

PARKS AND RECREATION COMMISSION AGENDA

**Thursday, February 7, 2014
7:00 P.M.**

City Council Chamber, 200 Old Bernal Avenue

CALL TO ORDER

- Pledge of Allegiance
- Roll Call

AGENDA AMENDMENTS

MINUTES

1. Approve regular meeting minutes of November 8, 2012

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions
3. Public Comment from the audience regarding items not listed on the agenda. *Speakers are encouraged to limit comments to 3 minutes.*

MATTERS BEFORE THE COMMISSION

If necessary to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

4. Review of Proposed Fee Changes For Callippe Preserve Golf Course
5. Park Maintenance Division Maintenance Report for June 2012 – December 2012
6. Approve Commission Priorities for Fiscal Years 2013/2014 and 2014/2015

COMMUNICATIONS

COMMISSION REPORTS

7. Committee Meetings
 - A. Bernal Community Park Phase II
 - B. Bicycle, Pedestrian and Trails Committee
 - C. Community of Character
 - D. City/East Bay Regional Park District Liaison Committee
 - E. East Pleasanton Specific Plan Task Force
 - F. Heritage Tree Review Board

- G. Kottinger Place/Kottinger Village Park
- H. Lions Wayside Park
- I. Parks and Recreation Master Plan
- J. Public Art Selection Sub-committee
- K. Sports Council

- 8. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

COMMISSION COMMENTS

STAFF COMMENTS

- 9. Schedule of Upcoming Meetings and Events of Interest

ADJOURNMENT

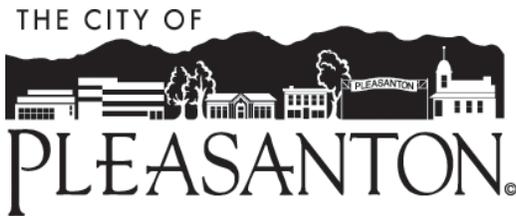
NEXT MEETING: March 14, 2013

Notice

Under Government Code §54957.5, any writings/documents regarding an open session item on this agenda provided to a majority of the Commission after distribution of the agenda packet are available for public inspection at the Community Services Department, 200 Old Bernal Avenue, Pleasanton.

Accessible Public Meetings

The City of Pleasanton will provide special assistance for citizens with disabilities to participate in public meetings upon advance notice. If you need an auxiliary hearing aid or sign language assistance at least two working days advanced notice is necessary. Please contact the Community Services Department, PO Box 520, Pleasanton, CA 94566 or (925) 931-5340.



Parks and Recreation Commission Minutes

**City Council Chambers – 200 Old Bernal Avenue, Pleasanton, CA
November 8, 2012 – 7:00 p.m.**

CALL TO ORDER

Chairperson Balch called the meeting to order at 7:00 p.m.

Pledge of Allegiance

The Pledge of Allegiance to the flag was recited.

Roll Call

Commissioners Present: Brad Hottle, Kurt Kummer, Teddy Kinzer, Joe Streng, and Chairperson Jack Balch.

Commissioners Absent: Herb Ritter.

Staff Present: Susan Andrade-Wax, Director of Community Services; Craig Higgins, Director of Operation Services; Terry Snyder, Administrative Assistant; Rachel Mariscal, Youth and Teen Coordinator; Nicole Thomas, Youth and Family Services; and Edith Caponigro, Recording Secretary.

AGENDA AMENDMENTS

There were none.

MINUTES

1. Approve regular meeting and workshop minutes of October 11, 2012

A motion was made by Commissioner Kinzer, seconded by Commissioner Ritter, to approve the minutes of the October 11, 2012 meeting with a correction to spelling of Chairperson Balch's name under the Call to Order. **The motion was approved unanimously as corrected.**

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions

A. Presentation on the new Ptownlife.org Youth and Family Website

Members of the Commission were provided information about the new Ptownlife.org Youth and Family website by Rachel Mariscal, Teen and Youth Recreation Coordinator, and Nicole Thomas, Youth and Family Services, were advised that this new website meets one of the goals of the Youth Master Plan.

Various aspects about the website were covered by Ms. Mariscal including about how the website was put in place and covered part of the Youth Master Plan. Ms. Thomas provided details of the Live, Work and Play goals on the website, the news page, how to become a site member, and information that will be available on the site, etc. She also advised that accounts would be created after having received staff approval and a web-team of students has been established who provide information and reports for the website and with staff members on reviewing and submitting information for inclusion on the site. Ms. Thomas advised that each of Live-Work-Play sections has a question and answer section that they hope users will access and provide details. Information about the "Peeps" being used for promoting and advertising the website was also provided.

Commissioners asked about user demographic numbers for the site, whether any business could submit a request to be listed, and whether the new site was linked to the current City of Pleasanton website. Ms. Mariscal and Ms. Thomas also provided information about how the group is promoting and advertising this new website and asked that members of the Commission help them to promote this new website.

Commissioners thanked Ms. Mariscal and Ms. Thomas for the presentation and agreed that the website is great.

3. Public Comment from the audience regarding items not listed on the agenda

There were none.

MATTERS BEFORE THE COMMISSION

4. Discussion of the City's Community Garden Patch Program

Ms. Andrade-Wax noted that at the October 11, 2012 meeting the Commission had received a request to include a Community Garden as part of the Kottinger Place Redevelopment project, and as a result of this request had requested staff provide them with information regarding the current City of Pleasanton Community Garden Project located in the Val Vista Community Park.

Staff reviewed with the Commission a PowerPoint presentation about the Community Garden Patch Program established at Val Vista Park. Ms. Andrade-Wax advised that in 2006, the City

contracted with a Master Gardener to establish and supervise this first community garden program. As of January 1, 2011 this community garden includes thirty-three (33) full-sized patches, each measuring 225 square feet, and seven (7) smaller patches of approximately 100 square feet, for a total of 40 patches. The Commission was provided details about contracts and contract-renewals and how this is something the Commission may want to discuss for other community gardens.

Ms. Andrade-Wax informed the Commission that the current Master Gardener is leaving the position and the City of Pleasanton will be looking for someone else to take over this position.

Commissioner Hottle discussed with Ms. Andrade-Wax the number of plots in other Tri-Valley cities. She also advised that a community garden site is already planned for the Bernal project and gardens in other city parks would be discussed during the Parks and Recreation Master Planning process.

Chairperson Balch questioned what next steps needed to be taken by the Commission to get approval for the request made by Dolores Bengtson. Ms. Andrade-Wax advised that a request would need to be put forward for consideration during the next steps for the Kottinger Place Redevelopment and that the Commission should stay on top of all discussions for the project. She provided information on when information about the project would be brought to this Commission for consideration.

Commissioner Balch questioned whether community gardens was something the Commission would like to look at for other parks. Ms. Andrade-Wax noted that while this is not an expensive amenity, it is one, like off-leash dog areas, that many people don't want close to their properties.

Mr. Higgins provided Commissioner Hottle with information about maintenance of the community garden and Ms. Andrade-Wax provided details about fees collected from people renting plots.

Commissioner Kummer questioned whether the Commission wanted to make a motion to include a Community Garden in the design for the Kottinger Place Redevelopment project. He felt that additional plots were needed in the City of Pleasanton, and that Kottinger Place would be a perfect place. Commissioner Streng wondered whether Commissioner Kummer thought a community garden would be a benefit to the residents of Kottinger Place, as well as others in the area. Commissioner Kummer felt this type of question would be better answered by experts. After further discussion, Commissioners agreed that they supported the idea of including a community garden in the plans for Kottinger Place, and Chairperson Balch indicated he would like to see them at other locations also.

Commissioner Kinzer asked about the inception of the community garden at Val Vista Park and about access to the garden by its users. He also discussed the feasibility of having community gardens in other parks because of the convenience they would offer to people in the community and accessibility to the existing community garden. He also supported including such a garden at Kottinger Place and considering them for other parks and indicated he would be interest learning about what other cities are doing

Ms. Andrade-Wax talked about the benefits of both community gardens and off-leash dog areas within City parks.

A motion was made by Commissioner Kummer, seconded by Commissioner Streng, directing staff to request the Kottinger Place Task Force and city staff move forward with a request to consider including a community garden amenity proposal in the decision-making for the Kottinger Place Redevelopment Master Plan process, and within the Parks and Recreation Master Plan process that community gardens also be considered for placement in other city parks.

ROLL CALL VOTE:

AYES: Commissioners Hottle, Kummer, Kinzer, Streng, and Chairperson Balch.

NOES: None

ABSENT: Commissioner Ritter

ABSTAIN: None

Chairperson Balch received information about a “turf farm” from Mr. Higgins.

6. Review of the Commission Meeting Schedule for 2012/13

The Commission requested an opportunity to review the meeting schedule for 2012/13 before discussing item 5.

The Commission reviewed the proposed meeting schedule for December 2012 through December 2013. Commissioner Kinzer questioned whether any important items were anticipated for the December 2012 meeting. Ms. Andrade-Wax indicated that none were anticipated.

Chairperson Balch asked about a Workshop meeting and Ms. Andrade-Wax advised that staff was suggesting February 2013 because of Parks and Recreation Master Plan process.

A motion was made by Chairperson Balch, seconded by Commissioner Kummer, to accept the proposed meeting schedule for December 2012 through December 2013 with the following revisions: Cancellation of the December 13, 2012 meeting, and changing the February 2013 meeting to February 7, 2013, with February 21, 2013 being considered as an alternate date.

ROLL CALL VOTE:

AYES: Commissioners Hottle, Kummer, Kinzer, Streng, and Chairperson Balch.

NOES: None

ABSENT: Commissioner Ritter

ABSTAIN: None

5. Selection of Commission Chair, Vice Chair, and Committee Assignments

Ms. Andrade-Wax advised that annually, the Commission selects a Chair and Vice Chairperson to facilitate meetings for the following term and staff was recommending that they select people for these positions and Committee assignments for the period January-December 2013.

A motion was made by Commissioner Kummer, seconded by Chairperson Balch, to nominate and select Commissioner Streng to serve as the Chairperson, and Commissioner Kinzer to serve as Vice Chairperson of the Parks and Recreation Commission Chairperson for the period January-December 2013.

ROLL CALL VOTE:

AYES: Commissioners Hottle, Kummer, Kinzer, Streng, and Chairperson Balch.

NOES: None

ABSENT: Commissioner Ritter

ABSTAIN: None

Commissioners reviewed the Parks and Recreation Commission Committee appointments. Commissioner Kummer questioned whether he should step back from serving on any of the Committee's since he would be terming out in April. Commissioners agreed that he should stay in place and that Alternates to the Committees on which he served would logically take over when his term on the Commission ended. Staff and the Commission agreed that it made sense to keep assignments as they currently were, so no changes were made.

COMMUNICATIONS

There were none.

COMMISSION REPORTS

7. Committee Meetings

A. Bernal Community Park Phase II - No report.

B. Bicycle, Pedestrian and Trails Committee - No report.

C. Community of Character - No report.

D. City/East Bay Regional Park District Liaison Committee - No report.

E. East Pleasanton Specific Plan Task Force - Commissioner Hottle advised that an environmental conditions report is being put together. Task Force comments regarding vision for the area were discussed. The group is starting to compile items pertaining to: environment, conditions report, vision statement, etc., which will all be forwarded to City Council in January 2013. A Community Workshop open to the public is planned for 6:30 p.m. on November 29 at Mohr Elementary School.

F. Heritage Tree Review Board - No report.

G. Kottinger Place/Kottinger Village Park - No report.

H. Lions Wayside Park - No report. Ms. Andrade-Wax advised that Mike Fulford was planning to send out an email with information about this park

I. Parks and Recreation Master Plan - Commissioner Streng advised that interviews for a consultant and a first Workshop have been completed. They have identified community characteristics and issues that the public will be facing and the role to be placed by the Parks and Recreation Commission. Ms. Andrade-Wax will provide everyone with a draft assessment about maintenance. Questions have been approved for a phone survey that is to be conducted, questions will also be submitted to the various sports groups. Ms. Andrade-Wax advised that she would be happy to provide Commissioners with copies of the surveys and any additional data they would like. She provided Chairperson Balch with information about collected information and what is to be put on Ptownlife.org.

J. Public Art Selection Sub-committee - No report. Chairperson Balch expressed concern about the length of time it was taking to get items approved and in place.

K. Sports Council - Commissioner Kinzer advised that the Sports Council had discussed field closures and the sports organizations questionnaire. Groups were requested not to send a large number of representatives to the Parks & Recreation Master Plan Steering Committee meetings. Mark Spiller also provided the Sports Council with information about Bernal Phase II and discussed the approved one-year extension of the turf maintenance contract with the school district. He also provided information about field closures.

8. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members

A. Dedication of the Alamo Canal Trail Undercrossing at I-580 – Commissioner Kummer advised that he had attended the dedication of this trail and that it had been well attended by many others.

B. Annual Tri-Valley Commissioners' & Board Members' Dinner – Commissioner Streng advised that discussions about the Dedication of the Alamo Canal Trail Undercrossing had been a highlight of the dinner. Budget issues were also discussion but everyone is moving forward. Ms. Andrade-Wax advised that the City of Pleasanton will host the next Annual Tri-Valley Commissioners' and Board Members' Dinner and will be placed on a future meeting agenda for discussion.

COMMISSION COMMENTS

A. Chairperson Balch indicated he had enjoyed serving as Chairperson of the Commission for the past year and thanked Commissioners for assisting him through the learning process.

B. Commissioner Kummer discussed the possibility of a city-sponsored event for Brandon Crawford from the Giants. Ms. Andrade-Wax advised that he has been contacted by Mark Spiller about participating in the Hometown Holiday Parade. Commissioner Streng noted that Commissioner Ritter had also suggested something be done by Foothill High School.

STAFF COMMENTS

9. Schedule of Upcoming Meetings and Events of Interest.

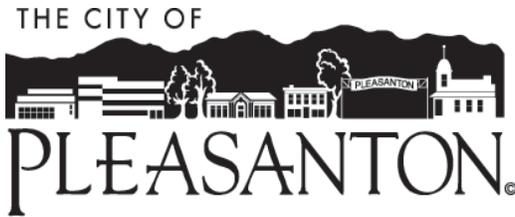
The schedule was reviewed and Ms. Andrade-Wax advised that the November 29 and December 10 Workshops for the Parks and Recreation Master Plan should be added. She also noted that the City of Livermore was planning their Holiday Parade on the same day as the Pleasanton Hometown Holiday Parade.

Mr. Higgins provided information on the following: 1) the Sports Park Rest Room Concession was being presented to City Council and staff hopes the project will be completed by March 2013; 2) Five (5) staff members have been added; 3) the playground replacement project should be completed in mid-February 2013; 4) Staples Ranch tennis court; and 5) Aquatic Center update and anticipated re-opening of July 8, 2013.

Commissioner Kummer asked about reusing the old playground equipment in the dog park. Mr. Higgins will discuss this request with Mike Fulford.

ADJOURNMENT

There being no further business, the meeting was adjourned by Chairperson Balch at 8:38 p.m.



Parks and Recreation Commission Staff Report

February 7, 2013
Item 4

SUBJECT: REVIEW OF PROPOSED FEE CHANGES FOR CALLIPPE PRESERVE GOLF COURSE

SUMMARY

As with any enterprise fund it is prudent to review fees periodically. Golf fees were last adjusted in January 2011. Due to uncertain economic conditions and a soft golf market no changes to the current fee structure were made in 2012. Recently economic conditions have shown signs of improving while course operating and capital replacement costs are increasing. Proposed new fees include a \$1.00 increase to all resident and non-resident green fees and a \$1.00 increase to driving ranges balls, effective March 1, 2013.

RECOMMENDED ACTION

That the Commission review and approve the fee structure proposed for March 1, 2013.

FINANCIAL STATEMENT

The General Fund was originally projected to subsidize payment of the golf course's bonded debt (\$25 million bond issue) for 14 years, at which time the course would become entirely self-sufficient through revenues to continue annual bond payments until the debt is fully retired in 2032. For FY 2013/2014, annual operating costs are proposed to be \$3.9M with revenues of \$4.2M forecast. Additional revenue generated over cost is used to subsidize payment of the golf course's bonded debt and provide funds for ongoing capital replacements, thus reducing contributions from the general fund.

BACKGROUND

Callippe Preserve Golf Course opened for public play in November 2005. After seven years the course continues to be well received with steady weekly play. As previously reported, Callippe has received numerous accolades including “6th Best Public Golf Course in California” in 2005 (Golf Weekly), “Top Ten Public Courses under \$75” in 2007 (Golf Digest), and one of the “Top 50 Municipal Courses in the Country” in 2009 and 2010 (Golfweek). It has been recognized as a leader in golf course environmental stewardship by receiving the Environmental Leaders in Golf Award (ELGA) the previous five years, (Golf Digest and Golf Course Superintendents Association). The course is also designated as a Certified Audubon Cooperative Sanctuary through the Audubon Cooperative Sanctuary Program.

DISCUSSION

At least once a year, it is good practice to review existing green fees and cart rates to determine if changes are necessary. There are several factors that weigh into this decision, including course utilization, comparison rates of other nearby facilities within the local market, economic conditions, and market trends. Annual nominal fee increases are considered by staff to be a preferable alternative to larger increases occurring less frequently. This philosophy is consistent with most Community Services activities, and is less disruptive to our customer bases. It has been policy to review golf fees annually in fall, but due to overall economic conditions a fee increase was not considered in 2012.

While play has remained steady, operating and capital costs are increasing. Water rates increased over 15% in FY 2011/2012, fertilizer costs have climbed slightly, and employee costs are gradually increasing. To help control costs in FY 2012/2013, course management staff received no increases to their compensation. While the course and facilities are still relatively new, the course has been operating almost daily for seven (7) years.

Using the philosophy noted above, staff and operator, CourseCo reviewed potential fees for 2013. Rates were raised in 2011 by \$1.00 for both small and large bucket of balls, as well as all green fees, both residents and non-residents. Based on projected increases in operating and capital costs, we are recommending a \$1.00 increase to all green fees including both resident and non-resident tee times, (Attachment 1). It is anticipated that these increases will result in approximately \$55,000 per year in additional revenue.

As compared to nearby driving range facilities, Callippe is severely under priced. Approximately 70% of range income is derived from players that hit balls before their round as opposed to guests who visit purely to practice. Competing ranges charge an average of \$5.00 for a small bucket and \$8.50 for a larger bucket of balls. Current prices at Callippe are \$5.00 and \$7.00 respectively. Increasing fees by \$1.00 per bucket will result in a projected increase of an additional \$18,000 per year in revenue.

Staff is not recommending an increase to cart rental rates, current rates are \$15.00 per rider and \$12.00 per rider during twilight hours. Cart rates were last increased in 2008 when GPS devices were added to carts. A recent review found current rates in this area comparable to nearby courses.

Callippe offers a tremendous value for the dollar and while other local golf courses' conditions have suffered, ours have improved. Enclosed is a competitive fee survey of eight (8) golf courses within our market niche, (Attachment 2).

ALTERNATIVE ACTION

Any other action as determined by the Parks and Recreation Commission.

Submitted by:

/s/

Craig L. Higgins

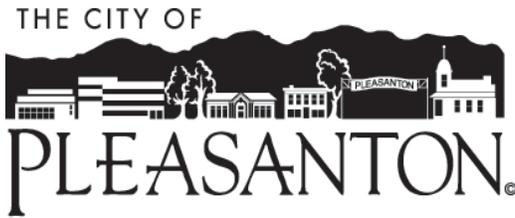
Assistant Director Operations Services

Attachments:

1. Callippe Preserve Golf Course Fee Proposal
2. Competitive Fee Survey

**Callippe Preserve Golf Course
Fee Proposal
Effective March 1, 2013**

<u>Fee Type</u>	<u>Current Fee</u>	<u>Proposed Fee</u>
<u>18 Hole Play</u>		
Weekday Resident	\$37.00	\$38.00
Weekday Non Resident	\$44.00	\$45.00
Twilight Resident (Weekday)	\$24.00	\$25.00
Twilight Non Resident (Weekday)	\$28.00	\$29.00
Super Twilight Resident (Weekday)	\$16.00	\$17.00
Super Twilight Non-Resident (Weekday)	\$19.00	\$20.00
Weekend Resident	\$53.00	\$54.00
Weekend Non-Resident	\$64.00	\$65.00
Twilight Resident (Weekend)	\$34.00	\$35.00
Twilight Non-Resident (Weekend)	\$41.00	\$42.00
Super Twilight Resident (Weekend)	\$23.00	\$24.00
Super Twilight Non-Resident(Weekend)	\$28.00	\$29.00
<u>9 Hole Play</u>		
9 Hole Resident (Weekday)	\$21.00	\$22.00
9 Hole Non-Resident (Weekday)	\$24.00	\$25.00
9 Hole Resident (Weekend)	\$29.00	\$30.00
9 Hole Non-Resident (Weekend)	\$33.00	\$34.00



Parks and Recreation Commission Agenda Report

February 7, 2013
Item 5

SUBJECT: PARKS MAINTENANCE DIVISION REPORT FOR JULY – DECEMBER 2012

SUMMARY

Parks Maintenance Division submits a report for informational purposes, which summarizes the recent maintenance activities. The intent of the report is to inform the Commission of the general nature of ongoing maintenance activities for the period, project work, and unusual occurrences which impacted the Division's workload during the time period.

RECOMMENDATION

That the Commission review and comment.

FINANCIAL STATEMENT

There is none.

BACKGROUND

Parks Maintenance Division submits a report for informational purposes, which summarizes the recent maintenance activities. The intent of the report is to inform the Commission of the general nature of ongoing maintenance activities for the period, project work, and unusual occurrences which impacted the Division's workload during the time period.

PARK MAINTENANCE AREAS

Area 1:

- Orloff Park- Replaced damaged slide canopy on west play area
- Meadows Park- Filled low spot in turf using 50 yards of soil
- Owens Park- Repaired 4 benches, replacing broken planks

Area 2:

- Sports Park- Replaced backflow device at Zone 7 building
- Sports Park- Replaced 7 irrigation valves at Zone 7 building
- Sports Park-Extended infield edge 2' on Girl's Softball Field #3
- Sports Park-Repaired 2" domestic water leak in Adult Softball Complex, repaired an additional 1' domestic leak Adult Softball Complex
- Sports Park-Installed 2 new benches and pads on south side of park
- Sports Park-Replaced 500 lineal feet of backstop boards
- Sports Park-Lost 5 mature trees in storm and in addition spent 180 hours labor in storm debris clean-up
- Renovated 4 infield/turf edges in Adult Softball Complex

Area 3:

- Del Prado Park- Installed wood header board on east side of concrete slide
- Del Prado Park- Replaced vandalized section of tube slide
- Harvest Park- Replaced vandalized slide in play area
- Alviso Adobe- Repaired storm damaged decomposed pathway near orchard

Area 4:

- Val Vista Park- Replace vandalized slide
- Laurel Creek Park- Painted vandalized picnic tables
- Valley Trails Park- Added 6 drain inlet extensions to existing drain to reduce grade variances in turf areas

PARK MAINTENANCE AREAS (continued)

Area 5:

- Replaced Pleasanton Upper Field playground at a cost of \$85,000
- Bernal Community Park- Installed 130 replacement plants
- Fire House Arts- Installed 114 replacement plants
- Civic Center- Installed 174 replacement plants
- Museum- Installed Holiday Tree lights and ornaments
- 100+ hours spent in storm clean-up
- Installed 52 replacement trees in various locations

Area 6:

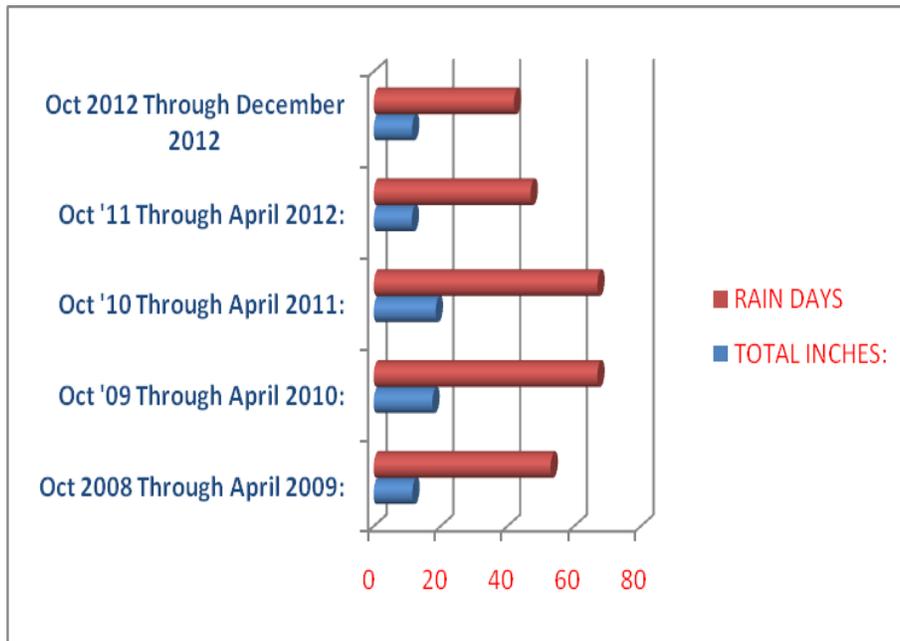
- Street Medians- Repaired/replaced 143 sprinkler heads.
- Street Medians- Replaced 2,300 sprinkler nozzles. Converting from 180 degree to 150 degree nozzles
- Street Medians-Installed 30 replacement street trees
- Street Medians-Replaced 300 replacement shrubs in various medians
- Street Medians-Renovated 600' section of Stanley Blvd center median from City limit towards Bernal/Valley
- Completed 5-year monitoring/reporting requirement for Bernal Creek Mitigation project

CONTRACT EXPENDITURES (7/1/12 – 12/31/12)

- Trash = \$53,000 (contract/dump fees)
- Trees = \$181,000 (contract fees)
- Median = \$190,000 (contract fees)

CALLIPPE PRESERVE GOLF COURSE:

- The driving range bunker was completed in August 2012
- The channel dam was built behind #16 green in early August and remained in place until mid-October. This dam is built to keep bullfrogs from entering the property through flowing water. Bullfrogs are a natural predator to the endangered California Red-Legged Frog
- Received *Golf Digest's* Environmental Leaders in Golf Awards program
- Dr. Baird, a turf grass professor from UC Riverside who is overseeing the spraying PoaCure experiment on two test plots on the putting green and chipping green stopped in to see the plots and view our progress. He was pleased with the effectiveness in such a short time.
- We did not irrigate at all during the month of December, and our irrigation total for the year was 110.84 million gallons. Last year we applied 100.12 million gallons



	<u>Total Inches</u>	<u>Rain Days</u>
Oct 2008 - April 2009:	11.59	53
Oct 2009 - April 2010:	17.57	67
Oct 2010 - April 2011:	18.58	67
Oct 2011 - April 2012:	11.41	47
Oct 2012 – December 2012	11.58	42

Continued working at removing willow roots that are clogging drains. Some have been able to clear using our PVC pipe “roto-rooter”, others require work from the loader. The roots continue to be a nuisance year after year. One (1) root was 56 feet long and it was in the drain near the fifth (5th) green.



ALTERNATIVE ACTION

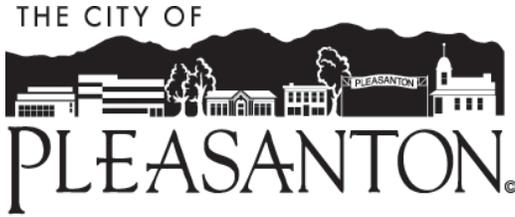
Other action as determined by the Commission.

Submitted by:

/s/

Craig L. Higgins

Assistant Director Operations Services



Parks and Recreation Commission Agenda Report

February 7, 2013
Item 6

SUBJECT: APPROVE COMMISSION PRIORITIES FOR FISCAL YEAR(S) 2013/2014 AND 2014/2015

SUMMARY

Biannually, the City Council holds a Priority Setting Workshop where they discuss citywide initiatives and projects for implementation by the appropriate department(s) during the two-year budget cycle. In preparation of the Workshop, the Commission is being asked to collectively discuss, rank and prioritize their related capital improvements projects, initiatives, and administrative policies that will assist the City with long-term strategic planning and allocation of resources for the next two-year budget cycle (FY 2013/2014 and 2014/2015).

RECOMMENDATION

It is recommended that the Commission discuss, rank and approve its priorities for fiscal year(s) 2013/2014 and 2014/2015; and forward to the City Council for their review and consideration.

FINANCIAL STATEMENT

None.

BACKGROUND

Biannually, the City Council holds a Priority Setting Workshop where they discuss citywide initiatives and projects for implementation by the appropriate department(s) during the two-year budget cycle. Historically, the Council's Priority Setting Workshop has been held in spring coinciding with the City's two-year budget process. In preparation of the Workshop, the Commission is being asked to collectively discuss, rank and prioritize their related capital improvements projects, initiatives, and administrative policies that will assist the City with long-term strategic planning and allocation of resources for the next two-year budget cycle (FY 2013/2014 and 2014/2015).

DISCUSSION

The attached information is organized in a manner consistent with previous work plans in that the Commissioners had an opportunity to review current and new project and initiatives and prioritize them in a way that meets their expectations. The new items that are listed are those that have been suggested by the Parks and Recreation Commission, community or generated by the Parks and Recreation Master Plan process. The Commission should consider each item and/or add to the list and prioritize from "highest" to "lowest" priority.

To assist the Commission with its review, staff has provided supplemental information which identifies and provides basic information for each project. Commissioners are encouraged to come to tonight's meeting prepared to review, discuss, and prioritize the identified projects. If desired, Commissioners may also use this opportunity to introduce new projects to be added to the list. Staff will then forward the Commission's priorities to the City Council for their review and consideration at its upcoming Priority Setting Workshop.

ALTERNATIVE ACTION

Any other action as determined by the Parks and Recreation Commission.

Submitted by:

/s/

Susan Andrade-Wax
Community Services Director

Attachments:

1. City Council Approved Parks & Recreation Commission Priorities for FY11/12 & FY12/13
2. Proposed Parks & Recreation Commission Priorities for FY13/14 & FY14/15

**City Council Approved
Parks and Recreation Commission Priorities
FY11/12 - FY12/13**

ATTACHMENT 1

	Project	Description	Department	Timeline	Status
1	Parks & Recreation Master Plan	Develop a comprehensive working "Plan" that would inventory the City's current facilities and programs, and identify what recreational and park facilities and funding mechanisms will be needed by 2020. The last Municipal Facilities Master Plan was completed in 1990 and is no longer relevant.	Community Services	2/2012 - 6/2013	In-Progress. Completion estimated 3/2013
2	Co-Sponsorship Policy	Review and update the current policy that defines the City's co-sponsorship requirements and benefit levels.	Community Services	12/2012 -	In-Progress
3	Facility Use Policy & Procedures	Review and update the current policy to address the City's facility (building) rentals policies and procedures.	Community Services	4/2013 -	
4	Program & Facility Fees	Review and update the current policy that defines the City's program and facility fees and subsidy levels.	Community Services	TBD	
5	Complete Re-Design of Lions Wayside & Delucchi Parks	Design effort fully funded. Project includes the re-design of both parks which integrates both parcels of land and the possibility of undergrounding the existing ditch which would maximize use and support the Firehouse Arts Center programs and Downtown events.	Community Services	9/2012 -	Jurisdictional Determination Report In Progress
6	Complete Design of Bernal Community Park - Phase II	Design effort fully funded. Project includes the design of the 15 - 18 acre parcel with the development of additional lighted sports fields and a portion of the wooded open space to the west of Phase I.	Community Services	1/2012 -	Design Phase - In Progress
7	St. John's HOA Development	Construction of Bridge Undercrossing within the St. John's HOA Development	Engineering	N/A	Completed 10/2012
8	Iron Horse Trail	Final design & construction of Iron Horse Trail, from Santa Rita Road to BART Station. EBRPD has secured grant funding for construction phase.	EBRPD & Community Services	3/2011 - 8/2012	Design Phase completed 8/2012. Construction Phase scheduled to begin in Spring 2013
9	Alamo Canal Trail Extension	Construction of the Alamo Canal Trail Extension/ Undercrossing at I-580. EBRPD has secured grant funding for construction phase.	EBRPD & Community Services	3/2012 - 9/2012	Completed 10/2012

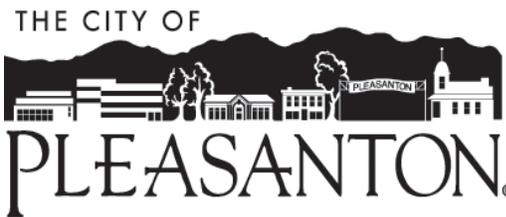
**City Council Approved
Parks and Recreation Commission Priorities
FY11/12 - FY12/13**

ATTACHMENT 1

10	Renovation of the Dolores Bengston Aquatic Center	Project includes the replacement of pool deck, separation of filtration & Circulation systems, construction of new mechanical room and lighting improvements. These improvements are required by Alameda County Health Department as indicated by the Health & Safety Code.	Engineering	9/2011 - 5/2012	Construction Phase - In Progress.
11	Stoneridge Creek Park* <i>* formerly known as Staples Ranch Neighborhood Park</i>	Construction of Stoneridge Creek Park (formerly known as Staples Ranch Neighborhood Park). City & Developer (CLC) fully funded.	Engineering		Construction Phase - In Progress.
12	Field Allocation Policy	Use procedures and guidelines for allocating sport field use at City and PUSD facilities.	Community Services	N/A	Completed 11/2011.

**Proposed
Parks and Recreation Commission Priorities
FY13/14 - FY14/15**

#	Project	Description	Department	Timeline	Status
	Parks & Recreation Master Plan Implementation Phase	Develop a comprehensive "Strategic Plan" that would assist with the implementation of the Parks & Recreation Master Plan which will include identifying locations and funding for off-leash dog areas, community gardens and the installation of lights at existing sport facilities (fields, courts, etc...) to maximize community use.	Community Services	TBD	
	Fairlands Park	Installation of pathway and ambient lighting system throughout park as recommended by the City Council on 9/2/1997.	Community Services	TBD	
	Complete Re-Design of Lions Wayside & Delucchi Parks	Design effort fully funded. Project includes the re-design of both parks which integrates both parcels of land and the possibility of undergrounding the existing ditch which would maximize use and support the Firehouse Arts Center programs and Downtown events.	Community Services	9/2012 -	
	Lions Wayside & Delucchi Parks Renovation Project	Begin renovation. Project includes the restoration of the ditch/creek and renovation of both parks which integrates both parcels of land and the possibility of undergrounding the existing ditch which would maximize use and support the Firehouse Arts Center programs and Pleasanton Downtown Events.		TBD	
	Complete Design of Bernal Community Park - Phase II	Design effort fully funded. Project includes the design of the 15 - 18 acre parcel with the development of additional lighted sports fields and a portion of the wooded open space to the west of Phase I.	Community Services	1/2012 -	
	Bernal Community Park - Phase II	Begin Construction. Project includes the design of the 15 - 18 acre parcel with the development of additional lighted sports fields and a portion of the wooded open space to the west of Phase I.		TBD	
	Iron Horse Trail	Begin construction of Iron Horse Trail, from Santa Rita Road to BART Station. EBRPD has secured grant funding for construction phase.	EBRPD & Community Services	3/2013 -	
	Pleasanton Pioneer Cemetery	Installation of irrigation and improvements to landscape & hardscape areas.		TBD	



MEMORANDUM

Date: February 7, 2013
To: Parks and Recreation Commission
From: Susan Andrade-Wax, Director of Community Services
Subject: Schedule of Upcoming Meetings and Events of Interest

Date	Time	Meeting/Event	Location
January 28	6:30 pm	Bicycle, Pedestrian and Trails Com	Pleasanton Senior Center, 5353 Sunol Blvd, Pleasanton
January 29	6:30 pm	Parks & Recreation Master Plan Community Workshop #3	Veteran's Memorial Building, 300 Main Street, Pleasanton
January 31	6:30 pm	Historic Preservation Task Force Public Workshop	Pleasanton Library, 400 Old Bernal Avenue, Pleasanton
February 4	7:00 pm	Civic Arts Commission	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
February 5	7:00 pm	City Council	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
February 6	7:00 pm	Human Services Commission	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
February 7	7:00 pm	Parks & Recreation Commission	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
February 7	6:30 pm	East Pleasanton Specific Plan Committee	Harvest Park Middle School, Multi-Purpose Room 4900 Valley Avenue, Pleasanton
February 13	7:00 pm	Planning Commission	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
February 13	6:30 pm	Youth Commission	Conference Room # 3, 157 Main Street, Pleasanton
February 19	7:00 pm	City Council	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
February 20	6:30 pm	Historic Preservation Task Force Public Workshop	Conference Room # 3, 157 Main Street, Pleasanton
February 21	3:30 pm	PRMP Steering Committee	Conference Room # 3, 157 Main Street, Pleasanton
February 25	6:30 pm	Bicycle, Pedestrian and Trails Com	Pleasanton Senior Center, 5353 Sunol Blvd, Pleasanton
February 27	7:00 pm	Planning Commission	City Council Chamber, 200 Old Bernal Avenue, Pleasanton
March 2	10:00 am	Senior Center 20 th Anniversary Celebration	Pleasanton Senior Center, 5353 Sunol Blvd, Pleasanton

Civic Arts Commission – normally meets on the first Monday of each month.

Human Services Commission – normally meets on the first Wednesday of each month.

Parks and Recreation Commission – normally meets on the second Thursday of each month.

Youth Commission – normally meets on the second Wednesday of each month during the school year.

Planning Commission – normally meets on the second and fourth Wednesdays of each month.

Bicycle, Pedestrian and Trails Committee – normally meets on the fourth Monday of each month.