



**MEMORANDUM**

**Date:** January 23, 2013

**To:** Planning Commissioners

**From:** Janis Stephen, Traffic Engineering Division

**Subject:** **Selection of Planning Commission Liaison/Vice Chair for the Bicycle, Pedestrian, and Trails Committee (PPTC)**

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On June 1, 2010, the Trails Ad Hoc Committee and the Bicycle and Pedestrian Advisory Committee were merged to form the Bicycle, Pedestrian, and Trails Committee (BPTC). The BPTC serves as an advisory committee to the Parks and Recreation Commission, the City Council, and the Traffic Engineering Division on topics related to trails and on-street bicycle and pedestrian facilities.

The membership of the BPTC includes a liaison member from the Planning Commission, who also serves as the Vice Chair of the Committee. The Vice Chair assists the Chair to conduct meetings, as necessary. Commissioner Jerry Pentin was the BPTC liaison member from the Planning Commission, and because of his departure from the Planning Commission to serve as a City Councilmember, a new liaison member is needed to replace him.

BPTC meetings are held on the fourth Monday of each month at 6:30 p.m. at the Pleasanton Senior Center. The next BPTC meeting will be on January 28, 2013.