

CITY PERMIT NO. _____

Application for Utility Permit

CONSTRUCTION INSPECTION/UTILITY PERMITS (925) 931-5650

Email completed application to:

utilitypermit@cityofpleasantonca.gov

Date of Application: _____

Date Work to Begin: _____

Applicant's Job No. _____

Date of Completion: _____

Work Location: _____ APN#: _____

Owner/Developer: _____ Phone: _____

Address: _____

Contractor: _____ Phone: _____

Address: _____

California Contractor's License #: _____ Type: _____ Exp. Date: _____

Workers' Comp. Carrier: _____ Policy #: _____ Exp. Date: _____

City of Pleasanton Business License #: _____ Exp. Date: _____

Description of proposed work: _____

City approval of this application for an encroachment permit to do utility work within the City of Pleasanton, as may be amended, will be returned via email. Please provide the email address that you would like the approved permit to be returned to:

Email Address: _____

Note: 3 copies of the Plans and Traffic Control Plans for proposed work are to be attached to this application. **See page 2 of this application for a checklist of the required items.**

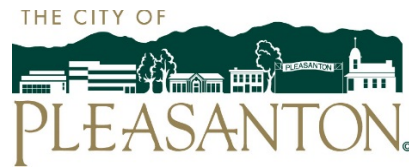
The undersigned hereby certifies that all work proposed herein will be completed in a timely manner to the satisfaction of the City Engineer in accordance with the provisions of Pleasanton Municipal Code Chapter 13.04 and City Standards. The permittee shall keep themselves adequately informed of all state and federal laws and local ordinances and regulations which in any manner affect the permit. The applicant shall at all times comply with and shall cause all his or her agents and employees to comply with all such laws, ordinances, regulations, decisions, court and similar authoritative orders. (Prior code § 5-8.16)

By: _____

Date: _____

Title: _____

[Sign above and print name here: _____]



UTILITY PERMIT PLAN CHECKLIST

The checklist below provides a guideline for Utility Permit plans and design elements that are required to be shown on the Utility Plans to be considered for review. Not every element on the checklist will be applicable for every site.

- Include the title block, revision/date block, submission date
- Include the engineer's name and contact information
- Include the owner/developer's name and contact information
- Include the title of plan sheet, drawing number
- Include the project address & project description (e.g. residential, commercial, industrial) and project number
- Include a scale bar with inch conversion, a legend showing all symbols (preferred drawing size is to be 22"x 34" or 11" x 17")
- Include the location map, north arrow
- The drawing should be black and white with separate line types for each utility type
- Include the surrounding streets with names, curb lines and existing infrastructure (underground and surface)
- Include stationing from the nearest monument of street intersection (A house address may be acceptable in residential areas)
- Include right-of-way(s), public service easements, property lines and public utility easements
- Include survey or orthographic background (to be faded so proposed utilities can be clearly seen)
- Indicate the existing dry utilities – size and type, include lateral/service runs
- Indicate the existing wet utilities – size and type, include lateral/service runs
- Include curb and gutter; and sidewalk lines
- Indicate the existing utilities and connections to be decommissioned or discontinued
- Include the proposed utilities with size, depth, type, dimensions from back of curb
- Include the proposed property lines, right-of-way(s) and easements, post-construction, proposed easements through private property, all shown in **bold** and labeled
- Include the proposed surface features (e.g. new or modified streets, curbs, concrete), shown in **bold**
- Include the proposed infrastructure (e.g. laterals, service lines, dry utilities, stormwater management practices, manholes, vaults), shown in **bold** and labeled
- Include the proposed connection sizes, types, and material, labeled at point of connection, shown in **bold**
- Include the proposed above-grade facilities, building lines, shown in **bold** [*Requires Planning Department approval under a separate application*]
- Indicate the construction yard and soil stockpile locations
- Include a table showing the list of utility connections with identification number(s) corresponding to connection on plan
- Indicate heritage trees within 25 feet of alignment
- Indicate monuments
- Include restoration details

TRAFFIC CONTROL PLAN CHECKLIST:

- Paper size should be 11"x17"
- For detours: show the shortest detour routes
- Pedestrian detours: show the shortest pedestrian detour route(s)
- Bike lane closures: show "Share the Road" signs or a suggested detour route Provide aerial (lightened in background)
- Provide sign and icon schedule (legend) on each page
- Plan must follow the latest edition of the California Manual on Uniform Traffic Control Devices (MUTCD)
- Clearly identify work hours and temporary traffic control duration (days) on each page Identify flaggers as necessary
- Keep as many travel lanes open as possible in relation to work area
- Identify schools near the work area (if applicable)
- Limit sheets to one location per sheet
- Plan for nonresidential streets shall be site specific