

A D D E N D U M N O . 2

**ORGANIZATION TO PROVIDE BURIAL SERVICES & GROUNDS
MAINTENANCE AT PLEASANTON PIONEER CEMETERY AND DUBLIN
PIONEER CEMETERY – Response to Questions**

This Addendum is hereby made a part of the Request for Proposal issued on September 27, 2016 for Burial Services and Ground Maintenance at the Pleasanton Pioneer Cemetery and Dublin Pioneer Cemetery. It shall be the responsibility of the Proposer/Firm to inform any affected subbidder of the content of this Addendum.

This addendum provides answers to questions posed to the City of Pleasanton regarding the Request for Proposal:

QUESTION

Under the Burial Services the section on ground Leveling and soil compacting for new and existing graves spaces, does not define criteria for existing grave sites. Many of the graves today show signs of needing leveling.

ANSWER

Noted on page 3 and 4 of RFP. For new gravesites; they are to be cleared, tamped sunk, and leveled with the surrounding terrain within seven (7) calendar days of burial services. Within twenty (20) calendar days following initial leveling, perform a follow-up leveling for re-vegetation. For existing burial plots, weekly inspection of trenching and caskets is to be completed and necessary backfilling with existing soil from soil piles. If contractor determines there is an area that needs to be addressed that cannot be completed in the weekly maintenance, they will work with City to address work as a “special project” and a price and amendment to scope of work would be negotiated.

QUESTION

Will equipment required for grave side service and installation of Vaults be provided by the City of Pleasanton and will it be available to use at the Dublin location?

ANSWER

The City of Pleasanton has equipment to use for burial services. The City of Pleasanton would consider allowing equipment to be used at the Dublin location, but an agreement to allow this would need to be executed.

QUESTION

Where are the cremated vaults and remains buried in Dublin?

ANSWER

In the ground.

QUESTION

What are the defined Maintenance Guidelines for the Pleasanton Pioneer Cemetery currently?

ANSWER

The Pleasanton Pioneer Cemetery is a 5.2 acre parcel with property lines along Sunol Blvd. to the west, a seasonal creek bed to the south, residential fences to the east, and an existing row of mature Italian Cypress trees to the north.

The site is currently maintained at a “Pioneer Level” which means that the cemetery has no formal irrigation and will be only watered by naturally occurring rain. The site is mostly made up of annual grasses and wildflowers. There are some existing landscaping that has been installed by loved ones on burial plots. Any improvement done at these plots must be maintained by the families.

The city of Pleasanton Parks Division will be responsible for maintaining all existing irrigation, including valves, pipes, and hose bibs. The Division will utilize tree contractors to maintain tree pruning and removal on an as needed basis. All trash cans will be dumped weekly by a trash contractor.

Maintenance Standards are as follows:

Weekly maintenance shall include but is not limited to:

- Removal of trash and leaf litter especially debris for Blue Gum Eucalyptus trees
- Weed control in all existing gravel areas and existing tombstones
- Removal of broken grave site ‘décor’, and spent or faded synthetic flowers
- Gopher and squirrel abatement
- Maintain grasses and wildflowers to consistent height of no more than 4’ tall.
Mowing the entire site from typically November through June, weather depending

Monthly maintenance shall include all items listed in the week maintenance category as well as:

- Pruning of shrubs located throughout the site
- Weed control of undesirable broadleaf weeds
- Inspection for setting of trenches and caskets, backfilling if necessary with existing soil from spoil piles

QUESTION

Are all the vaults that will be installed, all single depth vaults?

ANSWER

For Pleasanton Pioneer Cemetery - No. Concrete vaults may be single vault or double vault depth depending upon what was purchased by the client. In all parts of the cemetery, excluding South Hill West, a single concrete vault installation is assumed. If at time of need, a family requests installation of a double vault, the interment site is evaluated to determine if that depth of an installation is possible. Double depth concreted vaults have been pre-installed in the South Hill West section of the cemetery.

For Dublin Pioneer Cemetery – No. If at time of need, a family requests installation of a double vault, the interment site is evaluated to determine if that depth of an installation is possible. Some plots have double vaults installed at the time of earlier burials.

QUESTION

When we open an existing grave site for burial is it safe to assume the casket is going into an existing vault or a new vault will be installed? No caskets are buried without a vault?

For Pleasanton Pioneer Cemetery – all interments for caskets are to be in a concrete single or double vault. South Hill West section is the only section that has pre-installed concrete double depth vaults.

For Dublin Pioneer Cemetery – all interments for casket are to be in a plastic vault.

QUESTION:

Is there a place on the site to dispose of trash, debris, plant waste or do we need to haul it away? If we have to haul it away does the city have a disposal site, or do we need to pay dump fees?

ANSWER:

For Pleasanton Pioneer Cemetery - There is no place to dispose of trash, debris, plant waste from maintenance on site. All materials would need to be hauled to a transfer station such as the one run by Pleasanton Garbage Services on Busch Road in Pleasanton. The Contractor would be responsible for any applicable dumping fees.

For Dublin Pioneer Cemetery - There are dumpsters on site and green waste disposal is available at another City of Dublin park. The Contractor may coordinate with City of Dublin Public Works staff to have the City dispose of materials.

Acknowledgement and a signed copy of this Addendum shall be included in the Proposer/Firm Proposal.

Becky Hopkins

Becky Hopkins,
Interim Assistant to the City Manager

ACKNOWLEDGED:

Company

Date: _____

By: _____

Title: _____

END OF ADDENDUM NO. 2