

**Recreation Leader III/IV
Theater Tech Staff (part-time, temporary)
\$11.15 - \$16.43 Range DOE
Open Until Filled**

The City of Pleasanton's Civic Arts Division seeks a part-time Theater Tech to assist the Theater Technician.

The Position: Under direction from the Theater Technician, the Tech Staff works to accommodate the technical needs for every use of the Firehouse Arts Center and the Amador Theater, including all City-sponsored performances as well as all rental clients. Responsibilities include sound system set-up, hanging and focusing lighting instruments, running sound and light boards as well as communicating with rental client to understand their technical needs.

Hours are primarily in the afternoons and evenings during weekdays and all hours on the weekend. Hours vary week to week, depending on the scheduled uses of Firehouse Theater and the Amador Theater.

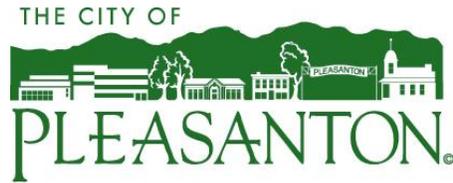
This is a part-time, temporary position, and cannot work more than 1,000 hours per fiscal year. It does not offer benefits, but does contribute to Apple and Medicare. CPR and First Aid training and certification are recommended. Training is available.

Typical Duties

- Becoming familiar with and learning to use all equipment at the Firehouse Theater and the Amador Theater.
- Setting up microphones, running mic cable and setting up monitors for performances.
- Hanging lighting instruments, cabling and circuiting per light plot.
- Helping rig and fly scenery on house counterweight system.
- Janitorial duties, such as sweeping and mopping stage areas, when appropriate.
- Acting as Stage Hand, loading and unloading equipment for City sponsored performances. (Ability to lift 40 lbs is a must.)
- Monitoring of facility when used by more self-sufficient renters.

The ideal candidate will:

- Possess excellent technical theater skills, a professional appearance and demeanor, excellent customer service skills, some computer skills, and a valid California driver's license.
- Have experience working in a professional theater environment.
- Have taken coursework in technical theater.



The Selection Process: Applications will be reviewed by the Theater Technician and Theater Recreation Supervisor as received. The most qualified applicants will be invited for an interview. A reference check will be conducted prior to making an offer. The selected applicant will be required to undergo and successfully pass a fingerprint check by the City, as well as have a TB test prior to starting employment.

If you are interested in this position, please complete the City application available at <http://agency.governmentjobs.com/pleasanton/default.cfm>

If you have questions about this position, you may contact Bob Elliott at belliot@cityofpleasantonca.gov or (925) 437-0052. **Applications will be accepted until the position is filled.**

The Division: The Civic Arts Division is a program of the Community Services Department. It includes management of the Firehouse Arts Center and the Amador Theater; Civic Arts Stage Company, including productions and classes; literary & visual arts as well as teen performing and improv programs.