

### ABOUT THE GYMNASIUMS

The City of Pleasanton co-owns the Middle School gymnasiums with the School District.

- Pleasanton Middle School, 5001 Case Ave.
  - 2 Gyms: 2 full size basketball courts  
4 full size volleyball courts
  - 1 Gym: 1 full size basketball court  
2 full size volleyball courts
- Thomas S. Hart Middle School, 4433 Willow Rd.
  - 1 Gym: 1 full size basketball court
- Harvest Park Middle School, 4900 Valley Ave.
  - 2 Gyms: 2 full size basketball courts  
4 full size volleyball courts
  - 1 Gym: 1 full size basketball court  
2 full size volleyball courts



### FREQUENTLY ASKED QUESTIONS

#### When are applications accepted?

Applications are accepted no more than 90 days prior to rental dates and no less than 30 days prior to requested date(s).

#### What documentation is needed to rent a gymnasium?

- A completed Sports Field and Gymnasium Rental Application ([www.pleasantonsports.org](http://www.pleasantonsports.org))
- General liability insurance that names the City of Pleasanton, P.O. Box 520 and Pleasanton Unified School District, 4665 Bernal Avenue as “additionally insured” for a minimum of \$2 million. The certificate must also include an endorsement page.
- A City of Pleasanton business license may be required depending on your use. ([www.cityofpleasantonca.gov/business/license/](http://www.cityofpleasantonca.gov/business/license/))
- A deposit will be required for special events and tournaments, depending on specific nature of use.
- Final payment is due 30 days prior to use.
- A site plan and description of use is required for special events and tournaments.
- All users are required to sign and return a Conditions of Use letter (completed by City of Pleasanton staff).

#### How is priority determined?

Priority for scheduling purposes will be based on:

1. City of Pleasanton/Pleasanton Unified School District
2. Co-Sponsored Groups and/or Pleasanton Based Non-Profit Groups (75% residency requirement)
3. Pleasanton Residents – Private Use All other Non-Profit Groups (less than 75% residency or located outside of Pleasanton)
4. Non-Resident – Private Use and Pleasanton Based Businesses
5. All non-Pleasanton based businesses

#### When are the gyms available to rent?

Gyms close annually for a two (2) week period for gym floor resurfacing. Gyms are not available, Easter, Thanksgiving Day, Christmas Eve and Christmas. Additional closure dates may apply.

#### What is the refund policy?

If an event is cancelled, our refund policy is as follows: Full refund if event is cancelled 30 days prior to scheduled use. No refund is given if the event is cancelled less than 30 days prior to rental date.

#### Are there additional charges?

Extra charges for custodial clean up and gym supplies may apply and will be itemized on the Conditions of Use, if applicable.

#### Can I rent sports equipment (scoreboards, basketballs, volleyball, etc.)?

Requests to use City equipment must be noted on the Application for Gym Use form. Additional charges may apply.

#### What are the hours of operation?

School Year:

- Weekdays: 5:30-10:00pm
- Weekends: 6:00am-10:00pm

Summer:

- Daily: 6:00am-10:00pm

#### Can I charge a donation/admission fee?

Charging admission fees or soliciting donations is not permitted. No advertisement shall be exhibited, no petitions circulated, no commercial vendors or sales made in the building or on the grounds without prior written permission from the Director of Community Services or his/her designee.



# Additional Rules & Fee Schedule



WWW.PLEASANTONSPORTS.ORG

### Please remember:

- No food or drinks allowed in the gym (water ok)
- Non floor marking shoes only on the gym floors
- No amplified sound without prior written approval from the Director of Community Services or his/her designee
- No bicycles, skateboards, rollerblades, etc.
- No loitering
- No profanity
- Patrons are responsible for personal property. City and School District are not responsible for personal items left in the gym, office area, locker rooms or surrounding areas

## Effective January 1, 2017 GYMNASIUM RATES (per hour)

Fee Categories	Harvest Park Middle School	Pleasanton Middle School	Thomas Hart Middle School
	N/A	N/A	N/A
<b>City/PUSD</b>			
Co-Sponsored Groups and/or Pleasanton Based Non-Profit Groups (75% residency requirement) 1 Gym	\$26	\$26	\$36
<b>Co-Sponsored Groups and/or Pleasanton Based Non-Profit Groups (75% residency requirement)</b> 2 Gyms	\$50	\$50	N/A
<b>Pleasanton Residents – Private Use. Non-Profit Groups (less than 75% residency or located outside of Pleasanton)</b> 1 Gym	\$64	\$64	\$88
<b>Pleasanton Residents – Private Use. Non-Profit Groups (less than 75% residency or located outside of Pleasanton)</b> 2 Gyms	\$120	\$120	N/A
<b>Non-Resident – Private Use and Pleasanton Based Businesses</b> 1 Gym	\$112	\$112	\$143
<b>Non-Resident – Private Use and Pleasanton Based Businesses</b> 2 Gyms	\$191	\$191	N/A
<b>All non-Pleasanton based businesses</b> 1 Gym	\$114	\$114	\$160
<b>All non-Pleasanton based businesses</b> 2 Gyms	\$223	\$223	N/A

For further information, please contact:

Nilo Velazquez  
(925) 931-3439

[nvelazquez@cityofpleasantonca.gov](mailto:nvelazquez@cityofpleasantonca.gov)