

YOUTH COMMISSION AGENDA

**Wednesday, November 8, 2017
7:00 P.M.**

Operations Service Center – 3333 Busch Road

CALL TO ORDER

- Pledge of Allegiance
- Roll Call

AGENDA AMENDMENTS

MINUTES

1. Approve regular meeting minutes of October 11, 2017

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations
3. Public Comment from the audience regarding items not listed on the agenda. *Speakers are encouraged to limit comments to 3 minutes.*

MATTERS BEFORE THE COMMISSION

If necessary to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

4. Presentation from the Student Inter-School Action Council
5. Approve Revised Commission Meeting Schedule for School Year 2017 - 2018
6. Approve the Addition of Two (2) Commissioners to the Public Policy Subcommittee

COMMISSION REPORTS

7. Committee Meetings
 - Bicycle, Pedestrian and Trails Committee
8. Other brief reports on any meetings, conferences, and/or seminars attended by Commission members.
 - PTownlife Web Team Subcommittee
 - Youth in Government Day Subcommittee
 - Public Policy Subcommittee
 - PTownlife Resource Network
 - Health & Wellness Subcommittee

COMMUNICATIONS

COMMISSION COMMENTS

STAFF COMMENTS

9. Community Services Update
10. Library Liaison Update
11. Police Liaison Update

ADJOURNMENT

NEXT MEETING: December 13, 2017

Notice

Under Government Code §54957.5, any writings/documents regarding an open session item on this agenda provided to a majority of the Commission after distribution of the agenda packet are available for public inspection at the Community Services Department, 200 Old Bernal Avenue, Pleasanton.

Accessible Public Meetings

The City of Pleasanton will provide special assistance for citizens with disabilities to participate in public meetings upon advance notice. If you need an auxiliary hearing aid or sign language assistance at least two working days advanced notice is necessary. Please contact the Community Services Department, PO Box 520, Pleasanton, CA 94566 or (925) 931-5340.



Youth Commission Minutes

**Operations Service Center – 3333 Busch Road, Pleasanton, CA
October 11, 2017 - 7:00 p.m.**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Commissioner Pearce.

Pledge of Allegiance

The Pledge of Allegiance to the flag was recited.

Roll Call

Commissioners Present: Elise Allari, Arushi Avachat, Lauren Brown, Lori Franklin, Ajay Immadi, Kate Inman, Nishant Jain Calla Li, Avni Patel, Jonathan Pearce, Tess Shotland and Taylor Sowers.
(Russell Ambrosiewicz and Kimberly Chew arrived at 7:04 p.m.)

Commissioners Absent: Lori Franklin

Staff Present: Nicole Thomas, Recreation Supervisor, Michael Patrick, Management Analyst; Shweta Bonn, Planning Division; Ania Pawlak, Administrative Assistant; and Edith Caponigro, Recording Secretary.

Representatives: None

AGENDA AMENDMENTS

None.

MINUTES

1. Approve regular meeting minutes of September 13, 2017.

Changes:

Item 2, page 3, para.1 - ...Commissioner ~~Peter~~ Patel...

Item 7, page 3 – Selection of Committee Assignments

Youth in Government Day - Elise Allari, Avni Patel, Jonathan Pearce and Kate Inman
Public Policy - Kate Inman, Lauren Brown, Arusha Avachat and Nishant Jain

A motion was made by Commissioner Allari, seconded by Commissioner Pearce, to approve the regular meeting minutes of September 13, 2017 as corrected. **The motion was approved unanimously.**

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations

a. Downtown Specific Plan Update – Shweta Bonn

Ms. Bonn provided commissioners information about the work conducted in the Planning Department pertaining to Plan Uses including what types of things are allowed, where they are allowed, and what makes a specific area work well. She commented on the Downtown Plan adopted in 2002 and the planning process that has been taking place on the Downtown Specific Plan Update.

Ms. Bonn provided a PowerPoint presentation from which she reviewed with the Commission a map showing the boundary of the downtown area. She advised that the Planning Team has gathered together a series of documents that outline options and strategies for segments of the Planning Area. Ms. Bonn advised that before taking these options and strategies out to the community information is being presented to Commissions for their comments and input on what they would like to see included and what different items they would like included.

Commissioners were provided information on existing conditions for First Street, Main Street, and Peters Avenue and about options being proposed for making changes to these areas that would include medium degree or high-degree of changes. Ms. Bonn advised that options included changes to bike lanes, buffers, parking areas, street furnishings, bike racks, and lighting.

Changes for First Street would include transforming the area into a multi-modal transportation corridor and maximizing pedestrian and bicycle opportunities.

Main Street changes would include relocating shade trees to the parking zone, adding metal benches and colored stamped asphalt for parking zones, outdoor dining would be accommodated through parklets that would replace parking and extend pedestrian zones.

On Peters Avenue changes would include narrowing parking and travel lanes to accommodate two bike lanes, introducing street trees, using pavers at sidewalk to match the Main Street aesthetics, and providing a raised contra-flow cycle track.

Ms. Bonn reviewed with Commissioners a proposal for alternative aims for the existing Civic Center area should the Civic Center be moved to the Bernal property. The alternatives include retail, office, residential, park/greenway, theater, hotel, and parking.

Commissioner Chew was advised by Ms. Bonn that a “grandfather clause” would apply for businesses affected by the options and any new businesses would be required to meet all requirements.

Ms. Bonn encouraged Commissioners to sign up to receive email updates about the Downtown Specific Plan Update and launching of an online survey to take place in the next week or two. She commented on outreach being done by staff and presentations to high school Leadership classes. Ms. Bonn advised that the goal of the Task Force at their November meeting is to select a preferred option to be included in the long-term plan.

b. Introduction of new Commissioners

Ms. Thomas introduced new Commissioners Avachat and Jain to the Commission who advised that they both attended Foothill High School.

3. Public Comment from the audience regarding items not listed on the agenda.

None.

MATTERS BEFORE THE COMMISSION

4. Review of Fiscal Year (FY) 2016/17 Community Grant Final Performance Reports

Mr. Patrick reviewed with Commissioners the Final Performance Reports for FY 2016/17 noting that all the \$43,140.09 in funding approved for Community Grants for Youth was expended by the end of the fiscal year.

Commissioners were advised by Mr. Patrick that four of the seven agencies that received funding submitted their required forms on time. Commissioners commented on the lateness in reporting of some agencies and felt this should be taken into consideration during the next grant funding cycle.

5. Approve Funding Criteria for the FY 2017/18 Community Grant Program – Youth Category

Mr. Patrick provided information about the 2018/19 Community Grant Program – Youth Category and noted that each year the Commission reviews the previous year’s funding criteria for the Youth Category to have a better understanding for allocation of funds for qualifying applicants. He asked the Commission to review the previous year’s criteria and discuss, identify, and adopt criteria they felt should be used for allocation of funds for the FY 2018/19 grant cycle.

Mr. Patrick noted that applicants would be required to attend a workshop in December 2017 or January 2018.

Commissioner Chew encouraged Commissioners to read or refresh themselves on the Youth Master Plan before it is time for them to begin viewing grant applications.

Commissioners reviewed the current funding criteria adopted prior to the FY 2017/18 grant cycle. Commissioner Allari indicated that she liked how the funding criteria for Civic Arts was numbered. Additional commented included: 1) changing the grant amount; 2) addressing specific items; and 3) informing agencies that they need to identify how their projects meet specific goals of the Youth Master Plan.

Commissioner Chew commented on how Commissioners review grant applications through Zoomgrants and how applicants could make presentations to the Commission at the grant funding meeting.

A motion was made by Commissioner Inman, seconded by Commissioner Li, to retain the funding criteria for FY 2018/19 as was used for the FY 2017/18 grant cycle:

“In evaluating applications for this category, the Youth Commission will consider programs designed to encourage and promote services that benefit the Pleasanton youth community. Applicants should include within their application information on how the project will meet the “goals and strategies” outlined in the Youth Master Plan and how they will accomplish these goals.”

ROLL CALL VOTE:

AYES: Commissioners Ambrosiewicz, Avachat, Brown, Chew, Immadi, Inman, Jain, Pearce, Shotland, Sowers, and Chairperson Patel.
NOES: None
ABSENT: Commissioner Franklin
ABSTAIN: None

COMMISSION REPORTS

6. Bicycle, Pedestrian and Trails Committee

Commissioner Allari noted that the Committee had discussed bike lane and trail improvements. She asked Commissioners to let her know of any topics they would for her to bring to the attention of this Committee. Commissioner Chew suggested she ask about the slickness of the green bike lanes when they wet, and Commissioner Inman noted that at the last City Council meeting someone had complained about trails.

7. Ptownlife Web Team Subcommittee

No report.

8. Youth in Government Day Subcommittee

No report. Next meeting is scheduled for Tuesday, October 17 at 3:30 p.m.

9. Public Policy Subcommittee

No report.

10. PTownlife Resource Network

No report.

11. Health and Wellness Subcommittee

Commissioner Shotland advised that she had met the new people on the Committee and a survey is planned to take place before October 22, 2017.

12. Brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

Commissioner Sowers provided information about plans for Unity Day on October 25th. A group will be putting up ribbons in the downtown area on October 24th and plans have been made for their removal on October 26th. A video with information about Unity Day will be played on local TV, everyone is being encouraged to wear orange, and events will take place at middle and high schools. October is Bullying Prevention Month and stickers are being passed out.

COMMUNICATIONS

None.

COMMISSION COMMENTS

Commissioners Avachat and Jain asked for information about the work to be done by the subcommittee's they are assigned to.

Commissioner Chew asked about getting shirts for members of the Youth Commission.

Commissioner Li asked for information about meetings of the Health and Wellness Subcommittee.

STAFF COMMENTS

13. Community Services Update –

Ms. Thomas provided information about the Mayor's dinner and encouraged everyone to attend. A video on what the Youth Commission has been working on will be played and includes information and pictures from Unity Day and Youth in Government Day.

17 Library Liaison Update –

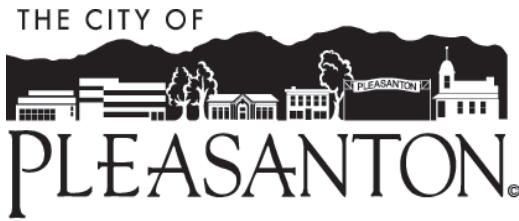
None.

18. Police Liaison Update –

None.

ADJOURNMENT

There being no further business, a motion was made and seconded to adjourn the meeting at 7:59 p.m.



Youth Commission Agenda Report

November 8, 2017
Item 4

SUBJECT: PRESENTATION FROM THE STUDENT INTER-SCHOOLS ACTION COUNCIL

SUMMARY

The Student Inter-Schools Action Council (SIAC) is a district-wide student council in the Pleasanton Unified School District that represents student voice and empowers students to take active roles in the governance of the school district. SIAC requests input from the Youth Commission in identifying opportunities to collaborate and form partnerships in the interest of youth in the Community.

RECOMMENDATION

It is recommended that the Commission receive the presentation and provide comment.

FINANCIAL STATEMENT

There is no immediate cost associated with this process; however, it may result in a plan that recommends projects and/or initiatives that could have associated costs requiring additional funds.

BACKGROUND

Founded in 2015, the Pleasanton Student Inter-Schools Action Council (SIAC) is a district-wide student council in the Pleasanton Unified School District that represents student voice and empowers students to take active roles in the governance of the school district.

The SIAC supports the power of students to transform their community by recognizing that when young people are fully engaged, they commit themselves to making positive change in their schools, in their communities, and in their own lives. SIAC works to identify and address pertinent student issues, thereby assuring that students remain central to all decisions.

The SIAC offers a formalized and student-directed way to not only provide input but to propose and implement student driven initiatives aimed at the constant improvement of the local educational system. Action items include improving student-teacher relationships, increasing student representation on district committees, supporting students' mental health, and more.

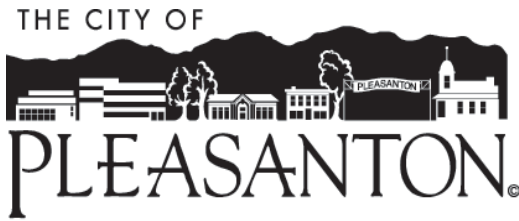
ALTERNATIVE ACTION

Any other action as determined by the Youth Commission.

Submitted by:

A handwritten signature in cursive script that reads "Nicole Thomas".

Nicole Thomas
Recreation Supervisor



Youth Commission Agenda Report

November 8, 2017
Item 5

**SUBJECT: APPROVE REVISED COMMISSION MEETING SCHEDULE FOR SCHOOL YEAR
2017-2018**

SUMMARY

The Youth Commission will review its meeting schedule approved on September 13, 2017 to consider date changes for the February 2018 meeting.

RECOMMENDATION

It is recommended that the Commission change the date of the Joint Workshop with the Human Services Commission to February 7, 2018 and cancel their regular commission meeting scheduled for February 14, 2018.

FINANCIAL STATEMENT

None

BACKGROUND

As stated in Section 2.29.080 of the Pleasanton Municipal Code, regular meetings of the Youth Commission “shall be held on the second Wednesday of each month at a time and place set by the Commission. The Commission may approve an alternate meeting date.”

The Commission approved the meeting schedule on September 13, 2017. The Youth Commission meetings are held at the Operations Service Center - Remillard Conference Room located at 3333 Busch Road, Pleasanton at 7:00pm, unless otherwise designated. The following proposed meeting schedule for the 2017 – 2018 school year, has been revised as follows:

Updated Youth Commission Meeting Schedule

- September 13, 2017
- October 11, 2017
- November 8, 2017
- December 13, 2017
- January 10, 2018
- February 7, 2018 - Joint Meeting with Human Services Commission*
- March 14, 2018 - City Grants*
- April 11, 2018
- May 9, 2018

* *Please Note: The March commission meeting will begin at 6:00 pm.*

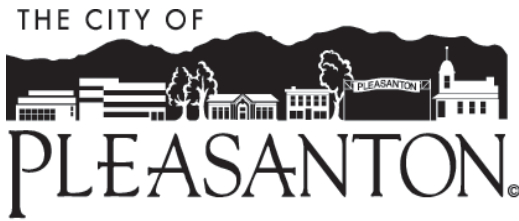
ALTERNATIVE ACTION

Any other action as determined by the Youth Commission.

Submitted by:



Nicole Thomas
Recreation Supervisor



Youth Commission Agenda Report

November 8, 2017
Item 6

SUBJECT: APPROVE THE ADDITION OF TWO (2) COMMISSIONERS TO THE PUBLIC POLICY SUBCOMMITTEE

SUMMARY

Each year, the Youth Commission discusses a variety of opportunities to participate on subcommittees and in meetings and in doing so, selects Youth Commission representatives. To ensure adequate representation it is suggested that two (2) additional representatives, for a total of four Youth Commission members, be approved to serve on the Public Policy Subcommittee.

RECOMMENDATION

It is recommended that the Youth Commission take the following actions:

- Approve the addition of two (2) Youth Commissioners to the Public Policy Subcommittee; and
- Select two (2) additional Youth Commissioners to serve on the Public Policy Subcommittee

FINANCIAL STATEMENT

There is none.

BACKGROUND

In 2010, the Pleasanton Youth Master Plan was approved and adopted by the Pleasanton City Council and the Pleasanton Unified School District Board of Trustees. The Youth Master Plan was developed to address the challenges facing youth in Pleasanton and serves as a guiding document for both the City and the District.

In an effort to ensure the ongoing implementation of the Youth Master Plan, the Youth Commission establishes an annual Work Plan which identifies activities and projects that align with Youth Master Plan Goals and Strategies. The Work Plan is then reviewed and approved annually by the City/Pleasanton Unified School District Liaison Committee to ensure the Youth Commission has direction, focus and planned outcomes.

In an effort to reinforce Goal 2 and 3 of the Youth Master Plan, Healthy and Safe Youth and Contributing Youth, subcommittees were formed to allow youth to have a voice in the various projects and events taking place in Pleasanton. Representatives from each of the subcommittees provide monthly updates to the Youth Commission. Other subcommittees within the Youth Commission include PTownlife Web Team, Youth in Government Day, Public Policy, PTownlife Resource Network, and Health and Wellness.

In FY 14/15, the Public Policy Subcommittee was formed in response to a City Council Priority of addressing Health and Safety Initiatives. The initial subcommittee project was to pursue banning smoking in City parks and trails. After the Human Services Commission and Parks and Recreation Commission considered the item, the recommendation to ban smoking in all City parks and trails was provided by the Youth Commission. In June 2015, City Council approved the ban on smoking in all City parks and trails.

In 2016, the Public Policy Subcommittee focused efforts on recycling and water by educating the public on City services through an Earth Day event at the Pleasanton Public Library.

DISCUSSION

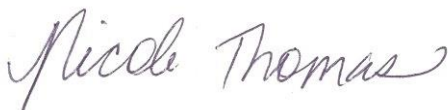
Since then, staff has recognized the need to involve more Youth Commissioners and is recommending to the Youth Commission to expand the total representatives on the subcommittee from two to four Commissioners. The Youth Commission is comprised of 11 members and three alternates.

For fiscal year 17/18, the Public Policy Subcommittee will work on developing a list of potential focus areas, to be determined by the subcommittee. Subcommittee meeting dates and times are yet to be finalized, and all meetings will be held at the Gingerbread Preschool located at Black Avenue, Pleasanton.

ALTERNATIVE ACTION

Any other action as determined by the Youth Commission.

Submitted by:



Nicole Thomas
Recreation Supervisor