kitchen, it shall notify the City Liaison as soon as possible.

6. Banners Displayed.

Prior to hanging any banner, the VOP Chairperson or their designee must contact the City Liaison to find out if any rentals are taking place during the requested hanging period. At this time the specific banner information must be provided to the City Liaison.

The City Liaison will contact the rental applicant to see if there is any reason for the banner to interfere with the renters function. If the rental applicant does feel that the banner will interfere with its planned activities, the City Liaison will contact the VOP Chair or their designee and ask to have the banner taken down during the specified rental date and time.

Banners shall not be hung longer than one month in advance of any VOP event.

All banners should be in good condition, without rips, tears and must be legible.

Banners should be hung straight and not droop. No additional holes or eye hooks are to be inserted into the Veterans Memorial Building.

Banners to be hung are to only promote VOP events.

While hanging banners, the VOP representative must use safe hanging practices.

It is recommended that when the VOP submits its 18 month meeting and events calendar by January 15th, the events that will have a banner promoting the event be identified on the calendar.

7. Maintenance of the Facility.

The City shall provide all ongoing maintenance, including custodial support for the Facility. This custodial and maintenance support shall be at a level and on a schedule deemed appropriate by the City. The VOP shall be responsible for maintaining all personal property of the Veterans' associations and clean up after any use in the kitchen.

8. Facility Set Up.

The City shall be responsible for setting up and removing all furnishings, staging, tables, chairs, and kitchen utensils for any City-sponsored activity at the Facility. The VOP shall be responsible for setting up and removing any furnishings, staging, tables, chairs and kitchen utensils for any VOP-sponsored activity at the Facility, except that the Committee may request City assistance for special public events through the City Liaison 90 days prior to the special event. City assistance will be discretionary and dependent upon availability of City resources and personnel to provide these services.

9. Utilities.

The City shall provide all utilities to the Facility, including electricity, gas, sewer, and water. The City shall assume the cost for all utilities except cable, telephone, computer and Internet services in the Veterans' Rooms, unless services are provided at no cost to the City. Telephone, computer, and Internet use of equipment in the Facility, but not included in the Veterans' Rooms, shall be limited to City use.

10. Access to the Facility.

The City shall provide the VOP a limited number of keys/access cards for the purpose of gaining entry into the building. The VOP will be responsible for assuring the building is secure upon the completion of any VOP activity.

11. Subleasing and Non-Assignability.

The VOP shall not assign, sublet, or transfer the Facility access rights included in this Agreement to any other organization without prior written consent of City, and then only upon such terms and conditions as the City may set forth in writing. Should this occur, the responsible Veterans

association shall be responsible for incurring the actual rental rates and all other City requirements for the rental of the facility.

12. Alterations and Improvements.

The City shall have the right to make, at its own cost and expense, any alterations and improvements that may be required. All such alterations and improvements shall become the property of the City. In the event any alterations or improvements affect access to the Facility by the VOP, the City shall work cooperatively with the Committee to identify a temporary alternate location at no cost to the VOP. The VOP may make improvements to the Veterans' Rooms at its own expense, provided the City approves the renovations in advance.

13. Insurance.

During the term of this Agreement, the VOP shall maintain in full force and effect at its own cost and expense, Commercial General Liability Insurance for at least \$1 million combined limit for bodily injury and property damage, and provide that the City, its officers, employees and agents are named additional insured under the policy, as well as the member organizations of the VOP as set forth in Section 1. The policy shall be endorsed to provide that this insurance will operate as primary insurance for activities conducted by the VOP. The general liability insurance shall include full legal liquor liability.

14. Indemnify and Hold Harmless.

The VOP shall defend, indemnify and hold harmless, the City and its officers, employees and agents from and against all claims, losses, damage, injury and liability for damages arising from the activities of the VOP or its use of the Facility, except for those claims arising from the City's negligence. The parties agree that the VOP's liability under this provision is limited to the insurance coverage provided in section 13.

15. Entire Agreement, Amendment.

The purpose of this Agreement is to implement and augment California Military and Veterans Code Section 1260 et seq. and City of Pleasanton Resolution No. 97-01. This executed Agreement represents the final understanding among the parties, and previous drafts and negotiations regarding this Agreement are of no further in effect.

16. Term.

This Agreement shall commence upon the date approved by the City Council of the City of Pleasanton and shall run for a period of five (5) years, at which time the Agreement shall be reviewed and may be amended or extended. This Agreement may only be modified in writing and as approved by the City and Veterans Organizations of Pleasanton (VOP). In the event one party breaches the terms of this Agreement, the parties shall meet within ten (10) days and discuss resolution.

17. Notices.

Notices under this Agreement shall be provided in writing to the following persons:

City of Pleasanton
Director of Community
Services
P.O. Box 520, 200 Old Bernal Avenue
Pleasanton, CA 94566
Fax: (925) 931-5477
Email: sandrade-wax@cityofpleasantonca.gov

Veterans Organizations of Pleasanton (VOP)
Veterans Building Comm. Chair
Pleasanton, CA

This Agreement is executed by authorized representatives of the parties as of the date first mentioned above.

City of Pleasanton

**Veterans Organizations of Pleasanton (VOP)
Affiliated Veterans Associations**

By: _____
Nelson Fialho
City Manager

By: _____
VFW Post 6298, Commander

Approved as to form:

By: _____
American Legion, Commander

By: _____
Jonathan P. Lowell, City Attorney

By: _____
VFW Post 6298 Ladies' Auxiliary, President

Attest:

By: _____
Air Force Association Chapter 120, Commander

By: _____
Karen Diaz, City Clerk

By: _____
MG William F. Dean Chapter, President



**Association of the United States Army
Major General William F. Dean Chapter
6714 Corte Santa Maria
Pleasanton, CA 94566**

6 July 2013

Ms. Kathleen Yurchak
Community Services Manager
City of Pleasanton
200 Old Bernal Avenue
Pleasanton, CA 94566

SUBJECT: Application for VOP Membership

Kathleen:

On behalf of the MG William F. Dean Chapter of the Association of the United States Army, I request membership in the Veterans of Pleasanton organization.

Since 1950, the Association of the United States Army has worked to support all aspects of national security while advancing the interests of America's Army and the men and women who serve. The AUSA is very much like the Air Force Association, a current member of the VOP.

AUSA is a private, non-profit educational organization that supports America's Army - Active, National Guard, Reserve, Civilians, Retirees, Government Civilians, Wounded Warriors, Veterans, and family members. AUSA provides numerous Professional Development Opportunities at a variety of events both local and national.

Here in the Tri-Valley, we work to strengthen the relationship between Camp Parks and the local community, especially small businesses. We raise money to support the special needs of all branches of the local military community.

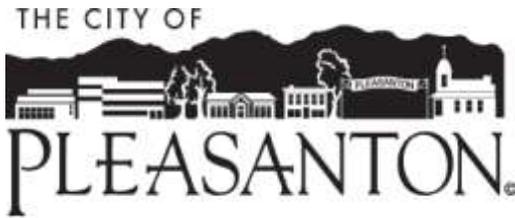
The MG William F. Dean Chapter has more than 300 members. Many of our members are also members of the local VFW and American Legion post in Pleasanton. Our organization would provide significant additional resources in support of our local military members.

I look forward to an opportunity to discuss this application with the VOP organization. Please let me know if you have additional questions.

Sincerely,

A handwritten signature in cursive script that reads "Richard P. Stage". The signature is written in black ink and is positioned above the typed name.

Richard P. Stage
President
MG William F. Dean Chapter
Association of the United States Army



Parks and Recreation Commission Agenda Report

August 8, 2013
Item 5

SUBJECT: REVIEW OF THE ALVISO ADOBE COMMUNITY PARK AND PROGRAMS

SUMMARY

The Alviso Adobe Community Park opened to the public on October 25, 2008. In the fall of 2008, the Environmental Education program had limited staffing and held about 11 programs per session. Since that time, programming and staffing has greatly increased which has allowed the Alviso Adobe to continue its mission and generate public interest.

In addition, this year marks the fifth anniversary of the opening of the Alviso Adobe Community Park. In collaboration with the Friends of the Adobe, and the Museum on Main, the City will be conducting an event on October 19, 2013, at the Alviso Adobe Community Park to commemorate its last five years of success.

RECOMMENDATION

It is recommended that the Commission receive and comment.

FINANCIAL STATEMENT

None

BACKGROUND

The Alviso Adobe Community Park opened to the public on October 25, 2008. In the fall of 2008, the Environmental Education program had limited staffing and held about 11 programs per session. Since that time, programming and staffing has greatly increased which has allowed the Alviso Adobe to continue its mission and generate public interest.

Facility

The Alviso Adobe Community Park is a unique historic resource that tells the story of California from its earliest human occupation, dating back to 3420 B.C. A \$4.5 million restoration developed the site into an interpretive park where school children and visitors learn about the history of the Amador Valley and get a rare glimpse of times past. From its earliest recorded human habitation as a settlement of the native Ohlone Indians, to the days of the Spanish ranchos, to the turn of the century when it was home to one of California's first certified dairies, original portions of each historical period have been left intact.

Preserving historical artifacts was an important component of the park development. First steps included archival research and field investigation by archeologists who were included on the design team. The site features a Native American grinding rock, the only one of its type in the vicinity. The restored Alviso Adobe, the first building in the Pleasanton area, is the physical and interpretive centerpiece of the park. A re-creation of the historic Meadowlark Dairy milking barn and bunk house accommodate program uses and indoor interpretive displays. The site features a dramatic overlook of the valley, with images of Pleasanton at different time periods. A small amphitheater seats approximately 30 people. Nearby are demonstration areas that involve visitors in the activities of the past, such as making adobe bricks, churning butter, and weaving baskets. The park grounds have been carefully landscaped with native plants, and fruit/nut trees amidst ancient Heritage oak trees and a seasonal creek.

While the park and facilities are exquisite and provide a wonderful setting for interpretive and environmental programming, they also pose some challenges. Both animals and weathering continue to be concerns regarding the building and facilities. However, Community Services and Operational Services' staff work together to address and mitigate these issues.

Community Involvement & Partnerships

The Alviso Adobe staff have worked hard to foster partnerships and encourage community involvement which over time has flourished. A list of current and ongoing volunteer opportunities and partnerships include:

Volunteering & Scouting Opportunities: Volunteer and scout organizations can assist with Garden Chores, Acorn Harvest, Oak Gall Harvest, Creek Clean-up and the spreading of wood chips. Without the support and help from the volunteer organizations many tasks would go undone. The staff value and appreciate it's loyal and dedicated volunteer base.

Friends of the Alviso Adobe: The newly formed Friends of the Alviso Adobe group is currently working with staff to assist with the five (5) year celebration and will be working with staff on the upcoming strategic plan. The group's main focus is advocacy for the park and programming.

Amador Livermore Valley Historical Society: The Amador Livermore Valley Historical Society, (Museum on Main) has been a partner of the Alviso Adobe Community Park since the park's opening. Together, City and Museum staff have worked to increase programming offerings, the historical collection, marketing and advertising of the park and programs.

California State University at East Bay: In 2005, the University's Anthropology Department approached the City to partner on archaeological field studies. The field studies also occurred in 2007, 2009 and again this year. During each field study the University's Anthropology Department students visited the park site and engaged in archaeological digs at certain locations on the property. During the field studies, any items unearthed were given to staff. This wonderful partnership allowed educational, hands-on training for the students and staff received historical information on any unearthed items that could then be added to the collection.

Natural World Programs

The Environmental Education staff are proud to offer outstanding highly popular programs to the community. Programs are offered at the Alviso Adobe Community Park, the Nature House as well as various parks throughout Pleasanton. A list of some of our more popular programs are included below:

Ancient World: This program offers activities for 4-12 year olds that explore the ways of the past. Examples of programs include: Delightful Dolls, Adobe Brick Making and Cave Painting.

Nature's Wonder Club: This "hands on" series of scientifically based explorations of the plants and animals is offered for 3-6 year olds. Examples of programs include: Quails, Natural Arts and Animal House.

Farm Life: Programs explore the rich agricultural past of Pleasanton. Programs are offered for 5 -12 year olds and include: Butter Making, Garden Party and Rancho Tools of the Trade.

Nature Hikes: A plethora of Naturalist led varying degrees of difficulty hikes are offered throughout the year at numerous locations in Pleasanton. The Alviso Adobe Community Park also offers information on self led hikes.

Nature Explore: This newly created program has been a huge success. Held at the Nature House, this mix of nature exploring and arts and crafts is offered for 1st -5th graders, afterschool.

Wondrous Universe: This series explores the skies, sun, moon and stars. The program focuses on 1st - 5th graders, but also encourages families to attend these evening programs at the Alviso Adobe Park.

Nature Day Camps: Far and away the most successful program in the Environmental Education repertoire is the Nature Day Camp Program. Better known as Ridge Runners, the camps started out as a summer only offering. Now the camps are offered during winter and spring break as well. This year Ridge Runners Camp is offered for 6 weeks during the summer. A special Leadership Camp is offered for an additional week this summer and new this year, a Wittle Ridge Runner camp is being offered for 4-6 year olds. Every year we are fortunate to have sold out camps. This year to help meet the community demand, more seasonal staff were hired and the minimum number of campers per camp was increased.

Park Tours, School Program/Field Trips & Special Events

Throughout the year a variety of park tours and special events are held. During the school year a special school program is offered to school districts in the surrounding areas.

Park Tours: Docent led informational park tours are offered at the Alviso Adobe Community Park the first Sunday of every month. The tours are free and donations are encouraged. This is a great way to spend time at the park and learn about Pleasanton history with your family.

School Program/Field Trips: Every school year, the Alviso Adobe staff offer a variety of educational programs that enhance and support the school state standards in science. These programs are offered at a variety of locations and provide an opportunity for teachers to bring their students out into nature and receive hands on learning. If the teacher and students are not able to travel, the program can be brought to their classroom. Schools from the Tri-Valley area, Sunol and Tracy have taken advantage of this great program.

Special Events: A variety of wonderful special events are held every year at the Alviso Adobe Community Park. Together with the volunteers, staff are able to offer these amazing opportunities to the community: The California Newt Festival; Spring Celebration; Annual Lady Bug Release; Fiesta Adobe; Ice Cream Social; Halloween at the Alviso Adobe; Pumpkin Carving; and Alviso Adobe Winter Faire.

DISCUSSION

5th Year Celebration

Because of the success of the Alviso Adobe Community Park and the environmental education programs, staff would like to celebrate the park's five (5) years of official existence. This year the celebration will be held on October 19, 2013 from 10:00am – 3:00 pm. In collaboration with the Friends of Adobe Volunteer Organization and the Museum on Main, the following tentative activities are being planned for the celebration:

- Entertainment/Food and information booths including: Museum on Main, Audubon Society, Meadowlark Dairy, Native Dancers, Creatures of Impulse, KKIQ
- Participation Activities including: Calf Roping, Cow Milking, Rope Tool Making, Butter Making, ATL ATL Shooting, Old Time Toys, Shelter Building and Adobe Brick Making
- Demonstration Activities including: Soap Carving, Tortilla Making, Cider Making, Quilt Exhibit, Weaver and Spinner Exhibit, Acorn Display, Bee/Honey Exhibit, Blacksmith Exhibit and live animals on the property

In addition, several sponsors have already been secured for the celebration including:

- BANG newspapers – which will be providing free advertising space for the event
- KKIQ Radio – which will be providing free advertising as well as having a booth space at the event
- Meadowlark Dairy – which will be providing free ice cream for all participants and a historical presentation
- Western Garden – which will be providing assorted seedlings to participants, a presentation on winter gardening and loaning plants for site improvements the day of the event

Staff has secured the use of a Para-transit van for the day and has received permission from Foothill High School to allow vehicles to park at their site. City staff will provide round trip transportation via the Para-transit van, between the Alviso Adobe and Foothill High School.

Staff believes this will be a fun filled educational celebration which will draw returning and new visitors to the property. With the amount of publicity and activities, we are hoping to have at least 250 visitors attend the event.

CONCLUSION

In the first five (5) years, the Alviso Adobe Community Park has experienced great success. However, there is always room for growth and fine tuning. The following is a list of plans and initiatives that are in progress or planned to be implemented in the near future:

Holiday Event: Throughout the years, the City has realized that many community members utilize the park for their family holiday portraits. Many have asked if any formal opportunities to take pictures are offered. This year, staff will be offering an opportunity for families to take their holiday portraits in historical settings as well as in historical costumes, if they so desire. Staff is anticipating this event to be a huge success.

Replacement of Interpretive Panels: There are several interpretive panels throughout the property. Unfortunately, it has been discovered that some of the panels have weathered faster than anticipated and others contain historically incorrect information. Funds have been allocated this year to start to rectify the incorrect information and replace some of the panels.

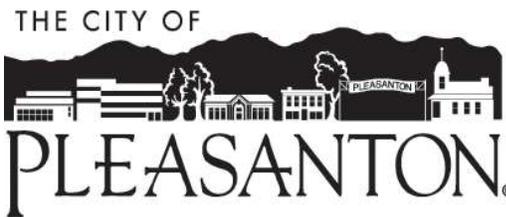
Strategic Plan: During the Cultural Plan Update, it became apparent that there were potentially additional needs for the Alviso Adobe Community Park. Led by the Friends of the Alviso Adobe, a request for a Strategic Plan was initiated. At the City Council meeting held on June 4, 2013, the City Council's Work Plan was amended to include a project in the second year of the budget cycle that will evaluate the potential for modest capital improvements and programming enhancements at the Alviso Adobe Community Park.

ALTERNATIVE ACTION

Any other action as determined by the Parks and Recreation Commission.

Submitted by:

/s/
Michele Crose
Community Services Manager



MEMORANDUM

Date: August 8, 2013
To: Parks and Recreation Commission
From: Susan Andrade-Wax, Director of Community Services
Subject: Schedule of Upcoming Meetings and Events of Interest

Date	Time	Meeting/Event	Location
August 1	6:30 pm	East Pleasanton Specific Plan Committee	Operations Services Center, Remilard Conference Room 3333 Busch Road, Pleasanton
August 5	7:00 pm	Civic Arts Commission	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
August 8	7:00 pm	Parks & Recreation Commission	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
August 12	6:30 pm	Kottinger Place Redevelopment Task Force	Senior Center, Classroom, 5353 Sunol Boulevard, Pleasanton
August 14	7:00 pm	Planning Commission	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
August 20	7:00 pm	City Council	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
August 21	7:00pm	Human Services Commission	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
August 26	6:30 pm	Bicycle, Pedestrian and Trails Committee	Senior Center, Classroom, 5353 Sunol Boulevard, Pleasanton
August 28	6:30 pm	Kottinger Place Redevelopment Task Force	Senior Center, Classroom, 5353 Sunol Boulevard, Pleasanton
August 28	7:00 pm	Planning Commission	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
September 3	7:00 pm	City Council	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
September 5	6:30 pm	East Pleasanton Specific Plan Committee	Operations Services Center, Remilard Conference Room 3333 Busch Road, Pleasanton

Civic Arts Commission – normally meets on the first Monday of each month.

Human Services Commission – normally meets on the first Wednesday of each month.

Parks and Recreation Commission – normally meets on the second Thursday of each month.

Youth Commission – normally meets on the second Wednesday of each month during the school year.

Planning Commission – normally meets on the second and fourth Wednesdays of each month.

Bicycle, Pedestrian and Trails Committee – normally meets on the fourth Monday of each month.