

HUMAN SERVICES COMMISSION AGENDA

**Wednesday, May 21, 2014
7:00 P.M.**

City Council Chamber, 200 Old Bernal Avenue

CALL TO ORDER

- Pledge of Allegiance
- Roll Call

AGENDA AMENDMENTS

MINUTES

1. Approve regular meeting minutes of April 2, 2014.

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations
 - a. Ptownlife Resource Network – Samu Tiimalu, Recreation Supervisor
 - b. Parent Education Series – Nicole Thomas, Recreation Leader V
3. Public Comment from the audience regarding items not listed on the agenda. *Speakers are encouraged to limit comments to 3 minutes.*

MATTERS BEFORE THE COMMISSION

If necessary to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

4. Review of Draft Human Services Commission Work Plan for FY 2014/15
5. Review of Human Services Commission Meeting Schedule for June 2014
6. Discuss Agenda Items for Joint Meeting with Dublin and Livermore Human Services Commission(s)

COMMUNICATIONS

7. Eden I & R, Inc. 211 Alameda County Monthly Narrative Report: March 2014
8. Housing Commission Minutes: March 2014

COMMISSION REPORTS

- Pleasanton Senior Program Advisory Committee
- Pleasanton Paratransit Task Force
- Tri-Valley Housing Scholarship Program Committee

COMMISSION COMMENTS

Brief reports on any other meetings, conferences, and/or seminars attended by the Commission members

STAFF COMMENTS

1. Nutrition Program Update
2. ESL Classes Update
3. City of Livermore Summit on Homelessness

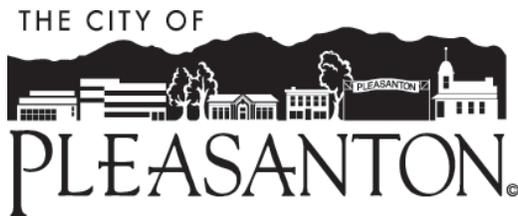
ADJOURNMENT

Notice

Under Government Code §54957.5, any writings/documents regarding an open session item on this agenda provided to a majority of the Commission after distribution of the agenda packet are available for public inspection at the Community Services Department, 200 Old Bernal Avenue, Pleasanton.

Accessible Public Meetings

The City of Pleasanton will provide special assistance for citizens with disabilities to participate in public meetings upon advance notice. If you need an auxiliary hearing aid or sign language assistance at least two working days advanced notice is necessary. Please contact the Community Services Department, PO Box 520, Pleasanton, CA 94566 or (925) 931-5340.



Human Services Commission Minutes

City Council Chamber – 200 Old Bernal Avenue, Pleasanton, CA
April 2, 2014 – 7:00 p.m.

CALL TO ORDER / PLEDGE OF ALLEGIANCE

Commissioner Nagler called the meeting to order at 7:03 p.m. The Pledge of Allegiance to the flag was recited.

Roll Call

Commissioners Present: Allison Boswell, Susan Hayes, Prashant Jhanwar, David Nagler and Rosiland Wright.

Commissioners Absent: Varsha Clare, Brock Roby, Theresa Rowland, and Chairperson Joyce Berger.

Staff Present: Susan Andrade-Wax Director of Community Services; Becky Hopkins, Community Services Manager; and Edith Caponigro, Recording Secretary.

AGENDA AMENDMENTS

None.

MINUTES

1. Approve regular meeting minutes of March 5, 2014

A motion was made by Commissioner Wright, seconded by Commissioner Jhanwar, to approve the minutes from the March 5, 2014 meeting. **The motion was approved unanimously.**

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations

Ms. Andrade-Wax introduced Commissioners to Community Services Manager, Becky Hopkins, and advised that she had been assigned as the new Community Services Manager for Human Services and would now be the staff representative to the Human Services Commission.

Ms. Hopkins provided information about her work experience for the past 17 years including her work at Gingerbread Preschool and with the Youth Commission.

3. Public comment from the Audience regarding items not listed on the agenda

None.

MATTERS BEFORE THE COMMISSION

4. Review of Commission Meeting Schedule for May, June, July, August, and September 2014

Ms. Andrade-Wax advised that the Commission typically reviews its meeting schedule for the months May through September so it can consider canceling or rescheduling meetings due to holidays or conflicts with the First Wednesday Street events.

Commissioner Jhanwar asked about Commission meetings and projects that are anticipated to take place during the months in questions. Ms. Andrade-Wax provided information about joint meetings with the Cities of Livermore and Dublin and the Commission's desire to discuss a Work Plan. She also noted that City Council usually only meets once during July and August.

Commissioners reviewed the following recommended meeting dates provided by staff: cancellation of the Wednesday, July 2 meeting and changing to the following meeting dates for May, June, August and September - Wednesday, May 21; Wednesday June 18; Wednesday, August 20; and Wednesday, September 17.

A motion was made by Commissioner Hayes, seconded by Commissioner Wright, to change the Human Services Commission meetings to the following meeting dates: May 21, June 18, August 20, and September 17, with cancellation of the July 2 meeting.

ROLL CALL VOTE:

AYES: Commissioners Hayes, Nagler, Jhanwar, and Wright.

NOES: None

ABSENT: Commissioners Clare, Roby, Rowlands, and Chairperson Berger

ABSTAIN: None

COMMUNICATIONS

5. Eden I & R, Inc. 211 Alameda County Monthly Narrative Report: February 2014

Reviewed.

6. Housing Commission Minutes: December 2013 and February 2014

Reviewed.

COMMISSION REPORTS

Committee Meetings

Senior Advisory Committee - no report.

Valley Mental Health Committee - no report

Parks and Recreation Master Plan Steering Committee - no report

Brief reports on other meetings, conference, and/or seminars attended by the Commission members- no report

Alameda County Area Agency on Aging – no report

Paratransit Advisory Committee - no report

Senior Support Program of the Tri-Valley - no report

Tri-Valley Housing Scholarship Program Committee - no report

COMMISSION COMMENTS

A. Commissioner Wright provided information about the Forum on Homelessness meeting minutes. She discussed the possibility of inviting people from the group to do a presentation for the Commission. Commissioner Wright felt this seemed to be a topic not discussed in Pleasanton.

Commissioner Nagler felt sometime in the summer would be a good time to receive a presentation and Commission Jhanwar confirmed they would be addressing homelessness in Pleasanton.

Ms. Andrade-Wax discussed a Homeless Summit that is going to be held in Livermore and advised that homelessness was also the topic of a recent Livermore-Dublin-Pleasanton Summit. She also commented on the strides Livermore has made in bringing dental services to their Community for homeless and low-income.

Ms. Hopkins advised that the Livermore Summit is planned for April 30 and she will email Commissioners with information.

B Commissioner Wright provided information about the return on May 1, 2014 of some MediCal dental services.

Commissioner Nagler questioned whether any dental services being provided in Pleasanton by service providers. Ms. Andrade-Wax discussed the work being done by Livermore in providing dental services and indicated staff would obtain information from Livermore staff personnel.

C. Commissioners Hayes and Jhanwar advised they had attended the opening ceremonies for the new Memory Care facility on Sunol Boulevard. Commissioner Hayes liked that it is a well thought-out facility with new technologies. Commissioner Wright noted that Parkview provided similar services.

D. Commissioner Nagler wanted to follow-up on the ESL (English as a Second Language) services and the demand for such in Pleasanton. He commented on the impacts of such to the community from this service not being provided and how it is being handled by the Pleasanton library.

Ms. Andrade-Wax advised that she had discussed the background of this with School District personnel. She noted that the Adult Education program was eliminated by the School District in 2011 and during the last two years, the demand for this service has fallen on the library. Programs at the library are provided on a volunteer basis and are serving those in the community from various ethnicities. Ms. Andrade-Wax noted that the Dublin library does charge for providing their programs, but the Pleasanton library cannot charge for these services. However, the library has written a grant to help provide funding for purchasing books.

The Commission was also informed by Ms. Andrade-Wax that the School District may have additional funding by FY 2015/16 to bring back the ESL program. Staff is also looking at why the Pleasanton Library is not allowed to charge for providing this service.

Ms. Andrade-Wax also advised the Commission that many of those who had received ESL services from the School District had not been Pleasanton residents. The School District likes the possibility of working with the City of Pleasanton to bring this service back to Pleasanton. Staff will continue discussions with School District personnel and is committed to reaching a solution and possibly using city facilities for the programs.

Commissioner Hayes felt it was great steps forward and the ability to communicate between the City and the School District is very much needed. She asked about materials being used by volunteers at the library and whether it would be possible to help provide additional materials to help out.

Ms. Andrade-Wax felt the meeting between staff and the School District was very helpful. She discussed the possible use of classrooms at the Firehouse Arts Center. Commissioner Wright suggested posting information at Las Positas College when looking for ESL instructors.

Commissioner Jhanwar discussed the possibility of putting together a volunteer program where people could call for assistance with language issues, and Commissioner Nagler questioned whether this was something that could be provided by 2-1-1. Ms. Hopkins advised that 2-1-1 has translators available. Commissioner Nagler felt it would be good to provide information about 2-1-1 to make people aware of the services they are providing.

Ms. Andrade-Wax suggested information could be provided to people getting City business licenses, so they are more knowledgeable in helping provide information to people. Ms. Hopkins indicated she would do some research on this and talk to library personnel to determine what resources they may have.

Commissioner Jhanwar was concerned that not many people know about the services provided by 2-1-1. Commissioner Nagler agreed and noted that part of the Strategic Plan was

to figure out ways of getting information out to the Community. Commissioner Jhanwar suggested getting an article in the Pleasanton Weekly.

E. Commissioner Nagler questioned how the Commission would tackle items within the Strategic Plan.

Ms. Andrade-Wax advised that the Strategic Plan was scheduled to be adopted in May by City Council after which the Commission will move forward in a Workshop to discuss the schedule on how to work on items over the next three years.

Commissioner Jhanwar asked about the #1 priority in the Strategic Plan and noted that 52% of the fund allocations goes to food related projects, and Commission Nagler felt it was how to let the community know what services are available.

Commissioner Hayes felt it would be important to do some things in phases and have varying timelines for them.

Commissioner Nagler discussed outreach and need within the community along with the interests of the community with the funds that are available. He felt that funding applicants needed to take into consideration the Commission's priorities.

Commissioners Jhanwar and Nagler discussed community needs and how things may have to be revised because of population changes, etc. Commissioner Nagler felt it would be beneficial if Ms. Hopkins met with Chairperson Berger to discuss deliverable timelines and a Workshop Plan that could be presented to the Commission. Ms. Andrade-Wax suggested the meeting also include Vice-Chairperson Clare.

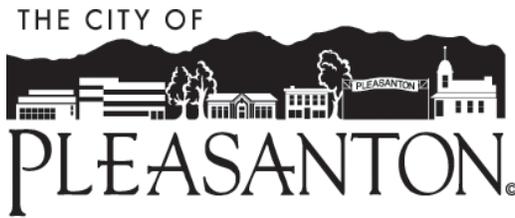
F. Commissioner Wright discussed with Ms. Andrade-Wax making changes to the list under Commission Reports. Ms. Andrade-Wax advised that staff would review and revise. She discussed the possibility of the Commission being provided reports or presentations on a quarterly basis. Commissioner Hayes felt it would be helpful to receive up-dated information from the groups.

STAFF COMMENTS

None.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:58 p.m.



Human Services Commission Agenda Report

May 21, 2014
Item 4

SUBJECT: REVIEW OF DRAFT HUMAN SERVICES COMMISSION WORK PLAN FOR FY 2014/15

SUMMARY

In an effort to implement the City of Pleasanton's Human Services Needs Assessment Strategic Plan, staff has developed a Draft Work Plan to assist the Commission with direction, focus and planned outcomes.

RECOMMENDATION

It is recommended that the Human Services Commission review, discuss and approve the Draft Human Services Commission Work Plan for FY 2014/15.

FINANCIAL STATEMENT

None

BACKGROUND

In 2012, the Eastern Alameda County 2011 Human Services Needs Assessment: Findings Reports was adopted by the City Council and Human Services Commission. At the direction of the Pleasanton City Council, the Human Services Commission was to discuss next steps towards the implementation of the Human Services Needs Assessment: Findings Report.

On April 13, 2013, the City Council adopted its Annual Work Plan for 2013-2015 which included the development of a Strategic Plan for the Human Services Needs Assessment. The Strategic Plan would assist the Commission with the analysis of the data pertaining to local needs, prioritize the issues, identify resources, and develop goals and strategies for meeting those objectives.

In June 2013, the City approved an agreement with Resource Development Associates to provide facilitation services and development of a community specific Strategic Plan based on the Eastern Alameda County 2011 Human Services Needs Assessment: Findings Report.

Process

The Human Services Commission, staff and RDA worked to design a process that included the following four (4) phases:

- Phase I - Initial Planning and Preparation
- Phase II - Data Review
- Phase III - Public Outreach
- Phase IV - Strategic Framework and Plan Development

As a result of all the information obtained through the process of developing the Strategic Plan, the Human Services Commission identified four (4) most critical systemic challenges and six (6) most critical human service needs as having the highest priority. They include:

Most Critical Systemic Challenges (listed in alphabetical order):

- Lack of consumer information about services/need for education
- Lack of coordination, missed opportunities for collaboration, and duplication of services among service providers
- Time and cost associated with obtaining services
- Untapped resources
- Disability services and access
- Food and nutrition
- Health care and behavioral health
- Senior services
- Workforce development/unemployment
- Youth services

Identification of Strategic Actions

After reviewing research on innovative, promising and best practices, the Human Services Commission selected strategies that would be most relevant, possible, and effective in Pleasanton. The Commission's strategic actions to address the most critical systemic challenges and prioritize human services are:

Strategic Actions (listed in alphabetical order):

- Strategic Action 1: Revise Human Services Commission Grant-making Protocols/RFPs to Address Identified Needs and Systemic Challenges.
- Strategic Action 2: Spearhead a Community Engagement and Education Campaign
- Strategic Action 3: Sponsor Alliance among Nonprofit, Faith-Based, and Public Agency Providers
- Strategic Action 4: Workforce Development Project

Organizational Priorities

Organizational priorities are those that strengthen the organization internally and ensure that its members are productive, effective, informed, and competent to meet the organization's programmatic goals and mission. The two (2) priorities that received the highest number of votes (at least 3) from the Commission were:

- Welcome and encourage people of diverse backgrounds to become more involved with the Human Services Commission
- Building relationships with regional (Livermore, Dublin) staff and government representatives

Organizational Actions

In order to achieve the aforementioned organizational priorities, the Commission will take the following actions:

- Organizational Action #1: Continue to Reach Out to Livermore and Dublin Human Services Commissions and City Staff.
- Organizational Action #2: Diversify Pleasanton Human Services Commission Membership

The mission of the plan is to support the provision of highest quality human services so that all residents can meet their basic life needs. To this end, the Commission will advise the City Council, identify and prioritize local needs; assist in the coordination of existing services to address gaps; encourage collaboration and innovation; and promote efficient and effective allocation of public resources.

The vision of the plan is that all Pleasanton residents should have access to basic health and human services locally and with dignity. Residents should be kept informed of current community resources, should be knowledgeable about the most effective ways to address service gaps, and should engage in efforts to increase the quality of life and self-sufficiency of vulnerable individuals and families.

The values of the plan are to effect social change, build capacity, collaborate with partners, learn and innovate, use data to inform decision making, remain flexible as new issues and opportunities arise, and measure outcomes.

On May 6, 2014, the City Council adopted the Human Services Needs Assessment Strategic Plan.

ALTERNATIVE ACTION

Any other action as determined by the Human Services Commission

Submitted by,

/s/

Becky Hopkins

Community Services Manager

Attachments

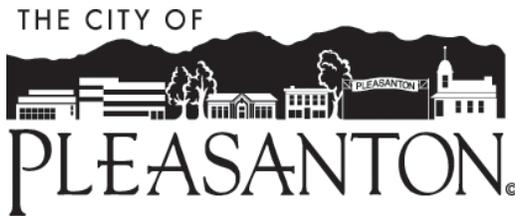
1. DRAFT Human Services Commission Work Plan FY 2014/15.

DRAFT Human Services Commission Work Plan FY 2014/15

PROJECT/ACTIVITY	DESCRIPTION	WHO	Human Services Needs Assessment: Strategic Plan
<p>Ptownlife Resource Network</p>	<p>The Ptownlife Resource Network began in September 2013 in an effort to bring together those partnering with they City's Ptownlife.org website. The Ptownlife Resource Network provides partners with a resource and referral source, networking opportunities, and the ability to create partnerships and leverage resources in the interest of serving youth and families. Meetings are held September through June on the first Wednesday of each month from 10:00-11:30am at the Operation Service Center - Remillard Meeting Room.</p> <p>Topics for 2013 included: Youth Master Plan, State of the School District Address, Resource and Referral Agencies, Health and Wellness, Library Services, Police Services, Parent & Student Workshops/Forums, Kinship Care</p> <p>Some of the Partners at the table include: Pleasanton Unified School District, AXIS Community Health, Child Care Links, Tri-Valley Haven, YMCA of the Tri-Valley, Lincoln Center, Alameda County Family Services, Zen Strength the Healing Journey, Pleasanton Library, Pleasanton Police, Tri-Valley Humane Society.</p>	<p>Assign one (1) Human Services Commissioner who will participate in the Ptownlife Resource Network</p>	<p>Strategic Action #3: Sponsor Alliance among Nonprofit, Faith-Based, and Public Agency providers</p>
<p>Joint Meeting with the Youth Commission</p>	<p>Commissions will meet to discuss Youth Master Plan Implementation efforts and Human Services Needs Assessment Strategic Plan efforts. Commissions will determine if any joint efforts/initiatives may be developed.</p>	<p>Human Services and Youth Commissioners</p>	<p>Organizational Priority: Building relationships with Pleasanton staff and local government</p>
<p>Joint Meeting with Dublin and Livermore Human Services Commissions</p>	<p>To provide a foundation for the development of regional efforts to leverage economies of scale and address human services needs applicable to residents throughout the Tri-Valley region.</p>	<p>Human Services Commission</p>	<p>Organizational Actions #1: Reach Out to Livermore and Dublin Human Services Commission and City Staff</p>
<p>Monthly Meeting with Human Services Staff from Dublin and Livermore</p>	<p>To develop working relationship amongst Dublin and Livermore staff to encourage sharing information, resources and promote collaboration.</p>	<p>Becky Hopkins, Community Services Manager</p>	<p>Organizational Actions #1: Reach Out to Livermore and Dublin Human Services Commission and City Staff</p>
<p>Share Human Services Commission Workplan</p>	<p>Human Services Commission, in an effort to educate the community and other city commission will make presentations to and/or share written work plan.</p>	<p>Human Services Commission</p>	<p>Organizational Priority: Building relationships with Pleasanton staff and local government</p>

DRAFT Human Services Commission Work Plan FY 2014/15

City Grants	Review reporting from current grantees for FY 14-15. Review and make recommendation for funding for the FY15-16 Community Grant cycle.	Human Services Commission	Strategic Action #1: Revise Human Services Commission Grant-Making Protocols/RFP's
Inclusion Policy	Review DRAFT Inclusion Policy and provide feedback to Staff	Human Services Commission & City Staff	Critical Human Service Need: Disability Services and Access
Prepare a White Paper on Dental Health Services In Pleasanton	Conduct research regarding dental health services available in Pleasanton, Tri-Valley and Alameda County. Define service gaps. Prepare an authoritative report or guide to help the community understand issue and present possible solutions.	Human Services Commission & City Staff	Strategic Action #2: Spearhead a Community Engagement and Education Campaign
Guest Speaker/Presentations for Human Services Commission	Commissioners will select a topic for each month's meeting to hear Guest Speakers from the Tri-Valley region and or Alameda County.	Human Services Commission & City Staff	Organizational Priority: Self-educating about best practices.
Identify additional meetings for Commissioners to Attend	Identify a list of additional meetings to attend and appoint commissioners to attend those meetings.	Human Services Commission	Strategic Action #2: Spearhead a Community Engagement and Education Campaign, Strategic Action # 3 - Sponsor Alliance among Nonprofit, Faith-Based, and Public Agency Providers



Human Services Commission Agenda Report

May 21, 2014
Item 5

SUBJECT: REVIEW OF COMMISSION MEETING SCHEDULE FOR JUNE 2014

SUMMARY

On April 2, 2014, the Human Services Commission modified their meeting schedule to the following:

May 21, 2014
June 18, 2014
July 2014 – Meeting Cancelled
August 20, 2014
September 17, 2014

The Human Services Commission will be attending a joint meeting with the Dublin and Livermore Human Services Commission(s) on Tuesday, June 10, 2014 at 7:00p.m., at the City of Dublin Civic Center, located at 100 Civic Plaza in Dublin. The Commission should consider whether or not to cancel its meeting on June 18, 2014.

RECOMMENDATION

It is recommended that the Commission consider cancelling their Commission Meeting on June 18, 2014; and attend a Joint Commission meeting with the cities of Dublin and Livermore on June 10, 2014 in Dublin.

FINANCIAL STATEMENT

There is none.

BACKGROUND

On April 2, 2014, the Commission chose to cancel its July meeting and change its meeting dates in May, June, August, and September from the first Wednesday to the third Wednesday of each month, to avoid meeting during the Pleasanton Downtown Association's First Wednesday Street Fair.

The Commission is being requested to consider canceling their Commission meeting on June, 18, so they can attend a Joint Commission meeting with the cities of Dublin and Livermore on June 10, 2014 in Dublin.

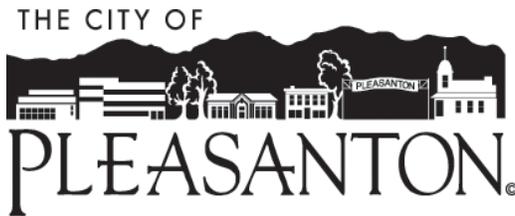
ALTERNATIVE ACTION

Any other action as determined by the Human Services Commission.

Submitted by:

/s/

Becky Hopkins
Community Services Manager



Human Services Commission Agenda Report

May 21, 2014
Item 6

SUBJECT: DISCUSS AGENDA ITEMS FOR JOINT MEETING WITH DUBLIN AND LIVERMORE HUMAN SERVICES COMMISSION(S)

SUMMARY

On Tuesday, June 10, 2014, the Pleasanton Human Services Commission will meet jointly with the Dublin and Livermore Human Services Commission(s). This meeting will be held at the City of Dublin Civic Center, 100 Civic Drive in Dublin at 7:00p.m.

The purpose of the meeting is to share information about what each Commission is working on, discuss regional Human Services issues and explore possible collaborations between the cities.

RECOMMENDATION

It is recommended that the Commission discuss and provide possible items to be included on the Agenda for the joint commission meeting.

FINANCIAL STATEMENT

None

BACKGROUND

Annually, the Pleasanton Human Services Commission meets jointly with the Livermore Human Services Commission to share information, discuss regional issues related to Human Services and to explore collaborations. This year the City of Dublin's newly formed Human Services Commission will also participate in joint commission meeting.

This effort meets the Human Services Needs Assessment Strategic Plan 2013-16, Organizational Action #1: Reach out to Livermore and Dublin Human Services Commission to provide a foundation for the development of regional efforts and leverage economies of scale and address human services needs applicable to residents throughout the Tri-Valley region.

ALTERNATIVE ACTION

Any other action as determined by the Human Services Commission.

Submitted by,

/s/

Becky Hopkins
Community Services Manager

EDEN I & R, Inc.

2-1-1 Alameda County Monthly Narrative Report: March 2014

Noteworthy Updates

During the month of March, 8,450 calls were handled by 2-1-1 Resource Specialists and 12,253 health, housing and human service referrals were provided. Of the unduplicated callers, 78% were female, 30% were single-headed households with minor children, and 42% had disabilities. The call examples below show the breadth and depth of calls handled. Additional people are also relying on Eden I&R's online health and human service resource directory; in March it received 152,665 hits from 15,682 visitors.

The open enrollment period under the Affordable Care Act officially ended on March 31, though people are still able to apply for health insurance through the Covered California marketplace until April 15. Eden I&R, a Certified Enrollment Entity through Covered California, began assisting people in late November in person to complete their applications for health insurance. The agency's two multilingual Certified Enrollment Counselors met with a total of 138 people through the end of March. To date, 77 have successfully enrolled in a private insurance plan through the marketplace or were found eligible for Medi-Cal. Additionally, the agency's services database was updated last fall with the appropriate taxonomy to track and provide referrals to people with questions about health care reform.

As the April 15 tax deadline looms, we reflect on another successful year of 2-1-1's participation in programs serving low-income taxpayers. For the sixth consecutive year, Eden I&R/2-1-1 was contracted to provide information and refer callers to free tax assistance events held throughout California sponsored by the Computer and Communications Industry Association and the Intuit Financial Freedom Foundation. The 10 events served hundreds of lower-income taxpayers and those on active military duty. 2-1-1 handled a total of 1,286 calls about this year's program. Resource Specialists booked 703 appointments, for each of which a reminder call was attempted and a reminder email was sent. Additionally, in partnership with the City of Oakland and United Way Bay Area, thus far 2-1-1 Resource Specialists have handled 774 calls and made nearly 1,313 referrals to EITC (Earned Income Tax Credit) sites for lower income people this tax season.

Call Information

Call Examples

~ A social worker from Kaiser Fremont called for information to assist a 52-year-old patient whose 25-year-old daughter died suddenly last November due to unknown causes. The autopsy was still underway and caller indicated that it could potentially take as long as six months. The mother had visited Kaiser's Oncology Department and had expressed her high level of stress. The caller informed 2-1-1 that the patient has two grandchildren, ages 2 and 8, for whom she was seeking guardianship. The 8-year-old had lost his father in a car accident some time earlier and had accepted that both "mommy and daddy are in heaven, but has asked where his mom's body is." The caller wanted to know what referrals 2-1-1 could provide that might assist the family. 2-1-1 asked if the family was seeking counseling and was told that the grandmother had been provided grief counseling referrals.

2-1-1 provided resources for kinship adoption, guardianship, kinship support, respite care (as the grandmother might need help with child care if she attended grief counseling and needed time following up with guardianship, etc.), mental health assessment and evaluation and individual/family counseling referrals. The caller was asked if the children had Medi-Cal and whether the family was receiving CalFresh. The caller indicated that she did not know as the grandmother was the patient. 2-1-1 provided referrals to Alameda County Social Services for application to both the Medi-Cal and CalFresh Programs. The caller was very appreciative and said that 2-1-1 really had provided her with a lot of information. The caller was also referred to Alameda County Social Services Agency Adoptions Program, KSSP through Lincoln Child Center, Self-Help Services and Family Law Facilitator for kinship help; Alameda Family Services and Family Service Counseling and Community Resource Center for counseling; Alameda County Behavioral Health Care Services' ACCESS line for further referrals for counseling; as well as Medi-Cal and CalFresh at Social Services.

~ A single man from Newark called for apartment listings as he had recently become employed and was able to pay rent. The caller was referred to three rentals as well as four low-income housing wait lists in Oakland: Casa Verde, Ironhorse at Central Station, Effie's House, and the Santana Apartments. These referrals were provided since there was nothing currently available in Newark that matched his income. He was encouraged to call back for additional listings.

~ A single mother with a mental health disability, with one adult and one teenaged child, called from San Leandro for help paying her- utility bills. The caller informed 2-1-1 that her husband had passed away and they were struggling to survive and pay all their bills. The family was relying on the minor daughter's Social Security Survivor's benefits, as her own SSI case was still pending. The caller also shared that her daughter was getting difficult to handle and the family needed counseling. The caller was referred to HEAP and Season of Sharing for the electric bill, and Native American Health Center for family counseling that would accept Medi-Cal. The caller was further referred to the Alameda County Community Food Bank for food referrals, and St. Vincent de Paul for miscellaneous needs.

EDEN I & R, Inc.

Call Examples	~ A single mother of three children, who was a victim of domestic violence, called from Hayward for help paying the utility bill. The caller shared with the PRS that her ex-husband was her abuser and that he had beaten her and attempted to strangle her one day and had consequently been incarcerated. The caller had divorced him and expressed feeling very fortunate, because her ex-husband had later murdered his girlfriend and had been on the run for a year before he was finally caught and incarcerated. The caller had been going through a lot of financial hardship as a result of being a single parent. The 2-1-1 Resource Specialist made sure the caller was up to date with her CalFresh benefits and that she had Medi-Cal for the family. For the electric bill, the caller was referred to HEAP and Season of Sharing.
	~ A Union City resident who was part of a two-parent family with three small children staying with relatives in Union City called for help finding market-rate housing rentals. The caller was referred to two listings in Oakland and one listing in Castro Valley since no referrals matching the family's income were currently available in Union City. The caller was also referred to Satellite Housing for more information on one of their properties. The caller was encouraged to check back with 2-1-1's housing database every few days.
	~ A single male on probation with a felony weapons conviction on his record called from Oakland for low-income housing and help locating more lucrative employment. He was referred to IronHorse at Central Station and Terraza Palmera apartments for housing, and the EASTBAY Works One-Stop Career Center, Goodwill Industries Job Placement Center, and Healthy Oakland Resource Center for job leads.
	~ A Berkeley two-parent family with two small children and a baby on the way called for low-income housing. The caller was referred to Cathedral Gardens, Chesley Avenue Mutual Housing, and Terraza Palmera apartments for open wait lists. The caller was encouraged to call 2-1-1 back for additional listings.
Caller Feedback	~ "I just called 2-1-1 because I was very distressed. My son was killed last year when he was in a traffic accident. He was the pedestrian. I needed to file for bankruptcy for a deceased child. I was so overwhelmed. Then I remembered 2-1-1. Your Resource Specialist was very helpful. She was nice, she made me laugh, she listened, she was very kind. I was so depressed when I called. You know, I used to call other people to collect on debts, but I was never like the people these banks have hired to collect on my son's debts...they are horrible. I have never seen people behave like this. I am so happy I called, very happy. Your Resource Specialist was wonderful and I am so glad I spoke with her. I cannot thank you enough for making this service available."
	~ "I was just calling to comment on the 2-1-1 person who helped me out. She was very helpful, very sweet, and the stress that I had before is about 100% less than what it was before. I appreciate all her help and I appreciate 2-1-1. You have all the telephone numbers to essential information that helps people like me who've been calling everywhere to find help without much success. So, thank you very much."
	~ "I have called several times and you are the only ones that get back to me with information when you say you will. I appreciate all the information that you have given me. Thank you."
Staff Inservice Training Sessions	~2-1-1 staff review of CalFresh and Medi-Cal outreach procedures
	~Unity Council Inservice Presentation
	~2-1-1 staff review of Covered California and Coordinated Care

Resource Information And Technology Updates	
Services Database	~ Six new agencies were added in the services database this month.
	~ The services database contains 1,139 agencies and 2,913 programs.
	~ The process of updating the 474 Non-Directory agencies continues. So far, we have updated 257 agencies.
	~ The Information Management Department has been working on entering the appropriate taxonomy for a soon-to-be launched portal on our website featuring transportation information for those with disabilities.
	~ The Information Management Department has been searching for new low-cost broadband resources for inclusion in the services database as part of a new contract with 2-1-1 California and the California Emerging Technology Fund to decrease the digital divide for low-income individuals and families.

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Housing Database	<p>~ 115 new units were added to the housing database this month.</p> <p>~ Housing Subscriptions (mail, PDF & OHIP) were sent to community-based organizations in Alameda County and San Francisco County.</p>
Online Services Website	~ Eden I&R's health and human services data is provided free through the agency's publicly accessible websites at www.edenir.org and www.211alamedacounty.org , and www.alamedaco.info . This month the Online Services Directory received 152,665 hits from 15,682 visitors.
Technology	<p>~ Staff consolidated the DNS registration for its websites and made progress toward the creation of a new transportation-related website.</p> <p>~ Staff evaluated the technology requirements of potential new partnership agreements with third party agencies.</p> <p>~ Staff updated the organization's internal SharePoint TeamSite in conjunction with regular monthly system maintenance and upgrades.</p>

Outreach/Public Information Activities	
Meetings	~ Fremont Bank Director of Community Relations Marie-Pascal Peterson visted Eden I&R for an agency tour and presented a \$10,000 check from the Bank in support of 2-1-1.
	~ A representative from Cisco, one of Eden I&R's financial supporters, visited the agency in order to see firsthand the 2-1-1 communication system in action.
	~ A representative from the City of Hayward's Community Services Commission visited the agency in order to see firsthand the breadth and depth of Eden I&R's services. He expressed an appreciation for the many ways in which we assist the residents of Hayward.
	~ The Executive and Deputy Directors participated in the 2-1-1 California Summit, entitled "Moving Forward Together," held in San Francisco. This statewide meeting brought together 2-1-1 centers that serve both rural and urban areas. Discussion topics included: the statewide 2-1-1 business plan (financed by Kaiser Permanente), the expansion of 2-1-1 to the remaining rural areas in the state currently without access to 2-1-1, disaster back-up systems, the movement toward seamless importing and exporting of shared data, special projects, and the challenges of long-term sustainable funding.
	~ The Executive Director met with several representatives of the Office of Emergency Services (OES) in Dublin in order to revise and update a disaster-related MOU. This document, once signed, will outline the ways in which Eden I&R and OES have been working in partnership for years. Specifically, when the Emergency Operations Center is activated, Eden I&R has a position in the Public Information Officer's room and is charged with keeping the public informed about disaster-related details (e.g., shelter in place, where to find purified water, road closures).
	~ The Executive Director attended the annual California Alliance of Information and Referral Services (CAIRS) Board retreat in beautiful Asilomar. It was an intensive two days during which all aspects of statewide 2-1-1 activities and basic I&R/I&A agency priorities were discussed. Best practices were shared; challenges were prioritized and discussed in terms of next steps; and the next annual statewide conference was developed (e.g., focus, workshops, funding).
	~ Discussions were held with the Center for Elders Independence about the ways in which our two organizations can work more closely together, especially in relation to 2-1-1's 24/7 multilingual capabilities.
	~ Eden I&R hosted a regional meeting, chaired by 2-1-1 California, related to 2-1-1 Alameda County (and other surrounding counties) becoming involved again in a grant from the California Emerging Technology Fund that promotes low-cost broadband, computer training, and low-cost or free computers to low-income individuals and families.
	~ The Executive Director represented the agency at Rubicon's quarterly partner meeting. Presentations included the ways in which Rubicon assists north Alameda County residents with employment and housing services, as well as the ways in which partner organizations (like Eden I&R) work in concert with Rubicon to serve the same low-income clients.
	~ Ongoing discussions were held with AC Transit related to the use of Eden I&R's website for enhanced transportation information targeted to seniors and those with disabilities, as well as the possibility of 2-1-1 assisting when individuals have problems with motorized wheelchairs and scooters that break down.
	~ The Executive Director attended State of the City annual luncheons in Alameda and Emeryville as a guest of PG&E. Much information was gathered and the networking opportunities were fantastic. Eden I&R thanks PG&E for its generosity.
	~ The Executive Director attended the monthly Community Corrections Partnership Executive Committee's meeting during which many reentry-related topics were reviewed including: the numbers and types of reentry clients being served, the successes and challenges in serving this population (e.g., employment, housing), the movement toward opening a Day Reporting Center and the overall county reentry strategic plan.

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Meetings	~ Discussions were held internally and with other 2-1-1 centers about our participation with Code For America, a national project whose primary purpose is making electronic human service-related information more easily accessible.
	~ The Deputy Director participated in the monthly 2-1-1 Bay Area partnership conference call. Best practices and topical information from each regional 2-1-1 was shared.
	~ The Development/Marketing Officer represented Eden I&R at the Ashland-Cherryland Healthy Community Collaborative Meeting and at the Hayward Chamber of Commerce's Non-Profit Alliance.
	~ The Housing Outreach Coordinator is working in collaboration with the Oakland Housing Authority (OHA) to conduct outreach to rental property owners, on a monthly basis, to inform them of the opportunities with OHA and Eden I&R. Through this outreach property owners throughout the County are able to list their properties with us at no cost.
	~ As Chairperson, the Housing Outreach Coordinator facilitated the monthly Tri-Valley Housing Scholarship board meeting.
	~ The Housing Outreach Coordinator attended the Alameda County Emergency Managers Association meeting. This meeting was dedicated to reviewing the After Action Report for the Table Top Disaster Drill focusing on climate change and power outages.
	~ The Housing Outreach Coordinator attended the Emergency Management And Disaster Preparedness Council (EMADPC) meeting. The topic of discussion was communication between the agencies and the City of Oakland after a major disaster, including 2-1-1's role in the public notification process.
Fairs/Events/and Outreach	~ One of the Housing Resource Specialists attended the RHA Property Owner Workshop and explained how to list properties with Eden I&R in our housing database.
	~ As Chairperson, the Housing Outreach Coordinator facilitated the monthly Alameda County Voluntary Organizations Active in Disasters (VOAD) executive committee meeting.
	~ 2-1-1 marketing and outreach materials were distributed to the Eden Area Office of County Supervisor Nate Miley.
	~ Staff participated in and distributed 2-1-1 materials this month at: City of Pleasanton Community Services' Teen Job Fair; Education Summit for First Generation African American, Latino, Asian American, Native American and Pacific Islander Students at Chabot College in Hayward; and Community Day at Southland Mall in Hayward; Peralta Colleges Wellness Faire at Laney College in Oakland; the City of Pleasanton Transit Fair; and Alameda Health System's Department of Medical Social Services Community Resource Fair at Highland Hospital in Oakland.
	~ The 2-1-1 Program Manager and Information Technology Director participated in and distributed 2-1-1 materials at a community health care reform enrollment event sponsored by Kaiser Permanente at REACH Ashland Youth Center in San Leandro.
	~ The Development/Marketing Officer made a 2-1-1 presentation to seniors and staff at the Mastick Senior Center in City of Alameda, and to the staff and officers of the Youth and Family Services Bureau of the Hayward Police Department.
	~ The Housing Outreach Specialist attended an Oakland Housing Authority property owners briefing and distributed 2-1-1 materials.
	~ The Veterans Roving Housing Resource Specialists participated in and distributed 2-1-1 materials at the Housing for Heroes event at the Veterans Administration in San Leandro and a Veterans Resource Fair at Hayward Veterans Memorial Building.

Alameda County Summary By City

3/1/2014 Through 3/31/2014; 2-1-1

	¹ Total Calls	² Client Calls	³ General Calls	⁴ Un-duplicated Clients	Disabled Clients	Male Clients	Female Clients	⁵ Youth Under 18	Single Mom W/ Minor Children	Referrals
Alameda	201	87	114	65	31	10	55	26	18	319
Albany	19	5	14	4	3	2	2	1	1	25
Berkeley	476	198	278	153	78	37	116	57	35	749
Castro Valley	103	48	55	38	22	9	29	15	5	177
Dublin	42	18	24	17	6	4	13	8	7	51
Emeryville	52	23	29	19	10	3	16	4	4	108
Fremont	356	202	154	154	53	39	115	64	40	591
Hayward	1064	560	504	430	182	80	350	232	135	1826
Livermore	165	71	94	56	19	9	47	31	18	304
Newark	96	50	46	38	15	13	25	17	8	154
Oakland	3715	1659	2056	1247	529	281	963	598	385	6090
Pleasanton	57	25	32	24	8	4	20	11	5	91
San Leandro	500	274	226	210	83	42	168	103	57	898
San Lorenzo	72	48	24	34	14	6	28	20	14	138
Union City	135	85	50	69	25	17	52	39	26	212
Other	1391	117	1274	90	31	16	74	32	24	517
Grand Total:	8450	3470	4980	2648	1109	572	2073	1258	782	12253

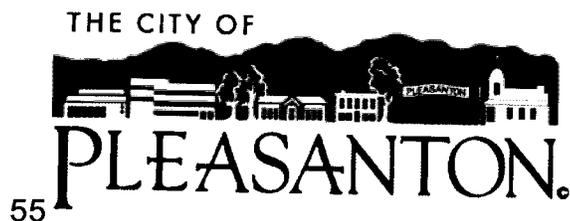
1. Total Calls: The total of Client Calls and General Calls for the reporting period.
2. Client Calls: The number of times Clients called during the reporting period.
3. General Calls: The number of callers who did not provide demographic information, birth date, and full address.
4. Unduplicated Clients: The number of unduplicated clients who called during the reporting period. These are callers willing to provide demographic information, birth date, and full address.
5. Youth Under 18: The total number of households with youth under the age of 18 in the household.

Alameda County Summary By City

7/1/2013 Through 3/31/2014; 2-1-1

	¹ Total Calls	² Client Calls	³ General Calls	⁴ Un-duplicated Clients	Disabled Clients	Male Clients	Female Clients	⁵ Youth Under 18	Single Mom W/ Minor Children	Referrals
Alameda	1682	886	796	511	219	115	396	236	149	2937
Albany	175	84	91	52	19	14	38	21	13	352
Berkeley	4795	2301	2494	1025	475	274	751	400	275	7818
Castro Valley	1072	629	443	323	114	68	255	150	91	1892
Dublin	471	255	216	146	49	28	118	76	52	786
Emeryville	399	213	186	111	41	28	83	39	29	786
Fremont	3293	1924	1369	1009	363	253	755	457	260	5647
Hayward	10003	5887	4116	2946	1032	580	2365	1652	989	18119
Livermore	1296	670	626	403	137	73	330	214	120	2297
Newark	913	575	338	284	102	53	231	165	97	1552
Oakland	35074	17481	17593	8707	3427	1985	6716	4332	2917	61126
Piedmont	34	8	26	7	2	2	5	1	1	57
Pleasanton	535	295	240	166	47	31	135	90	52	959
San Leandro	4834	3006	1828	1463	532	274	1189	734	457	9245
San Lorenzo	609	416	193	221	76	42	179	121	76	1159
Sunol	4	3	1	3	1	1	2	0	0	13
Union City	1180	763	417	446	147	88	358	254	152	2118
Other	11373	1041	10332	701	257	151	549	244	173	4806
Grand Total:	77742	36437	41305	18524	7040	4060	14455	9186	5903	121669

1. Total Calls: The total of Client Calls and General Calls for the reporting period.
2. Client Calls: The number of times Clients called during the reporting period.
3. General Calls: The number of callers who did not provide demographic information, birth date, and full address.
4. Unduplicated Clients: The number of unduplicated clients who called during the reporting period. These are callers willing to provide demographic information, birth date, and full address.
5. Youth Under 18: The total number of households with youth under the age of 18 in the household.



Housing Commission Minutes

City Council Chambers, 200 Old Bernal Ave., Pleasanton, CA

**March 20, 2014
7:00 p.m.**

CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chairperson Welsh called the meeting to order at 7:01 p.m. on Thursday, March 20, 2014, in the City Council Chambers, 200 Old Bernal Avenue, Pleasanton, California.

The Pledge of Allegiance was recited, led by Chairperson Welsh.

Roll call:

Present: Chairperson Ann Welsh, Commissioners John Casey, Colleen Lopez, and Daniel Mermelstein.

Absent: None

Staff: Steven Bocian, Assistant City Manager; Scott Erickson, Housing Specialist; and Edith Caponigro, Recording Secretary

AGENDA AMENDMENTS

Commissioner Casey requested the Commission review Item 7 before Item 6. Commissioners agreed to this change.

MINUTES

1. Approve Regular Meeting Minutes of February 20, 2014

A motion was made by Commissioner Mermelstein, seconded by Commissioner Casey, to approve the meeting minutes of February 20, 2014. **The motion was approved unanimously.**

CONSENT CALENDAR

2. Approval of the February 2014 Financial Reports for Ridge View Commons and Kottinger Place

3. Management Updates for Kottinger Place and Ridge View Commons

A motion was made by Commissioner Mermelstein, seconded by Commissioner Casey, to approve the consent calendar. **The motion was approved unanimously.**

MEETING OPEN TO THE PUBLIC

4. Introductions / Awards / Recognitions

There were none.

5. Public Comment from the audience regarding items not listed on the agenda

There were none.

PUBLIC HEARINGS AND OTHER MATTERS

7. Approval of Federal HOME Funds and City Lower Income Housing Funds Related to the Housing and Human Services Grant (HHS) Program for Fiscal Year 2014-15

Mr. Erickson reviewed with the Commission details of the Housing and Human Service Grant (HHS) program implemented by the City beginning in Fiscal Year 2010. He advised the HHS program combined funding from the Community Development Block Grant (CDBG) and HOME (HOME Investment Partnership Program) federal grants together with Lower Income Housing Funds and General Funds.

HHS applications for FY 2014 funding were solicited from early December 2013 through late January 2014, and were submitted electronically via ZoomGrants. A total of twenty-seven (27) applications were received by the January 28 deadline with a total funding request of \$1,127,859. The majority of applications (those not related to housing) were reviewed by the Human Services Commission at its March 5, 2014, meeting. The Housing Commission is requested to review housing-related applications that are proposed to be funded with federal HOME funds and/or City Lower Income Housing Funds (LIHF).

Mr. Erickson further informed the Commission that HUD recently advised the City that its allocation of CDBG funds will be reduced by 2.6% as compared to the last year's allocation. He also advised that the City recently made the last annual payment on the Section 108 loan that was secured by Tri-Valley cities to acquire and rehabilitate the Sojourner House emergency shelter facility.

Chairperson Welsh opened the meeting for agency presentations at 7:16 p.m.

ECHO Housing, Margie Rocha – thanked the Commission for their past support and advised that funds were being requested to enable them to continue their program of providing counseling services to Pleasanton residents regarding complaints received pertaining to discrimination, fair-housing, tenant-landlord issues, and general housing counseling services. Ms. Rocha advised that ECHO also provides help and assistance for the homeless. As of December 2013 the agency has completed 72% of its projected goal for the current fiscal year and has been serving a diverse population.

Chairperson Welsh questioned what effect the agency would feel with the 11% difference in funds they are requesting and the amount recommended by staff. Ms. Rocha advised there

would not be much impact and ECHO would likely be able to achieve its goals.

Abode Services, Vivian Wan – provided information about the Tri-Valley Housing Scholarship Program and the funds they are seeking to continue providing rent subsidies and case management services for the program. The Commission was advised that the program will provide services to six (6) Pleasanton residents on an on-going basis and will help them to achieve their goals by providing rent support that in turn allows them time to improve their education and eventually secure a living wage.

Neighborhood Solutions, Vicki Johnson – advised that the agency is seeking funding that will allow them to provide extremely-low and very-low-income homeowners with small grants and loans to make much needed home improvements. The agency currently has 20 people on a waiting list, many of whom are living in mobile homes.

CRIL (Community Resources for Independent Living), Michael Galvan – informed the Commission that CRIL provides special housing services for residents in Pleasanton with disabilities. Services they provide include independent living, housing assistance and advocacy for the disabled. CRIL has added three (3) new programs during the last year that are helping those being served to become more involved within the community and helping them to use public transportation. Mr. Galvan advised that CRIL tries to ensure a continuum of services and that affordable and accessible housing is a critical need. Workshops are being provided to help clients learn about the services available to them.

MidPen Housing Corporation/Kottinger Gardens, Abby Goldware – provided information about the work MidPen has been doing with the Kottinger Place Task Force, advising that positive feedback was received at a recent session with the Planning Commission. The HHSF funding application will assist them to move forward with the first phase of the project.

Sean Sowell, Pleasanton – provided comments in support of the application from Abode and asked that the Commission consider fully funding this application. He advised that as a former client of Abode he had been extremely impressed with the services they provided. Mr. Sowell discussed the new City of Livermore ordinance regarding homelessness that will affect people in Pleasanton.

Mr. Erickson responded to Mr. Sowell's comments advising that staff has been working with Abode on their funding request and it has been agreed by Abode that the funding level proposed by staff is sufficient to keep the program at full capacity through the year. He noted that the proposal is tied to the need to commit and utilize the City's allocation of federal HOME funds in a timely manner so that they do not revert to the County. He also provided information about health and safety needs that are being met with the Housing Rehabilitation Program administered by Neighborhood Solutions.

Ms. Wan advised that Abode typically over-estimates funding requirements and the City of Pleasanton has always been helpful and supportive. She acknowledged that the amount of funding recommended by staff should be adequate to ensure that the program can run at full capacity for the next fiscal year.

Tri-Valley Housing Opportunity Center – Mr. Erickson advised that Annika Olson, the interim Executive Director for the TVHOC, advised that she is not able to attend tonight's meeting because they just began evening hours for their free tax preparation services. Scott Erickson provided information about this funding application advising that funds will allow for continue to cover a range of housing services.

Commissioner Lopez questioned whether the \$118,000 in LIHF could be increased to allow for the full \$119,500 requested in funding.

Commissioner Casey indicated that he thought there was approximately \$16 million total in the Lower Income Housing Fund at the present time with \$10 million of it being earmarked for the Kottinger Gardens project.

Mr. Bocian advised the City typically does not pre-establish a targeted amount from the LIHF to be used to fund HHSG applications but rather the amount is reviewed each year in conjunction with the applications that are received.

Chairperson Welsh was advised by Mr. Erickson that most of the agencies did not receive 100% of their requested amounts in 2013.

Commissioner Casey questioned whether any remaining HOME funds are uncommitted. Mr. Erickson responded that the rationale in staff's overall recommendation is to ensure that all uncommitted HOME funds are committed as quickly as possible so that they do not revert to the County. He further advised that the challenge for the City is that the only a small amount of HOME funds are received each year and it is difficult for the City to accumulate enough funding to put toward a major project while still meeting timeliness guidelines and related requirements.

Chairperson Welsh closed the meeting for agency presentations at 7:45 p.m.

Commissioner Mermelstein had questions pertaining to the impact of utilizing Lower Income Housing Funds.

Commissioner Lopez suggested increasing the CRIL funding to the full amount requested (\$14,494).

Mr. Bocian advised Commissioner Casey that it might be possible to use funds from the LIHF to meet some of the funding requests. Commissioner Casey indicated he was thinking of the possibility of agencies asking for a line of credit from the LIHF. Mr. Erickson suggested staff provide information to the Commission at a later meeting and Commissioner Casey agreed he would like staff to bring some recommendations to the Commission for consideration.

Mr. Bocian discussed the City of Pleasanton's current policy on loans and monies going back into the program making more funds available.

A motion was made by Commissioner Lopez, seconded by Commissioner Casey, recommending approval of the staff recommendation with the exception of CRIL being increased to \$14,494.

ROLL CALL VOTE:

AYES: Commissioners Casey, Lopez, Mermelstein, and Chairperson Welsh.
NOES: None
ABSENT: None
ABSTAIN: None

6. Approval of Streamlined Annual Plan for Fiscal Year 2014 for the Pleasanton Housing Authority

Mr. Erickson reviewed with Commissioners the Quality Housing and Work Responsibility Act (QHWRA) that requires Public Housing Authorities (PHA's) to prepare and adopt a five-year Agency Plan and individual Annual Plans. He advised that while the Pleasanton Housing Authority does not have its own Section 8 program, but it does own and administer 50 units of Public Housing at Kottinger Place, which requires the submission of an Agency Plan. The Commission was advised that a new Annual PHA Plan for fiscal year 2014 is now required to be submitted to HUD by mid-April.

Mr. Erickson informed the Commission that staff worked with MidPen Housing last year to incorporate some new language into the plan to indicate the Housing Authority's intent to pursue demolition and disposition of Kottinger Place as part of the planned redevelopment of the complex, together with Pleasanton Gardens, as the future Kottinger Gardens project.

Chairperson Welsh was advised by Mr. Erickson that HUD did not require any additional information on the projected use of Capital Funds other than "site improvement."

Commissioner Casey questioned whether this authority would go away once Kottinger Place was demolished. Mr. Bocian advised that no reporting would be necessary since the Housing Authority would not be active and would not own any assets. However, the Housing Authority would likely remain in place for other purposes.

A motion was made by Commissioner Lopez, seconded by Commissioner Mermelstein, recommending adoption of the draft resolution approving the Annual PHA Plan for fiscal year 2014, and authorizing staff to submit to HUD by the applicable deadline.

ROLL CALL VOTE:

AYES: Commissioners Casey, Lopez, Mermelstein, and Chairperson Welsh.
NOES: None
ABSENT: None
ABSTAIN: None

COMMUNICATIONS

Planning Commission Staff Report – March 12, 2014. Reviewed - no comment.

MATTERS INITIATED BY MEMBERS OF THE COMMISSION

- A. Commissioner Casey asked about a review of the Commission's Annual Plan when new Commissioners are on board. He would like staff to provide information so the Commission can begin to consider and move forward.

Mr. Bocian advised that new Commissioners should soon be coming on board and will likely be going to City Council in April to be appointed.

Commissioner Casey felt that with so many projects with affordability already in place, it would be good to have things in line so they could be reviewed with new Commissioners. He felt the Commission also needed to talk about RHNA numbers and the East Pleasanton project.

Mr. Bocian advised that a meeting is planned for April to look at the Housing Element.

- B. Chairperson Welsh discussed creating affordable units in existing apartment complexes and described how existing rental units are being reconfigured to create additional affordable units within a project she currently is working on in Foster City. She thought this was something that could be considered in Pleasanton.

Mr. Bocian advised that staff has done some research on this and it is being considered as part of the Housing Element update that will be discussed at the April meeting.

COMMITTEE REPORTS

Kottinger Place Task Force – no report.

East Pleasanton Specific Plan Task Force – no report.

DISCUSSION OF FUTURE MEETING AGENDAS

Mr. Erickson stated that the April meeting is tentatively scheduled to include the following items:

- Update Regarding Status of the 2015-23 Housing Element
- Appointment of Tenant Representatives for Ridge View Commons and Kottinger Place
- Discussion of Housing Commission Work Plan for 2014 (pending new commissioner appointments)

ADJOURNMENT

The meeting was adjourned at 8:15 p.m. by unanimous consent.

DATED: March 20, 2014



Ann Welsh, Chairperson

ATTEST:



Steven Bocian, Assistant City Manager