

PARKS AND RECREATION COMMISSION AGENDA

**Thursday, April 11, 2013
7:00 P.M.**

City Council Chamber, 200 Old Bernal Avenue

CALL TO ORDER

- Pledge of Allegiance
- Roll Call

AGENDA AMENDMENTS

MINUTES

1. Approve regular meeting minutes of March 14, 2013.

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions
 - Recognition of Outgoing Parks & Recreation Commissioner, Kurt Kummer
3. Public Comment from the audience regarding items not listed on the agenda. *Speakers are encouraged to limit comments to 3 minutes.*

MATTERS BEFORE THE COMMISSION

If necessary to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

COMMUNICATIONS

COMMISSION REPORTS

4. Committee Meetings
 - Bernal Community Park Phase II
 - Bicycle, Pedestrian and Trails Committee
 - Community of Character
 - City/East Bay Regional Park District Liaison Committee
 - East Pleasanton Specific Plan Task Force
 - Heritage Tree Review Board
 - Kottinger Place/Kottinger Village Park
 - Lions Wayside Park
 - Parks & Recreation Master Plan Steering Committee
 - Cultural Plan Update Steering Committee
 - Public Art Selection Sub-Committee
 - Sports Council

5. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

COMMISSION COMMENTS

STAFF COMMENTS

6. Schedule of Upcoming Meetings and Events of Interest

ADJOURNMENT

NEXT MEETING: May 9, 2013

FUTURE AGENDA TOPICS

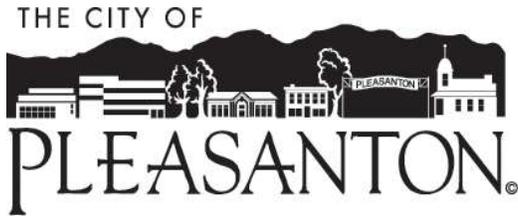
- A.
- B.
- C.

Notice

Under Government Code §54957.5, any writings/documents regarding an open session item on this agenda provided to a majority of the Commission after distribution of the agenda packet are available for public inspection at the Community Services Department, 200 Old Bernal Avenue, Pleasanton.

Accessible Public Meetings

The City of Pleasanton will provide special assistance for citizens with disabilities to participate in public meetings upon advance notice. If you need an auxiliary hearing aid or sign language assistance at least two working days advanced notice is necessary. Please contact the Community Services Department, PO Box 520, Pleasanton, CA 94566 or (925) 931-5340.



Parks and Recreation Commission Minutes

**City Council Chambers – 200 Old Bernal Avenue, Pleasanton, CA
March 14, 2013 – 7:00 p.m.**

CALL TO ORDER

Chairperson Streng called the meeting to order at 7:00 p.m.

Pledge of Allegiance

The Pledge of Allegiance to the flag was recited.

Roll Call

Commissioners Present: Jack Balch, Brad Hottle, Kurt Kummer, Teddy Kinzer, Herb Ritter, and Chairperson Joe Streng.

Commissioners Absent: None

Staff Present: Susan Andrade-Wax, Community Services Director; Craig Higgins, Asst. Director of Operation Services; Terry Snyder, Administrative Assistant; and Edith Caponigro, Recording Secretary.

AGENDA AMENDMENTS

There were none.

MINUTES

1. Approve regular meeting minutes of February 7, 2013

A motion was made by Commissioner Kinzer, seconded by Chairperson Streng, to approve the minutes of the February 7, 2013 meeting. **The motion was approved unanimously.**

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions

- Presentation on the Parks and Recreation Master Plan process

Ms. Andrade-Wax introduced the Commission to John Courtney and Tim Gallagher from RJM who provided an update on the Parks and Recreation Master Plan process. Information they provided included:

- The process is approximately 80% complete
- Three workshops have been conducted with input being received from about 150-200 people
- Two and half days of interviews with staff members and community stakeholders were completed
- A phone survey of approximately 300 people was conducted
- Questionnaires completed by 20 sports groups and 18+ community groups have been reviewed
- Five Steering Committee meetings have been held
- The final report is approximately 50% complete
- Pleasanton has a very thorough parks system that meets user needs in sports fields and is close in several other areas, but is deficient in dog parks, skate parks, etc.
- There is a need for synthetic ball fields
- The completed Master Plan will identify all deficiencies and make recommendations for where they should be located within the City
- The Master Plan will look ahead with planning recommendations to 2025, after this date further planning will need to be done
- Consultants have met with the City Manager, Assistant City Manager, and the Finance Manager
- A Draft document will be sent to the Steering Committee first and then brought to this Commissioner for review

Commissioner Ritter discussed with the consultants possible dangers and maintenance issues relating to synthetic fields. Mr. Courtney discussed the need for installing irrigation systems to help cool fields and drain away dust particles. He also provided information about “field grooming” required for synthetic turf fields.

Commissioner Ritter discussed with Mr. Courtney how information was collected at public meetings and whether they felt it influenced the outcome. Mr. Courtney stated that the data and recommendations that will be included in the Master Plan will be based on the feedback that was received through the public workshops, group based questionnaires and the community wide telephone survey. The information that was received as a result of the public workshops are “weighted” or “scored” through a point system, and not based on “loudest voices” that were heard.

Commissioner Kummer indicated that he has found the information obtained through the process conducted by the Consultants, to be very interesting. He is very proud of Pleasanton and its parks and likes the idea of planning for the future. He discussed the “average” cost of trail maintenance per mile and asked how it measured up or compared with what the City currently funds. Commissioner Kummer also indicated he would be happy if the Master Plan recommends the addition of another dog park, two more tennis courts, trails, and a skate park.

Commissioner Balch agreed that the process has been eye-opening and thought the telephone survey was well scrutinized by the Committee to see if it would stand up.

Commissioner Kinzer noted that Sports Groups had been given direction on how many representatives to have at some of the public meetings so as not to skew the feedback/results. He asked how comments from the meetings would be balanced, especially since public input on a number of items had been extremely interesting, i.e. the cemetery. Mr. Courtney advised that opinions from all aspects are being taken into consideration for the final Plan.

Mr. Courtney provided Commissioner Kinzer with information on how the phone survey works demographically and in line with the Census. He advised the Commission that their recommendations will be based on both subjective and objective feedback that they received from the community.

Chairperson Streng commended the consultants and felt they were doing a terrific job. He questioned as to why the current park classifications they felt needed to be expanded in the City of Pleasanton. Mr. Courtney advised that more classifications would allow for parks to be categorized in appropriate classifications. Ms. Andrade-Wax provided examples, noting that currently both Upper Bernal and Lions Wayside/Delucchi Park(s) are classified as Neighborhood Parks and as such would not be permitted for their current uses, i.e., sport fields and/or special events. She advised that the goal is to align the park classifications with their respective permitted uses.

3. Public Comment from the audience regarding items not listed on the agenda

There were none.

MATTERS BEFORE THE COMMISSION

4. Selection of a Parks and Recreation Commissioner to serve on the Cultural Plan Update Steering Committee

Ms. Andrade-Wax provided information about the Cultural Plan established in 1998, the continued expansion of cultural art programming, and City Council's Annual Work Plan inclusion of a Cultural Plan Update. She advised that to address City Council's priority, staff sent out a Request for Qualifications (RFQ) for the Cultural Plan Update on July 2, 2012 and to review proposals received, a nine (9) member screening committee comprising of staff from both Community Services and the Operation Services Departments, two members of the Civic Arts Commission, a member of the art community, the President of the Pleasanton Cultural Arts Council, and the Executive Director from the Museum on Main was put in place. Staff and the selection committee identified The Cultural Planning Group as the most qualified to complete the project. A project scope and agreement was presented for City Council's review and approval on November 20, 2012.

The Commission was provided information about the Cultural Plan Update process that has included:

- preparation and document review process
- public involvement including stakeholder interviews. Formation of a steering committee, community meetings, and a web-based community survey
- inventory of facilities and programs
- comparison research of up to six (6) other cities
- assessment of community arts and cultural needs and gaps
- development of recommendations and strategies and identification of metrics or benchmarks
- preparation of the Cultural Plan Update document

Ms. Andrade-Wax advised that the Steering Committee was formed comprising of representatives from: Civic Arts Commission, Youth Commission, Library Commission, Economic Vitality Committee, Amador Livermore Valley Historical Society, Pleasanton Art League, Pleasanton Unified School District, Pleasanton Downtown Association, Pleasanton Cultural Arts Council, a former Poet Laureate, as well as the overall community. However, it has now become apparent that because of the crossover of many City facilities and programs, a member of the Parks and Recreation Commission should also be considered as a member of the Steering Committee.

The Commission was asked by Ms. Andrade-Wax to consider the Cultural Plan update process, and discuss whether they would like to consider having a representative on this Steering Committee.

Commissioner Balch questioned whether members of the Commission thought a representative was needed from the Parks and Recreation Commission. Commissioner Kummer advised that he had received a call from Dolores Bengtson about this that had led him to contact Ms. Andrade-Wax and ask that this be brought to Commission for consideration. Chairperson Streng advised that he had the same reaction as Commissioner Kummer and felt strongly that the Commission should be represented on this Committee. Commissioner Kinzer agreed and also thought the Commission should be receiving reports on this subject.

Commissioner Ritter felt this Commission should have been involved when approval was given by City Council in November 2012, and felt strongly about the Commission being involved. The Commissioner agreed that since the next item on the agenda was to review and select committee assignments, that they would approve being involved with the Cultural Plan Update process and select a representative during the next agenda item.

A motion was made by Commissioner Kummer, seconded by Commissioner Ritter, to approve selecting a Commissioner to serve on the Cultural Plan Update Steering Committee.

ROLL CALL VOTE:

AYES: Commissioners Balch, Hottle, Kinzer, Kummer, Ritter, and Chairperson Streng
NOES: None
ABSENT: None
ABSTAIN: None

Ms. Andrade-Wax provided information regarding the level of commitment for this Steering Committee and the meeting times.

5. Review and Selection of Committee Assignments

Commissioners reviewed with staff the Committee Assignments and Project Representatives for April through December 2013 and made the following recommendations:

Committee Assignments

- Community of Character - Ted Kinzer; Jack Balch, Alternate
- East Bay Regional Park District/City Liaison Committee – Brad Hottle; Joe Streng, Alternate
- Heritage Tree – Joe Streng; Brad Hottle, Alternate
- Sports Council – Ted Kinzer; Herb Ritter, Alternate
- Bicycle, Pedestrian and Trails Committee – Herb Ritter; Joe Streng, Alternate

Project Representatives

- Bernal Community Park – Ted Kinzer; Brad Hottle, Alternate
- Kottinger Place Redevelopment Task Force – Jack Balch; Joe Streng, Alternate (temporary)
- Lions Wayside and Delucci Parks – Herb Ritter; Joe Streng, Alternate
- Public Art Selection Sub-Committee (PASS) – Joe Streng; Brad Hottle, Alternate
- Parks & Recreation Master Plan Steering Committee – Jack Balch & Joe Streng; Herb Ritter, Alternate
- Cultural Plan – Ted Kinzer; Brad Hottle, Alternate

A motion was made by Chairperson Streng, seconded by Commissioner Balch, to approve the designated Committee Appointments and Project Representative for May through December 2013, with the exception of the Cultural Plan assignments that should be for April through December 2013.

ROLL CALL VOTE:

AYES: Commissioners Balch, Hottle, Kinzer, Kummer, Ritter, and Chairperson Streng

NOES: None

ABSENT: None

ABSTAIN: None

COMMUNICATIONS

Copy of the Cultural Plan and emails provided.

COMMISSION REPORTS

7. Committee Meetings

A. Bernal Community Park Phase II - No report.

B. Bicycle, Pedestrian and Trails Committee - Commissioner Kummer advised that: 1) the Committee had met and Arne Olson from the Planning Commission who will be the new Vice Chair; 2) received information about proposed grant applications that staff is pursuing for updating the Trails Master Plan, Pedestrian/Bicycle Feasibility Study, and a Microwave Detection Study were discussed; 3) reviewed the Trails Project Status report; and 4) discussed Pedestrian and Bicycle circulation in the vicinity of the Gateway project on Bernal Avenue.

Commissioner Balch noted that a crosswalk on Kottinger Avenue had not been replaced after resurfacing of the road. He agreed to email Commissioner Kummer about this so he could provide information to Ms. Stephen in the Traffic Department.

Commissioner Ritter thanked Commissioner Kummer for his work on this Committee.

C. Community of Character - Chairperson Kinzer advised that the groups had reviewed Bylaws and discussed planning for the May luncheon.

D. City/East Bay Regional Park District Liaison Committee - Commissioner Balch advised that the Committee had discussed the Shadow Cliffs water slides. He noted that Mr. O'Connor had stated at the meeting that no members of the public had attended meetings on this matter.

E. East Pleasanton Specific Plan Task Force - Commissioner Hottle felt that discussions by the Task Force were becoming too specific. Modification of the Vision Statement is being considered. The Consultant is trying to work with all of the recommendations that have been made and looking at specific segments of the area, grid patterns, etc.

F. Heritage Tree Review Board - No report.

G. Kottinger Place/Kottinger Village Park - No report.

H. Lions Wayside Park - No report.

I. Parks and Recreation Master Plan - Commissioner Ritter questioned whether their should be a joint meeting of this group with the Bicycle Pedestrian and Trails Committee.

J. Public Art Selection Sub-committee - Chairperson Streng advised the Sub-Committee discussed placement of a piece at the Bank of America corner on Angela Street and Peters Avenue. He advised that PASS and the Civic Arts Commission have approved ten (10) pieces and the Harrington's have now asked for another twenty-four (24) pieces to be added to the list. The Committee will make a decision at their March 15 meeting. Ms. Andrade-Wax advised that a Public Art Forum is scheduled to be held on April 23 at which Commissioners are invited to attend. Discussion will include indicating a location and then approving a piece for that location.

K. Sports Council - No report.

7. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members

A. Commissioner Kummer advised he had attended the California Parks and Recreation Society's Conference and participated in the Park Ops Tour which visited a number of parks in different cities, i.e. San Jose, Palo Alto, Newark, Campbell, etc. He found this extremely interesting. Ms. Andrade-Wax encouraged Commissioners to try to attend this Conference in the future and thanked Commissioner Kummer for attending.

COMMISSION COMMENTS

- A. Commissioner Ritter discussed the following:
- Possibility of volume packaging, i.e. discount offers for Pleasanton residents at Callippe.
 - Bernal Park sundial plaque has not been mounted
 - Doggy bags on the Marilyn Murphy Kane Trail and necessary clean-up
 - Cemetery fundraising possibility; and
 - Alviso Adobe wire hanging over the parking lot
- B. Chairperson Streng discussed weed problems at Fairlands Park with Mr. Higgins.

STAFF COMMENTS

8. Schedule of Upcoming Meetings and Events of Interest.

Reviewed.

Ms. Andrade-Wax noted that the June 13 regular meeting could be problematic because of scheduled high-school graduations and questioned whether the Commissioner would like to reschedule. Commissioners agreed to discuss this at the April meeting.

Mr. Higgins advised the Commission that the Sports Park Concession stand had been put in place and remaining small items should be completed in the next few weeks. He also advised that the City has worked out a deal with DSRD and will allow them to move forward and use reclaimed water at Val Vista Park. Turf grass on the fields at Val Vista Park are also being changed from blue grass to rye grass, a process that will take several years to complete.

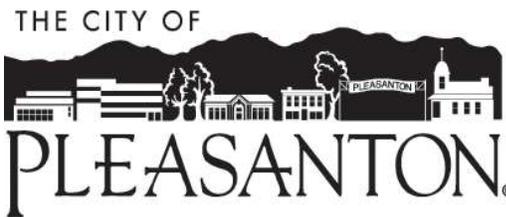
Commissioner Balch asked about fencing off the recycled area at this park. Mr. Higgins discussed issues with doing this and advised that staff would look at the possibility of adding more signs in the area.

ADJOURNMENT

There being no further business, the meeting was adjourned by Chairperson Streng at 8:45 p.m.

**Parks and Recreation Commission Appointments
2013**

Commissioner	Comm. of Character	EBRPD Liaison	Heritage Tree	Sports Council	BPTC	Bernal Comm. Park , Phase II	Kottinger Place	Lions Wayside	Public Art Selection Sub-Comm	East Pleasanton Specific Plan Task Force	Parks & Rec Master Plan Steering Committee	Cultural Plan Update Steering Committee	Rep.	Alt
Jack Balch	Alt.						Rep.				Rep.		2	1
Joe Streng		Alt.	Rep.		Alt.		Alt.	Alt.	Rep.		Rep.		3	4
Ted Kinzer	Rep.			Rep.		Rep.						Rep.	4	0
Herb Ritter				Alt.	Rep.			Rep.		Alt.	Alt.		2	3
Brad Hottle		Rep.	Alt.			Alt.			Alt.	Rep.		Alt.	2	4



MEMORANDUM

Date: April 11, 2013
To: Parks and Recreation Commission
From: Susan Andrade-Wax, Director of Community Services
Subject: Schedule of Upcoming Meetings and Events of Interest

Date	Time	Meeting/Event	Location
March 29 – April 5		Pleasanton Unified School District Spring Break – No School	
April 8	6:30 pm	East Pleasanton Specific Plan Committee	Operations Services Center, Remilard Conference Room 3333 Busch Road, Pleasanton
April 8	7:00 pm	Civic Arts Commission	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
April 8	6:30 pm	Kottinger Place Redevelopment Task Force	Senior Center, Classroom, 5353 Sunol Boulevard, Pleasanton
April 10	7:00 pm	Planning Commission	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
April 10	6:30 pm	Youth Commission	Operations Services Center, Remilard Conference Room 3333 Busch Road, Pleasanton
April 11	7:00 pm	Parks & Recreation Commission	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
April 16	7:00 pm	City Council	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
April 18	6:30 pm	Historic Preservation Task Force	Operations Services Center, Remilard Conference Room 3333 Busch Road, Pleasanton
April 22	6:30 pm	Bicycle, Pedestrian and Trails Com	Pleasanton Senior Center, 5353 Sunol Blvd, Pleasanton
April 24	7:00 pm	Planning Commission	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
April 30	6:30 pm	Youth Master Plan Oversight Committee	Gingerbread Preschool, 4333 Black Avenue, Pleasanton
May 1	7:00 pm	Human Services Commission	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
May 2	6:30 pm	East Pleasanton Specific Plan Committee	Operations Services Center, Remilard Conference Room 3333 Busch Road, Pleasanton
May 6	7:00 pm	Civic Arts Commission	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
May 8	7:00 pm	Planning Commission	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
May 8	7:00 pm	Youth Commission	Operations Services Center, Remilard Conference Room 3333 Busch Road, Pleasanton

Civic Arts Commission – normally meets on the first Monday of each month.

Human Services Commission – normally meets on the first Wednesday of each month.

Parks and Recreation Commission – normally meets on the second Thursday of each month.

Youth Commission – normally meets on the second Wednesday of each month during the school year.

Planning Commission – normally meets on the second and fourth Wednesdays of each month.

Bicycle, Pedestrian and Trails Committee – normally meets on the fourth Monday of each month.